

**PROWERS COUNTY, COLORADO BOARD OF COMMISSIONERS  
DECEMBER 8, 2025**

8:00 a.m. Board of Human Services, Lanie Meyers-Mireles **(Canceled)**

8:30 a.m. Board of Health, Meagan Hillman **(Canceled)**

**COMMISSIONERS' BOARD ROOM, 2<sup>nd</sup> FLOOR OF COURTHOUSE  
301 S. MAIN STREET, LAMAR, CO 81052**

**WORK SESSION**

9:00 - 11:30 a.m. No Morning Work Session

2:30 p.m. Afternoon Work Session  
- John Swartout - Protected Wildlife Habitats

**MEETING AGENDA**

1:00 p.m. Invocation  
  
Pledge of Allegiance  
  
Call Meeting to Order  
  
Roll Call

**CONSENT AGENDA ACTION ITEMS:**

1. Consider Approval of Adoption of Agenda
2. Consider Approval of Payment of Bills Presented and of Voiding Checks, if any, for all County Funds and DHS Funds, which include WHC and H3C Funds
3. Consider Approval of November 25, 2025 Meeting Minutes

**PUBLIC APPEARANCES**

Anyone wishing to address the BOCC may do so at the discretion of the Board and subject to a three-minute limitation.

## **PUBLIC HEARING**

Paula Gonzales, Finance Director/Budget Officer

- Open Public Hearing Re: Adoption 2026 County Budget
- Receive public comments
- Motion to close Hearing

## **PREVIOUSLY TABLED ACTION ITEMS:**

1. None

## **ACTION ITEMS:**

1. Consider approval of the 2026 County Budget Message.
2. Consider approval of a Resolution to Adopt the County Budget for 2026.
3. Consider approval of a Resolution to Appropriate Sum of Money for 2026.
4. Consider approval of a Resolution to Set Mill Levies for 2026.
5. Consider approval of Memorandums of Understanding to facilitate the Prowers County Hotline County Connection Center with answer and processing of Child Welfare and Adult Protection Services related Hotline calls and performing tasks outlined in the MOU's effective January 1, 2026 and ending December 31, 2026 with the following counties: Alamosa, Dolores, El Paso, and Weld and authorizing, Director of Human Services, Lanie Meyers-Mireles to execute the MOU's.
6. Consider ratifying 11-12-25 verbal poll approval for SECRHA property purchase of a vacant lot in Holly, CO. for affordable housing construction.
7. Consider approval of Independent Contractor Agreement for County Attorney Services between the Board of County Commissioners of Prowers County and Rose F. Pugliese, Esq. for legal services with the County for a term of January 1, 2026 through December 31, 2026.
8. Consider approval of Rental Agreement between Prowers County Commissioners and Prowers County Public Health & Environment (PCPHE) and IOG/Kiowa County Public Health for the period of July 1, 2025 through June 30, 2026, cost per square foot is \$7.71, 225 square feet for a total of \$1,734.75 annually and the agreement is retroactive as of July 1, 2025.

9. Consider approval of Rental Agreement between Prowers County Commissioners and Prowers County Public Health & Environment (PCPHE) and SECO CMA for the period of July 1, 2025 through June 30, 2026, cost per square foot is \$7.71, 3,661 square feet for a total of \$28,226.31 annually and the agreement is retroactive as of July 1, 2025.
10. Consider approval of Rental Agreement between Prowers County Commissioners and Prowers County Public Health & Environment (PCPHE) and NFP Agency for the period of July 1, 2025 through June 30, 2026, cost per square foot is \$7.71, 1,642 square feet for a total of \$12,659.82 annually and the agreement is retroactive as of July 1, 2025.
11. Consider ratifying 11-25-2025 verbal poll approval of Southeastern Colorado Regional Emergency Trauma Advisory Council (SECRETAC) Grant Application in the amount of \$7,500.00 for the benefit of Lamar EMS, Prowers Medical Center and Prowers County and authorizing Chairman Ron Cook to execute the document.
12. Consider approval of Independent Contractor Agreement between Prowers County and Scranton Specht and Associates, P.C. for legal services related to matters involving Prowers County 1041 Regulations for a term of January 1, 2026 through December 31, 2026 at a rate of \$200 /hour.
13. Consider approval of Independent Contractor Agreement between Prowers County and Scranton Specht and Associates, P.C. for legal services related to other matters as assigned for a term of January 1, 2026 through December 31, 2026 at a rate of \$200 /hour.
14. Consider approval of Colorado Department of Transportation (CDOT) Prowers County Signature Sheet certifying total mileage as of December 31, 2025.
15. Consider ratifying 11-21-2025 email poll approval of payment of bills presented for County General Fund for Payroll, Payroll AP and AP in the amount of \$1,107,828.57, certification correction in the amount of \$9,517.46 for a total certification of \$1,098,311.11 with a certification date of November 25, 2025, and authorizing the use of the Commissioner's signature stamps.
16. Consider approval of a Resolution to Transfer Revenue between funds from County General Fund to Public Health Fund in the amount of \$37,754.00.
17. Consider approval of the 2026 Board of County Commissioners Meeting Schedule and Agenda Item Due Date Schedule.
18. Consider ratifying 11-26-2025 email poll approval for Resolution 2025-18A to Transfer Revenue between funds from Sales Tax Fund to General Fund in the amount of \$1,200,000.00, this amends Resolution 2025-18 to reflect the correct transfer dollar amount.

19. Consider ratifying 11-26-2025 email poll approval of payment of bills presented for County General Fund for Accounts Payable in the amount of \$1,259,725.28 with a certification date of December 2, 2025, and authorizing the use of the Commissioner's signature stamps.
20. Consider approval of GovOS Contract for the Treasurer and Assessor Offices, total amount of \$3,874.99 and authorizing County Treasurer, Abbie Campbell to execute the Contract electronically.
21. Consider approval of Credit Card Authorization Requests for Heather Hernandez, Julie Hobden, and Riki Cordova reducing each credit limit to \$500.00.
22. Consider approval of Contract Modification Task Order No. 2026\*2722 to Main Task Order No. 23 FAA 00042 for a maximum amount of \$60,000.00 for Chronic Disease funding, expiring June 30, 2026 and authorizing Public Health Director, Meagan Hillman to execute the Contract electronically.
23. Consider approval of Contract Amendment 3, Task Order No. 2023\*0044 to Master Task Order No. 23 FAA00042 and authorizing Public Health Director, Meagan Hillman to execute the Contract electronically.
24. Consider approval of Memorandums of Understanding to facilitate the Prowers County Hotline County Connection Center with answer and processing of Child Welfare and Adult Protection Services related Hotline calls and performing tasks outlined in the MOU's effective January 1, 2026 and ending December 31, 2026 with the following counties: Alamosa, Dolores, El Paso, Weld, Broomfield, Sedgwick, La Plata, and San Juan and authorizing Director of Human Services, Lanie Meyers-Mireles to execute the MOU's.
25. Consider approval of Grant Reimbursement (EIAF #9541) Request Form, total invoiced amount \$50,688.00, amount to be paid by EIAF is \$25,344.00 and amount to be paid by Grantee matching funds are \$25,344.00 for the Prowers County Master Plan Update to be submitted to DOLA.
26. Consider approval of waiving the Zoning Permit Application fee of \$50.00 for Lamar Community College.
27. Consider approval of an Agreement between Prowers County and CyberGrade Technologies, LLC for PowerProtect Backup Services for the county's IT Department in the amount of \$6,139.63 and authorizing County Finance Director, Paula Gonzales to execute the Agreement.



## **UPDATES**

Don Wilson, County Administrator  
County Administrator update

Rose Pugliese, Esq.  
County Attorney update

## **EXECUTIVE SESSION**

- Executive Session pursuant to C.R.S. §24-6-402(4)(b) Conference with the attorney for the purposes of receiving legal advice on specific legal questions.

## **ADJOURN**

***NOTE: This Agenda is provided for informational purposes only. Action may be taken on any or all of the items. All times are approximate. If any given item is finished earlier than anticipated, the Commissioners may move on to the next item. The only exceptions are public hearings on items which have had published notices of a specific hearing time; those items will not begin until the specific time or after.***

***If you need assistance in participating in this meeting due to a disability as defined under the Americans with Disabilities Act, please call 719-336-8030 at least three days prior to the scheduled meeting to request an accommodation.***



## **PROWERS COUNTY AGENDA ITEM REQUEST FORM**

**Hearing Date Requested:** 12/8/25

**Submitter:** Paula Gonzales, Finance Director

**Submitted to the County Administration Office on:** 11-26-2025

**Return Originals to:** Paula Gonzales & Jana Coen

**Number of originals to return to Submitter:** 1

**Contract Due Date:**

**Item Title/Recommended Board Action:**

Consider approval of the Budget Message for 2026

**Justification or Background:**

**Fiscal Impact:** This item is budgeted in the following account code:

County: \$ \_\_\_\_\_ Federal: \$ \_\_\_\_\_ State: \$ \_\_\_\_\_ Other: \$ \_\_\_\_\_

**Admin Office Internal Use**

**County Approvals (as needed):**

Attorney \_\_\_\_\_

Finance \_\_\_\_\_

Clerk \_\_\_\_\_

HR \_\_\_\_\_

# Budget Message for 2026 Prowers County, Colorado

December 8, 2025

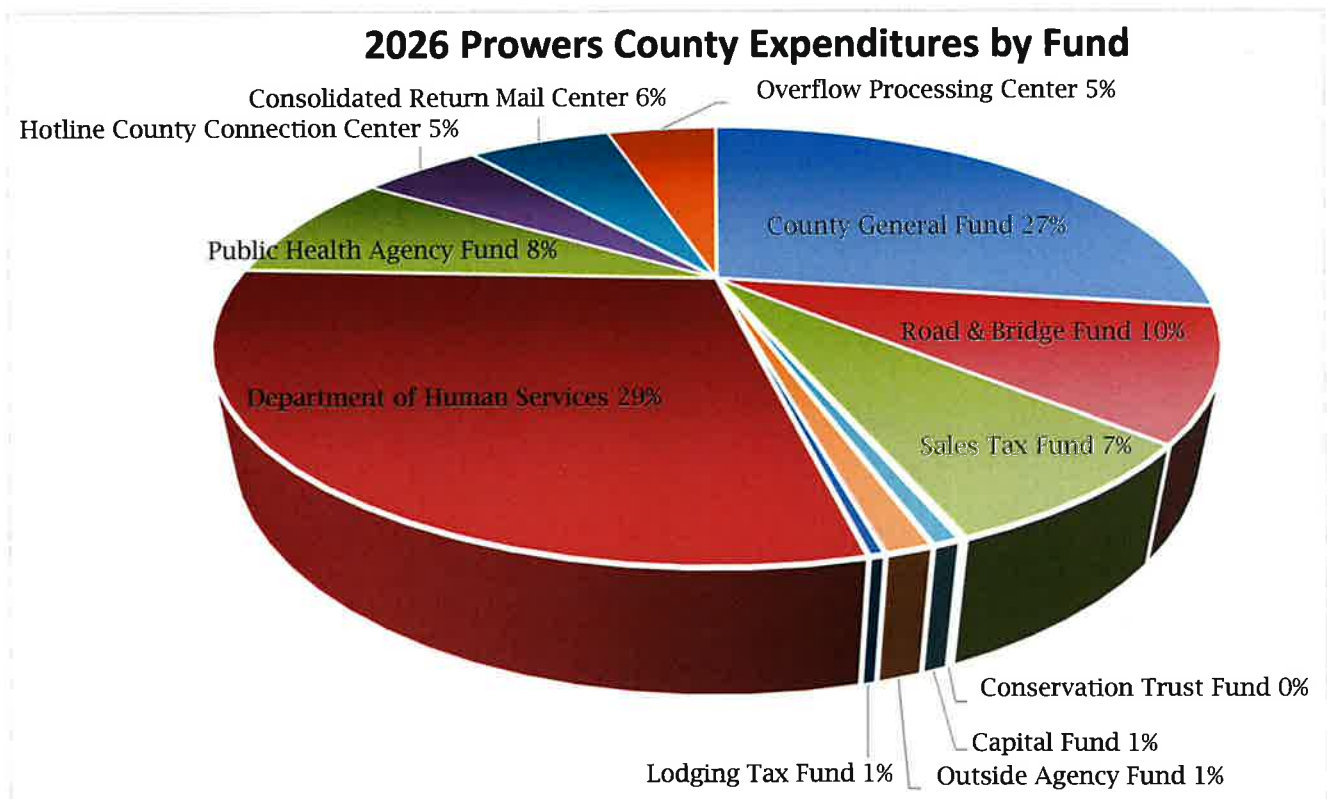
TO: The Citizens of Prowers County, Colorado

In accordance with C.R.S. §29-1-107, the Prowers County Budget for 2026 is hereby presented.

The County Mill Levy of 27.17 mills remains unchanged for 2026. The mill levies distribution for the funds receiving property tax revenues will also remain the same for the 2026 budget. The total taxable Assessed Valuation for the County has increased from \$146,418,802 in 2025 to \$161,138,253 for 2026. The entire County Budget for 2026 is \$42,154,350

We continue to work with the Elected Officials in Prowers County and Department Supervisors to make sound fiscal decisions relative to your tax dollars. We strive to keep expenditures to a minimum while maintaining mandated local government services, many of which are expanding without any supportive funding from the state and federal government levels.

Below is a breakdown of the various funds which comprise the total 2026 Budget:



The General Fund includes all of the Elected Officials' departments, as well as many others and the expenses related to their respective operations. We anticipate that the 2026 General Fund expenditures will be \$11,457,265.

The General Fund supports services like law enforcement, rural fire, emergency management and public transportation, as well as entities such as the E911 Dispatch Center, the Sand and Sage Round-Up Fair and the Holly Gateway Fair.

Economic development will continue to be a top priority and we will budget \$50,000 in 2026 to support Prowers Economic Prosperity (PEP) and its efforts.

Local government provides services, and without our valued County employees, we could not carry out our statutory duties. In addition to continuing to provide 100% of the premium for a high deductible health insurance plan and other insurance benefits for each full-time employee, we will appropriate funds for pay raises in 2026.

#### ***Road & Bridge Fund***

Our Road & Bridge Department provides many important services for our citizens. We anticipate that Road & Bridge Fund expenditures will be \$4,016,340 in 2026. For 2026, the Sales Tax transfer to this fund will again be suspended and may be reinstated upon future budget needs.

#### ***Sales and Use Tax Fund***

In 2026 we project that we will receive \$2,900,000 in sales tax revenue. We will continue to use sales tax dollars for capital improvements and tax relief to the General Fund.

#### ***Public Library Fund***

The Public Library Fund exists due to small amounts of revenue which continue to be received by the Treasurer and must be deposited in this Fund.

#### ***Conservation Trust Fund***

The Conservation Trust Fund is supported by the distribution of Colorado Lottery dollars. The funds are utilized to maintain the digital TV tower and building located near Carlton. We continue to upgrade the outdated transmitters at the Carlton tower location in 2026. This should increase reliability of service and the ability to continue to keep these stations operational in the future and free to residents.

#### ***Capital Fund***

We are fortunate to budget for projects and improvements to County properties in 2026 including ongoing roofing projects, improvements to the fairgrounds facilities, other unexpected major repairs and looking forward to possible new projects.

### ***Outside Agency Fund***

The Outside Agency Fund is a pass-through fund for certain grants for which the County serves as the applicant agency and fiscal agent.

### ***Lodging Tax Fund***

The Lodging Tax Panel is dedicated to promoting our region by allotting dollars for marketing and advertising of various events. The Panel continues to appropriately administer the revenues generated by the Lodging Tax.

### ***Human Services Fund***

The Human Services Fund mill levy will be set at 2.50 mills. The Human Services Fund includes various important programs for our citizens. The fund balance is estimated to be \$987,817 at the beginning of 2026 with projected expenditures of \$12,335,819 which includes SNAP. For 2026, the Sales Tax transfer to this fund will again be suspended and may be reinstated upon future budget needs.

### ***Public Health Agency Fund***

We anticipate that the Public Health Agency Fund expenditures will total \$3,507,120 in 2026. This Fund includes numerous programs that provide services which are needed for our citizens. The fund balance is estimated to be \$2,785,708 at the beginning of 2026.

### ***Hotline County Connection Fund***

H3C maintains 24/7 call coverage for the Statewide Child Welfare Hotline as well as for numerous counties throughout Colorado. The fund balance is estimated to be 808,697 at the beginning of 2025 with projected expenditures of \$2,120,978.

### ***Consolidated Return Mail Center Fund***

Prowers CRMC runs a centralized service and call center for Statewide returned mail from correspondence regarding benefits and verification of benefits. The fund balance is estimated to be \$725,000 at the beginning of 2026 with projected expenditures of \$2,585,459.

### ***Overflow Processing Center Fund***

Prowers OPC provides a centralized processing center for all Medicaid and CHP+ backlog applications for the State of Colorado. The fund balance is estimated to be \$500,00 at the beginning of 2026 with projected expenditures of \$2,000,293.

Prowers County maintains its accounting records on a modified accrual basis. Included in the 2026 Budget, dispersed throughout the various funds, is a cash reserve equal to at least 3% of the total budget. This meets the Amendment 1 Requirements.

We commend the Elected Officials and County Department Supervisors for diligently managing their budgets and resources while continuing to deliver vital services. It is because of their commitment and sound fiscal management that we are able to confidently present the 2026 Budget complete with increased employee benefits and the tools, equipment, and training which will enhance all of Prowers County. We thank you for the opportunity to serve as your County Commissioners.

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Ron Cook, Chairman

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Roger Stagner, Vice-Chairman

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Ty Harmon, Commissioner



## **PROWERS COUNTY AGENDA ITEM REQUEST FORM**

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**Submitted to the County Administration Office on:** 11-26-2025

**Return Originals to:** Paula Gonzales & Jana Coen

**Number of originals to return to Submitter:**

**Contract Due Date:**

**Item Title/Recommended Board Action:**

Consider approval of a Resolution to Adopt the Budget for 2026.

**Justification or Background:**

**Fiscal Impact:** This item is budgeted in the following account code:

County: \$ \_\_\_\_\_ Federal: \$ \_\_\_\_\_ State: \$ \_\_\_\_\_ Other: \$ \_\_\_\_\_

**Admin Office Internal Use**

**County Approvals (as needed):**

Attorney \_\_\_\_\_

Finance \_\_\_\_\_

Clerk \_\_\_\_\_

HR \_\_\_\_\_

## RESOLUTION TO ADOPT BUDGET FOR 2026

Resolution No. 2025 - \_\_\_\_\_

A Resolution summarizing expenditures and revenues for each fund and adopting a budget for Prowers County, Colorado, for the calendar year beginning on the first day of January, 2026 and ending on the last day of December, 2026.

WHEREAS, the Board of Commissioners of Prowers County has appointed Paula Gonzales, Budget Officer, to prepare and submit a proposed budget to said governing body at the proper time; and

WHEREAS, Paula Gonzales, Budget Officer, has submitted a proposed budget to this governing body on October 14, 2025 for its consideration, and:

WHEREAS, upon due and proper notice, published in accordance with the law, said proposed budget was open for inspection by the public at the Office of the County Clerk, a public hearing was held on December 8, 2025 and interested taxpayers were given the opportunity to file or register any objections to said proposed budget and;

WHEREAS, whatever increases may have been made in the expenditures, like increases were made in the revenues so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE Board of Commissioners of Prowers County, Colorado:

Section 1. That estimated expenditures for each fund are as follows:

General Fund	\$ 11,457,266
Road and Bridge Fund	\$ 4,016,340
Sales and Use Tax Fund	\$ 3,103,975
Public Library Fund	\$ 0
Conservation Trust Fund	\$ 56,000
Capital Fund	\$ 300,000
Outside Agency Fund	\$ 500,000
Lodging Tax Fund	\$ 171,100
Department of Human Services Fund	\$ 12,335,819
Public Health Agency Fund	\$ 3,507,120
Hotline County Connection Center Fund	\$ 2,120,978
Consolidated Return Mail Center Fund	\$ 2,585,459
Overflow Processing Center	\$ <u>2,000,293</u>
<b>TOTAL OF ALL FUNDS</b>	<b>\$42,154,350</b>



Section 2. That the estimated revenues for each fund are as follows.

**General Fund**

From sources other than general tax	\$ 6,983,031
From the general property tax levy	<u>\$ 3,510,049</u>
<b>Total General Fund</b>	<b>\$10,493,080</b>

**Road and Bridge Fund**

From sources other than general tax	\$ 3,291,848
From the general property tax levy	<u>\$ 485,932</u>
<b>Total Road and Bridge Fund</b>	<b>\$ 3,777,780</b>

**Sales and Use Tax Fund**

From sources other than general tax	\$ 3,045,500
From the general property tax levy	<u>\$ 0</u>
<b>Total Sales and Use Tax Fund</b>	<b>\$ 3,045,500</b>

**Public Library Fund**

From sources other than general tax	\$ 0
From the general property tax levy	<u>\$ 0</u>
<b>Total Public Library Fund</b>	<b>\$ 0</b>

**Conservation Trust Fund**

From sources other than general tax	\$ 30,500
From the general property tax levy	<u>\$ 0</u>
<b>Total Conservation Trust Fund</b>	<b>\$ 30,500</b>

**Capital Fund**

From sources other than general tax	\$ 0
From the general property tax levy	<u>\$ 0</u>
<b>Total Capital Fund</b>	<b>\$ 0</b>

**Outside Agency Fund**

From sources other than general tax	\$ 500,000
From the general property tax levy	<u>\$ 0</u>
<b>Total Outside Agency Fund</b>	<b>\$ 500,000</b>

**Lodging Tax Fund**

From sources other than general tax	\$ 140,225
From the general property tax levy	<u>\$ 0</u>
<b>Total Lodging Tax Fund</b>	<b>\$ 140,225</b>

**Department of Human Services Fund**

From sources other than general tax	\$ 12,007,886
From the general property tax levy	<u>\$ 404,943</u>
<b>Total Human Services Fund</b>	<b>\$ 12,412,829</b>

**Public Health Agency Fund**

From sources other than general tax	\$ 3,507,335
From the general property tax levy	\$ <u>0</u>
<b>Total Public Health Agency Fund</b>	<b>\$ 3,507,335</b>

**Hotline County Connection Center Fund**

From sources other than general tax	\$ 2,266,577
From the general property tax levy	\$ <u>0</u>
<b>Total Hotline County Conn. Ctr. Fund</b>	<b>\$ 2,266,577</b>

**Consolidated Return Mail Center Fund**

From sources other than general tax	\$ 2,527,352
From the general property tax levy	\$ <u>0</u>
<b>Total Consol. Return Mail Ctr. Fund</b>	<b>\$ 2,527,352</b>

**Overflow Processing Center Fund**

From sources other than general tax	\$ 1,904,674
From the general property tax levy	\$ <u>0</u>
<b>Total Overflow Processing Ctr. Fund</b>	<b>\$ 1,904,674</b>

**Total of All Funds**

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**\$40,605,852**

Section 3. That the budget as submitted, and hereinafter summarized by fund, hereby is approved and adopted as the budget of Prowers County for the year stated above.

Section 4. That the budget hereby approved and adopted shall be signed by the County Board of Commissioners and made a part of the public records of the County,

ADOPTED, this 8<sup>th</sup> day of December 2025.

ATTEST:

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Ron Cook, Chairman

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Roger Stagner, Vice-Chairman

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Jana Coen, County Clerk

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Ty Harmon, Commissioner

# **Board of County Commissioners**

## **Administration Office**

301 South Main, Suite 215  
Lamar, Colorado 81052  
(719) 336-8025 FAX: (719) 336-2255

# **PROWERS COUNTY 2026 BUDGET**

TY HARMON  
COMMISSIONER, DISTRICT 1

RON COOK  
COMMISSIONER, DISTRICT 2

ROGER STAGNER  
COMMISSIONER, DISTRICT 3

JANA D. COEN  
CLERK TO THE BOARD

ROSE PUBLIESE, ESQ.  
COUNTY ATTORNEY

DON WILSON  
COUNTY ADMINISTRATOR  
719-336-8029

PAULA GONZALES  
FINANCE DIRECTOR & BUDGET OFFICER  
719-336-8029

BRENDA BROWN  
HUMAN RESOURCE & PAYROLL CLERK  
719-336-8027

MELISSA RUDDICK  
ADMINISTRATIVE ASSISTANT  
719-336-8033

# Prowers County 2026 Budget

## All Funds Recap with Fund Balances



					2026			2026
2023	2024	2025	2025	2025	Preliminary			Approved
Actuals	Actuals	Adopted	6 mo Actual	Estimated	Budget	Account	Description	Budget
<b>BEGINNING FUND BALANCE</b>				23,158,136	23,847,366			23,847,366
<b>REVENUES</b>								
10,691,375	10,292,345	11,510,260	6,754,617	10,573,632	10,030,429	1	County General Fund	10,493,080
3,742,476	3,697,018	3,899,619	2,059,332	3,858,541	3,731,104	2	Road & Bridge Fund	3,777,780
2,990,261	3,156,773	3,185,156	1,500,706	3,185,156	3,045,500	3	Sales Tax Fund	3,045,500
36,599	32,430	39,045	15,210	39,030	30,500	6	Conservation Trust Fund	30,500
500,000	-	500,000	-	-	-	7	Capital Fund	-
396,390	280,554	448,050	-	415,000	428,050	8	Outside Agency Fund	500,000
217,788	177,611	180,225	93,228	140,225	140,225	9	Lodging Tax Fund	140,225
11,522,556	11,457,508	12,432,802	5,951,706	12,044,947	12,314,144	10	Department of Human Services	12,412,829
3,443,890	3,883,971	3,588,347	1,438,412	3,489,817	3,349,159	11	Public Health Agency Fund	3,507,335
1,712,516	1,801,246	1,898,615	915,932	1,955,769	2,266,577	12	Hotline County Connection Center	2,266,577
2,241,295	2,637,730	2,248,676	780,858	2,148,005	2,527,352	13	Consolidated Return Mail Center	2,527,352
1,458,401	1,807,653	1,904,674	770,285	1,749,664	1,904,674	14	Overflow Processing Center	1,904,674
<b>38,953,548</b>	<b>39,224,840</b>	<b>41,835,469</b>	<b>20,280,287</b>	<b>39,599,786</b>	<b>39,767,714</b>		<b>Revenue Total:</b>	<b>40,605,852</b>
<b>EXPENSES</b>								
10,685,373	9,768,257	11,511,246	5,618,733	10,554,515	11,300,732	1	County General Fund	11,457,265
3,243,033	3,598,091	3,604,179	1,431,694	3,583,823	3,884,910	2	Road & Bridge Fund	4,016,340
2,207,927	2,894,335	3,802,060	1,500,000	2,703,975	2,903,975	3	Sales Tax Fund	3,103,975
18,406	32,090	87,000	25,439	61,000	56,000	6	Conservation Trust Fund	56,000
120,274	390,000	795,000	-	225,000	300,000	7	Capital Fund	300,000
407,942	376,011	448,050	-	415,000	428,050	8	Outside Agency Fund	500,000
117,368	234,284	243,342	117,367	167,778	167,499	9	Lodging Tax Fund	171,100
11,505,930	11,300,496	12,345,821	5,955,892	12,097,876	12,198,135	10	Department of Human Services	12,335,819
2,819,432	3,492,520	3,521,360	1,316,912	3,287,948	3,241,006	11	Public Health Agency Fund	3,507,120
1,694,288	1,704,566	1,877,124	755,355	1,874,364	2,202,755	12	Hotline County Connection Center	2,120,978
2,162,078	2,073,217	2,248,676	937,420	2,167,830	2,547,698	13	Consolidated Return Mail Center	2,585,459
1,416,548	1,581,254	1,904,674	784,482	1,771,447	1,956,239	14	Overflow Processing Center	2,000,293
<b>36,398,598</b>	<b>37,445,121</b>	<b>42,388,531</b>	<b>18,443,293</b>	<b>38,910,556</b>	<b>41,186,999</b>		<b>Expense Total:</b>	<b>42,154,350</b>
2,554,950	1,779,719	(553,062)	1,836,994	689,230	(1,419,285)		Revenue Over/Under Expenditure	(1,548,498)
<b>ENDING FUND BALANCE</b>				23,847,366	22,428,081			22,298,869

# Prowers County 2026 Budget

## County General Recap



					2026			2026
2023	2024	2025	2025	2025	Preliminary			Approved
Actuals	Actuals	Adopted	6 mo Actual	Estimated	Budget	Account	Description	Budget
<b>BEGINNING FUND BALANCE</b>				1,135,405	1,154,523			1,154,523
<b>REVENUES</b>								
2,015	1,637	-	55	55	-	1	Commissioners	-
7,098,255	7,261,609	7,970,369	5,308,147	7,393,654	7,092,650	2	Other Administrative Offices	7,561,119
-	-	-	-	-	-	3	County Attorney	-
7,095	8,985	9,000	6,250	12,500	11,000	4	Public Trustee	11,000
373,235	366,451	698,298	87,875	694,661	809,056	5	Administration	788,804
544,158	395,957	284,136	128,708	137,087	280,850	7	County Clerk	280,850
30,228	38,825	11,000	13,412	37,015	13,500	8	Elections	19,500
259,589	289,187	235,790	199,231	235,800	270,790	9	County Treasurer	270,790
6,264	10,680	5,150	252	5,390	5,150	10	County Assessor	5,650
205,924	200,273	192,372	101,020	201,645	191,821	11	Maintenance & Facilities	222,271
-	-	-	-	-	-	12	District Attorney	-
1,216,957	1,066,655	863,088	417,316	843,778	645,815	13	County Sheriff	626,995
170,777	133,040	154,792	59,113	154,792	133,829	14	IT	151,717
-	3,625	20,000	-	14,000	17,000	15	County Coroner	20,314
35,215	31,523	52,750	33,048	35,625	20,000	16	Office of Emergency Management	35,103
-	-	-	-	-	-	19	CSU Extension	-
1,322	1,008	1,100	354	1,100	1,100	22	Big Timbers Museum	1,100
693,636	436,192	863,715	393,227	668,230	376,868	25	Prowers Area Transit	376,868
38,213	34,768	33,700	5,500	23,300	46,000	32	Rural Fire	46,000
8,493	11,930	115,000	1,110	115,000	115,000	36	Land Use	75,000
<b>10,691,375</b>	<b>10,292,345</b>	<b>11,510,260</b>	<b>6,754,617</b>	<b>10,573,632</b>	<b>10,030,429</b>		<b>Revenue Total:</b>	<b>10,493,080</b>
<b>EXPENSES</b>								
291,127	339,763	363,923	178,205	367,423	382,803	1	Commissioners	382,713
2,534,272	1,434,193	1,880,796	1,130,808	1,557,314	1,396,067	2	Other Administrative Offices	1,430,175
104,000	96,000	96,000	48,000	96,000	96,000	3	County Attorney	96,000
8,052	10,853	14,671	12,380	20,014	18,594	4	Public Trustee	18,294
334,312	444,960	454,676	203,155	443,918	447,171	5	Administration	465,804
495,027	476,215	444,718	239,057	444,657	457,524	7	County Clerk	469,091
110,196	211,042	161,012	49,234	135,558	217,781	8	Elections	223,213
263,808	282,613	324,209	144,016	314,639	326,143	9	County Treasurer	396,832
411,961	387,086	546,151	217,715	495,922	559,682	10	County Assessor	669,070
897,930	913,357	1,031,002	461,327	1,011,785	1,016,558	11	Maintenance & Facilities	1,093,442
287,836	288,945	392,216	196,408	392,216	513,322	12	District Attorney	513,322
3,526,616	3,545,995	3,885,765	1,744,896	3,468,031	3,983,670	13	County Sheriff	3,939,403
272,251	210,801	291,500	161,874	287,000	291,450	14	IT	294,450
100,627	108,103	117,566	60,552	127,597	130,036	15	County Coroner	132,985
54,649	89,454	83,603	26,602	82,436	62,303	16	Office of Emergency Management	64,292
72,510	76,363	78,563	30,161	80,950	101,617	19	CSU Extension	103,572
65,375	60,678	93,001	45,146	90,771	93,659	22	Big Timbers Museum	96,954
569,873	561,863	949,653	536,330	841,147	689,672	25	Prowers Area Transit	704,502
176,005	130,228	121,228	51,683	116,147	310,636	32	Rural Fire	147,505
108,945	99,744	180,991	81,184	180,991	206,046	36	Land Use	215,646
<b>10,685,373</b>	<b>9,768,257</b>	<b>11,511,246</b>	<b>5,618,733</b>	<b>10,554,515</b>	<b>11,300,732</b>		<b>Expense Total:</b>	<b>11,457,265</b>
6,002	524,089	(986)	1,135,885	19,118	(1,270,304)		Surplus (Deficit):	(964,185)
<b>ENDING FUND BALANCE</b>				1,154,523	(115,781)			190,338



# Prowers County 2026 Budget

## County General - Board of County Commissioners



					2026			2026
2023	2024	2025	2025	2025	Preliminary			Approved
Actuals	Actuals	Adopted	6 mo Actual	Estimated	Budget			Budget
<b>REVENUES</b>								
2,015	1,487	-	55	55	-	001-01-387000	Expense Refund	
-	150	-	-	-	-	001-01-399100	Sale of Assets	
<b>2,015</b>	<b>1,637</b>	<b>-</b>	<b>55</b>	<b>55</b>	<b>-</b>		<b>Revenue Total:</b>	<b>-</b>
<b>EXPENSES</b>								
218,342	218,071	246,896	118,417	246,896	246,896	001-01-411100	Salaries	246,896
						001-01-412900	Longevity Expense	
15,773	15,982	18,888	8,868	18,888	18,888	001-01-415100	FICA	18,888
314	314	422	226	438	551	001-01-415400	Vision Insurance Premium	551
27,878	33,578	60,840	32,521	62,941	78,336	001-01-415500	Health Insurance Premium	78,336
10,917	10,904	12,345	6,139	12,345	12,345	001-01-415600	Retirement - County Share	12,345
203	163	199	107	259	259	001-01-415700	Group Life Insurance Premium	259
2,775	2,856	2,800	1,905	3,810	2,700	001-01-420100	Telephone	2,700
961	1,042	1,500	-	1,500	1,500	001-01-420130	Tablet/Wi Fi/Data	1,500
349	566	573	573	573	573	001-01-420300	Vehicle Insurance	594
278	306	111	256	256	256	001-01-420400	Worker Compensation	145
695	2,342	1,500	600	1,500	1,500	001-01-421100	Meeting Expense	1,500
435	2,770	3,500	2,538	3,500	4,000	001-01-421200	Mileage/Mtg Exp - Dist 1 - TH	4,000
2,903	2,451	3,500	839	3,500	4,000	001-01-421350	Mileage/Mtg Exp - Dist 2 - RC	4,000
3,658	4,815	3,500	1,996	3,500	4,000	001-01-421450	Mileage/Mtg Exp - Dist 3 - RS	4,000
422	38,732	1,000	310	1,000	1,000	001-01-421700	Miscellaneous	1,000
359	172	400	567	567	-	001-01-430100	Office Supplies	-
425	347	1,500	49	1,500	1,000	001-01-430900	Vehicle Maintenance	1,000
4,440	4,352	4,450	2,297	4,450	5,000	001-01-430910	Fuel Allowance	5,000
<b>291,127</b>	<b>339,763</b>	<b>363,923</b>	<b>178,205</b>	<b>367,423</b>	<b>382,803</b>		<b>Expense Total:</b>	<b>382,713</b>
<b>(289,112)</b>	<b>(338,126)</b>	<b>(363,923)</b>	<b>(178,150)</b>	<b>(367,368)</b>	<b>(382,803)</b>		<b>Surplus (Deficit):</b>	<b>(382,713)</b>

# Prowers County 2026 Budget

## General Fund - Other Administrative Offices



					2026			2026
2023	2024	2025	2025	2025	Preliminary			Approved
Actuals	Actuals	Adopted	6 mo Actual	Estimated	Budget			Budget
<b>REVENUES</b>								
3,230,284	3,390,692	3,172,895	2,890,380	3,100,000	3,200,000	<a href="#">001-02-331000</a>	Property Taxes	3,510,049
97	(245)	3,090	560	1,500	1,000	<a href="#">001-02-331100</a>	Delinquent Property Taxes	1,000
361,291	332,293	339,900	172,760	335,000	335,000	<a href="#">001-02-331200</a>	Specific Ownership Taxes	335,000
52,025	41,567	53,560	41,811	50,000	45,000	<a href="#">001-02-331300</a>	Sr Homestead Exemption	45,000
3,497	2,853	2,575	779	2,000	2,000	<a href="#">001-02-331400</a>	Cigarette Taxes	2,000
139,845	154,080	133,900	97,605	100,000	100,000	<a href="#">001-02-331500</a>	Tax A	100,000
210	222	206	215	200	200	<a href="#">001-02-331800</a>	PILT Payment on Fed Lands	200
9,069	10,348	8,240	669	8,000	8,000	<a href="#">001-02-331900</a>	Penalties & Interest	8,000
1,700,000	2,500,000	3,300,000	1,500,000	2,700,000	2,900,000	<a href="#">001-02-332600</a>	Sales Tax Relief	3,100,000
1,953	1,865	2,060	-	2,000	2,000	<a href="#">001-02-333200</a>	Mineral Leasing	2,000
5,288	4,583	3,090	-	3,000	3,000	<a href="#">001-02-333300</a>	Severance Tax	3,000
2,913	993	1,030	950	950	950	<a href="#">001-02-342100</a>	Liquor Licenses (15% only)	950
72,195	83,593	56,650	33,196	55,000	55,000	<a href="#">001-02-343900</a>	State Cost Allocation (DHS)	55,000
18,177	15,251	20,600	-	20,000	20,000	<a href="#">001-02-344800</a>	State Wildlife Assistance	20,000
28	6	103	24	24	-	<a href="#">001-02-354800</a>	Vending Machine Rev - CH Coke	-
8,978	-	139,500	69,716	135,000	-	<a href="#">001-02-354910</a>	DOLA - Master Plan Grant	-
-	-	134,782	-	119,000	-	<a href="#">001-02-355100</a>	Brownfield Grant	-
2,459	3,225	5,150	699	5,000	5,000	<a href="#">001-02-375100</a>	DUI/LEAF Cty Court Fees	5,000
14,861	41,183	20,600	14,145	20,000	20,000	<a href="#">001-02-375200</a>	Retirement Forfeitures	30,000
114,208	160,707	164,125	86,851	164,000	164,000	<a href="#">001-02-375410</a>	Insurance Reimb (Misc)	112,420
11,529	12,366	20,600	6,246	20,000	20,000	<a href="#">001-02-375455</a>	FSA Withholding	20,000
-	1,950	3,914	1,675	3,000	3,000	<a href="#">001-02-375480</a>	Wellness Benefit Reimbursement	3,000
272,647	395,831	284,655	166,879	284,655	160,000	<a href="#">001-02-376100</a>	Interest Earnings	160,000
-	11,093	-	-	-	-	<a href="#">001-02-387000</a>	Expense Refund	-
233	-	1,030	-	1,000	1,000	<a href="#">001-02-387100</a>	Fuel Tax Refund	1,000
328	360	338	400	400	500	<a href="#">001-02-387200</a>	LAWMA Shares Revenue	500
-	-	-	-	-	-	<a href="#">001-02-387210</a>	SECRETAC Reimb	-
10,450	8,728	8,446	3,709	6,000	8,000	<a href="#">001-02-387500</a>	Tower Space Lease	8,000
968,383	3,913	78,000	-	39,000	39,000	<a href="#">001-02-387700</a>	American Rescue Plan Revenue	39,000
11,418	241	10,300	188,115	188,115	-	<a href="#">001-02-389500</a>	Misc Revenue	-
-	-	-	-	-	-	<a href="#">001-02-391100</a>	Lamar Ambulance Assist (ARPA)	-
44,336	49,497	-	30,714	30,714	-	<a href="#">001-02-398200</a>	PEP/Redi Grant Rev	-
40,925	33,743	-	-	-	-	<a href="#">001-02-398260</a>	SECED IHOP Grant Revenue	-
632	672	1,030	48	96	-	<a href="#">001-02-399000</a>	Plat Map Sales 80%	-
<b>7,098,255</b>	<b>7,261,609</b>	<b>7,970,369</b>	<b>5,308,147</b>	<b>7,393,654</b>	<b>7,092,650</b>		<b>Revenue Total:</b>	<b>7,561,119</b>
<b>EXPENSES</b>								
3,845	3,961	5,665	2,850	5,665	5,665	<a href="#">001-02-415510</a>	Wellness Benefit Expense	5,665
9,860	11,933	20,600	456	20,600	20,000	<a href="#">001-02-415520</a>	FSA Payouts	20,000
4,000	4,000	36,000	-	6,000	30,000	<a href="#">001-02-415710</a>	Retired Life Insurance Premium	30,000
4,539	8,492	8,589	8,589	8,589	9,000	<a href="#">001-02-420300</a>	Vehicle Ins. (DA,DHS,WHC)	8,910
8,826	9,095	6,280	6,321	6,321	6,500	<a href="#">001-02-420400</a>	Work Comp (DA,DHS,WHC)	5,252
353,665	320,081	334,802	334,799	334,799	335,000	<a href="#">001-02-420510</a>	Property & Liability Insurance	385,572
124	-	-	2,506	2,506	-	<a href="#">001-02-420600</a>	Professional Services	-
8,731	15,931	100,000	20,408	30,000	75,000	<a href="#">001-02-420610</a>	Litigation - Legal Fees	75,000
(41)	-	-	502	502	-	<a href="#">001-02-421100</a>	Mileage/Meeting Expense	-
4,922	6,981	6,901	2,205	6,901	5,000	<a href="#">001-02-421300</a>	Advertising/Legal Notices	5,000
59	226	361	-	361	500	<a href="#">001-02-421700</a>	Misc - Open Enrollment Exp	500
632	2,396	3,090	4,680	5,500	-	<a href="#">001-02-421710</a>	Miscellaneous - Additional	-
-	-	-	-	-	-	<a href="#">001-02-421720</a>	SECRETAC Support	-
7,817	6,890	8,240	-	8,240	8,500	<a href="#">001-02-421740</a>	County Holiday Expense	8,500
19,298	150,209	279,000	82,769	82,769	-	<a href="#">001-02-421900</a>	Master Plan	-

# Prowers County 2026 Budget

## General Fund - Other Administrative Offices



					2026			2026
2023	2024	2025	2025	2025	Preliminary			Approved
Actuals	Actuals	Adopted	6 mo Actual	Estimated	Budget			Budget
-	92,558	134,782	21,311	21,311	-	<a href="#">001-02-422100</a>	Brownfield Grant	-
-	450	450	-	450	-	<a href="#">001-02-422200</a>	NACO Dues	-
-	1,000	1,000	-	1,000	-	<a href="#">001-02-422210</a>	Action 22 Dues	-
1,000	1,000	1,000	1,000	1,000	1,000	<a href="#">001-02-422230</a>	SEBREA Dues	1,000
500	500	1,000	-	1,000	1,000	<a href="#">001-02-422240</a>	Lamar Chamber/Holly Commercial	1,000
13,500	14,305	14,305	14,520	14,520	15,000	<a href="#">001-02-422500</a>	CCI Dues	15,000
2,259	2,259	2,500	4,190	4,190	3,000	<a href="#">001-02-422700</a>	SECED Dues	3,000
-	1,599	1,600	1,599	1,600	2,000	<a href="#">001-02-422800</a>	ARCA Search Annual Fee	2,000
3,000	3,000	3,000	3,000	3,000	3,000	<a href="#">001-02-423000</a>	SCEDD Annual Dues	3,600
2,000	2,000	2,000	-	2,000	2,000	<a href="#">001-02-423500</a>	Lamar - Soil Conservation Pmnt	2,000
2,000	-	2,000	-	2,000	2,000	<a href="#">001-02-423550</a>	Holly - Soil Conservation Pmnt	2,000
125,628	135,400	142,140	108,001	142,140	145,000	<a href="#">001-02-423800</a>	County Treasurer Fees	145,000
50,000	65,000	65,000	60,000	60,000	65,000	<a href="#">001-02-424240</a>	SS Fair Board Contract	65,000
5,000	7,500	7,500	-	7,500	7,500	<a href="#">001-02-424400</a>	Holly Gateway Fair Board	7,500
190,682	187,736	196,402	134,461	196,402	196,402	<a href="#">001-02-424500</a>	E911 Operating Expense	198,976
1,000	7,000	7,000	7,000	7,000	7,000	<a href="#">001-02-424600</a>	COSI LCC Foundation	7,000
20,000	25,000	25,000	25,000	25,000	25,000	<a href="#">001-02-424710</a>	PEP Support	50,000
4,000	3,000	9,000	-	-	5,000	<a href="#">001-02-424800</a>	SE&E Colorado Recycling Assoc	10,000
120,000	145,000	145,000	36,250	145,000	145,000	<a href="#">001-02-426600</a>	Lamar Ambulance Assistance	145,000
2,489	2,705	2,800	2,975	2,975	3,000	<a href="#">001-02-426620</a>	LAWMA Shares Assessment	3,000
24,685	38,470	31,064	-	31,064	35,000	<a href="#">001-02-427400</a>	Annual Audit Expense	35,000
4,732	4,732	4,732	4,732	4,732	5,000	<a href="#">001-02-432400</a>	RESADA	5,000
656	631	1,030	-	1,030	1,000	<a href="#">001-02-434200</a>	Plat Maps/Books	1,000
-	-	20,000	20,812	20,812	21,000	<a href="#">001-02-435400</a>	SAGE Nutrition	21,000
391,345	1,439	50,000	160,372	160,372	50,000	<a href="#">001-02-439200</a>	Contingency	-
66,500	38,500	-	20,500	20,500	-	<a href="#">001-02-440500</a>	PEP/Redi Grant Exp	-
40,925	33,743	-	-	-	-	<a href="#">001-02-440600</a>	SECED IHOP Grant Exp	-
-	-	81,000	-	81,000	80,000	<a href="#">001-02-440680</a>	Eagleview	80,000
993,448	37,509	78,000	39,000	39,000	39,000	<a href="#">001-02-455000</a>	American Rescue Plan Expense	39,000
42,647	41,963	41,963	-	41,963	42,000	<a href="#">001-02-491000</a>	Transfer Out to PHA Fund	43,700
<b>2,534,272</b>	<b>1,434,193</b>	<b>1,880,796</b>	<b>1,130,808</b>	<b>1,557,314</b>	<b>1,396,067</b>		<b>Expense Total:</b>	<b>1,430,175</b>
<b>4,563,984</b>	<b>5,827,416</b>	<b>6,089,573</b>	<b>4,177,339</b>	<b>5,836,340</b>	<b>5,696,583</b>		<b>Surplus (Deficit):</b>	<b>6,130,944</b>



# Prowers County 2026 Budget

## County General Fund - County Attorney



					2026			2026
2023	2024	2025	2025	2025	Preliminary			Approved
Actuals	Actuals	Adopted	6 mo Actual	Estimated	Budget			Budget
<b>REVENUES</b>								
-	-	-	-	-	-		<b>Revenue Total:</b>	-
<b>EXPENSES</b>								
104,000	96,000	96,000	48,000	96,000	96,000	<a href="#">001-03-420600</a>	Professional Services	96,000
-	-	-	-	-	-	<a href="#">001-03-420680</a>	Prof Services - Spec Projects	
-	-	-	-	-	-	<a href="#">001-03-421100</a>	Mileage/Meeting Expense	
-	-	-	-	-	-	<a href="#">001-03-422400</a>	Dues, Subs, Registrations	
<b>104,000</b>	<b>96,000</b>	<b>96,000</b>	<b>48,000</b>	<b>96,000</b>	<b>96,000</b>		<b>Expense Total:</b>	<b>96,000</b>
<i>(104,000)</i>	<i>(96,000)</i>	<i>(96,000)</i>	<i>(48,000)</i>	<i>(96,000)</i>	<i>(96,000)</i>		<i>Surplus (Deficit):</i>	<i>(96,000)</i>

# Prowers County 2026 Budget

## County General Fund - Public Trustee



					2026			2026
2023	2024	2025	2025	2025	Preliminary			Approved
Actuals	Actuals	Adopted	6 mo Actual	Estimated	Budget			Budget
<b>REVENUES</b>								
7,095	8,985	9,000	6,250	12,500	11,000	<a href="#">001-04-398500</a>	Public Trustee Fees	11,000
<b>7,095</b>	<b>8,985</b>	<b>9,000</b>	<b>6,250</b>	<b>12,500</b>	<b>11,000</b>		<b>Revenue Total:</b>	<b>11,000</b>
<b>EXPENSES</b>								
6,605	8,445	12,500	10,435	16,685	12,500	<a href="#">001-04-411100</a>	Salaries	12,500
501	643	956	464	941	956	<a href="#">001-04-415100</a>	FICA	956
12	14	27	7	17	30	<a href="#">001-04-415400</a>	Vision Insurance Premium	30
-	-	-	396	975	3,920	<a href="#">001-04-415500</a>	Health Insurance Premium	3,920
330	1,503	625	304	834	625	<a href="#">001-04-415600</a>	Retirement - County Share	625
4	4	13	3	8	13	<a href="#">001-04-415700</a>	Group Life Insurance Premium	13
8	19	-	-	5		<a href="#">001-04-420200</a>	Postage/Photo Copies	
-	-	-	298	-		<a href="#">001-04-420600</a>	Professional Services	
-	150	-	-	-	-	<a href="#">001-04-421100</a>	Mileage/Meeting Expense	-
254	-	300	-	300	300	<a href="#">001-04-421500</a>	Maintenance Contracts	-
309	75	200	10	200	200	<a href="#">001-04-422400</a>	Dues, Subs, Registrations	200
30	-	50	464	50	50	<a href="#">001-04-430100</a>	Office Supplies	50
<b>8,052</b>	<b>10,853</b>	<b>14,671</b>	<b>12,380</b>	<b>20,014</b>	<b>18,594</b>		<b>Expense Total:</b>	<b>18,294</b>
<i>(957)</i>	<i>(1,868)</i>	<i>(5,671)</i>	<i>(6,130)</i>	<i>(7,514)</i>	<i>(7,594)</i>		<i>Surplus (Deficit):</i>	<i>(7,294)</i>

# Prowers County 2026 Budget

## County General Fund - Administration



					2026			2026
2023	2024	2025	2025	2025	Preliminary			Approved
Actuals	Actuals	Adopted	6 mo Actual	Estimated	Budget			Budget
<b>REVENUES</b>								
-	-	56,786	-	56,786	56,786	<a href="#">001-05-375430</a>	Administrative Fees (PH)	82,660
222,604	137,881	293,306	-	300,000	350,000	<a href="#">001-05-375440</a>	Administrative Fees (CRMC)	350,000
142,586	226,882	248,436	-	250,000	300,000	<a href="#">001-05-375450</a>	Administrative Fees (OPC)	300,000
-	-	99,620	83,111	83,111	99,620	<a href="#">001-05-375460</a>	Administrative Fees (RB)	49,004
							Administrative Fees (LTF)	6,990
(5)	32	-	4,314	4,314	2,500	<a href="#">001-05-387000</a>	Expense Refund	-
8,050	1,655	150	450	450	150	<a href="#">001-05-399500</a>	Revenue Other Sources	150
<b>373,235</b>	<b>366,451</b>	<b>698,298</b>	<b>87,875</b>	<b>694,661</b>	<b>809,056</b>		<b>Revenue Total:</b>	<b>788,804</b>
<b>EXPENSES</b>								
123,005	80,685	100,000	58,197	91,439	95,000	<a href="#">001-05-411100</a>	Salaries	110,000
122,901	173,293	171,637	76,416	176,592	173,000	<a href="#">001-05-411200</a>	Salary - Permanent	181,650
						<a href="#">001-05-412900</a>	Longevity Expense	-
18,238	16,584	20,780	8,927	20,504	20,502	<a href="#">001-05-415100</a>	FICA	22,311
242	231	274	124	274	283	<a href="#">001-05-415400</a>	Vision Insurance Premium	283
19,969	21,686	41,664	18,853	39,685	43,104	<a href="#">001-05-415500</a>	Health Insurance Premium	43,104
12,295	10,318	13,582	6,075	13,402	13,400	<a href="#">001-05-415600</a>	Retirement - County Share	14,583
306	292	346	156	329	346	<a href="#">001-05-415700</a>	Group Life Insurance Premium	346
492	456	543	243	536	536	<a href="#">001-05-415900</a>	Unemployment Insurance	583
982	1,517	1,272	323	420	100	<a href="#">001-05-420100</a>	Telephone	100
2,123	4,468	2,500	2,688	4,500	4,500	<a href="#">001-05-420200</a>	Postage/Freight	3,000
-	566	573	573	573	600	<a href="#">001-05-420300</a>	Vehicle Insurance	594
222	140	170	170	170	200	<a href="#">001-05-420400</a>	Worker Compensation	150
334	19,495	-	6,158	-	-	<a href="#">001-05-420600</a>	Professional Services	-
4,484	2,599	5,000	1,981	5,000	5,000	<a href="#">001-05-421100</a>	Mileage/Meeting Expense	5,000
13,616	-	-	1,100	-	-	<a href="#">001-05-421500</a>	Maintenance Contracts (SB)	-
-	28,145	-	-	-	-	<a href="#">001-05-421510</a>	Budget Software	-
-	65,077	37,000	-	38,695	40,000	<a href="#">001-05-421520</a>	Software Contract	40,000
-	1,153	1,236	216	1,000	-	<a href="#">001-05-421550</a>	Other Software	-
90	49	40,300	9,642	30,000	20,000	<a href="#">001-05-421700</a>	Miscellaneous	20,000
599	1,389	1,500	1,258	1,600	1,600	<a href="#">001-05-422400</a>	Dues, Subs	1,600
10,048	9,861	10,000	6,129	10,000	10,000	<a href="#">001-05-430100</a>	Office Supplies	10,000
70	1,046	1,000	-	200	8,000	<a href="#">001-05-430230</a>	Office Equipment	1,500
-	-	-	115	-	-	<a href="#">001-05-430300</a>	Computer Supplies/Software	-
-	1,183	1,000	616	1,000	1,000	<a href="#">001-05-430900</a>	Vehicle Maintenance/Fuel	1,000
4,297	4,726	4,300	3,192	8,000	10,000	<a href="#">001-05-440400</a>	Equip Rentals/Leases	10,000
<b>334,312</b>	<b>444,960</b>	<b>454,676</b>	<b>203,155</b>	<b>443,918</b>	<b>447,171</b>		<b>Expense Total:</b>	<b>465,804</b>
<b>38,923</b>	<b>(78,509)</b>	<b>243,622</b>	<b>(115,280)</b>	<b>250,743</b>	<b>361,885</b>		<b>Surplus (Deficit):</b>	<b>323,000</b>

# Prowers County 2026 Budget

## County General Fund - Clerk & Recorder



					2026			2026
2023	2024	2025	2025	2025	Preliminary			Approved
Actuals	Actuals	Adopted	6 mo Actual	Estimated	Budget			Budget
<b>REVENUES</b>								
-	1,830	850	-	850	850	<a href="#">001-07-386100</a>	Checking Account Interest	850
-	-	-	11,260	11,206	-	<a href="#">001-07-389500</a>	Misc Revenue	-
135,283	-	25,728	-	-	-	<a href="#">001-07-398200</a>	ERTB Grant Revenue #1	-
-	-	-	-	-	30,000	<a href="#">001-07-398206</a>	ERTB Grant Revenue #7	30,000
23,336	24,503	-	-	-	-	<a href="#">001-07-398260</a>	ERTB Grant Software #3	-
278,592	280,037	250,000	117,448	117,448	250,000	<a href="#">001-07-398300</a>	County Clerk Fees	250,000
106,947	75,901	-	-	-	-	<a href="#">001-07-398350</a>	ERTB-Index Revenue #4	-
-	10,270	-	-	-	-	<a href="#">001-07-398600</a>	ERTB Plat Printer Grant #6	-
-	3,417	7,558	-	7,583	-	<a href="#">001-07-398700</a>	ERTB Fraud Software #5	-
<b>544,158</b>	<b>395,957</b>	<b>284,136</b>	<b>128,708</b>	<b>137,087</b>	<b>280,850</b>		<b>Revenue Total:</b>	<b>280,850</b>
<b>EXPENSES</b>								
82,605	74,978	74,978	35,279	74,978	74,978	<a href="#">001-07-411100</a>	Salaries	74,978
169,201	166,150	205,660	104,413	204,660	205,660	<a href="#">001-07-411200</a>	Salary - Permanent	215,943
97	100	-	48	500	1,000	<a href="#">001-07-412000</a>	Salary - Overtime	1,000
-	-	-	-	-	-	<a href="#">001-07-412900</a>	Longevity Expense	-
18,252	18,621	21,469	10,814	21,431	21,545	<a href="#">001-07-415100</a>	FICA	22,332
405	457	468	245	468	485	<a href="#">001-07-415400</a>	Vision Insurance Premium	485
47,036	61,033	59,064	36,440	61,361	71,910	<a href="#">001-07-415500</a>	Health Insurance Premium	71,910
12,595	12,912	14,032	7,316	14,007	14,082	<a href="#">001-07-415600</a>	Retirement - County Share	14,596
266	394	454	241	454	454	<a href="#">001-07-415700</a>	Group Life Insurance Premium	454
354	367	561	218	560	563	<a href="#">001-07-415900</a>	Unemployment Insurance	584
825	969	1,000	147	200	200	<a href="#">001-07-420100</a>	Telephone	200
10,798	12,547	12,000	5,092	12,000	13,000	<a href="#">001-07-420200</a>	Postage/Freight	13,000
267	185	152	115	152	152	<a href="#">001-07-420400</a>	Worker Compensation	115
1,987	1,476	-	84	-	-	<a href="#">001-07-420600</a>	Professional Services	-
1,029	1,090	3,000	1,707	3,000	3,000	<a href="#">001-07-421100</a>	Mileage/Meeting Expense	3,000
-	-	200	-	100	200	<a href="#">001-07-421300</a>	Advertising/Legal Notices	200
-	-	100	180	180	500	<a href="#">001-07-421400</a>	Education, Training & Seminars	500
1,295	1,295	1,295	-	1,295	1,295	<a href="#">001-07-421500</a>	Maint Contract - Docutek	1,295
-	-	2,000	1,098	2,000	2,500	<a href="#">001-07-421700</a>	Miscellaneous	2,500
2,398	420	3,000	1,041	3,000	3,000	<a href="#">001-07-422400</a>	Dues, Subs, Registrations	3,000
6,279	3,766	6,000	1,947	6,000	6,000	<a href="#">001-07-430100</a>	Office Supplies	6,000
4,055	4,267	5,000	1,719	5,000	5,000	<a href="#">001-07-440400</a>	Equip Rentals/Leases	5,000
-	3,417	7,558	5,183	7,583	-	<a href="#">001-07-440410</a>	ERTB Fraud Software Expense	-
-	-	-	-	-	30,000	<a href="#">001-07-440411</a>	ERTB Grant Expense #7	30,000
-	10,270	-	-	-	-	<a href="#">001-07-440420</a>	ERTB Plat Printer Grant #6	-
5,000	-	-	-	-	-	<a href="#">001-07-440500</a>	ERTB Grant Expense	-
106,947	75,901	-	-	-	-	<a href="#">001-07-440600</a>	ERTB-Index Expense	-
23,336	24,503	25,728	25,728	25,728	-	<a href="#">001-07-440700</a>	ERTB Grant Software Expense	-
-	1,098	1,000	-	-	2,000	<a href="#">001-07-450101</a>	Capital Outlay non-depreciated	2,000
<b>495,027</b>	<b>476,215</b>	<b>444,718</b>	<b>239,057</b>	<b>444,657</b>	<b>457,524</b>		<b>Expense Total:</b>	<b>469,091</b>
<b>49,131</b>	<b>(80,258)</b>	<b>(160,582)</b>	<b>(110,348)</b>	<b>(307,570)</b>	<b>(176,674)</b>		<b>Surplus (Deficit):</b>	<b>(188,241)</b>



# Prowers County 2026 Budget

## County General Fund - Elections



					2026			2026
2023	2024	2025	2025	2025	Preliminary			Approved
Actuals	Actuals	Adopted	6 mo Actual	Estimated	Budget			Budget
<b>REVENUES</b>								
8,200	-	-	-	-	0	<a href="#">001-08-343310</a>	CSBG Grant Revenue	-
-	2,321	-	-	-	0	<a href="#">001-08-343320</a>	ICX Grant Reimbursement	-
-	28,107	-	13,412	23,412	13500	<a href="#">001-08-387010</a>	State Election Reimbursement	13,500
22,028	8,397	11,000	-	2,000	0	<a href="#">001-08-398100</a>	Other Entities Election Reimb	6,000
-	-	-	-	11,603	0	<a href="#">001-08-398215</a>	CTCL Grant Revenue	-
<b>30,228</b>	<b>38,825</b>	<b>11,000</b>	<b>13,412</b>	<b>37,015</b>	<b>13,500</b>		<b>Revenue Total:</b>	<b>19,500</b>
<b>EXPENSES</b>								
24,068	80,594	80,340	19,890	51,774	80,340	<a href="#">001-08-411200</a>	Salary - Permanent	85,050
19,240	-	-	-	-	-	<a href="#">001-08-411400</a>	Salary - Seasonal/Temporary	-
876	3,031	1,800	176	1,800	3,500	<a href="#">001-08-412000</a>	Salary - Overtime	3,500
						<a href="#">001-08-412900</a>	Longevity Expense	-
2,734	5,082	6,284	1,488	4,098	6,414	<a href="#">001-08-415100</a>	FICA	6,774
69	120	120	26	80	124	<a href="#">001-08-415400</a>	Vision Insurance Premium	124
5,491	7,896	18,228	3,942	10,000	18,858	<a href="#">001-08-415500</a>	Health Insurance Premium	18,858
2,209	3,825	2,464	1,003	2,679	4,192	<a href="#">001-08-415600</a>	Retirement - County Share	4,428
43	151	151	33	100	151	<a href="#">001-08-415700</a>	Group Life Insurance Premium	151
88	153	164	40	107	168	<a href="#">001-08-415900</a>	Unemployment Insurance	177
4,035	12,681	6,000	1,367	6,000	13,500	<a href="#">001-08-420200</a>	Postage/Freight	13,500
53	197	102	102	102	102	<a href="#">001-08-420400</a>	Worker Compensation	219
250	1,581	-	-	-	-	<a href="#">001-08-420600</a>	Professional Services	-
946	4,238	1,200	-	1,200	2,500	<a href="#">001-08-420635</a>	Bilingual Programming	2,500
6,774	18,881	8,000	-	8,000	20,000	<a href="#">001-08-420640</a>	Election Judges	20,000
-	-	600	-	600	1,200	<a href="#">001-08-420690</a>	IT Services	1,200
2,369	2,229	3,000	-	3,000	3,500	<a href="#">001-08-421100</a>	Mileage/Meeting Expense	3,500
249	320	550	-	550	550	<a href="#">001-08-421300</a>	Advertising/Legal Notices	550
100	100	200	40	200	300	<a href="#">001-08-421400</a>	Education, Training & Seminars	300
-	30	995	30	995	1,750	<a href="#">001-08-421700</a>	Miscellaneous/CBI Checks	1,750
-	-	1,400	350	1,400	1,400	<a href="#">001-08-422400</a>	Dues, Subs, Registrations	1,400
3,956	-	-	-	-	-	<a href="#">001-08-428350</a>	GIS Mapping	-
962	4,942	1,500	-	3,000	3,000	<a href="#">001-08-430100</a>	Office Supplies/Ballots	3,000
10,399	36,298	11,000	-	11,000	37,000	<a href="#">001-08-430240</a>	Other Entities Election Expens	37,000
4,100	-	-	-	-	-	<a href="#">001-08-430310</a>	Election Security Act Expense	-
21,186	21,610	15,914	15,914	15,914	16,232	<a href="#">001-08-440400</a>	Voting System Lease	16,232
-	7,083	-	3,477	11,603	-	<a href="#">001-08-440410</a>	CTCL Grant Expense	-
-	-	1,000	1,355	1,355	3,000	<a href="#">001-08-450101</a>	Capital Outlay non-depreciated	3,000
<b>110,196</b>	<b>211,042</b>	<b>161,012</b>	<b>49,234</b>	<b>135,558</b>	<b>217,781</b>		<b>Expense Total:</b>	<b>223,213</b>
<b>(79,968)</b>	<b>(172,217)</b>	<b>(150,012)</b>	<b>(35,822)</b>	<b>(98,543)</b>	<b>(204,281)</b>		<b>Surplus (Deficit):</b>	<b>(203,713)</b>

# Prowers County 2026 Budget

## County General Fund - County Treasurer



					2026			2026
2023	2024	2025	2025	2025	Preliminary			Approved
Actuals	Actuals	Adopted	6 mo Actual	Estimated	Budget			Budget
<b>REVENUES</b>								
4,119	15,387	2,000	-	2,000	2000	<a href="#">001-09-353700</a>	Premium Tax Bid	2,000
4,951	2,813	1,500	959	1,500	1500	<a href="#">001-09-354700</a>	Treasurer Advertising Reimb	1,500
-	-	-	50	50	0	<a href="#">001-09-387000</a>	Expense Refund	-
247	54	40	-	-	40	<a href="#">001-09-387120</a>	Treasurer Photocopy Fees	40
(5)	-	12,250	-	12,250	12250	<a href="#">001-09-389500</a>	Misc Revenue	12,250
250,177	270,913	220,000	198,222	220,000	255000	<a href="#">001-09-398400</a>	County Treasurer Fees	255,000
101	21	-	-	-	0	<a href="#">001-09-398450</a>	Notary Fees	-
<b>259,589</b>	<b>289,187</b>	<b>235,790</b>	<b>199,231</b>	<b>235,800</b>	<b>270,790</b>		<b>Revenue Total:</b>	<b>270,790</b>
<b>EXPENSES</b>								
91,618	74,980	74,978	35,927	73,416	74,983	<a href="#">001-09-411100</a>	Salaries	74,983
73,840	104,140	91,946	55,371	96,845	85,278	<a href="#">001-09-411200</a>	Salary - Permanent	89,542
						<a href="#">001-09-412900</a>	Longevity Expense	-
12,494	13,336	12,770	6,851	13,025	12,260	<a href="#">001-09-415100</a>	FICA	12,586
301	299	325	141	293	325	<a href="#">001-09-415400</a>	Vision Insurance Premium	325
16,382	18,837	43,578	14,360	29,695	47,664	<a href="#">001-09-415500</a>	Health Insurance Premium	47,664
8,273	8,956	8,346	4,565	8,513	8,013	<a href="#">001-09-415600</a>	Retirement - County Share	8,226.25
150	212	266	123	250	259	<a href="#">001-09-415700</a>	Group Life Insurance Premium	260
181	208	334	108	341	321	<a href="#">001-09-415900</a>	Unemployment Insurance	329
437	291	300	118	49	100	<a href="#">001-09-420100</a>	Telephone	100
7,671	10,947	8,750	5,073	8,750	8,750	<a href="#">001-09-420200</a>	Postage/Freight	8,750
154	69	99	62	62	62	<a href="#">001-09-420400</a>	Worker Compensation	130
3,343	-	-	-	-	-	<a href="#">001-09-420600</a>	Professional Services	-
1,036	616	1,750	141	1,750	1,750	<a href="#">001-09-421100</a>	Mileage/Meeting Expense	1,750
2,311	1,900	3,500	-	3,500	3,500	<a href="#">001-09-421300</a>	Advertising/Legal Notices	3,500
2,200	2,179	2,350	3,233	3,233	2,350	<a href="#">001-09-421500</a>	Maintenance Contracts	4,000
-	-	3,700	-	3,700	3,700	<a href="#">001-09-421700</a>	Miscellaneous	2,500
2,389	3,926	3,521	314	3,521	3,521	<a href="#">001-09-422400</a>	Dues, Subs, Registrations	2,000
163	239	300	-	300	300	<a href="#">001-09-423400</a>	Certification of Taxes	300
1,029	5,193	3,300	978	3,300	4,550	<a href="#">001-09-430100</a>	Office Supplies	4,550
39,835	36,284	64,096	16,651	64,096	68,457	<a href="#">001-09-440420</a>	Software Lease	135,336
<b>263,808</b>	<b>282,613</b>	<b>324,209</b>	<b>144,016</b>	<b>314,639</b>	<b>326,143</b>		<b>Expense Total:</b>	<b>396,832</b>
<b>(4,219)</b>	<b>6,574</b>	<b>(88,419)</b>	<b>55,215</b>	<b>(78,839)</b>	<b>(55,353)</b>		<b>Surplus (Deficit):</b>	<b>(126,042)</b>

# Prowers County 2026 Budget

## County General Fund - County Assessor



					2026			2026
2023	2024	2025	2025	2025	Preliminary			Approved
Actuals	Actuals	Adopted	6 mo Actual	Estimated	Budget			Budget
<b>REVENUES</b>								
2,423	4,845	2,500	-	2,500	2500	<a href="#">001-10-398600</a>	County Assessor Fees	3,000
2,205	4,276	2,500	-	2,500	2500	<a href="#">001-10-398800</a>	Mapping Copies	2,500
168	168	150	12	150	150	<a href="#">001-10-399000</a>	Plat Map Sales	150
1,468	-	-	240	240	0	<a href="#">001-10-399500</a>	Revenue Other Sources	-
-	1,392	-	-	-	-	<a href="#">001-10-399600</a>	Compensation For Loss	-
<b>6,264</b>	<b>10,680</b>	<b>5,150</b>	<b>252</b>	<b>5,390</b>	<b>5,150</b>		<b>Revenue Total:</b>	<b>5,650</b>
<b>EXPENSES</b>								
74,978	74,978	74,978	37,489	74,978	74,978	<a href="#">001-10-411100</a>	Salaries	74,978
182,207	177,116	221,108	88,670	188,521	222,061	<a href="#">001-10-411200</a>	Salary - Permanent	233,164
						<a href="#">001-10-412900</a>	Longevity Expense	14,818
18,976	18,680	22,651	9,564	20,158	22,723	<a href="#">001-10-415100</a>	FICA	24,706
296	262	342	137	291	467	<a href="#">001-10-415400</a>	Vision Insurance Premium	467
35,382	35,938	52,080	20,832	44,268	69,216	<a href="#">001-10-415500</a>	Health Insurance Premium	69,216
12,859	12,605	14,804	6,308	13,175	14,852	<a href="#">001-10-415600</a>	Retirement - County Share	16,148
122	189	320	102	225	432	<a href="#">001-10-415700</a>	Group Life Insurance Premium	432
364	354	592	177	527	594	<a href="#">001-10-415900</a>	Unemployment Insurance	646
1,395	1,260	1,500	309	321	100	<a href="#">001-10-420100</a>	Telephone	100
3,903	524	12,000	5,773	11,000	6,350	<a href="#">001-10-420200</a>	Postage/Freight	7,000
349	566	573	573	573	573	<a href="#">001-10-420300</a>	Vehicle Insurance	594
2,163	2,150	1,259	1,222	1,222	1,222	<a href="#">001-10-420400</a>	Worker Compensation	1,551
11,908	-	-	-	-	-	<a href="#">001-10-420600</a>	Professional Services	-
4,935	5,063	7,000	1,045	7,000	7,000	<a href="#">001-10-421100</a>	Mileage/Meeting Expense	7,000
-	-	50	-	50	50	<a href="#">001-10-421300</a>	Advertising/Legal Notices	50
6,554	10,742	18,500	23,465	18,500	23,000	<a href="#">001-10-421500</a>	Maintenance Contracts	18,000
12,827	480	17,000	3,474	17,000	14,000	<a href="#">001-10-422400</a>	Dues, Subs, Registrations	14,000
1,443	2,731	2,500	1,186	2,500	1,500	<a href="#">001-10-430100</a>	Office Supplies	2,500
389	2,984	2,000	-	-	2,000	<a href="#">001-10-430300</a>	Computer Supplies/Software	2,000
826	858	1,250	108	1,250	1,200	<a href="#">001-10-430900</a>	Vehicle Maintenance/Fuel	1,200
40,084	39,606	41,000	13,838	40,000	43,000	<a href="#">001-10-440400</a>	Equip Rentals/Leases ACS	43,000
-	-	280	-	-	-	<a href="#">001-10-440415</a>	Postage Machine Lease	-
-	-	52,364	3,441	52,364	52,364	<a href="#">001-10-440420</a>	Software Lease	137,500
-	-	2,000	-	-	-	<a href="#">001-10-450100</a>	Capital Outlay	-
-	-	-	-	2,000	2,000	<a href="#">001-10-450101</a>	Capital Outlay Non-Depreciated	-
<b>411,961</b>	<b>387,086</b>	<b>546,151</b>	<b>217,715</b>	<b>495,922</b>	<b>559,682</b>		<b>Expense Total:</b>	<b>669,070</b>
<i>(405,697)</i>	<i>(376,406)</i>	<i>(541,001)</i>	<i>(217,463)</i>	<i>(490,532)</i>	<i>(554,532)</i>		<i>Surplus (Deficit):</i>	<i>(663,420)</i>



**Prowers County 2026 Budget****County General Fund - Maintenance**

					2026			2026
2023	2024	2025	2025	2025	Preliminary			Approved
Actuals	Actuals	Adopted	6 mo Actual	Estimated	Budget			Budget
<b>REVENUES</b>								
64,755	64,755	64,755	3,056	64,755	64,755	<a href="#">001-11-376200</a>	Rent - Annex Building DHS	64,755
49,115	52,540	52,145	56,996	56,996	59,930	<a href="#">001-11-376210</a>	Rent - Annex Building PHA	76,028
12,976	8,523	8,522	3,526	8,522	8,522	<a href="#">001-11-376230</a>	Rent - Annex Building H3C	9,650
988	1,037	1,350	-	1,350	1,126	<a href="#">001-11-376240</a>	Rent - Annex Bldg. Kiowa IOG	1,750
16,500	15,000	18,000	9,000	18,000	18,000	<a href="#">001-11-376300</a>	Rent/Maint - DA Johnson Bldg	18,000
20,733	17,705	8,000	5,341	8,000	8,000	<a href="#">001-11-376400</a>	Fairgrounds Rent	8,000
1,500	4,650	1,200	5,100	5,100	5,000	<a href="#">001-11-376410</a>	Fairground Rental Deposits	5,000
9,730	12,103	5,400	3,985	5,400	5,400	<a href="#">001-11-376420</a>	Fairgrounds RV Hook ups	8,000
16,741	23,922	23,000	10,544	23,000	21,088	<a href="#">001-11-376800</a>	Rent - Welcome Home Center	21,088
-	-	-	418	418	-	<a href="#">001-11-387000</a>	Expense Refund	-
-	-	-	-	-	-	<a href="#">001-11-399100</a>	Sale of Equipment	-
12,886	39	-	104	104	-	<a href="#">001-11-399500</a>	Revenue Other Sources	-
-	-	10,000	2,950	10,000	-	<a href="#">001-11-399510</a>	SECOG Mini Grant Revenue	10,000
<b>205,924</b>	<b>200,273</b>	<b>192,372</b>	<b>101,020</b>	<b>201,645</b>	<b>191,821</b>		<b>Revenue Total:</b>	<b>222,271</b>
<b>EXPENSES</b>								
62,005	63,864	65,780	32,885	65,770	70,000	<a href="#">001-11-410280</a>	Maint. & Facilities Director	70,000
119,946	45,990	46,340	23,171	46,342	48,659	<a href="#">001-11-411100</a>	Building Supervisors	48,659
152,533	235,327	242,391	121,199	236,000	250,894	<a href="#">001-11-411200</a>	Salary - Permanent	259,170
2,467	2,529	4,000	723	3,000	4,000	<a href="#">001-11-412000</a>	Salary - Overtime	4,000
						<a href="#">001-11-412900</a>	Longevity Expense	24,011
25,408	26,213	27,426	13,416	26,860	28,577	<a href="#">001-11-415100</a>	FICA	31,858
547	547	547	274	547	566	<a href="#">001-11-415400</a>	Vision Insurance Premium	566
65,457	74,968	83,328	41,664	81,000	86,208	<a href="#">001-11-415500</a>	Health Insurance Premium	86,208
16,848	17,386	17,926	8,899	17,556	18,678	<a href="#">001-11-415600</a>	Retirement - County Share	20,292
461	661	661	330	640	691	<a href="#">001-11-415700</a>	Group Life Insurance Premium	691
674	695	717	356	702	747	<a href="#">001-11-415900</a>	Unemployment Insurance	812
5,268	4,519	6,818	2,001	5,020	5,500	<a href="#">001-11-420100</a>	Telephone & Elevator Phones	5,500
4,190	5,095	5,153	5,153	5,153	5,153	<a href="#">001-11-420300</a>	Vehicle Insurance	5,346
8,430	7,557	6,485	6,485	6,485	6,485	<a href="#">001-11-420400</a>	Worker Compensation	6,169
-	41	-	-	-	-	<a href="#">001-11-420600</a>	Prof Services	-
						<a href="#">001-11-421100</a>	Mileage/Meeting Expense	12,500
928	95	-	3,848	3,848	16,000	<a href="#">001-11-421500</a>	Maintenance Contracts	16,000
176,447	177,713	175,000	82,487	175,000	180,000	<a href="#">001-11-421600</a>	Utilities	180,000
1,152	714	2,000	120	500	2,000	<a href="#">001-11-421700</a>	Miscellaneous	2,000
-	-	230	-	5,400	5,400	<a href="#">001-11-425210</a>	Lodging Tax on FG RV Hookups	160
26,959	37,297	40,000	15,572	40,000	32,000	<a href="#">001-11-429100</a>	Courthouse Maintenance	32,000
79,255	58,064	37,000	14,995	40,000	32,000	<a href="#">001-11-429200</a>	Annex Building Maintenance	32,000
67,944	16,486	45,000	5,236	45,000	40,000	<a href="#">001-11-429300</a>	Fairgrounds Maintenance	40,000
2,700	3,150	5,000	4,025	5,000	5,000	<a href="#">001-11-429310</a>	Fairgrounds Rent Deposit Reimb	5,000
1,352	4,320	5,000	10,852	11,000	5,000	<a href="#">001-11-429400</a>	Johnson Building Maint - DA	5,000
						<a href="#">001-11-429600</a>	Sheriff/Jail Maintenance	12,500
7,852	5,050	10,000	1,992	6,000	10,000	<a href="#">001-11-429810</a>	Welcome Home Center Maint	10,000
95	-	-	-	-	-	<a href="#">001-11-429820</a>	Journey Bldg Maint	-
8,138	2,831	8,000	11,462	11,462	12,000	<a href="#">001-11-429830</a>	Museum Maint	12,000
1,252	1,240	1,000	153	1,000	1,000	<a href="#">001-11-430100</a>	Office Supplies	1,000
3,494	26,343	15,000	12,869	15,000	18,000	<a href="#">001-11-430200</a>	Operating Supplies	18,000
19,571	14,963	15,000	4,491	15,000	15,000	<a href="#">001-11-430900</a>	Vehicle Maintenance/Fuel	15,000
-	-	20,000	10,000	10,000	-	<a href="#">001-11-434205</a>	SECOG Mini Grant Expense	20,000
13,698	13,649	9,700	5,914	10,000	12,000	<a href="#">001-11-437200</a>	Employee Uniform Expense	12,000
5,607	15,650	23,000	6,492	10,000	10,000	<a href="#">001-11-437900</a>	Tools & Equipment	10,000
17,254	10,399	20,000	14,261	20,000	25,000	<a href="#">001-11-438000</a>	Custodial Supplies	25,000



# Prowers County 2026 Budget

## County General Fund - Maintenance



					2026			2026
2023	2024	2025	2025	2025	Preliminary			Approved
Actuals	Actuals	Adopted	6 mo Actual	Estimated	Budget			Budget
-	40,000	92,500	-	92,500	70,000	001-11-450100	Capital Outlay	70,000
897,930	913,357	1,031,002	461,327	1,011,785	1,016,558		Expense Total:	1,093,442
(692,006)	(713,084)	(838,630)	(360,307)	(810,140)	(824,737)		Surplus (Deficit):	(871,172)

# Prowers County 2026 Budget

## County General Fund - District Attorney



					2026			2026
2023	2024	2025	2025	2025	Preliminary			Approved
Actuals	Actuals	Adopted	6 mo Actual	Estimated	Budget			Budget
REVENUES								
-	-	-	-	-	-		Revenue Total:	-
EXPENSES								
287,836	288,945	392,216	196,408	392,216	513,322	001-12-475000	15th Judicial Dist Payment	513,322
287,836	288,945	392,216	196,408	392,216	513,322		Expense Total:	513,322
(287,836)	(288,945)	(392,216)	(196,408)	(392,216)	(513,322)		Surplus (Deficit):	(513,322)

**Prowers County 2026 Budget****County General Fund - County Sheriff**

					2026			2026
2023	2024	2025	2025	2025	Preliminary			Approved
Actuals	Actuals	Adopted	6 mo Actual	Estimated	Budget			Budget
<b>REVENUES</b>								
48,150	109,953	35,000	17,130	34,259	35,000	<a href="#">001-13-353800</a>	Jail Other County Prisoners	35,000
-	-	3,000	-	-	3,000	<a href="#">001-13-364900</a>	Jail Reimbursed Medical	3,000
3,110	1,420	5,000	-	-	5,000	<a href="#">001-13-367000</a>	Bonds - Fingerprint Fees	5,000
1,200	-	10,000	2,850	7,000	10,000	<a href="#">001-13-368100</a>	Training for SE Region	10,000
76,922	160,487	81,615	21,336	81,615	81,615	<a href="#">001-13-368500</a>	Courthouse Security Grant	141,262
6,300	32,000	25,200	6,600	25,200	25,200	<a href="#">001-13-368501</a>	Courthouse Sec Grant PYC	-
-	-	-	-	-	-	<a href="#">001-13-368515</a>	Homeland Security Grant Revenue	-
-	-	-	-	-	8,000	<a href="#">001-13-368550</a>	POMH Grant Revenue	8,000
-	-	-	-	-	5,000	<a href="#">001-13-368700</a>	BVP Grant	5,000
9,736	9,002	49,000	10,741	21,482	20,000	<a href="#">001-13-387000</a>	Expense Refund	20,000
4,457	-	20,000	-	-	20,000	<a href="#">001-13-388700</a>	Jail Commissary Bank Stmt Rev	20,000
40,966	48,219	15,000	3,549	7,099	15,000	<a href="#">001-13-398000</a>	Jail State Prisoner Fees	15,000
-	-	-	-	-	-	<a href="#">001-13-398100</a>	Sheriff Booking Fees	-
5,231	-	5,000	-	-	5,000	<a href="#">001-13-398110</a>	Sheriff Booking Fees	5,000
4,010	-	-	-	-	5,000	<a href="#">001-13-398210</a>	Civil Process Net Fees	5,000
49,946	41,412	99,273	51,126	99,273	98,000	<a href="#">001-13-399500</a>	Zoom Grant - SRO Revenue	31,974
-	-	15,000	-	-	15,000	<a href="#">001-13-399515</a>	Zoom Grant - Cadets Revenue	27,759
-	-	-	40,118	40,118	-	<a href="#">001-13-399600</a>	Compensation For Loss - Ins	-
966,928	664,163	500,000	263,866	527,732	295,000	<a href="#">001-13-399700</a>	JBBS MH Expansion grant	295,000
<b>1,216,957</b>	<b>1,066,655</b>	<b>863,088</b>	<b>417,316</b>	<b>843,778</b>	<b>645,815</b>		<b>Revenue Total:</b>	<b>626,995</b>
<b>EXPENSES</b>								
100,473	100,473	100,474	50,237	100,473	100,473	<a href="#">001-13-411100</a>	Salaries	100,473
414,688	429,018	480,600	248,580	497,160	526,536	<a href="#">001-13-411200</a>	Salary - Permanent	524,286
782,746	842,970	927,472	455,607	927,472	972,280	<a href="#">001-13-411210</a>	Salary - Permanent - Jail	971,662
51,859	70,867	93,912	11,868	23,736	98,585	<a href="#">001-13-411220</a>	Salary - Weekend Court	98,608
8,060	3,448	10,300	312	8,000	10,300	<a href="#">001-13-411500</a>	Salary-Jail Training Bkng Fees	10,300
10,153	15,724	10,455	7,187	14,375	10,500	<a href="#">001-13-411600</a>	Salary - Adult Transport	10,500
2,560	1,895	5,295	-	-	5,000	<a href="#">001-13-411700</a>	Salary - Juvenile Transport	5,000
6,688	12,550	30,478	4,688	9,375	30,000	<a href="#">001-13-411800</a>	Jail Nursing Service	30,000
62,510	56,377	44,720	25,612	44,720	89,440	<a href="#">001-13-411900</a>	Salary - CH Security Grant	93,912
1,264	37,745	14,240	19,194	38,388	28,480	<a href="#">001-13-411901</a>	Courthouse Security Overtime	28,480
223,615	98,386	110,000	19,986	50,000	-	<a href="#">001-13-411920</a>	Salary - JBBS	-
43,296	48,425	49,920	20,400	49,920	52,416	<a href="#">001-13-411930</a>	Salary - Zoom	52,416
14,619	7,433	12,360	2,345	8,000	12,360	<a href="#">001-13-412000</a>	Salary - Overtime	12,360
53,917	32,175	57,000	14,525	39,000	57,000	<a href="#">001-13-412100</a>	Salary - Overtime - Jail	57,000
-	-	-	-	-	-	<a href="#">001-13-412900</a>	Longevity Expense	24,531
282	74	7,000	900	6,000	7,000	<a href="#">001-13-413100</a>	Salary - Training	7,000
116,496	131,568	142,258	65,948	138,971	139,998	<a href="#">001-13-415100</a>	FICA	146,009
1,931	2,212	2,297	1,013	1,996	2,378	<a href="#">001-13-415400</a>	Vision Insurance Premium	2,378
220,409	292,800	337,692	153,399	302,281	360,168	<a href="#">001-13-415500</a>	Health Insurance Premium	360,168
75,119	85,338	92,979	42,838	90,831	91,502	<a href="#">001-13-415600</a>	Retirement - County Share	95,340
1,554	2,839	2,907	1,384	2,716	2,765	<a href="#">001-13-415700</a>	Group Life Insurance Premium	2,765
3,259	3,314	3,719	1,662	3,633	4,001	<a href="#">001-13-415900</a>	Unemployment Insurance	3,817
8,226	9,774	9,480	3,380	8,000	9,480	<a href="#">001-13-420100</a>	Telephone	9,480
1,015	369	1,000	733	1,000	1,200	<a href="#">001-13-420200</a>	Postage/Freight	1,200
5,587	9,058	9,161	9,161	9,161	9,161	<a href="#">001-13-420300</a>	Vehicle Insurance	9,504
33,476	35,742	33,437	33,437	33,437	33,437	<a href="#">001-13-420400</a>	Worker Compensation	31,814
8,622	-	15,000	300	5,000	5,000	<a href="#">001-13-420520</a>	Sheriff Booking Fees Expenses	5,000
6,829	6,647	-	-	-	-	<a href="#">001-13-420600</a>	Professional Services	-
5,894	-	6,570	-	-	17,564	<a href="#">001-13-420810</a>	Zoom SRO PR Expense	6,735
20,982	-	26,799	-	-	36,783	<a href="#">001-13-420811</a>	Courthouse Security PR Benefit	23,342

# Prowers County 2026 Budget

## County General Fund - County Sheriff



					2026			2026
2023	2024	2025	2025	2025	Preliminary			Approved
Actuals	Actuals	Adopted	6 mo Actual	Estimated	Budget			Budget
9,743	11,655	7,000	8,845	8,845	9,000	<a href="#">001-13-421400</a>	Education, Training & Seminars	9,000
43,630	16,092	45,000	42,797	45,000	45,000	<a href="#">001-13-421500</a>	Maintenance Contracts	47,700
55,134	55,923	57,400	22,450	57,000	57,000	<a href="#">001-13-421600</a>	Utilities	57,000
3,298	3,426	10,000	2,003	5,000	10,000	<a href="#">001-13-421650</a>	Utilities - Journey	10,000
334	495	1,000	1,315	1,315	1,300	<a href="#">001-13-421700</a>	Miscellaneous	1,300
5,355	1,046	8,000	4,542	8,000	8,000	<a href="#">001-13-422400</a>	Dues, Subs, Registrations	8,000
31	-	200	-	200	200	<a href="#">001-13-423800</a>	Shf Booking Treasurer Fees	200
35,794	50,870	30,000	23,860	47,720	50,000	<a href="#">001-13-425200</a>	Building/Equip Repair/Maint	25,000
10,577	8,446	12,000	1,709	8,000	12,000	<a href="#">001-13-430100</a>	Supplies	12,000
7,356	4,038	2,500	896	2,500	2,500	<a href="#">001-13-430200</a>	Operating Supplies	2,500
45,345	40,097	32,000	11,065	30,000	32,000	<a href="#">001-13-430201</a>	Operating - Jail	32,000
21,292	15,470	12,000	10,363	12,000	12,000	<a href="#">001-13-430830</a>	Operations Equipment	12,000
23,844	21,720	20,000	4,241	15,000	20,000	<a href="#">001-13-430900</a>	Vehicle Maintenance	20,000
32,159	29,533	32,000	10,745	28,000	32,000	<a href="#">001-13-430980</a>	Fuel Expense	32,000
5,164	8,019	8,000	166	8,000	8,000	<a href="#">001-13-431000</a>	Range/Ammunition Expense	8,000
707	401	1,500	-	1,500	1,500	<a href="#">001-13-431100</a>	Evidence Operating Expense	1,500
-	-	1,500	-	-	1,500	<a href="#">001-13-431300</a>	Medical Non-county Prisoners	1,500
4,784	361	6,000	-	-	6,000	<a href="#">001-13-431400</a>	Medical Bills Prowers County	6,000
93	82	500	-	-	500	<a href="#">001-13-431500</a>	Juvenile Transport Expense	500
147,959	147,251	143,000	81,039	162,078	200,283	<a href="#">001-13-431600</a>	Prisoner Meals	200,283
-	2,707	-	10,957	21,913	-	<a href="#">001-13-431705</a>	Outside Housing	-
800	927	2,500	214	427	2,500	<a href="#">001-13-431800</a>	Extradition Expense	2,500
3,522	12,135	30,000	2,850	10,000	30,000	<a href="#">001-13-431900</a>	POST Training Expense	30,000
88	-	20,000	-	-	20,000	<a href="#">001-13-432100</a>	Jail Commissary Bank Acct Exp	20,000
2,062	1,646	8,000	161	322	8,000	<a href="#">001-13-432300</a>	Investigations	8,000
33,517	14,560	20,000	14,560	20,000	36,000	<a href="#">001-13-432410</a>	PatrolEyes Storage	36,000
10,269	9,039	10,000	4,616	9,231	13,000	<a href="#">001-13-434500</a>	Medical Supplies & Prescripts	13,000
14,947	4,475	10,000	2,192	8,500	10,000	<a href="#">001-13-437200</a>	Employee Uniform Expense	10,000
1,882	2,043	2,500	1,025	2,051	2,500	<a href="#">001-13-440400</a>	Equip Rentals/Leases	2,500
-	-	-	-	-	-	<a href="#">001-13-440540</a>	Homeland Security Grant Expense	-
-	17,276	3,000	-	1,000	3,000	<a href="#">001-13-450110</a>	Courthouse Security Grant	3,000
25,200	25,800	25,200	7,085	25,200	26,400	<a href="#">001-13-453801</a>	Courthouse Sec Grant PYC	26,400
2,151	4,854	5,000	600	3,000	5,000	<a href="#">001-13-454300</a>	Computer Equip & Upgrades	5,000
-	-	6,000	5,400	6,000	6,000	<a href="#">001-13-454500</a>	Computer Software	6,000
1,803	20,624	40,000	-	30,000	50,000	<a href="#">001-13-454600</a>	Radio & Vehicle Equipment	50,000
-	-	-	-	-	5,000	<a href="#">001-13-454680</a>	BVP Grant Expenditure	5,000
-	93,678	140,000	-	93,144	140,000	<a href="#">001-13-454700</a>	Vehicle Purchase	140,000
-	-	16,000	-	-	8,000	<a href="#">001-13-454800</a>	POMH Grant Expense	8,000
-	-	52,759	15,000	52,759	60,000	<a href="#">001-13-454810</a>	Zoom Grant - Cadet Expense	27,759
2,964	-	-	-	-	-	<a href="#">001-13-454880</a>	G & B Grant Expenditures	-
146,544	158,712	-	-	-	150,000	<a href="#">001-13-454890</a>	JBBS Grant Contractors	150,000
535,006	397,712	390,000	259,508	300,000	145,000	<a href="#">001-13-454900</a>	JBBS Grant Expense	145,000
7,133	-	10,000	-	3,000	10,000	<a href="#">001-13-454950</a>	MAT Services Expense	10,000
-	27,660	27,680	-	27,680	30,680	<a href="#">001-13-455010</a>	Jail Monitoring Lease	30,680
<b>3,526,616</b>	<b>3,545,995</b>	<b>3,885,765</b>	<b>1,744,896</b>	<b>3,468,031</b>	<b>3,983,670</b>		<b>Expense Total:</b>	<b>3,939,403</b>
<b>(2,309,659)</b>	<b>(2,479,340)</b>	<b>(3,022,677)</b>	<b>(1,327,581)</b>	<b>(2,624,253)</b>	<b>(3,337,855)</b>		<b>Surplus (Deficit):</b>	<b>(3,312,408)</b>



# Prowers County 2026 Budget

## County General Fund - IT



					2026			2026
2023	2024	2025	2025	2025	Preliminary			Approved
Actuals	Actuals	Adopted	6 mo Actual	Estimated	Budget			Budget
<b>REVENUES</b>								
7,668	8,657	5,000	4,641	5,000	5,000	<a href="#">001-14-387020</a>	Dept of Human Services	5,000
54,562	46,166	46,320	23,160	46,320	40,429	<a href="#">001-14-387410</a>	Public Health	47,951
						<a href="#">001-14-387415</a>	R&B IT	3,221
37,106	21,203	35,487	8,835	35,487	31,377	<a href="#">001-14-387510</a>	CRMC	27,912
26,420	31,286	33,992	11,757	33,992	29,567	<a href="#">001-14-387600</a>	Hotline Connection Center	35,069
45,022	25,727	33,993	10,719	33,993	27,455	<a href="#">001-14-387900</a>	OPC	32,564
<b>170,777</b>	<b>133,040</b>	<b>154,792</b>	<b>59,113</b>	<b>154,792</b>	<b>133,829</b>		<b>Revenue Total:</b>	<b>151,717</b>
<b>EXPENSES</b>								
827	-	-	-	-	-	<a href="#">001-14-420100</a>	Telephone	-
11,579	10,574	12,000	3,763	10,000	9,050	<a href="#">001-14-420111</a>	Internet Service (SECOM)	9,050
74,437	75,579	90,000	40,856	90,000	92,000	<a href="#">001-14-420600</a>	Professional Services - Tech	92,000
2,620	-	-	-	-	-	<a href="#">001-14-421100</a>	Mileage/Meeting Security Audit	-
57,556	2,247	6,000	2,322	6,000	6,000	<a href="#">001-14-421500</a>	Maintenance Contracts	6,000
75,444	37,258	40,000	597	40,000	40,000	<a href="#">001-14-421510</a>	Email Service	40,000
-	2,575	5,500	-	5,500	2,400	<a href="#">001-14-421520</a>	Website Hosting	2,400
-	5,400	6,500	-	-	-	<a href="#">001-14-421550</a>	Website Upgrade	-
1,587	-	2,000	12	2,000	2,000	<a href="#">001-14-425400</a>	Equipment Repair/Maint	2,000
-	-	2,000	-	2,000	2,000	<a href="#">001-14-425530</a>	E-Waste	2,000
15,000	-	16,000	15,920	16,500	16,500	<a href="#">001-14-425620</a>	Security Audit	16,500
2,897	184	30,000	13,653	30,000	30,000	<a href="#">001-14-430235</a>	IT Supplies	33,000
21,660	76,984	80,000	84,752	85,000	90,000	<a href="#">001-14-436330</a>	Software Licenses	90,000
-	-	1,500	-	-	1,500	<a href="#">001-14-436350</a>	Server Maintenance	1,500
8,644	-	-	-	-	-	<a href="#">001-14-450100</a>	Capital Outlay	-
<b>272,251</b>	<b>210,801</b>	<b>291,500</b>	<b>161,874</b>	<b>287,000</b>	<b>291,450</b>		<b>Expense Total:</b>	<b>294,450</b>
<b>(101,473)</b>	<b>(77,761)</b>	<b>(136,708)</b>	<b>(102,761)</b>	<b>(132,208)</b>	<b>(157,621)</b>		<b>Surplus (Deficit):</b>	<b>(142,733)</b>

# Prowers County 2026 Budget

## County General Fund - County Coroner



					2026			2026
2023	2024	2025	2025	2025	Preliminary			Approved
Actuals	Actuals	Adopted	6 mo Actual	Estimated	Budget			Budget
<b>REVENUES</b>								
-	-	2,500	-	2,500	2500	<a href="#">001-15-301300</a>	Suicide Prevention Grant Revenue	2,500
-	2,500	2,500	-	2,500	2500	<a href="#">001-15-306400</a>	Toxicology Grant Revenue	2,500
-	750	15,000	-	9,000	12000	<a href="#">001-15-331820</a>	Workforce Resiliency LCC Grant	15,314
-	375	-	-	-	-	<a href="#">001-15-389500</a>	Misc Revenue	-
-	<b>3,625</b>	<b>20,000</b>	-	<b>14,000</b>	<b>17,000</b>		<b>Revenue Total:</b>	<b>20,314</b>
<b>EXPENSES</b>								
33,275	33,340	33,340	16,670	33,340	33,340	<a href="#">001-15-411100</a>	Salaries	33,340
						<a href="#">001-15-411300</a>	Salary - Part time	12,000
2,499	2,504	2,551	1,255	2,551	2,551	<a href="#">001-15-415100</a>	FICA	3,469
68	286	177	89	178	184	<a href="#">001-15-415400</a>	Vision Insurance Premium	184
19,753	22,682	25,212	12,606	25,212	26,112	<a href="#">001-15-415500</a>	Health Insurance Premium	26,112
1,664	1,667	1,667	834	1,667	1,667	<a href="#">001-15-415600</a>	Retirement - County Share	1,667
58	86	86	43	86	86	<a href="#">001-15-415700</a>	Group Life Insurance Premium	86
						<a href="#">001-15-415900</a>	Unemployment	24
900	900	1,200	600	1,200	1,200	<a href="#">001-15-420100</a>	Telephone	1,200
-	-	30	-	30	30	<a href="#">001-15-420200</a>	Postage	30
-	-	566	-	566	566	<a href="#">001-15-420300</a>	Vehicle Insurance	594
95	70	137	100	100	100	<a href="#">001-15-420400</a>	Worker Compensation	79
-	-	2,000	-	2,000	2,000	<a href="#">001-15-420540</a>	Unclaimed Bodies	2,000
20,340	22,340	24,000	9,586	28,000	30,000	<a href="#">001-15-420615</a>	Autopsy - Body Bags	30,000
12,781	-	-	-	-	-	<a href="#">001-15-420630</a>	Professional Services - Addl.	-
2,968	5,381	1,500	765	2,500	1,500	<a href="#">001-15-421100</a>	Mileage - Meeting Expense	6,500
-	2,230	1,500	615	1,700	2,000	<a href="#">001-15-421120</a>	Body Transport	2,000
1,434	3,152	5,000	5,367	5,367	5,000	<a href="#">001-15-421400</a>	Education, Training & Seminars	-
612	970	1,700	750	1,700	1,700	<a href="#">001-15-422400</a>	Dues, Subs, Registrations	1,700
2,781	670	1,000	522	1,000	1,000	<a href="#">001-15-430100</a>	Coroner Office Supplies	1,000
-	715	2,500	1,712	2,500	3,000	<a href="#">001-15-430201</a>	Operating Expense	3,000
-	5,960	1,400	440	1,400	1,500	<a href="#">001-15-430210</a>	Computer Equipment - Software	1,500
-	-	6,000	3,050	6,500	6,500	<a href="#">001-15-430900</a>	Vehicle Maintenance/Fuel	6,500
1,400	5,150	6,000	5,550	10,000	10,000	<a href="#">001-15-454890</a>	Deputy 1099/Reimbursement	-
<b>100,627</b>	<b>108,103</b>	<b>117,566</b>	<b>60,552</b>	<b>127,597</b>	<b>130,036</b>		<b>Expense Total:</b>	<b>132,985</b>
<b>(100,627)</b>	<b>(104,478)</b>	<b>(97,566)</b>	<b>(60,552)</b>	<b>(113,597)</b>	<b>(113,036)</b>		<b>Surplus (Deficit):</b>	<b>(112,671)</b>

# Prowers County 2026 Budget

## County General Fund - Office of Emergency Management



					2026			2026
2023	2024	2025	2025	2025	Preliminary			Approved
Actuals	Actuals	Adopted	6 mo Actual	Estimated	Budget			Budget
<b>REVENUES</b>								
10,358	4,100	29,250	2,044	18,000	20,000	<a href="#">001-16-343500</a>	City of Lamar	20,000
						<a href="#">001-16-368515</a>	Homeland Security Grant Revenue	-
24,857	27,422	23,500	31,004	17,625	-	<a href="#">001-16-343700</a>	Office Emergency Management	15,103
<b>35,215</b>	<b>31,523</b>	<b>52,750</b>	<b>33,048</b>	<b>35,625</b>	<b>20,000</b>		<b>Revenue Total:</b>	<b>35,103</b>
<b>EXPENSES</b>								
25,991	25,988	26,767	13,385	26,767	26,767	<a href="#">001-16-411100</a>	Salaries	28,105
1,988	1,988	2,048	1,024	2,047	2,048	<a href="#">001-16-415100</a>	FICA	2,150
1,300	1,299	1,338	669	1,338	1,338	<a href="#">001-16-415600</a>	Retirement - County Share	1,405
52	52	54	27	53	54	<a href="#">001-16-415900</a>	Unemployment Insurance	56
2,777	3,216	2,500	1,075	2,200	2,200	<a href="#">001-16-420100</a>	Telephone	2,200
465	488	496	496	496	496	<a href="#">001-16-420400</a>	Worker Compensation	476
67	218	250	118	250	300	<a href="#">001-16-421100</a>	Mileage/Meeting Expense	300
-	20	450	485	485	300	<a href="#">001-16-421400</a>	Education, Training & Seminars	300
1,710	991	1,500	1,316	1,500	1,500	<a href="#">001-16-421500</a>	Maintenance Contracts	2,000
17,943	20,705	18,500	7,115	18,000	19,000	<a href="#">001-16-421600</a>	Utilities	19,000
45	495	500	-	100	100	<a href="#">001-16-422400</a>	Dues, Subs, Registrations	100
-	-	-	-	-	-	<a href="#">001-16-423800</a>	Treasurer Fees	-
388	3,475	12,500	585	12,500	3,500	<a href="#">001-16-425300</a>	Building Maintenance/Repair	3,500
1,919	8,445	3,500	208	3,500	3,500	<a href="#">001-16-425400</a>	Equipment Repair/Maint	3,500
-	-	300	-	300	300	<a href="#">001-16-430100</a>	Office Supplies	300
-	501	600	100	600	600	<a href="#">001-16-430200</a>	Operating Supplies	600
5	-	300	-	300	300	<a href="#">001-16-430300</a>	Computer Supplies/Software	300
-	-	-	-	-	-	<a href="#">001-16-440540</a>	Homeland Security Grant Expense	-
-	21,573	12,000	-	12,000	-	<a href="#">001-16-450100</a>	Capital Outlay	-
<b>54,649</b>	<b>89,454</b>	<b>83,603</b>	<b>26,602</b>	<b>82,436</b>	<b>62,303</b>		<b>Expense Total:</b>	<b>64,292</b>
<b>(19,434)</b>	<b>(57,931)</b>	<b>(30,853)</b>	<b>6,446</b>	<b>(46,811)</b>	<b>(42,303)</b>		<b>Surplus (Deficit):</b>	<b>(29,189)</b>

# Prowers County 2026 Budget

## County General Fund - CSU Extension



					2026			2026
2023	2024	2025	2025	2025	Preliminary			Approved
Actuals	Actuals	Adopted	6 mo Actual	Estimated	Budget			Budget
<b>REVENUES</b>								
-	-	-	-	-	-		<b>Revenue Total:</b>	-
<b>EXPENSES</b>								
32,677	33,654	34,664	17,336	34,664	34,664	<a href="#">001-19-411200</a>	Salary - Permanent	36,397
2,500	2,575	2,652	1,326	2,652	2,652	<a href="#">001-19-415100</a>	FICA	2,784
-	-	-	-	-	71	<a href="#">001-19-415400</a>	Vision Insurance Premium	71
29	-	-	-	-	10,776	<a href="#">001-19-415500</a>	Health Insurance Premium	10,776
1,634	1,683	1,733	867	1,733	1,733	<a href="#">001-19-415600</a>	Retirement - County Share	1,819.85
58	86	-	43	43	86	<a href="#">001-19-415700</a>	Group Life Insurance Premium	86
65	67	69	35	69	69	<a href="#">001-19-415900</a>	Unemployment Insurance	73
8	23	22	22	22	22	<a href="#">001-19-420400</a>	Worker Compensation	22
15,975	22,117	24,143	6,622	26,487	32,803	<a href="#">001-19-420600</a>	CSU Ext. Professional Services	32,803
10,680	16,159	15,280	3,910	15,280	18,740	<a href="#">001-19-420750</a>	CSU Ext. Operating/Travel	18,740
8,885	-	-	-	-	-	<a href="#">001-19-421100</a>	Mileage/Meeting Expense	-
<b>72,510</b>	<b>76,363</b>	<b>78,563</b>	<b>30,161</b>	<b>80,950</b>	<b>101,617</b>		<b>Expense Total:</b>	103,572
(72,510)	(76,363)	(78,563)	(30,161)	(80,950)	(101,617)		<i>Surplus (Deficit):</i>	(103,572)



**Prowers County 2026 Budget**
**County General Fund - Big Timbers Museum**


					2026			2026
2023	2024	2025	2025	2025	Preliminary			Approved
Actuals	Actuals	Adopted	6 mo Actual	Estimated	Budget			Budget
<b>REVENUES</b>								
1,038	866	1,000	314	1,000	1,000	<a href="#">001-22-336600</a>	Museum Admissions	1,000
139	-	-	-	-	-	<a href="#">001-22-387000</a>	Expense Refund	-
145	142	100	40	100	100	<a href="#">001-22-387615</a>	Research Fees	100
<b>1,322</b>	<b>1,008</b>	<b>1,100</b>	<b>354</b>	<b>1,100</b>	<b>1,100</b>		<b>Revenue Total:</b>	<b>1,100</b>
<b>EXPENSES</b>								
27,248	28,071	43,680	19,075	39,742	42,000	<a href="#">001-22-411100</a>	Salaries	44,100
12,742	15,940	15,000	11,466	18,685	16,800	<a href="#">001-22-411200</a>	Salary - Permanent	17,640
1,686	-	-	-	-	-	<a href="#">001-22-411400</a>	Salary - Seasonal/Temporary	-
2,878	3,338	4,489	2,319	4,470	4,498	<a href="#">001-22-415100</a>	FICA	4,723
63	-	68	29	63	71	<a href="#">001-22-415400</a>	Vision Insurance Premium	71
5,336	-	10,416	4,340	9,548	10,776	<a href="#">001-22-415500</a>	Health Insurance Premium	10,776
1,362	1,404	2,184	833	1,987	2,100	<a href="#">001-22-415600</a>	Retirement - County Share	2,205
58	56	86	45	86	86	<a href="#">001-22-415700</a>	Group Life Insurance Premium	86
83	88	117	61	117	118	<a href="#">001-22-415900</a>	Unemployment Insurance	123
1,270	1,296	1,350	735	1,500	1,600	<a href="#">001-22-420100</a>	Telephone/Internet	1,600
13	11	10	10	10	10	<a href="#">001-22-420400</a>	Worker Compensation	29
-	-	1,000	-	-	1,000	<a href="#">001-22-421120</a>	Professional Development	1,000
11,286	8,772	12,000	5,982	11,964	13,000	<a href="#">001-22-421600</a>	Utilities	13,000
-	89	100	-	100	100	<a href="#">001-22-421700</a>	Miscellaneous	100
429	400	500	181	500	500	<a href="#">001-22-425200</a>	Building/Equip Repair/Maint	500
921	1,214	1,000	69	1,000	1,000	<a href="#">001-22-430100</a>	Office Supplies	1,000
-	-	1,000	-	1,000	-	<a href="#">001-22-450101</a>	Capital Outlay non-depreciated	-
<b>65,375</b>	<b>60,678</b>	<b>93,001</b>	<b>45,146</b>	<b>90,771</b>	<b>93,659</b>		<b>Expense Total:</b>	<b>96,954</b>
<b>(64,053)</b>	<b>(59,670)</b>	<b>(91,901)</b>	<b>(44,792)</b>	<b>(89,671)</b>	<b>(92,559)</b>		<b>Surplus (Deficit):</b>	<b>(95,854)</b>

# Prowers County 2026 Budget

## County General Fund - Prowers Area Transit



					2026			2026
2023	2024	2025	2025	2025	Preliminary			Approved
Actuals	Actuals	Adopted	6 mo Actual	Estimated	Budget			Budget
<b>REVENUES</b>								
34,545	38,480	27,525	8,412	27,525	-	<a href="#">001-25-343310</a>	CSBG Grant Revenue	-
-	-	267,970	-	-	-	<a href="#">001-25-343330</a>	CSBG Vehicle Grant	-
-	-	-	197,440	197,440	21,168	<a href="#">001-25-343345</a>	Vehicle Grant Revenue	21,168
38,764	13,812	21,000	7,849	15,000	20,000	<a href="#">001-25-353400</a>	LAVAAA Payments	20,000
172,254	144,127	118,500	515	515	50,000	<a href="#">001-25-380100</a>	Medicaid DHS	50,000
14,087	17,209	18,000	9,518	18,000	18,000	<a href="#">001-25-380110</a>	Non Medicaid HCBS	18,000
2,460	2,290	2,020	1,560	2,000	2,000	<a href="#">001-25-380130</a>	Alta Vista Fares	2,000
405,057	181,359	375,000	151,572	375,000	235,000	<a href="#">001-25-380200</a>	CDOT Grant	235,000
15,232	26,015	18,000	9,718	18,000	20,000	<a href="#">001-25-380400</a>	Ride Revenue	20,000
107	582	6,000	684	1,000	1,000	<a href="#">001-25-380420</a>	Special Occasion Bus Fares	1,000
-	-	-	4,050	4,050	-	<a href="#">001-25-380430</a>	Design Sponsorship	-
550	250	200	-	200	200	<a href="#">001-25-380440</a>	New Year's Eve Sponsorship	200
2,500	2,500	2,500	-	2,500	2,500	<a href="#">001-25-380600</a>	Prowers Medical Center Payment	2,500
4,000	4,000	4,000	-	4,000	4,000	<a href="#">001-25-380700</a>	High Plains Health Payment	4,000
415	1,866	-	-	-	-	<a href="#">001-25-387000</a>	Expense Refund	-
3,666	3,701	3,000	1,909	3,000	3,000	<a href="#">001-25-387610</a>	Project Income Title III	3,000
-	-	-	-	-	-	<a href="#">001-25-399100</a>	Sale of Equipment	-
<b>693,636</b>	<b>436,192</b>	<b>863,715</b>	<b>393,227</b>	<b>668,230</b>	<b>376,868</b>		<b>Revenue Total:</b>	<b>376,868</b>
<b>EXPENSES</b>								
58,411	76,337	54,000	33,344	53,000	52,000	<a href="#">001-25-411100</a>	Salaries	54,600
269,985	246,164	302,608	135,570	304,408	340,000	<a href="#">001-25-411200</a>	Salary - Permanent	357,000
-	1,200	-	-	-	-	<a href="#">001-25-411300</a>	Salary - Part-time	-
17,429	16,570	19,360	6,830	8,385	-	<a href="#">001-25-412000</a>	Salary - Overtime	2,000
						<a href="#">001-25-412900</a>	Longevity Expense	3,308
25,906	25,738	28,762	13,279	27,983	29,988	<a href="#">001-25-415100</a>	FICA	32,727
599	524	616	291	587	708	<a href="#">001-25-415400</a>	Vision Insurance Premium	708
57,425	72,649	93,744	44,268	89,404	107,760	<a href="#">001-25-415500</a>	Health Insurance Premium	107,760
17,291	16,841	18,798	8,653	18,290	19,600	<a href="#">001-25-415600</a>	Retirement - County Share	20,845
449	655	778	367	742	864	<a href="#">001-25-415700</a>	Group Life Insurance Premium	864
701	681	752	351	732	784	<a href="#">001-25-415900</a>	Unemployment Insurance	834
8,964	8,788	1,000	407	1,000	1,000	<a href="#">001-25-420100</a>	Telephone	1,000
63	66	100	-	100	500	<a href="#">001-25-420200</a>	Postage/Freight	500
2,445	3,963	4,008	4,008	4,008	5,000	<a href="#">001-25-420300</a>	Vehicle Insurance	4,752
5,632	7,540	8,274	8,274	8,274	10,000	<a href="#">001-25-420400</a>	Worker Compensation	7,836
967	697	2,500	909	2,500	3,000	<a href="#">001-25-420601</a>	Employee Testing	3,000
30	80	300	40	300	500	<a href="#">001-25-421100</a>	Mileage/Meeting Expense	5,500
-	-	100	-	100	500	<a href="#">001-25-421300</a>	Advertising/Legal Notices	500
1,418	4,561	4,000	4,292	5,000	5,000	<a href="#">001-25-421410</a>	Employee Training	-
1,266	1,871	1,200	818	1,200	2,000	<a href="#">001-25-421500</a>	Maintenance Contracts	2,000
-	91	-	-	-	-	<a href="#">001-25-421550</a>	Maintenance Contracts - CRS	-
744	183	200	35	35	-	<a href="#">001-25-421700</a>	Miscellaneous	-
977	1,355	1,300	668	1,300	13,000	<a href="#">001-25-422400</a>	Dues, Subs, Registrations	1,300
-	-	1,000	278	500	500	<a href="#">001-25-425400</a>	Equipment Repair/Maint	500
7,027	1,481	1,500	(348)	1,500	1,500	<a href="#">001-25-430100</a>	Office Supplies	-
28,209	26,314	23,690	6,530	15,000	20,000	<a href="#">001-25-430200</a>	Vehicle Operating/Repair Expense	20,000
-	-	500	-	-	-	<a href="#">001-25-430201</a>	Operating - CRS	-
-	-	1,000	-	-	-	<a href="#">001-25-430210</a>	Computer Equipment	-
45,300	30,404	36,000	11,132	30,000	30,000	<a href="#">001-25-437800</a>	Motor Vehicle Fuel	30,000
18,635	17,111	22,000	9,534	20,000	20,000	<a href="#">001-25-437810</a>	Building Operating/Repair Expense	21,500
-	-	321,564	246,800	246,800	25,468	<a href="#">001-25-454700</a>	Vehicle Purchase	25,468

# Prowers County 2026 Budget

## County General Fund - Prowers Area Transit



					2026		2026
2023	2024	2025	2025	2025	Preliminary		Approved
Actuals	Actuals	Adopted	6 mo Actual	Estimated	Budget		Budget
569,873	561,863	949,653	536,330	841,147	689,672	Expense Total:	704,502
123,762	(125,671)	(85,938)	(143,103)	(172,917)	(312,804)	Surplus (Deficit):	(327,634)

# Prowers County 2026 Budget

## County General Fund - Rural Fire



					2026			2026
2023	2024	2025	2025	2025	Preliminary			Approved
Actuals	Actuals	Adopted	6 mo Actual	Estimated	Budget			Budget
<b>REVENUES</b>								
-	-	500	-	1,000	-	<a href="#">001-32-342900</a>	Fire Control	-
17,775	-	-	-	-	-	<a href="#">001-32-343710</a>	DOLA Grants	-
438	-	-	-	-	20,000	<a href="#">001-32-375500</a>	Wildland Assistance	20,000
-	-	-	-	-	-	<a href="#">001-32-387215</a>	Hazardous Material Reimb	-
-	13,200	13,200	5,500	5,500	5,000	<a href="#">001-32-389600</a>	Misc Revenue - Donations	5,000
-	1,568	-	-	-	1,000	<a href="#">001-32-399300</a>	Sale of Assets	1,000
20,000	-	-	-	-	-	<a href="#">001-32-399510</a>	Shell Oil Grant	-
-	20,000	20,000	-	16,800	20,000	<a href="#">001-32-399550</a>	CO Fire Safety Grant CDFPC	20,000
<b>38,213</b>	<b>34,768</b>	<b>33,700</b>	<b>5,500</b>	<b>23,300</b>	<b>46,000</b>		<b>Revenue Total:</b>	<b>46,000</b>
<b>EXPENSES</b>								
14,197	15,601	16,069	8,033	16,069	16,069	<a href="#">001-32-411300</a>	Salary - PT Fire Chief	16,872
1,086	1,193	1,229	615	1,229	1,229	<a href="#">001-32-415100</a>	FICA	1,291
-	-	-	-	-	-	<a href="#">001-32-415300</a>	Firemans Pension	3,300
710	780	803	402	803	803	<a href="#">001-32-415600</a>	Retirement - County Share	844
19	31	32	16	35	35	<a href="#">001-32-415900</a>	Unemployment Insurance	34
3,033	3,377	4,000	1,776	4,000	4,000	<a href="#">001-32-420100</a>	Telephone/Internet	4,000
-	938	-	-	-	-	<a href="#">001-32-420200</a>	Postage/Freight	-
4,889	7,926	8,016	8,016	8,016	8,200	<a href="#">001-32-420300</a>	Vehicle Insurance	8,910
1,880	2,114	1,579	1,579	1,579	1,600	<a href="#">001-32-420400</a>	Worker Compensation	1,554
3,299	15,100	5,000	-	5,000	5,000	<a href="#">001-32-420602</a>	Volunteers	5,000
35,550	5,150	-	-	-	-	<a href="#">001-32-420630</a>	Professional Services - Addl.	-
172	1,440	300	-	300	300	<a href="#">001-32-421100</a>	Mileage/Meeting Expense	300
2,954	-	3,000	-	3,000	3,000	<a href="#">001-32-421400</a>	Education, Training & Seminars	3,000
843	7,452	5,500	2,289	5,500	5,500	<a href="#">001-32-421600</a>	Utilities	5,500
2,288	2,393	2,600	1,289	2,600	2,600	<a href="#">001-32-421620</a>	Bristol Fire House Utilities	2,600
2,000	-	2,000	2,000	2,000	2,000	<a href="#">001-32-421800</a>	Holly Fire District	2,000
162	-	-	-	-	-	<a href="#">001-32-421900</a>	Bristol Fire District	-
2,000	-	2,000	2,000	2,000	2,000	<a href="#">001-32-422000</a>	Granada Fire District	2,000
2,000	-	2,000	2,000	2,000	2,000	<a href="#">001-32-422100</a>	Wiley Fire District	2,000
155	595	500	895	900	900	<a href="#">001-32-422400</a>	Dues, Subs, Registrations	900
27,749	21,672	26,000	15,274	27,000	27,000	<a href="#">001-32-425400</a>	Equipment Repair/Maint	27,000
545	163	600	74	400	400	<a href="#">001-32-430100</a>	Office Supplies	400
13,793	13,639	10,000	2,014	10,000	11,000	<a href="#">001-32-430200</a>	Operating - Supplies	11,000
7,405	7,919	10,000	3,412	7,000	9,000	<a href="#">001-32-430900</a>	Motor Vehicle Fuel	9,000
9,540	22,745	20,000	-	16,716	20,000	<a href="#">001-32-439600</a>	CO Fire Safety Grant CDFPC	20,000
39,737	-	-	-	-	168,000	<a href="#">001-32-450100</a>	Capital Outlay	-
-	-	-	-	-	20,000	<a href="#">001-32-491100</a>	CDFSC VFA Grant	20,000
<b>176,005</b>	<b>130,228</b>	<b>121,228</b>	<b>51,683</b>	<b>116,147</b>	<b>310,636</b>		<b>Expense Total:</b>	<b>147,505</b>
<b>(137,792)</b>	<b>(95,460)</b>	<b>(87,528)</b>	<b>(46,183)</b>	<b>(92,847)</b>	<b>(264,636)</b>		<b>Surplus (Deficit):</b>	<b>(101,505)</b>



# Prowers County 2026 Budget

## County General Fund - Land Use



					2026			2026
2023	2024	2025	2025	2025	Preliminary			Approved
Actuals	Actuals	Adopted	6 mo Actual	Estimated	Budget			Budget
<b>REVENUES</b>								
4,200	5,050	25,000	1,110	25,000	25,000	<a href="#">001-36-364100</a>	Planning & Zoning Fees	15,000
3,730	6,000	90,000	-	90,000	90,000	<a href="#">001-36-387630</a>	1041 Regs Prof Services Reimb	60,000
563	880	-	-	-	-	<a href="#">001-36-389500</a>	Misc Revenue	-
<b>8,493</b>	<b>11,930</b>	<b>115,000</b>	<b>1,110</b>	<b>115,000</b>	<b>115,000</b>		<b>Revenue Total:</b>	<b>75,000</b>
<b>EXPENSES</b>								
33,585	51,875	53,431	26,717	53,431	53,431	<a href="#">001-36-411100</a>	Salary - Administrator	56,103
16,793	-	-	-	-	43,000	<a href="#">001-36-411200</a>	Salary - Permanent	43,000
-	-	-	-	-	-	<a href="#">001-36-411300</a>	Salary - Part-time	-
-	-	-	-	-	-	<a href="#">001-36-412900</a>	Longevity Expense	5,374
3,731	3,832	4,088	1,975	4,088	7,377	<a href="#">001-36-415100</a>	FICA	7,992
63	-	-	-	-	142	<a href="#">001-36-415400</a>	Vision Insurance Premium	142
7,410	-	-	-	-	21,552	<a href="#">001-36-415500</a>	Health Insurance Premium	21,552
2,519	2,594	2,672	1,336	2,672	4,822	<a href="#">001-36-415600</a>	Retirement - County Share	5,224
58	86	86	43	86	173	<a href="#">001-36-415700</a>	Group Life Insurance Premium	173
101	104	107	53	107	193	<a href="#">001-36-415900</a>	Unemployment Insurance	209
671	669	1,000	206	1,000	750	<a href="#">001-36-420100</a>	Telephone	750
1,046	343	1,500	100	1,500	1,000	<a href="#">001-36-420200</a>	Postage/Freight	1,000
349	566	573	573	573	573	<a href="#">001-36-420300</a>	Vehicle Insurance	594
50	46	34	34	34	34	<a href="#">001-36-420400</a>	Worker Compensation	34
23,814	33,973	60,000	4,622	60,000	60,000	<a href="#">001-36-420630</a>	Prof Services - 1041 Regs	60,000
679	1,899	1,500	212	1,500	1,500	<a href="#">001-36-420700</a>	Copy Machine Supplies/Maint	1,500
621	455	1,000	1,388	1,000	2,000	<a href="#">001-36-421100</a>	Mileage/Meeting Expense	2,000
2,200	768	1,500	180	1,500	1,000	<a href="#">001-36-421300</a>	Advertising/Legal Notices	1,500
453	-	-	-	-	-	<a href="#">001-36-421700</a>	Miscellaneous	-
350	-	500	395	500	1,000	<a href="#">001-36-422400</a>	Dues, Subs, Registrations	1,000
8,560	992	1,500	700	1,500	1,500	<a href="#">001-36-428350</a>	Mapping	1,500
3,745	1,264	2,500	1,770	2,500	2,000	<a href="#">001-36-430100</a>	Office & Operating Supplies	2,000
791	278	1,000	87	1,000	1,000	<a href="#">001-36-430900</a>	Vehicle Maintenance/Fuel	1,000
1,072	-	1,500	1,996	1,500	1,500	<a href="#">001-36-454300</a>	Computer Equip & Upgrades	1,500
285	-	1,500	-	1,500	1,500	<a href="#">001-36-454400</a>	Noxious Weeds	1,500
-	-	45,000	38,798	45,000	-	<a href="#">001-36-454700</a>	Vehicle Purchase	-
<b>108,945</b>	<b>99,744</b>	<b>180,991</b>	<b>81,184</b>	<b>180,991</b>	<b>206,046</b>		<b>Expense Total:</b>	<b>215,646</b>
<b>(100,452)</b>	<b>(87,814)</b>	<b>(65,991)</b>	<b>(80,074)</b>	<b>(65,991)</b>	<b>(91,046)</b>		<b>Surplus (Deficit):</b>	<b>(140,646)</b>

# Prowers County 2026 Budget

## Road & Bridge Fund



					2026			2026
2023	2024	2025	2025	2025	Preliminary			Approved
Actuals	Actuals	Adopted	6 mo Actual	Estimated	Budget			Budget
<b>BEGINNING FUND BALANCE</b>					<b>8,689,844</b>	<b>8,964,562</b>		<b>8,964,562</b>
<b>REVENUES</b>								
387,835	386,123	439,256	352,908	439,256	439,256	002-43-331000	Property Taxes	485,932
5	(45)	500	73	500	500	002-43-331100	Delinquent Property Taxes	500
50,224	44,626	60,000	23,237	60,000	60,000	002-43-331200	Specific Ownership Taxes	60,000
4,605	3,675	6,540	3,689	6,540	6,540	002-43-331300	Sr. Homestead Exemption	6,540
17,357	22,184	15,000	13,128	15,000	15,000	002-43-331500	Tax A	15,000
111	119	85	35	85	85	002-43-331810	Emissions	85
954	1,236	1,000	71	1,000	1,000	002-43-331900	Penalties & Interest	1,000
200,499	436,341	372,247	247,157	372,247	295,000	002-43-331910	Hwy 196 Interest	295,000
22,710	17,730	25,000	10,929	25,000	25,000	002-43-334500	Additional Motor Vehicle Fees	25,000
5,805	1,383	2,000	120	360	2,000	002-43-334510	Utility Permits	2,000
2,151,443	2,321,018	2,485,491	1,182,413	2,485,491	2,434,223	002-43-334600	Highway User Tax	2,434,223
450,000	450,000	450,000	225,000	450,000	450,000	002-43-334700	State Revenue - Hwy 196	450,000
-	(6,488)	-	-	-	-	002-43-386300	Employee Uniform Fees	-
-	-	40,000	-	-	-	002-43-386800	Chip & Seal Fee	-
11,608	854	-	562	562	-	002-43-387000	Expense Refund	-
7,927	11,902	2,500	-	2,500	2,500	002-43-391220	Transfer In - Aviation Tax	2,500
309,393	-	-	-	-	-	002-43-391700	Transfer In - Capital Fund	-
122,000	-	-	-	-	-	002-43-399300	Sale of Assets	-
-	6,360	-	10	-	-	002-43-399500	Revenue Other Sources	-
<b>3,742,476</b>	<b>3,697,018</b>	<b>3,899,619</b>	<b>2,059,332</b>	<b>3,858,541</b>	<b>3,731,104</b>		<b>Revenue Total:</b>	<b>3,777,780</b>
<b>EXPENSES</b>								
85,717	88,287	90,936	45,468	90,936	90,936	002-43-411100	Salary - Supervisor	95,483
646,224	730,817	859,291	406,911	859,291	859,291	002-43-411200	Salary - Permanent	902,256
						002-43-412900	Longevity Expense	41,215
54,055	60,467	72,692	33,421	72,692	72,692	002-43-415100	FICA	79,480
912	969	1,094	564	1,100	1,345	002-43-415400	Vision Insurance Premium	1,345
100,803	123,559	156,240	70,308	135,408	204,744	002-43-415500	Health Insurance Premium	204,744
36,193	40,955	47,511	22,619	47,511.35	47,511	002-43-415600	Retirement - County Share	51,948
846	1,295	1,482	670	1,309	1,642	002-43-415700	Group Life Insurance Premium	1,642
1,460	1,638	1,900	905	1,900	1,900	002-43-415900	Unemployment Insurance	2,078
6,740	6,976	5,100	2,061	5,516	6,600	002-43-420100	Telephone	6,600
						002-43-420110	IT Services	3,221
65	73	5,000	75	150	150	002-43-420200	Postage/Freight	150
14,317	20,947	21,184	21,184	21,184	21,184	002-43-420300	Vehicle Insurance	38,016
35,033	31,886	24,882	24,882	24,882	24,882	002-43-420400	Worker Compensation	26,102
22,574	28,295	29,596	29,596	29,596	29,596	002-43-420500	Insurance	30,241
1,730	2,158	-	-	-	-	002-43-420600	Professional Services	-
4,037	1,143	1,200	373	1,200	1,200	002-43-421100	Mileage/Meeting Expense	1,200
-	-	500	-	500	500	002-43-421300	Advertising/Legal Notices	500
25,552	19,252	28,000	13,236	28,000	28,000	002-43-421600	Utilities	28,000
88,308	(128)	4,500	2,763	4,000	4,500	002-43-421700	Miscellaneous	4,500
-	-	-	-	-	-	002-43-421820	Reimbursements	-
447	1,188	700	256	700	700	002-43-422400	Dues, Subs, Registrations	700
34,741	36,150	33,500	22,533	33,500	33,500	002-43-423800	Treasurer Fees	33,500
3,237	15,105	20,000	7,068	33,000	20,000	002-43-425300	Building Maintenance/Repair	20,000
172,792	321,344	200,000	162,644	250,000	260,000	002-43-425400	Equipment Repair/Maint	300,000
431	708	250	915	2,000	2,000	002-43-430100	Office Supplies	2,000
85,321	64,395	50,000	29,397	70,000	70,000	002-43-430200	Operating/Shop Supplies	130,000
-	-	1,000	-	1,000	1,000	002-43-430300	Computer Supplies/Software	1,000
14,764	15,731	8,000	9,853	24,000	10,000	002-43-437200	Employee Uniform Expense	20,000

# Prowers County 2026 Budget

## Road & Bridge Fund



					2026			2026
2023	2024	2025	2025	2025	Preliminary			Approved
Actuals	Actuals	Adopted	6 mo Actual	Estimated	Budget			Budget
3,817	4,722	9,000	810	5,000	9,000	<a href="#">002-43-437300</a>	Gravel Pit Permit Fees	9,000
632,751	840,874	250,000	149,273	250,000	250,000	<a href="#">002-43-437400</a>	Road Material/Chip Seal	570,000
304	-	30,000	-	-	30,000	<a href="#">002-43-437410</a>	Misc Bridge Material	30,000
1,630	48,968	30,000	3,833	30,000	30,000	<a href="#">002-43-437500</a>	Culverts	30,000
76,096	49,915	75,000	15,151	50,000	60,000	<a href="#">002-43-437600</a>	Tires	60,000
-	13,890	30,000	-	30,000	30,000	<a href="#">002-43-437700</a>	Grader Blades	30,000
266,920	263,681	320,000	82,671	250,000	320,000	<a href="#">002-43-437800</a>	Motor Vehicle Fuel	320,000
50,027	70,486	40,000	22,624	50,000	50,000	<a href="#">002-43-437920</a>	Shop Supplies	-
4,353	1,968	7,500	10,768	11,000	11,000	<a href="#">002-43-438010</a>	Chemical - Weed Control	11,000
-	-	1,000	-	1,000	1,000	<a href="#">002-43-438100</a>	Reclamation Expense	1,000
-	-	2,500	-	2,500	2,500	<a href="#">002-43-438500</a>	Aviation Maint Expense	2,500
6,146	7,774	20,000	2,973	15,000	20,000	<a href="#">002-43-440400</a>	Equip Rentals/Leases	20,000
84,000	-	100,000	44,000	100,000	100,000	<a href="#">002-43-455020</a>	Truck Tractors	100,000
67,588	59,981	62,000	-	62,000	62,000	<a href="#">002-43-455100</a>	Pickups	62,000
363,000	157,777	353,000	-	359,549	205,957	<a href="#">002-43-455200</a>	Motor Graders	205,957
-	20	45,000	-	45,000	45,000	<a href="#">002-43-455400</a>	Bottom Dump Trailers/Lowboy	45,000
204,500	261,249	90,000	96,278	96,278	377,459	<a href="#">002-43-455600</a>	Loader / Dozer / Planer	377,459
-	-	-	12,500	12,500	12,500	<a href="#">002-43-455900</a>	Roller & Brush / Chip Spreader	12,500
-	51	-	-	-	-	<a href="#">002-43-456000</a>	Mower	-
16,882	203,523	320,000	-	320,000	320,000	<a href="#">002-43-460200</a>	Chip & Seal	-
28,722	-	99,620	83,111	99,620	99,620	<a href="#">002-43-465020</a>	Administrative Fee	49,004
-	-	55,000	-	55,000	55,000	<a href="#">002-44-439500</a>	Apportionment To Cities	55,000
<b>3,243,033</b>	<b>3,598,091</b>	<b>3,604,179</b>	<b>1,431,694</b>	<b>3,583,823</b>	<b>3,884,910</b>		<b>Expense Total:</b>	<b>4,016,340</b>
<b>499,443</b>	<b>98,927</b>	<b>295,440</b>	<b>627,638</b>	<b>274,718</b>	<b>(153,806)</b>		<b>Revenues over/under Expenditures</b>	<b>(238,560)</b>
<b>ENDING FUND BALANCE</b>				<b>8,964,562</b>	<b>8,810,756</b>			<b>8,726,002</b>



# Prowers County 2026 Budget

## Sales Tax Fund



					2026			2026
2023	2024	2025	2025	2025	Preliminary			Approved
Actuals	Actuals	Adopted	6 mo Actual	Estimated	Budget			Budget
BEGINNING FUND BALANCE				6,788,334	7,269,515			7,269,515
REVENUES								
2,788,030	2,810,514	2,900,000	1,395,459	2,900,000	2,900,000	003-48-332500	Sales Tax Revenue	2,900,000
241	95,271	500	27	500	500	003-48-332700	Use Tax Revenue	500
201,990	250,988	284,656	105,221	284,656	145,000	003-48-386100	Account Interest	145,000
2,990,261	3,156,773	3,185,156	1,500,706	3,185,156	3,045,500		Revenue Total:	3,045,500
EXPENSES								
-	360	-	-	-	-	003-48-421700	Miscellaneous/Refunds	-
1,700,000	2,500,000	3,300,000	1,500,000	2,700,000	2,900,000	003-48-439300	Tax Relief Pmts to CG	3,100,000
7,927	3,975	2,060	-	3,975	3,975	003-48-439520	Aviation - Transfer Out to RB	3,975
500,000	390,000	500,000	-	-	-	003-48-491200	Transfer Out to Capital Fund	-
2,207,927	2,894,335	3,802,060	1,500,000	2,703,975	2,903,975		Expense Total:	3,103,975
782,334	262,438	(616,904)	706	481,181	141,525		Revenues Over/Under Expenditures	(58,475)
ENDING FUND BALANCE				7,269,515	7,411,040			7,211,040

# Prowers County 2026 Budget

## Conservation Trust Fund



					2026			2026
2023	2024	2025	2025	2025	Preliminary			Approved
Actuals	Actuals	Adopted	6 mo Actual	Estimated	Budget			Budget
BEGINNING FUND BALANCE				89,905	67,935			67,935
REVENUES								
912	1,556	515	570	500	500	<a href="#">006-06-331900</a>	Penalties & Interest	500
35,687	30,875	38,530	14,640	38,530	30,000	<a href="#">006-06-333600</a>	State Lottery Fund	30,000
36,599	32,430	39,045	15,210	39,030	30,500		Revenue Total:	30,500
EXPENSES								
-	-	61,000	9,585	35,000	30,000	<a href="#">006-06-421330</a>	Conservation Trust Projects	30,000
13,941	12,622	12,000	5,152	12,000	12,000	<a href="#">006-06-421600</a>	TV Utilities	12,000
698	742	4,000	2,000	4,000	4,000	<a href="#">006-06-421700</a>	Misc. Maintenance	4,000
3,767	18,725	10,000	8,702	10,000	10,000	<a href="#">006-06-425400</a>	Equipment Repair/Maint	10,000
18,406	32,090	87,000	25,439	61,000	56,000		Expense Total:	56,000
18,193	341	(47,955)	(10,229)	(21,970)	(25,500)		Surplus (Deficit):	(25,500)
ENDING FUND BALANCE				67,935	42,435			42,435

# Prowers County 2026 Budget



## Capital Fund

					2026			2026
2023	2024	2025	2025	2025	Preliminary			Approved
Actuals	Actuals	Adopted	6 mo Actual	Estimated	Budget			Budget
BEGINNING FUND BALANCE				618,776	393,776			393,776
REVENUES								
500,000	-	500,000	-	-	-	007-50-391000	Transfer In	
500,000	-	500,000	-	-	-		Revenue Total:	-
EXPENSES								
120,274	390,000	795,000	-	225,000	300,000	007-50-428300	County Improvement	300,000
120,274	390,000	795,000	-	225,000	300,000		Expense Total:	300,000
379,726	(390,000)	(295,000)	-	(225,000)	(300,000)		Revenue Over/Under Expenditures	(300,000)
ENDING FUND BALANCE				393,776	93,776			93,776

# Prowers County 2026 Budget

## Outside Agency Fund Recap



					2026			2026
2023	2024	2025	2025	2025	Preliminary			Approved
Actuals	Actuals	Adopted	6 mo Actual	Estimated	Budget			Budget
<b>BEGINNING FUND BALANCE</b>				68,184	68,184			68,184
<b>REVENUES</b>								
13,794	-	-	-	-	-	008-30	SECED/CDBG	100,000
382,596	280,554	448,050	-	415,000	428,050	008-40	Sand and Sage Fair Board	400,000
<b>396,390</b>	<b>280,554</b>	<b>448,050</b>	-	<b>415,000</b>	<b>428,050</b>		<b>Revenue Total:</b>	<b>500,000</b>
<b>EXPENSES</b>								
9,668	4,834	-	-	-	-	008-30	SECED/CDBG	100,000
398,274	371,177	448,050	-	415,000	428,050	008-40	Sand and Sage Fair Board	400,000
<b>407,942</b>	<b>376,011</b>	<b>448,050</b>	-	<b>415,000</b>	<b>428,050</b>		<b>Expense Total:</b>	<b>500,000</b>
(11,552)	(95,457)	-	-	-	-		Revenue Over/Under Expenditure	-
<b>ENDING FUND BALANCE</b>				-	68,184	68,184		68,184

# Prowers County 2026 Budget

SECED/CDBG



					2026			2026
2023	2024	2025	2025	2025	Preliminary			Approved
Actuals	Actuals	Adopted	6 mo Actual	Estimated	Budget			Budget
<b>REVENUES</b>								
-	-	-	-	-	-	<a href="#">008-30-343700</a>	Business Loan Program	
13,794	-	-	-	-	-	<a href="#">008-30-343800</a>	SECED CDBG Housing Rehab Grant	
							CDBG ABWA Water Grant	100,000
<b>13,794</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>Revenue Total:</b>	<b>100,000</b>
<b>EXPENSES</b>								
9,668	4,834	-	-	-	-	<a href="#">008-30-423300</a>	CDBG Housing Rehab Grant	
-	-	-	-	-	-	<a href="#">008-30-423700</a>	Business Loan Program	
							CDBG ABWA Water Grant	100,000
<b>9,668</b>	<b>4,834</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>Expense Total:</b>	<b>100,000</b>
<b>4,126</b>	<b>(4,834)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>Surplus (Deficit):</b>	<b>0</b>



# Prowers County 2026 Budget

## Sand and Sage Fair Board



					2026			2026
2023	2024	2025	2025	2025	Preliminary			Approved
Actuals	Actuals	Adopted	6 mo Actual	Estimated	Budget			Budget
<b>REVENUES</b>								
-	-	-	-	-	-	008-40-389500	Misc Revenue	
-	-	20,000	-	-	-	008-40-390000	Livestock Committee	
50,000	-	-	-	65,000	65,000	008-40-391000	Transfer In	65,000
332,596	280,554	428,050	-	350,000	363,050	008-40-399999	Sand&Sage Fair Board Revenues	335,000
<b>382,596</b>	<b>280,554</b>	<b>448,050</b>	<b>-</b>	<b>415,000</b>	<b>428,050</b>		<b>Revenue Total:</b>	<b>400,000</b>
<b>EXPENSES</b>								
-	-	20,000	-	-	-	008-40-490000	Livestock Committee	
398,274	371,177	428,050	-	415,000	428,050	008-40-499999	Sand&Sage Fair Board Expenses	400,000
<b>398,274</b>	<b>371,177</b>	<b>448,050</b>	<b>-</b>	<b>415,000</b>	<b>428,050</b>		<b>Expense Total:</b>	<b>400,000</b>
(15,678)	(90,623)	-	-	-	-		Revenue Over/Under Expenditure	-

# Prowers County 2026 Budget

## Lodging Tax Fund



					2026			2026
2023	2024	2025	2025	2025	Preliminary			Approved
Actuals	Actuals	Adopted	6 mo Actual	Estimated	Budget			Budget
BEGINNING FUND BALANCE				130,895	103,342			103,342
REVENUES								
891	248	-	-	-		009-34-305500	Refunds / Reimbursements	
176,897	137,363	140,000	53,228	140,000	140,000	009-34-336500	Lodging Tax	140,000
40,000	40,000	40,000	40,000	-	-	009-34-336620	CTO Marketing Grant	-
-	-	225	-	225	225	009-34-399520	Lodging Tax RV Fees Donations	225
217,788	177,611	180,225	93,228	140,225	140,225		Revenue Total:	140,225
EXPENSES								
2,541	2,541	2,617	1,271	2,542	2,542	009-34-411100	Salaries	-
187	188	200	92	194	194	009-34-415100	FICA	-
3	3	4	2	5	10	009-34-415400	Vision Insurance Premium	-
365	263	280	243	489	500	009-34-415500	Health Insurance Premium	-
127	127	131	64	127.10	127	009-34-415600	Retirement - County Share	-
4	4	4	2	5	10	009-34-415700	Group Life Insurance Premium	-
5	5	5	3	5	5	009-34-415900	Unemployment Insurance	-
27,497	47,371	55,000	30,185	50,000	50,000	009-34-421310	Tourism Marketing	50,000
-	39,397	5,000	1,297	1,300	1,000	009-34-421320	Tourism Advertising	1,000
60,350	56,500	70,000	38,760	70,000	70,000	009-34-421335	Tourism Projects	70,000
-	60,000	60,000	30,000	-	-	009-34-421540	CTO Marketing Grant	-
26,195	27,484	30,100	15,050	33,110	33,110	009-34-421640	Professional Fees	33,110
94	400	-	400	-	-	009-34-423800	Treasurer Fees	-
-	-	20,000	-	10,000	10,000	009-34-439200	Contingency	10,000
-	-	-	-	-	-	009-34-465020	Administrative Fee	6,990
117,368	234,284	243,342	117,367	167,778	167,499		Expense Total:	171,100
100,420	(56,673)	(63,117)	(24,138)	(27,553)	(27,274)		Revenue Over/Under Expenditure	(30,875)
ENDING FUND BALANCE				103,342	76,069			72,467

# Prowers County 2026 Budget

## Department of Human Services



					2,026				2026
2023	2024	2025	2025	2025	Preliminary				Approved
Actuals	Actuals	Adopted	6 mo Actual	Estimated	Budget				Budget

**BEGINNING FUND BALANCE** 1,040,746 987,817 987,817

### REVENUES

390,804	382,914	366,371	346,763	366,371	404,943	010-49-331099	310	Property Taxes		404,943
11	(28)	200	65	200	200	010-49-331199	311	Delinquent Taxes		200
40,603	37,189	40,000	19,364	40,000	40,000	010-49-331299	312	Specific Ownership Tax		40,000
1,033	1,194	750	78	750	750	010-49-331999	319	Interest and Penalties		750
								<b>Miscellaneous Revenue</b>		
-	-	-	-	-	-		401	County Transfer		
1,735	-	2,000	2,485	2,800	2,000	010-49-340299	402	TANF Refunds		2,000
53,681	55,998	50,000	51,286	55,000	50,000	010-49-340399	403	Other Misc Revenue/Incentives		50,000
11,323	15,442	50,000	9,907	15,000	20,000	010-49-340499	404	Child Support Retained		20,000
217,934	221,480	244,842	-	230,000	287,316	010-49-341099		H3C Admin Transfer		287,316
-	-	-	-	-	-		405	Welcome Home Surplus		
-	-	-	-	-	-		406	TANF Participation Bonus		
								<b>Intergovernmental Revenue</b>		
595,628	730,791	637,848	364,876	738,700	747,000	010-49-346199	461	Administration/FS Fraud		779,087
68,786	66,566	82,168	32,458	64,000	64,000	010-49-345099		Adult Protective Services (APS)		65,772
167,091	126,610	109,514	18,886	80,000	108,000	010-49-345199		Core 80/20		112,370
385,360	221,548	385,000	113,617	230,000	250,000	010-49-345299		Old Age Pension Admin & EBT (OAP)		250,000
3,283	6,616	20,000	4,133	10,000	10,000	010-49-345399		LEAP Admin/Outreach		10,000
594,737	484,556	584,080	272,787	551,950	568,550	010-49-346299	462	TANF		575,725
-	-	-	-	-	-		463	IV-E Waiver		
-	-	-	-	-	-		464	Title - XIX - Medicaid Transportation		
189,159	241,790	203,866	128,754	243,000	270,000	010-49-346599	465	Child Care		273,968
821,713	839,646	840,110	475,315	897,600	880,000	010-49-346699	466	Foster Care Block (Child Welfare 80/20)		898,203
117,348	124,769	171,399	100,115	150,000	150,000	010-49-346799	467	SEA/Core 100%		154,890
103,272	94,580	104,000	47,788	96,000	104,000	010-49-346099		AND (Aid to Needy Disabled) EBT		104,000
683,504	861,242	853,000	303,124	750,000	813,000	010-49-346899	468	Welcome Home Center		823,000
-	-	-	-	-	-		469	Promoting Safe/Stable Families		
284,838	294,949	302,927	160,388	323,700	311,250	010-49-347099	470	IVD - Child Support & IV-D Incentives		321,989
285,398	363,510	382,908	166,485	350,000	299,135	010-49-347299	472	Other Grants		303,276
1,084	886	40,000	35,443	40,000	45,000	010-49-347399	473	IV-E Reserve and Parental Fees/HB14		45,000
-	-	-	-	-	-		474	CS NCP Employment Program		
18,210	-	-	-	-	-		476	County Only		
101,605	120,142	100,000	51,005	100,000	100,000	010-49-347799	477	County Tax-Based Relief (Contingency)		100,000
39,619	47,158	61,819	17,834	39,000	39,000	010-49-347899		Employment First/FSJS/EF Incentives		40,340
5,815,333	5,533,542	6,000,000	2,833,458	6,000,000	6,000,000	010-49-347999		SNAP (FS) EBT Revenue		6,000,000
359,392	298,338	500,000	224,416	500,000	500,000	010-49-348199		LEAP EBT Revenue		500,000
170,072	286,080	300,000	170,876	170,876	250,000	010-49-348099	480	TANF Transfers to CC Quality; Title XIX		250,000
<b>11,522,556</b>	<b>11,457,508</b>	<b>12,432,802</b>	<b>5,951,706</b>	<b>12,044,947</b>	<b>12,314,144</b>			<b>Revenue Total:</b>		<b>12,412,829</b>

### EXPENSES

689,372	888,416	797,310	444,988	890,000	900,000	010-49-491019	91-01	Administration/FS Fraud/ <b>Work Num</b>		938,659
84,114	82,877	102,710	40,573	80,000	80,000	010-49-491249		Adult Protective Services (APS)		82,215
208,864	158,263	136,892	23,607	100,000	135,000	010-49-491259		Core 80/20		140,463
3,283	6,616	20,000	4,133	10,000	10,000	010-49-491269		LEAP Admin/Outreach		10,000
705,335	605,138	703,711	332,689	665,000	685,000	010-49-491029	91-02	TANF/WORKS		693,645
129,090	118,225	130,000	59,735	120,000	130,000	010-49-491039	91-03	AND - Aid to Needy/Disabled		130,000
385,360	221,548	385,000	113,617	230,000	250,000	010-49-491049	91-04	Old Age Pension/HCA		250,000
-	-	-	-	-	-			Home Care Allowance 5% AND & OAP		
-	-	-	-	-	-		91-05	IV - E Waiver		
-	-	-	-	-	-		91-06	Title XIX - Medicaid Transportation		
-	-	-	-	-	-		91-07	General Assistance		
229,994	284,340	254,833	136,176	270,000	300,000	010-49-491089	91-08	Child Care - Regular		304,409
961,970	987,823	1,012,181	560,929	1,122,000	1,100,000	010-49-491099	91-09	Foster Care, Block (CW)		1,122,754
117,348	124,795	171,399	100,115	150,000	150,000	010-49-491109	91-10	Core/Special Econ. Asst. & 100%		154,890
830,229	866,039	870,485	419,721	850,000	859,000	010-49-491119	91-11	Welcome Home Center		889,129
-	-	-	-	-	-		91-12	Promoting Safe/Stable Families		
325,300	353,471	382,908	206,884	400,000	299,135	010-49-491139	91-13	Other Grants		303,276

**Prowers County 2026 Budget**
**Department of Human Services**


					2,026				2026
2023	2024	2025	2025	2025	Preliminary				Approved
Actuals	Actuals	Adopted	6 mo Actual	Estimated	Budget				Budget
373,911	391,698	409,361	208,323	415,000	415,000	010-49-491159	91-15	IVD - Child Support	429,318
1,084	886	40,000	35,443	40,000	45,000	010-49-491169	91-16	IV-E Reserve and Parental Fees-HB14	45,000
-	-	-	-	-	-		91-18	CS NCP Employment Program	-
42,637	20,381	26,000	11,946	25,000	30,000	010-49-491209	91-20	County Only/H3C/Exp of Medicaid/E	30,000
170,072	286,080	300,000	170,876	170,876	250,000	010-49-491239	91-23	TANF Transfers to CC; Quality: Title X	250,000
73,242	72,020	103,031	28,263	60,000	60,000	010-49-491289		Employment First/FSIS	62,061
5,815,333	5,533,542	6,000,000	2,833,458	6,000,000	6,000,000	010-49-491299		SNAP (FS) Client Benefits	6,000,000
359,392	298,338	500,000	224,416	500,000	500,000	010-49-491309		LEAP Client Benefits	500,000
-	-	-	-	-	0			Contingency	-
11,505,930	11,300,496	12,345,821	5,955,892	12,097,876	12,198,135			Expense Total:	12,335,819
16,626	157,012	86,981	(4,186)	(52,929)	116,009			Revenue Over/Under Expenditure	77,010
ENDING FUND BALANCE									
				987,817	1,103,826			Surplus (Deficit):	1,064,827



# Prowers County 2026 Budget

## Public Health Agency Fund - RECAP



					2026			2026
2023	2024	2025	2025	2025	Preliminary			Approved
Actuals	Actuals	Adopted	6 mo Actual	Estimated	Budget			Budget
<b>BEGINNING FUND BALANCE</b>				2,583,839	2,785,708			2,785,708
<b>REVENUES</b>								
1,697,180	1,691,419	1,491,887	484,007	1,419,930	1,202,179	011-17	Public Health	1,363,770
81,222	70,337	77,388	23,793	75,622	76,622	011-23	Veterans	78,207
145,100	74,821	106,000	56,718	101,500	120,000	011-26	WIC	120,000
821,951	1,558,147	1,175,600	582,977	1,241,333	1,169,600	011-33	SCEO CMA	1,169,600
555,807	397,760	619,300	244,047	533,296	651,122	011-35	NFP	651,122
142,630	91,486	118,172	46,870	118,136	129,636	011-37	Environmental Health	124,636
<b>3,443,890</b>	<b>3,883,971</b>	<b>3,588,347</b>	<b>1,438,412</b>	<b>3,489,817</b>	<b>3,349,159</b>		<b>Revenue Total:</b>	<b>3,507,335</b>
<b>EXPENSES</b>								
1,422,392	1,388,604	1,560,271	570,139	1,443,155	1,370,027	011-17	Public Health	1,547,982
74,363	75,733	80,208	36,142	77,407	78,314	011-23	Veterans	80,661
129,425	96,886	136,083	44,561	128,800	117,038	011-26	WIC	126,114
603,439	1,342,850	1,035,584	431,264	1,007,905	962,560	011-33	SCEO CMA	1,021,992
507,115	488,731	594,952	195,845	520,196	595,809	011-35	NFP	610,425
82,697	99,716	114,262	38,961	110,485	117,258	011-37	Environmental Health	119,946
<b>2,819,432</b>	<b>3,492,520</b>	<b>3,521,360</b>	<b>1,316,912</b>	<b>3,287,948</b>	<b>3,241,006</b>		<b>Expense Total:</b>	<b>3,507,120</b>
624,459	391,450	66,987	121,500	201,869	108,153		Revenue Over/Under Expenditure	215
<b>ENDING FUND BALANCE</b>				2,785,708	2,893,860			2,785,923



# Prowers County 2026 Budget

## Public Health Agency Fund - Public Health Service



					2026			2026
2023	2024	2025	2025	2025	Preliminary			Approved
Actuals	Actuals	Adopted	6 mo Actual	Estimated	Budget			Budget
<b>REVENUES</b>								
67,153	104,921	78,377	46,220	90,438	85,000	<a href="#">011-17-335100</a>	SECO CMA Indirect	85,000
13,618	11,736	10,984	5,389	10,778	8,500	<a href="#">011-17-335110</a>	WIC / BFPC Indirect	8,500
19,766	41,855	43,400	18,570	43,400	29,700	<a href="#">011-17-343440</a>	EPR	40,511
118,050	125,829	160,937	40,234	160,748	144,560	<a href="#">011-17-344000</a>	CDPHE - Nursing	144,560
120,488	132,174	110,000	39,538	110,000	115,000	<a href="#">011-17-344100</a>	Clinics/Immunizations	115,000
35,232	90,453	36,938	7,003	28,600	29,200	<a href="#">011-17-344120</a>	CDPHE - Immunizations	39,980
17,357	17,357	17,357	4,339	17,357	17,000	<a href="#">011-17-344150</a>	CDPHE HCP / MCH	17,000
29,783	38,955	42,000	20,057	41,404	42,646	<a href="#">011-17-344400</a>	Local School Health	42,646
4,250	4,375	3,500	1,313	3,563	5,000	<a href="#">011-17-344500</a>	Child Fatality Review Team	5,000
44,667	10,457	-	-	-	-	<a href="#">011-17-344600</a>	Prot Services Nurse Cons Prgm	-
239,800	123,485	156,000	36,772	150,000	150,000	<a href="#">011-17-345000</a>	Kiowa County Revenue	150,000
25,812	19,159	27,000	6,846	20,000	22,000	<a href="#">011-17-345100</a>	Kiowa County IZ Revenue	22,000
7,000	7,000	10,000	5,815	10,000	10,000	<a href="#">011-17-346310</a>	Tobacco Grant Revenue	50,000
-	-	2,625	210	1,500	1,500	<a href="#">011-17-346330</a>	CPR	1,500
-	16,010	28,293	23,306	53,293	-	<a href="#">011-17-346340</a>	ELC R2.2	-
-	10,000	100,000	-	-	50,000	<a href="#">011-17-346350</a>	SECOR	50,000
51,389	21,155	20,000	9,427	20,000	20,000	<a href="#">011-17-346360</a>	CBCAP Grant Revenue	20,000
58,256	94,688	110,000	34,688	110,000	100,000	<a href="#">011-17-346370</a>	FSPP Grant Revenue	100,000
23,000	-	-	-	-	-	<a href="#">011-17-346380</a>	Essential for Childhood	-
721	-	500	-	500	500	<a href="#">011-17-354900</a>	CSBG Home Health Vaccinations	500
-	85,929	-	-	-	-	<a href="#">011-17-354910</a>	ARPA #2	-
150,483	178,392	153,000	23,732	157,300	50,000	<a href="#">011-17-355000</a>	SERHCC	150,000
15,124	81,360	60,496	17,994	67,785	63,574	<a href="#">011-17-355100</a>	CDC Infrastructure	63,574
-	-	-	12,464	-	-	<a href="#">011-17-365030</a>	COVID - PHEP Revenue	-
177,211	214,026	200,000	87,315	200,000	150,000	<a href="#">011-17-365040</a>	URHN Revenue	150,000
1,000	2,000	30,000	-	30,000	30,000	<a href="#">011-17-365045</a>	OPHP Block Grant Revenue	30,000
165,916	84,573	-	-	-	-	<a href="#">011-17-365120</a>	ELC R2	-
38,417	58,371	20,000	13,140	13,140	-	<a href="#">011-17-370250</a>	COVID - IMM #3	-
41,021	7,059	-	-	-	-	<a href="#">011-17-370300</a>	COVID IMM - #4	-
47,157	-	-	-	-	-	<a href="#">011-17-370700</a>	CDC Workforce	-
63,812	-	-	-	-	-	<a href="#">011-17-370750</a>	CDC Workforce/CBO Expense	-
11,684	8,178	-	-	-	-	<a href="#">011-17-370800</a>	Illuminate-RPG-COPE	-
15,059	849	-	527	9,545	-	<a href="#">011-17-387000</a>	Expense Refund	-
70,507	80,619	52,580	29,109	52,580	60,000	<a href="#">011-17-389410</a>	NFP Indirect	60,000
5,000	-	-	-	-	-	<a href="#">011-17-389500</a>	Misc Revenue	-
450	25	-	-	-	-	<a href="#">011-17-389600</a>	Donations	-
17,999	17,900	17,900	-	17,999	17,999	<a href="#">011-17-391000</a>	General Fund Transfer In	17,999
-	2,528	-	-	-	-	<a href="#">011-17-399300</a>	Sale of Assets	-
<b>1,697,180</b>	<b>1,691,419</b>	<b>1,491,887</b>	<b>484,007</b>	<b>1,419,930</b>	<b>1,202,179</b>		<b>Revenue Total:</b>	<b>1,363,770</b>
<b>EXPENSES</b>								
179,180	111,301	109,040	47,771	109,040	109,040	<a href="#">011-17-411100</a>	Salary-Public Health Director	114,492
349,785	403,533	458,427	228,293	458,427	458,427	<a href="#">011-17-411200</a>	Salary - Permanent	481,348
-	22,000	27,000	-	15,000	15,000	<a href="#">011-17-411530</a>	Incentives	15,000
						<a href="#">011-17-412900</a>	Longevity Expense	11,054
37,742	38,354	45,477	20,315	45,477	44,559	<a href="#">011-17-415100</a>	FICA	48,819
545	476	684	251	684	708	<a href="#">011-17-415400</a>	Vision Insurance Premium	708
62,162	61,603	83,328	41,352	83,328	107,760	<a href="#">011-17-415500</a>	Health Insurance Premium	107,760
26,448	25,703	29,723	13,665	29,723	29,123	<a href="#">011-17-415600</a>	Retirement - County Share	31,095
515	688	864	403	864	864	<a href="#">011-17-415700</a>	Group Life Insurance Premium	864
1,158	1,074	1,189	552	1,189	1,165	<a href="#">011-17-415900</a>	Unemployment Insurance	1,244
134	-	2,700	-	-	2,700	<a href="#">011-17-420100</a>	Telephone	2,700

# Prowers County 2026 Budget

## Public Health Agency Fund - Public Health Service



					2026			2026
2023	2024	2025	2025	2025	Preliminary			Approved
Actuals	Actuals	Adopted	6 mo Actual	Estimated	Budget			Budget
16,384	15,137	14,942	7,284	14,942	14,942	<a href="#">011-17-420110</a>	IT Support	12,282
-	227	500	-	250	500	<a href="#">011-17-420200</a>	Postage/Freight	500
2,445	4,529	4,580	4,580	4,580	4,580	<a href="#">011-17-420300</a>	Vehicle Insurance	4,752
965	1,148	921	921	921	921	<a href="#">011-17-420400</a>	Worker Compensation	765
-	1,700	2,000	1,750	1,750	2,000	<a href="#">011-17-420600</a>	Professional Services - Audit	2,000
9,907	7,757	6,000	1,686	6,000	8,000	<a href="#">011-17-421100</a>	Mileage/Meeting Expense	10,000
-	-	3,000	255	500	2,000	<a href="#">011-17-421300</a>	Advertising/Legal Notices	2,000
2,861	3,523	4,000	1,578	4,000	4,500	<a href="#">011-17-421500</a>	Maintenance Contracts	4,500
-	(6,670)	100	-	-	-	<a href="#">011-17-421700</a>	Miscellaneous	-
10,508	6,020	8,000	1,846	8,000	8,000	<a href="#">011-17-422400</a>	Dues, Subs, Registrations	8,000
6,024	8,414	4,500	3,858	9,000	9,000	<a href="#">011-17-423800</a>	Treasurer Fees	9,000
191	-	500	-	-	500	<a href="#">011-17-425400</a>	Equipment Repair/Maint	500
954	2,216	5,700	1,802	3,300	3,100	<a href="#">011-17-425520</a>	EPR	3,100
78	-	500	-	250	250	<a href="#">011-17-425600</a>	School Health Supplies	250
8,366	5,964	7,000	2,555	6,000	7,000	<a href="#">011-17-425900</a>	Cellular Phone/Wi Fi Tablet	7,000
21,409	44,895	20,000	4,308	10,000	15,000	<a href="#">011-17-430100</a>	Office Supplies	15,000
2,212	-	5,000	-	-	5,000	<a href="#">011-17-430210</a>	Computer Equipment	5,000
10,075	9,423	10,000	3,021	8,000	10,000	<a href="#">011-17-430900</a>	Vehicle Maintenance/Fuel	10,000
12,198	-	-	-	-	-	<a href="#">011-17-435100</a>	CBH Expense	-
119,479	135,376	90,000	32,223	90,000	92,000	<a href="#">011-17-436000</a>	Immunizations	92,000
1,804	2,414	1,700	1,931	2,000	2,500	<a href="#">011-17-436100</a>	Immunization Supplies	2,500
-	-	1,968	52	1,968	1,000	<a href="#">011-17-436300</a>	CPR	1,000
-	-	-	9,018	9,018	-	<a href="#">011-17-436335</a>	Prime Health Expense	-
37,482	27,149	20,000	7,498	20,000	20,000	<a href="#">011-17-436360</a>	CBCAP Grant Expense	20,000
53,688	91,035	106,218	22,196	106,218	90,000	<a href="#">011-17-436370</a>	FSPP Grant Expense	90,000
-	-	50,000	-	-	10,000	<a href="#">011-17-436400</a>	SECOR	10,000
43,904	8,987	10,000	7,552	15,000	15,000	<a href="#">011-17-436700</a>	Kiowa County Expenses	25,000
-	-	5,000	437	2,000	-	<a href="#">011-17-436800</a>	ELC R2.2 Expense	-
431	262	1,000	205	500	500	<a href="#">011-17-436900</a>	IOG Expense	500
-	650	50	-	-	650	<a href="#">011-17-437100</a>	Wellness Works	650
125,755	154,273	135,000	34,115	131,200	40,000	<a href="#">011-17-437210</a>	SERHCC Expense	130,000
5,579	-	-	-	-	-	<a href="#">011-17-437310</a>	SERHCC-COVID Expense	-
-	-	25,000	-	25,000	25,000	<a href="#">011-17-439200</a>	Contingency	25,000
18,793	17,738	19,952	9,425	18,850	19,952	<a href="#">011-17-440100</a>	PH Building Rent	26,939
-	340	36,000	-	-	-	<a href="#">011-17-440500</a>	CDC Infrastructure Expense	-
-	41,005	-	-	-	-	<a href="#">011-17-454700</a>	Vehicle Purchase	-
-	-	-	102	-	-	<a href="#">011-17-465010</a>	Kiowa COVID - CARES	-
-	-	56,786	-	56,786	56,786	<a href="#">011-17-465020</a>	Administrative Fees	82,660
115,049	130,097	132,922	51,861	132,922	112,000	<a href="#">011-17-465040</a>	URHN Expenses	112,000
-	317	10,000	5,009	10,000	20,000	<a href="#">011-17-465045</a>	OPHP Block Grant	20,000
38,332	-	-	-	-	-	<a href="#">011-17-465055</a>	ELC R2 Expenses	-
28,034	-	-	-	-	-	<a href="#">011-17-465125</a>	Kiowa ELC R2	-
450	-	-	-	-	-	<a href="#">011-17-465135</a>	COVID - KIOWA IMM #4	-
1,134	4,230	3,000	468	468	-	<a href="#">011-17-465250</a>	COVID IMM - #3	-
500	-	-	-	-	-	<a href="#">011-17-470250</a>	CDC Workforce Expense	-
8,941	5,391	-	-	-	-	<a href="#">011-17-470260</a>	Illuminate - RPG - COPE	-
56,989	-	-	-	-	-	<a href="#">011-17-470270</a>	CDC Workforce/CBO	-
2,712	324	-	-	-	-	<a href="#">011-17-470300</a>	COVID IMM - #4	-
(600)	-	-	-	-	-	<a href="#">011-17-470400</a>	COVID KIOWA IMM #4	-
1,691	-	-	-	-	-	<a href="#">011-17-470500</a>	COVID - KIOWA IMM #3	-
<b>1,422,392</b>	<b>1,388,604</b>	<b>1,560,271</b>	<b>570,139</b>	<b>1,443,155</b>	<b>1,370,027</b>		<b>Expense Total:</b>	<b>1,547,982</b>
<b>274,788</b>	<b>302,815</b>	<b>(68,384)</b>	<b>(86,132)</b>	<b>(23,225)</b>	<b>(167,848)</b>		<b>Revenue Over/Under Expenditures</b>	<b>(184,212)</b>



# Prowers County 2026 Budget

## Public Health Agency Fund - Veteran's Services



					2026			2026
2023	2024	2025	2025	2025	Preliminary			Approved
Actuals	Actuals	Adopted	6 mo Actual	Estimated	Budget			Budget
<b>REVENUES</b>								
27,460	21,326	21,325	13,000	23,559	23,559	<a href="#">011-23-344900</a>	Veterans Service State Funds	23,559
29,114	24,948	29,000	10,793	27,000	28,000	<a href="#">011-23-344910</a>	Birth/Death Certificates	28,000
24,648	24,063	24,063	-	24,063	24,063	<a href="#">011-23-391000</a>	General Fund Transfer In	25,648
-	-	3,000	-	1,000	1,000	<a href="#">011-23-391700</a>	Transfer In - Grant Revenue	1,000
<b>81,222</b>	<b>70,337</b>	<b>77,388</b>	<b>23,793</b>	<b>75,622</b>	<b>76,622</b>		<b>Revenue Total:</b>	<b>78,207</b>
<b>EXPENSES</b>								
46,451	44,762	46,104	23,057	46,104	46,104	<a href="#">011-23-411300</a>	Salary - Registrar	48,409
-	3,000	3,000	-	1,000	1,000	<a href="#">011-23-411530</a>	Incentives	1,000
						<a href="#">011-23-412900</a>	Longevity Expense	-
3,525	3,623	3,756	1,749	3,756	3,603	<a href="#">011-23-415100</a>	FICA	3,879
68	68	68	34	68	71	<a href="#">011-23-415400</a>	Vision Insurance Premium	71
8,154	9,371	10,416	5,208	10,416	10,776	<a href="#">011-23-415500</a>	Health Insurance Premium	10,776
2,323	2,388	2,455	1,153	2,455	2,355	<a href="#">011-23-415600</a>	Retirement - County Share	2,470
86	86	86	43	86	86	<a href="#">011-23-415700</a>	Group Life Insurance Premium	86
93	96	98	46	98	94	<a href="#">011-23-415900</a>	Unemployment Insurance	99
54	-	500	-	-	500	<a href="#">011-23-420100</a>	Telephone	500
2,823	2,270	2,241	1,121	2,242	2,242	<a href="#">011-23-420110</a>	IT Support	1,890
-	204	200	-	200	200	<a href="#">011-23-420200</a>	Postage/Freight	200
39	46	32	32	32	32	<a href="#">011-23-420400</a>	Worker Compensation	31
1,034	799	1,300	-	1,000	1,300	<a href="#">011-23-421100</a>	Mileage/Meeting Expense	1,300
83	50	300	-	300	300	<a href="#">011-23-422400</a>	Dues, Subs, Registrations	300
7,843	6,671	7,500	2,788	7,500	7,500	<a href="#">011-23-423100</a>	State Fees	7,500
538	499	550	113	550	550	<a href="#">011-23-423800</a>	Treasurer Fees	550
1,250	1,800	1,500	798	1,500	1,500	<a href="#">011-23-430100</a>	Office Supplies	1,500
-	-	100	-	100	100	<a href="#">011-23-430210</a>	Computer Equipment	100
<b>74,363</b>	<b>75,733</b>	<b>80,208</b>	<b>36,142</b>	<b>77,407</b>	<b>78,314</b>		<b>Expense Total:</b>	<b>80,661</b>
<b>6,859</b>	<b>(5,396)</b>	<b>(2,820)</b>	<b>(12,348)</b>	<b>(1,785)</b>	<b>(1,692)</b>		<b>Surplus (Deficit):</b>	<b>(2,454)</b>

# Prowers County 2026 Budget

## Public Health Agency Fund - Women, Infants & Children (WIC)



					2026			2026
2023	2024	2025	2025	2025	Preliminary			Approved
Actuals	Actuals	Adopted	6 mo Actual	Estimated	Budget			Budget
<b>REVENUES</b>								
145,100	74,821	100,000	56,718	100,000	85,000	<a href="#">011-26-344200</a>	WIC Grant	85,000
-	-	6,000	-	1,500	35,000	<a href="#">011-26-391700</a>	Transfer In - Grant Revenue	35,000
<b>145,100</b>	<b>74,821</b>	<b>106,000</b>	<b>56,718</b>	<b>101,500</b>	<b>120,000</b>		<b>Revenue Total:</b>	<b>120,000</b>
<b>EXPENSES</b>								
33,542	11,818	-	-	-	-	<a href="#">011-26-411100</a>	Salary - Supervisor, RN	-
59,120	56,070	78,399	30,012	78,399	78,399	<a href="#">011-26-411200</a>	Salary - Permanent	82,319
-	-	5,600	-	5,600	-	<a href="#">011-26-411210</a>	Director	-
-	1,500	6,000	-	1,500	1,500	<a href="#">011-26-411530</a>	Incentives	1,500
						<a href="#">011-26-412900</a>	Longevity Expense	4,784
6,938	4,497	6,885	1,736	6,885	6,112	<a href="#">011-26-415100</a>	FICA	6,778
122	65	137	23	137	142	<a href="#">011-26-415400</a>	Vision Insurance Premium	142
6,309	1,862	10,416	3,472	10,416	10,776	<a href="#">011-26-415500</a>	Health Insurance Premium	10,776
4,191	2,474	4,500	1,171	4,500	3,995	<a href="#">011-26-415600</a>	Retirement - County Share	4,430
123	54	173	29	173	173	<a href="#">011-26-415700</a>	Group Life Insurance Premium	173
185	119	180	47	180	160	<a href="#">011-26-415900</a>	Unemployment Insurance	177
106	-	300	-	-	300	<a href="#">011-26-420100</a>	Telephone	300
4,096	3,784	4,109	2,241	4,482	4,482	<a href="#">011-26-420110</a>	IT Support	3,779
-	502	150	-	100	200	<a href="#">011-26-420200</a>	Postage/Freight	200
145	149	150	150	150	150	<a href="#">011-26-420400</a>	Worker Compensation	106
-	-	500	-	-	500	<a href="#">011-26-421100</a>	Mileage/Meeting Expense	500
230	518	350	106	350	400	<a href="#">011-26-421110</a>	WIC Mileage PH Vehicle	400
178	247	250	75	250	250	<a href="#">011-26-421500</a>	Maintenance Contracts	250
-	-	-	-	-	-	<a href="#">011-26-422400</a>	Dues, Subs, Registrations	-
420	1,639	600	85	500	600	<a href="#">011-26-430100</a>	Office Supplies	600
-	-	6,000	-	4,000	-	<a href="#">011-26-430210</a>	Computer Equipment	-
332	369	400	130	400	400	<a href="#">011-26-434500</a>	Medical Supplies & Prescripts	400
13,388	11,218	10,984	5,284	10,778	8,500	<a href="#">011-26-439000</a>	WIC Indirect Expense	8,500
<b>129,425</b>	<b>96,886</b>	<b>136,083</b>	<b>44,561</b>	<b>128,800</b>	<b>117,038</b>		<b>Expense Total:</b>	<b>126,114</b>
<b>15,675</b>	<b>(22,065)</b>	<b>(30,083)</b>	<b>12,157</b>	<b>(27,300)</b>	<b>2,962</b>		<b>Surplus (Deficit):</b>	<b>(6,114)</b>

# **Prowers County 2026 Budget**

## **Public Health Agency Fund - SECO CMA**



					2026			2026
2023	2024	2025	2025	2025	Preliminary			Approved
Actuals	Actuals	Adopted	6 mo Actual	Estimated	Budget			Budget
<b>REVENUES</b>								
481,300	339,553	225,000	120,849	225,000	200,000	<a href="#">011-33-345210</a>	SECO CMA Grant - State	200,000
99,729	-	-	-	-	-	<a href="#">011-33-346310</a>	SECO CMA Grant - Federal	-
10,097	4,234	600	248	600	600	<a href="#">011-33-350000</a>	HCA/AFC Revenue	600
149,445	931,077	920,000	461,880	1,007,233	960,000	<a href="#">011-33-355500</a>	SECO CMA Medicaid - TCM	960,000
8,135	271,566	-	-	-	-	<a href="#">011-33-389500</a>	Misc Revenue	-
73,244	11,716	-	-	-	-	<a href="#">011-33-389610</a>	CCB Sub-Contract	-
-	-	30,000	-	8,500	9,000	<a href="#">011-33-391700</a>	Transfer In - Grant Revenue	9,000
<b>821,951</b>	<b>1,558,147</b>	<b>1,175,600</b>	<b>582,977</b>	<b>1,241,333</b>	<b>1,169,600</b>		<b>Revenue Total:</b>	<b>1,169,600</b>
<b>EXPENSES</b>								
90,428	72,790	74,880	38,563	74,880	74,880	<a href="#">011-33-411100</a>	Salary - Supervisor	78,624
275,211	348,421	435,655	204,430	435,665	435,665	<a href="#">011-33-411200</a>	Salary - Permanent	457,448
-	24,000	30,000	-	8,500	9,000	<a href="#">011-33-411530</a>	Incentives	9,000
						<a href="#">011-33-412900</a>	Longevity Expense	13,773
26,760	33,073	41,351	18,013	41,351	39,745	<a href="#">011-33-415100</a>	FICA	43,869
502	530	684	268	684	708	<a href="#">011-33-415400</a>	Vision Insurance Premium	708
55,167	72,554	93,744	40,796	93,744	107,760	<a href="#">011-33-415500</a>	Health Insurance Premium	107,760
18,282	22,261	27,027	12,150	27,027	25,977	<a href="#">011-33-415600</a>	Retirement - County Share	27,942
547	702	864	360	864	864	<a href="#">011-33-415700</a>	Group Life Insurance Premium	864
705	890	1,081	486	1,081	1,039	<a href="#">011-33-415900</a>	Unemployment Insurance	1,118
106	-	1,500	-	-	1,500	<a href="#">011-33-420100</a>	Telephone/Fax	1,500
16,940	13,623	13,821	6,911	13,821	13,821	<a href="#">011-33-420110</a>	IT Support	11,652
413	544	2,000	511	1,250	2,000	<a href="#">011-33-420200</a>	Postage/Freight	2,000
1,048	1,698	1,718	1,718	1,718	1,718	<a href="#">011-33-420300</a>	Vehicle Insurance	1,782
882	855	702	702	702	702	<a href="#">011-33-420400</a>	Worker Compensation	725
1,380	5,258	15,000	1,227	10,000	15,000	<a href="#">011-33-421100</a>	Mileage/Meeting Expense	15,000
-	-	1,000	-	1,000	1,000	<a href="#">011-33-421300</a>	Advertising/Legal Notices	1,000
3,108	2,670	3,000	1,665	3,000	3,000	<a href="#">011-33-421500</a>	Maintenance Contracts	3,000
4,951	12,087	10,000	5,181	11,000	12,000	<a href="#">011-33-423800</a>	Treasurer Fees	12,000
-	21,534	5,000	-	2,000	5,000	<a href="#">011-33-425610</a>	Office Furnishings	5,000
3,209	3,411	5,000	1,518	3,000	5,000	<a href="#">011-33-425900</a>	Cellular Phone	5,000
4,614	10,623	10,000	3,127	8,000	10,000	<a href="#">011-33-430100</a>	Office Supplies	10,000
741	9,750	10,000	-	2,000	6,000	<a href="#">011-33-430210</a>	Computer Equipment	6,000
4,069	3,882	6,000	1,270	4,000	8,000	<a href="#">011-33-430900</a>	Vehicle Maintenance/Fuel	8,000
8,773	57,016	75,000	35,059	75,000	75,000	<a href="#">011-33-436360</a>	Family Support Reimbursement	75,000
-	502,034	-	-	-	-	<a href="#">011-33-438310</a>	Payback HCPF	-
67,153	103,392	78,377	46,220	90,438	85,000	<a href="#">011-33-439000</a>	SECO CMA Indirect Expenses	95,000
18,451	19,252	22,180	11,090	22,180	22,180	<a href="#">011-33-440100</a>	SECO CMA Building Rent	28,226
-	-	70,000	-	75,000	-	<a href="#">011-33-454700</a>	Vehicle Purchase	-
<b>603,439</b>	<b>1,342,850</b>	<b>1,035,584</b>	<b>431,264</b>	<b>1,007,905</b>	<b>962,560</b>		<b>Expense Total:</b>	<b>1,021,992</b>
<b>218,512</b>	<b>215,297</b>	<b>140,016</b>	<b>151,713</b>	<b>233,428</b>	<b>207,040</b>		<b>Surplus (Deficit):</b>	<b>147,608</b>



# Prowers County 2026 Budget

## Public Health Agency Fund - Nurse Family Partnership (NFP)



					2026			2026
2023	2024	2025	2025	2025	Preliminary			Approved
Actuals	Actuals	Adopted	6 mo Actual	Estimated	Budget			Budget
<b>REVENUES</b>								
-	-	3,000	-	2,500	-	<a href="#">011-35-301300</a>	NFP Mini Grant	-
541,399	380,880	590,300	239,077	515,796	631,122	<a href="#">011-35-344220</a>	Nurse Family Partnership Reven	631,122
13,733	16,880	14,000	4,969	11,000	15,000	<a href="#">011-35-380100</a>	Medicaid - Fed	15,000
675	-	-	-	-	-	<a href="#">011-35-380110</a>	Medicaid - State	-
-	-	12,000	-	4,000	5,000	<a href="#">011-35-391700</a>	Transfer In - Grant Revenue	5,000
<b>555,807</b>	<b>397,760</b>	<b>619,300</b>	<b>244,047</b>	<b>533,296</b>	<b>651,122</b>		<b>Revenue Total:</b>	<b>651,122</b>
<b>EXPENSES</b>								
79,666	70,447	74,857	35,291	74,857	74,857	<a href="#">011-35-411100</a>	Salary - Supervisor	78,600
207,295	197,038	223,499	82,360	223,499	223,449	<a href="#">011-35-411200</a>	Salary - Permanent	234,621
-	7,500	12,000	-	4,000	5,000	<a href="#">011-35-411530</a>	Incentives	5,000
21,434	20,810	23,742	8,877	23,742	23,203	<a href="#">011-35-415100</a>	FICA	24,344
200	194	342	68	342	354	<a href="#">011-35-415400</a>	Vision Insurance Premium	354
14,864	10,917	41,664	5,208	15,208	53,880	<a href="#">011-35-415500</a>	Health Insurance Premium	53,880
12,512	12,685	15,518	5,883	15,518	15,165	<a href="#">011-35-415600</a>	Retirement - County Share	15,911
249	338	432	173	432	432	<a href="#">011-35-415700</a>	Group Life Insurance Premium	432
620	550	621	235	621	607	<a href="#">011-35-415900</a>	Unemployment Insurance	636
53	-	400	-	-	400	<a href="#">011-35-420100</a>	Telephone	400
11,025	8,703	8,592	4,296	8,592	8,592	<a href="#">011-35-420110</a>	IT Support	7,243
585	478	1,500	22	600	800	<a href="#">011-35-420200</a>	Postage/Freight	800
959	630	516	516	516	516	<a href="#">011-35-420400</a>	Worker Compensation	693
600	1,800	2,400	350	1,200	2,400	<a href="#">011-35-420605</a>	Wellness Benefit	2,400
5,693	4,575	13,000	428	4,000	10,000	<a href="#">011-35-421100</a>	Mileage/Meeting Expense	10,000
40,760	28,167	35,000	8,144	18,000	30,000	<a href="#">011-35-421110</a>	NFP Mileage PH Vehicle	30,000
1,873	982	3,000	1,490	3,000	3,000	<a href="#">011-35-421120</a>	Professional Development	3,000
44,216	31,682	32,085	72	32,085	34,200	<a href="#">011-35-421150</a>	NFP National Center Fees	34,200
4,795	3,646	6,100	2,409	5,000	6,000	<a href="#">011-35-423800</a>	Treasurer Fees	6,000
3,185	5,775	5,000	1,888	3,500	5,000	<a href="#">011-35-425900</a>	Cellular Phone	5,000
-	-	1,200	-	-	1,000	<a href="#">011-35-426300</a>	Community Coalition	1,000
5,752	5,087	8,000	3,850	6,000	8,000	<a href="#">011-35-430100</a>	Office Supplies	8,000
-	4,522	5,000	665	1,500	5,000	<a href="#">011-35-430210</a>	Computer Equipment	5,000
3,753	3,396	4,000	1,080	3,000	4,000	<a href="#">011-35-432510</a>	Copier Lease	4,000
4,052	4,445	6,000	3,658	6,000	3,250	<a href="#">011-35-432520</a>	Client Support Materials	3,250
-	708	3,000	500	2,500	-	<a href="#">011-35-434200</a>	Mini Grant Expense	-
1,357	-	3,000	1,466	2,000	3,000	<a href="#">011-35-434500</a>	Medical Supplies & Prescripts	3,000
29,747	52,452	52,580	20,965	52,580	60,000	<a href="#">011-35-438020</a>	NFP Indirect Expense	60,000
11,872	11,204	11,904	5,952	11,904	13,704	<a href="#">011-35-440100</a>	NFP Building Rent/Utilities	12,660
<b>507,115</b>	<b>488,731</b>	<b>594,952</b>	<b>195,845</b>	<b>520,196</b>	<b>595,809</b>		<b>Expense Total:</b>	<b>610,425</b>
<b>48,692</b>	<b>(90,970)</b>	<b>24,348</b>	<b>48,202</b>	<b>13,100</b>	<b>55,313</b>		<b>Surplus (Deficit):</b>	<b>40,697</b>

# Prowers County 2026 Budget

## Public Health Agency Fund - Environmental Health



					2026			2026
2023	2024	2025	2025	2025	Preliminary			Approved
Actuals	Actuals	Adopted	6 mo Actual	Estimated	Budget			Budget
<b>REVENUES</b>								
-	4,695	9,000	-	4,500	6,000	<a href="#">011-37-390920</a>	Radon Monitoring	6,000
1,550	1,950	2,000	800	2,000	2,000	<a href="#">011-37-391100</a>	Septic Tank Fees	2,000
47,305	11,435	23,101	34,570	35,000	36,000	<a href="#">011-37-391200</a>	Restaurant License Renewals	36,000
39,055	14,835	30,000	-	28,000	33,000	<a href="#">011-37-391210</a>	Rest Lic Renewals - Next Year	33,000
31,500	45,500	38,000	11,500	34,500	38,000	<a href="#">011-37-391500</a>	CDPHE Local PH Contract	33,000
11,742	6,165	6,165	-	6,473	6,473	<a href="#">011-37-391510</a>	Baca County Contract	6,473
9,802	5,146	5,146	-	5,403	5,403	<a href="#">011-37-391520</a>	Bent County Contract	5,403
1,676	1,760	1,760	-	1,760	1,760	<a href="#">011-37-391530</a>	Kiowa County Contract	1,760
-	-	3,000	-	500	1,000	<a href="#">011-37-391700</a>	Transfer In - Grant Revenue	1,000
<b>142,630</b>	<b>91,486</b>	<b>118,172</b>	<b>46,870</b>	<b>118,136</b>	<b>129,636</b>		<b>Revenue Total:</b>	<b>124,636</b>
<b>EXPENSES</b>								
49,201	64,272	66,200	22,037	66,200	66,200	<a href="#">011-37-411100</a>	Salary - Manager	69,510
						<a href="#">011-37-411300</a>	Salary - Part Time	
-	3,000	3,000	-	500	1,000	<a href="#">011-37-411530</a>	Incentives	1,000
3,674	5,113	5,294	1,328	5,294	5,141	<a href="#">011-37-415100</a>	FICA	5,394
46	68	68	16	68	71	<a href="#">011-37-415400</a>	Vision Insurance Premium	71
5,470	9,371	10,416	2,427	10,416	10,776	<a href="#">011-37-415500</a>	Health Insurance Premium	10,776
2,460	3,364	3,460	971	3,460	3,360	<a href="#">011-37-415600</a>	Retirement - County Share	3,526
58	86	86	20	86	86	<a href="#">011-37-415700</a>	Group Life Insurance Premium	86
98	135	138	44	138	134	<a href="#">011-37-415900</a>	Unemployment Insurance	141
53	-	350	27	-	350	<a href="#">011-37-420100</a>	Telephone	350
3,294	2,649	2,615	1,307	2,614	2,800	<a href="#">011-37-420110</a>	IT Support	2,205
198	214	-	146	200	250	<a href="#">011-37-420200</a>	Postage/Freight	250
349	566	573	573	573	573	<a href="#">011-37-420300</a>	Vehicle Insurance	594
724	762	517	517	517	517	<a href="#">011-37-420400</a>	Worker Compensation	44
292	435	275	75	200	300	<a href="#">011-37-420700</a>	Copy Machine Supplies/Maint	300
1,296	939	2,000	-	1,500	2,500	<a href="#">011-37-421100</a>	Mileage/Meeting Expense	2,500
55	-	750	315	750	700	<a href="#">011-37-421210</a>	Cell Phones/Wi Fi	700
-	-	200	-	-	200	<a href="#">011-37-421300</a>	Advertising/Legal Notices	200
869	695	1,000	-	200	1,000	<a href="#">011-37-422400</a>	Dues, Subs, Registrations	1,000
1,538	639	1,069	665	1,069	1,200	<a href="#">011-37-423800</a>	Treasurer Fees	1,200
9,675	2,494	6,900	6,774	9,700	10,000	<a href="#">011-37-428300</a>	Restaurant License Renewals	10,000
1,111	3,532	6,000	520	4,500	6,000	<a href="#">011-37-428320</a>	Radon Monitoring	6,000
120	260	300	120	300	300	<a href="#">011-37-428380</a>	ISDS Permit Surcharge	300
233	243	500	32	350	500	<a href="#">011-37-430100</a>	Office Supplies	500
-	-	200	-	200	200	<a href="#">011-37-430200</a>	Operating Supplies	200
-	-	250	399	400	500	<a href="#">011-37-430220</a>	Food Safety Supplies	500
1,885	877	1,750	399	1,000	2,000	<a href="#">011-37-430900</a>	Vehicle Maintenance/Fuel	2,000
-	-	300	-	-	300	<a href="#">011-37-433800</a>	Science Equipment	300
-	-	50	249	250	300	<a href="#">011-37-433900</a>	Lab Fees/Services	300
<b>82,697</b>	<b>99,716</b>	<b>114,262</b>	<b>38,961</b>	<b>110,485</b>	<b>117,258</b>		<b>Expense Total:</b>	<b>119,946</b>
<b>59,933</b>	<b>(8,230)</b>	<b>3,910</b>	<b>7,909</b>	<b>7,651</b>	<b>12,378</b>		<b>Surplus (Deficit):</b>	<b>4,690</b>

# Prowers County 2026 Budget

## Hotline County Connection Center (H3C)



					2026			2026
2023	2024	2025	2025	2025	Preliminary			Approved
Actuals	Actuals	Adopted	6 mo Actual	Estimated	Budget			Budget
BEGINNING FUND BALANCE				727,292	808,697			808,697
<b>REVENUES</b>								
1,063,088	1,123,069	1,173,165	574,107	1,230,319	1,356,417	012-45-340000	H3C State Revenue	1,356,417
640,596	671,641	723,450	341,825	723,450	908,160	012-45-340100	County Revenue	908,160
8,832	6,536	2,000	-	2,000	2,000	012-45-350000	Misc Revenue/CCOERA Forfeitures	2,000
<b>1,712,516</b>	<b>1,801,246</b>	<b>1,898,615</b>	<b>915,932</b>	<b>1,955,769</b>	<b>2,266,577</b>		<b>Revenue Total:</b>	<b>2,266,577</b>
<b>EXPENSES</b>								
99,825	65,003	70,000	33,467	70,000	73,629	012-45-411100	Salary - Program Manager	70,281
104,610	105,228	117,312	54,184	117,312	170,705	012-45-411230	Salary - Supervisors	165,285
553,149	500,554	550,000	261,787	550,000	654,504	012-45-411300	Salary - Intake Specialists	627,004
291,375	372,084	386,250	175,431	386,250	447,339	012-45-411410	Salary - Intake Spec (Nt/Wknd)	428,027
36,521	30,436	35,000	19,449	35,000	35,001	012-45-411510	Salary - Intake Spec Overtime	35,001
9,238	15,840	15,000	4,298	15,000	15,000	012-45-411700	Salary - Training & Training OT	15,000
82,612	82,233	89,777	41,410	89,777	106,808	012-45-415100	FICA	102,556
1,456	1,504	1,572	769	1,572	1,777	012-45-415400	Vision Insurance Premium	1,777
161,636	184,328	218,736	101,556	218,736	249,984	012-45-415500	Health Insurance Premium	249,984
54,629	54,206	58,678	27,423	58,678	69,809	012-45-415600	Retirement - County Share	67,030
2,255	2,392	2,486	1,152	2,486	2,746	012-45-415700	Group Life Insurance Premium	2,746
2,051	2,178	3,521	1,097	3,521	4,189	012-45-415900	Unemployment Insurance	3,855
10,139	13,382	15,000	7,586	15,000	15,000	012-45-420100	Telephone	15,000
34,167	32,105	32,105	17,392	32,105	32,105	012-45-420110	IT Support	32,105
349	566	425	-	425	425	012-45-420300	Vehicle Insurance	425
940	924	1,000	298	1,000	1,000	012-45-420400	Worker Compensation	1,000
599	490	500	168	500	500	012-45-420600	Professional Service-Screening	500
-	-	2,400	-	-	2,400	012-45-421100	Mileage/Meeting Expens	2,400
-	1,500	2,000	-	2,000	2,000	012-45-421120	Professional Dev/Training	2,000
2,509	2,591	3,000	946	3,000	3,000	012-45-422400	Subscriptions	3,000
3,032	3,566	4,000	1,543	4,000	4,000	012-45-425400	Equip Repair/Maintenance	4,000
5,762	3,455	5,000	1,162	5,000	5,000	012-45-430100	Office Supplies	5,000
9,476	-	10,000	-	10,000	10,000	012-45-437910	Equipment	10,000
10,024	8,521	8,520	4,237	8,520	8,520	012-45-440100	Building Rent	8,520
217,934	221,480	244,842	-	244,482	287,316	012-45-465020	Administrative Fees	268,483
<b>1,694,288</b>	<b>1,704,566</b>	<b>1,877,124</b>	<b>755,355</b>	<b>1,874,364</b>	<b>2,202,755</b>		<b>Expense Total:</b>	<b>2,120,978</b>
18,228	96,680	21,491	160,577	81,405	63,822		Revenue Over/Under Expenditure	145,599
ENDING FUND BALANCE				808,697	872,518			954,295



# Prowers County 2026 Budget

## Consolidated Return Mail Center



					2026			2026
2023	2024	2025	2025	2025	Preliminary			Approved
Actuals	Actuals	Adopted	6 mo Actual	Estimated	Budget			Budget
BEGINNING FUND BALANCE				744,880	725,055			725,055
<b>REVENUES</b>								
2,241,295	2,637,730	2,248,676	780,858	2,148,005	2,527,352	013-46-340000	CRMC Revenue	2,527,352
<b>2,241,295</b>	<b>2,637,730</b>	<b>2,248,676</b>	<b>780,858</b>	<b>2,148,005</b>	<b>2,527,352</b>		<b>Revenue Total:</b>	<b>2,527,352</b>
<b>EXPENSES</b>								
48,532	75,538	56,650	20,165	51,365	62,400	013-46-411100	Salary - Operations Manager	65,520
149,654	113,549	96,579	48,297	96,594	99,840	013-46-411230	Salary - Supervisors	104,832
1,031,287	970,075	934,780	448,841	883,620	1,045,200	013-46-411300	Salary - Processing Techs	1,097,460
104,525	98,200	87,066	25,200	95,600	100,000	013-46-411530	Incentives	100,000
-	7,917	48,925	32,617	34,935	-	013-46-411700	Salary - Director	-
100,137	95,198	93,636	43,265	88,902	100,019	013-46-415100	FICA	104,638
2,095	1,903	1,847	844	1,656	1,982	013-46-415400	Vision Insurance Premium	1,982
228,819	241,777	255,192	118,150	231,397	301,728	013-46-415500	Health Insurance Premium	301,728
66,635	62,964	61,200	28,626	58,105.70	65,372	013-46-415600	Retirement - County Share	68,391
2,984	2,617	2,506	1,167	2,290	2,419	013-46-415700	Group Life Insurance Premium	2,419
2,744	2,531	2,448	1,150	2,324	2,615	013-46-415900	Unemployment Insurance	2,736
10,088	15,346	15,000	5,890	15,000	15,000	013-46-420100	Telephone	15,000
6,073	23,329	27,500	9,720	27,500	31,000	013-46-420110	IT Support	31,000
132	-	-	-	-	-	013-46-420200	Postage	-
349	69,534	72,713	72,713	72,713	72,713	013-46-420300	Vehicle/Liability Insurance	42,769
629	741	909	909	909	909	013-46-420400	Worker Compensation	485
10,961	23,160	18,500	10,358	25,000	30,000	013-46-420530	Language Line	30,000
57	-	1,000	-	1,000	1,000	013-46-420601	Employee Testing	1,000
-	-	12,000	-	12,000	12,000	013-46-420620	Prof Serv - Contact Cleaner	-
1,661	1,243	2,500	348	2,500	2,500	013-46-420710	Time Keeping System	2,500
12,241	19,677	20,000	9,437	20,000	20,000	013-46-420800	Shredding Services	20,000
526	305	8,000	159	8,000	8,000	013-46-421100	Mileage/Meeting Expense	8,000
1,989	924	6,000	-	6,000	8,000	013-46-421120	Professional Dev/Training	8,000
28,570	8,141	14,658	4,183	14,658	50,000	013-46-421700	Miscellaneous	62,000
7,351	7,947	15,000	3,008	15,000	35,000	013-46-430100	Office Supplies	35,000
53,320	18,800	20,761	15,411	20,761	50,000	013-46-430230	Office Equipment	50,000
73,920	73,920	80,000	36,960	80,000	80,000	013-46-440100	Building Rent	80,000
216,799	137,881	293,306	-	300,000	350,000	013-46-465020	Administrative Fees	350,000
0	-	-	-	-	-	013-46-491000	Transfer Out	-
<b>2,162,078</b>	<b>2,073,217</b>	<b>2,248,676</b>	<b>937,420</b>	<b>2,167,830</b>	<b>2,547,698</b>		<b>Expense Total:</b>	<b>2,585,459</b>
79,217	564,513	0	(156,562)	(19,825)	(20,346)		<b>Surplus (Deficit):</b>	<b>(58,107)</b>
ENDING FUND BALANCE				725,055	704,709			666,947

# Prowers County 2026 Budget

## Overflow Processing Center Fund (OPC)



					2026			2026
2023	2024	2025	2025	2025	Preliminary			Approved
Actuals	Actuals	Adopted	6 mo Actual	Estimated	Budget			Budget
BEGINNING FUND BALANCE				540,036	518,253			518,253
<b>REVENUES</b>								
1,458,401	1,807,653	1,904,674	770,285	1,749,664	1,904,674	014-47-340000	OPC Revenue	1,904,674
<b>1,458,401</b>	<b>1,807,653</b>	<b>1,904,674</b>	<b>770,285</b>	<b>1,749,664</b>	<b>1,904,674</b>		<b>Revenue Total:</b>	<b>1,904,674</b>
<b>EXPENSES</b>								
42,708	86,463	56,650	20,165	51,365	62,400	014-47-411100	Salary - Program Manager	65,520
86,239	66,335	94,266	45,759	109,718	143,520	014-47-411230	Salary - Supervisors	150,696
553,155	641,006	649,000	353,714	674,273	673,920	014-47-411300	Salary - Eligibility Techs	707,616
57,884	31,776	43,680	10,920	32,759	43,680	014-47-411420	Salary- Quality Assur. Analyst	45,864
26,520	-	-	-	-	-	014-47-411500	Salary - Front Desk Technician	-
96,703	62,131	118,903	38,233	79,919	83,200	014-47-411610	Salary - Lead Technicians	87,360
-	-	48,925	32,617	32,618	-	014-47-411700	Salary - Director	-
65,057	66,614	77,374	37,214	75,020	77,014	014-47-415100	FICA	80,865
1,502	1,466	1,710	826	1,631	1,770	014-47-415400	Vision Insurance Premium	1,770
164,892	179,823	223,944	107,625	214,389	269,400	014-47-415500	Health Insurance Premium	269,400
42,445	43,588	48,903	24,259	49,032.60	50,336	014-47-415600	Retirement - County Share	52,853
1,891	1,834	2,160	1,050	2,094	2,160	014-47-415700	Group Life Insurance Premium	2,160
1,918	1,775	2,023	1,003	1,961	2,013	014-47-415900	Unemployment Insurance	2,114
13,794	17,556	18,200	6,807	16,000	18,200	014-47-420100	Telephone	18,200
8,301	27,596	38,000	11,399	25,000	38,000	014-47-420110	IT Support / Internet	32,000
784	-	2,500	-	-	2,500	014-47-420150	Advertising	2,500
-	-	3,000	-	-	3,000	014-47-420200	Postage	3,000
-	48,313	50,516	50,516	50,516	50,516	014-47-420300	Vehicle/Liability Insurance	43,471
-	625	685	601	601	601	014-47-420400	Worker Compensation	896
168	42	1,200	42	100	1,200	014-47-420600	Professional Service-Screening	1,200
-	-	7,000	-	7,000	7,000	014-47-420620	Prof Serv Contract Cleaner	7,000
1,355	770	2,500	334	1,000	2,500	014-47-420710	Time Keeping System	2,500
331	612	1,200	220	700	1,200	014-47-420800	Shredding Services	1,200
747	843	2,000	289	600	1,200	014-47-421100	Mileage/Meeting Expense	1,200
2,452	773	2,700	56	150	2,700	014-47-421120	Professional Dev/Training	2,700
37,226	11,864	50,000	4,600	13,000	25,000	014-47-421700	Miscellaneous	25,000
7,111	4,492	27,797	2,531	6,000	17,000	014-47-430100	Office Supplies	17,000
8,340	9,862	15,402	9,596	10,000	10,208	014-47-430230	Office Equipment	10,208
48,213	48,213	66,000	24,107	66,000	66,000	014-47-440100	Building Rent	66,000
146,812	226,882	248,436	-	250,000	300,000	014-47-465020	Administrative Fees	300,000
				-	-			-
<b>1,416,548</b>	<b>1,581,254</b>	<b>1,904,674</b>	<b>784,482</b>	<b>1,771,447</b>	<b>1,956,239</b>		<b>Expense Total:</b>	<b>2,000,293</b>
41,853	226,399	0	(14,197)	(21,783)	(51,565)		<b>Surplus (Deficit):</b>	<b>(95,619)</b>
ENDING FUND BALANCE				518,253	466,688			422,634





## PROWERS COUNTY AGENDA ITEM REQUEST FORM

**Hearing Date Requested:** 12/8/25

**Submitter:** Paula Gonzales, Finance Director

**Submitted to the County Administration Office on:**

**Return Originals to:** Paula Gonzales & Jana Coen

**Number of originals to return to Submitter:**

**Contract Due Date:**

**Item Title/Recommended Board Action:**

Consider approval of a Resolution to Appropriate Sum of Money for 2026

**Justification or Background:**

**Fiscal Impact:** This item is budgeted in the following account code:

County: \$ \_\_\_\_\_ Federal: \$ \_\_\_\_\_ State: \$ \_\_\_\_\_ Other: \$ \_\_\_\_\_

**Admin Office Internal Use**

**County Approvals (as needed):**

Attorney \_\_\_\_\_

Finance \_\_\_\_\_

Clerk \_\_\_\_\_

HR \_\_\_\_\_

## RESOLUTION TO APPROPRIATE SUMS OF MONEY

Resolution No. 2025 - \_\_\_\_

A resolution appropriating sums of money to the various funds and spending agencies in the amounts and for the purposes as set forth below for Prowers County, Colorado, for the 2026 budget year.

WHEREAS, the Board of County Commissioners has adopted the annual budget in accordance with the Local Government Budget Law, on December 8, 2025, and:

WHEREAS, the Board of County Commissioners has made provision for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget, and:

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues provided in the budget to and for the purposes described below, so as not to impair the operation of the County.

NOW, THEREFORE, LET IT BE RESOLVED by the Board of County Commissioners of Prowers County, Colorado:

That the following sums are hereby appropriated from the revenue of each fund, to each fund, for the purposes stated:

### **General Fund**

Current Operating Expenses	\$11,357,266
Capital Outlay	<u>\$ 100,000</u>
<b>Total General Fund</b>	<b>\$11,457,266</b>

### **Road and Bridge Fund**

Current Operating Expenses	\$ 3,961,340
Apportionment to Cities	\$ 55,000
Capital Outlay	<u>\$ 0</u>
<b>Total Road and Bridge Fund</b>	<b>\$ 4,016,340</b>

### **Sales and Use Tax Fund**

Current Operations & Tax Relief	\$ 3,103,975
Capital Outlay	<u>\$ 0</u>
<b>Total Sales and Use Tax Fund</b>	<b>\$ 3,103,975</b>

### **Library Fund**

Transfer for Library Support	<u>\$ 0</u>
<b>Total Library Fund</b>	<b>\$ 0</b>

<b>Conservation Trust Fund</b>	
General Expenditure	\$ 56,000
<b>Total Conservation Trust Fund</b>	<b>\$ 56,000</b>
 <b>Capital Fund</b>	
General Expenditure	\$ 300,000
<b>Total Capital Fund</b>	<b>\$ 300,000</b>
 <b>Outside Agency Fund</b>	
Current Operating Expenses	\$ 500,000
<b>Total Outside Agency Fund</b>	<b>\$ 500,000</b>
 <b>Lodging Tax Fund</b>	
Tourism Expenditure	\$ 171,100
<b>Total Lodging Tax Fund</b>	<b>\$ 171,100</b>
 <b>Department of Human Services</b>	
Current Operating Expenses	\$12,335,819
Capital Outlay	\$ 0
<b>Total Department of Human Services</b>	<b>\$12,335,819</b>
 <b>Public Health Agency Fund</b>	
Current Operating Expenses	\$ 3,507,120
Capital Outlay	\$ 0
<b>Total Public Health Agency Fund</b>	<b>\$ 3,507,120</b>
 <b>Hotline County Connection Center Fund</b>	
Current Operating Expenses	\$ 2,120,978
Capital Outlay	\$ 0
<b>Total Hotline County Conn. Ctr. Fund</b>	<b>\$ 2,120,978</b>
 <b>Consolidated Return Mail Center Fund</b>	
Current Operating Expenses	\$ 2,585,459
Capital Outlay	\$ 0
<b>Total Consolidated Return Mail Ctr. Fund</b>	<b>\$ 2,585,459</b>
 <b>Overflow Processing Center Fund</b>	
Current Operating Expenses	\$ 2,000,293
Capital Outlay	\$ 0
<b>Total Overflow Processing Ctr. Fund</b>	<b>\$ 2,000,293</b>
 <b>Total of all Funds</b>	<b>\$42,154,350</b>

ADOPTED, this 8<sup>th</sup> day of December 2025.

ATTEST:

\_\_\_\_\_  
Ron Cook, Chairman

\_\_\_\_\_  
Roger Stagner, Vice-Chairman

\_\_\_\_\_  
Jana Coen, County Clerk

\_\_\_\_\_  
Ty Harmon, Commissioner



## PROWERS COUNTY AGENDA ITEM REQUEST FORM

**Hearing Date Requested:** 12/8/25

**Submitter:** Paula Gonzales, Finance Director

**Submitted to the County Administration Office on:** 11-26-2025

**Return Originals to:** Paula Gonzales & Jana Coen

**Number of originals to return to Submitter:**

**Contract Due Date:**

**Item Title/Recommended Board Action:**

Consider approval of a Resolution to Set Mill Levies for 2026.

**Justification or Background:**

**Fiscal Impact:** This item is budgeted in the following account code:

County: \$ \_\_\_\_\_ Federal: \$ \_\_\_\_\_ State: \$ \_\_\_\_\_ Other: \$ \_\_\_\_\_

**Admin Office Internal Use**

**County Approvals (as needed):**

Attorney \_\_\_\_\_

Finance \_\_\_\_\_

Clerk \_\_\_\_\_

HR \_\_\_\_\_



## RESOLUTION TO SET MILL LEVIES

Resolution No.2025 - \_\_\_\_\_

A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2026, TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR PROWERS COUNTY, COLORADO, FOR THE 2026 BUDGET YEAR.

WHEREAS, the Prowers County Board of Commissioners has adopted the annual budget in accordance with the Local Government Budget Law, on December 8, 2025, and;

WHEREAS, the amount of money necessary to balance the budget for general operation purposes from property tax revenue is \$161,138,253 and;

WHEREAS, the 2025 valuation for assessment for Prowers County as by the County Assessor is \$161,138,253.

NOW THEREFORE, BE IT RESOLVED BY THE COUNTY BOARD OF COMMISSIONERS OF PROWERS COUNTY, COLORADO:

- Section 1. That for the purpose of meeting all general operating expenses of Prowers County during the 2026 budget year, there is hereby levied a tax of 27.17 mills upon each dollar of the total valuation for assessment of all taxable property within the County for the year 2026;
- Section 2. That the Board of County Commissioners hereby certifies the mill levies for Prowers County as herein above determined and set.

Adopted this 8<sup>th</sup> day of December 2025.

ATTEST:

\_\_\_\_\_  
Ron Cook, Chairman

\_\_\_\_\_  
Roger Stagner, Vice-Chairman

\_\_\_\_\_  
Jana Coen, County Clerk

\_\_\_\_\_  
Ty Harmon, Commissioner

# **PROWERS COUNTY AGENDA ITEM REQUEST FORM**

**Hearing Date Requested:** 12-8-2025

**Submitter:** Department of Human Services

**Submitted to the County Administration Office on:** 11/20/25

**Return Originals to:** Department of Human Services

**Number of originals to return to Submitter:** 1

**Contract Due Date:** ASAP

**Item Title/Recommended Board Action:**

Consider approval of Memorandums of Understanding to facilitate the Prowers County Hotline County Connection Center with answer and processing of Child Welfare and Adult Protection Services related Hotline calls and performing tasks outlined in the MOU's effective January 1, 2026 and ending December 31, 2026 with the following counties: Alamosa, Dolores, El Paso, and Weld and authorizing, Director of Human Services, Lanie Meyers-Mireles to execute the MOU's.

**Justification or Background:**

**Fiscal Impact:** This item is budgeted in the following account code:

County: \$ \_\_\_\_\_ Federal: \$ \_\_\_\_\_ State: \_\_\_\_\_ Other:

**Approved by the County Attorney on:** 11-21-2025

**Additional Approvals (if required):**

**PLEASE ATTACH THIS SHEET TO ALL AGENDA ITEMS WHEN SUBMITTING TO  
COUNTY ADMINISTRATION.**

**THANK YOU!**

**MEMORANDUM OF UNDERSTANDING**  
**Between**  
**ALAMOSA COUNTY**  
**and**  
**PROWERS COUNTY**

**INTRODUCTION:**

This Memorandum of Understanding ("MOU") is entered into by and between Prowers County, Colorado body corporate and politic by and through its Board of County Commissioner ("Prowers County"), and Alamosa County, Colorado ("Alamosa County") a body corporate and politic by and through its Board of County Commissioners. Prowers County and Alamosa County shall jointly be referred to as the "Parties."

**PURPOSE:**

1. This MOU is developed in partnership between Prowers County and Alamosa County, with confirmation by the State of Colorado ("State"), for Prowers County to manage and administer calls to the hotline regarding persons that reside in Alamosa County, Colorado.
2. Prowers County, through its Hotline County Connection Center ("HCCC"), agrees to answer and process Child Welfare ("CW") related and APS related hotline calls on behalf of Alamosa County ("Call Coverage Services"). Prowers County will perform the tasks outlined in this MOU as they relate to Call Coverage Services. Alamosa County will perform the tasks identified in the MOU to assist the HCCC with successfully receiving the Hotline calls so Alamosa County can complete the final disposition of each call.

**TERM, AMENDMENT, TERMINATION:**

1. Term of MOU:
  - a. This MOU becomes effective January 1, 2026 for the period of 12 months, ending December 31, 2026.
  - b. The parties shall notify each other at least 30 days prior to expiration of the MOU to execute an extension.
2. Amendments:
  - a. The Parties may request changes to this MOU, which shall be effective only upon the written agreement of the Parties.
  - b. Any changes, modifications, revisions, or amendments to this MOU shall be incorporated by written instrument, executed and signed by the Parties, and will be effective in accordance with the terms and conditions contained herein.
3. Termination:
  - a. Any party may, at its sole discretion, terminate or cancel the MOU upon 30 days' written notice to the other party.

**RATE FOR SERVICES:**

1. The calculations used to determine the rate of the Call Coverage Services are based on an annual projection of the number of Child Protection Program Area 5, Program Area 4, and Institutional reports taken and an equivalent number of Other Child Welfare ("Other CW") Inquiry related call reports. For purposes of this MOU, 10 Other CW calls will equal one report.
  - a. Projected numbers of Program Area 5, Program Area 4, Institutional, Other CW, and APS reports will be based on a combination of information from the Results Oriented Management data base and the actual numbers of calls received through the HCCC for the previous 12 months.

2. Alamosa County is allocated twelve free reports, child abuse/neglect or APS reports, each quarter for a total of 48 free reports of any type per year.
3. Prowers County has entered into agreements with other Colorado counties to provide the same services as contemplated in this MOU. In the event the HCCC must expend additional funds to accommodate adding additional positions to take calls on behalf of all of the other counties including Alamosa County, the cost of that expansion may be proportionately distributed amongst all of the counties that receive HCCC Call Coverage Services. Should this situation arise, Alamosa County will be notified 60 days in advance of any additional costs required for HCCC's services so it can determine whether to terminate the MOU.
4. Prowers County will invoice for the Call Coverage Services. Invoices shall include a description of the services performed as Alamosa County may request. Alamosa County will submit payment for services satisfactorily performed within 60 days of receipt.
5. The rates of Call Coverage Services provided to Alamosa County per the terms of the MOU are:

Estimated number of Child Abuse/Neglect Reports Jan 2026 – Dec 2026	468
C/W Inquiries 90 Divided by 10	9
Total Estimated Reports	477
Less the Allotment of Reports (12 per quarter)	-48
Total Estimated Reports to be billed	429
Rate per Report	\$ 32.00
Estimated Investment for C/W Reports	\$ 13,728.00
Estimated number of APS reports Jan 2026 – Dec 2026	144
Rate per APS Report	\$ 32.00
Estimated Investment for APS reports	\$ 4,608.00
Total Investment for Call Coverage services	\$ 18,336.00

6. Alamosa County will be billed quarterly for actual number of reports taken, less the allotted reports of 12 reports of any type per quarter.

**JOINT RESPONSIBILITIES SHARED BETWEEN ALAMOSA COUNTY AND PROWERS COUNTY HCCC:**

1. Both Prowers County and Alamosa County acknowledge that the State of Colorado Department of Human Services must approve this MOU prior to final execution.
2. This MOU was preceded by an official request for Call Coverage Services from the Board of County Commissioners for Alamosa County.
3. Both parties understand that nothing in this MOU supersedes or replaces each party's requirements and responsibilities to follow and adhere to all requirements as set forth in state and federal statute, Volume 7 Rules and/or Division of Child Welfare Policy.

**GENERAL RESPONSIBILITIES OF PROWERS COUNTY HCCC:**

1. The Prowers County HCCC will make the appropriate routing changes and take all calls for Alamosa County on a full-time basis. Full-time is defined as 7 days per week, 24 hours a day including holidays. All next step decisions regarding Hotline call records will be left to the discretion of Alamosa County. Alamosa County will be responsible to complete a review of all information in the Trails Hotline Application ("THA") and Trails to ensure appropriate disposition.
2. All next step decisions regarding Hotline call records will be left to the discretion of Alamosa County. Alamosa County will be responsible to complete a review of all information in THA and Trails to ensure appropriate disposition.

3. **Child Welfare Reports**, which can be referred to as Referrals, taken by the HCCC will be entered into the THA, submitted, and transferred to Alamosa County's Trails Inbox. HCCC will notify Alamosa County of a referral via email during business hours and by personal contact during after-hours (pursuant to Volume 7 Rules). It will be the responsibility of Alamosa County to check the pending queue and manage the final disposition of all records.
  - a. HCCC will provide the Hotline ID and/or Referral ID number (pursuant to Volume 7 Rules) to an entity designated by Alamosa County.
4. If the HCCC believes the report is of an immediate response nature, the HCCC will notify Alamosa County while information is being entered into the THA or CAPS.
5. **Information and Referral (non-CW)** calls will be sent to Alamosa County's Pending Incoming Hotline Queue (pursuant to Volume 7 Rule). It will be the responsibility of Alamosa County to check the pending queue and manage the final disposition of all records. Call purpose will be included in the comments. Callers will be redirected back to the Alamosa County main Department of Human Services number. Alamosa County can request a brief synopsis.
6. If HCCC receives a call from **law enforcement or medical personnel** that requires immediate response from Alamosa County, HCCC will transfer the call to a Alamosa County on-call designee. If the Alamosa County on-call designee is not available, HCCC will take a message and continue to make attempts to notify the County. If appropriate, the HCCC will take a report while notifying the County.
7. **APS reports** will be documented in the Colorado Adult Protection System, ("CAPS") and in the THA. Once complete, the record will be transferred to the County's Pending Incoming Hotline Queue. Alamosa County will confirm receipt and update in the THA.
  - a. If an APS call is regarding an adult over 70 years old, the HCCC will document the call in the THA and advise the reporter to call local law enforcement. The HCCC will then notify the County of the call.
  - b. Notification to Alamosa County that an APS report has been taken by the HCCC will be made by email during both open and after-hours.

#### GENERAL RESPONSIBILITIES OF ALAMOSA COUNTY:

1. Alamosa County will provide an updated list of on-call Alamosa County employees' name(s) or designees and telephone/cellphone numbers and email addresses at all times. The on-call list will include backup contact name(s) and number(s) and email addresses in case the first employee is unable to answer within the notification time frame as outlined in Volume 7 Rules. If the designee changes, it is Alamosa County's responsibility to immediately inform the HCCC of the change and to provide the required contact information.
2. Alamosa County will notify the HCCC of any special circumstances where Alamosa County staff will be unavailable by email (business hours) or voice telephone/cellphone (i.e. employees are in court, meetings, training after-hours, etc.) Alamosa County should make every attempt to identify another entity that can receive notifications. This can be any entity designated by Alamosa County.

#### GENERAL PROVISIONS:

1. This MOU is not intended to create any agency or employment relationships between the parties nor is it intended to create any third-party rights or beneficiaries.
2. Nothing contained herein shall be construed as a waiver of any party or any immunity at law including immunity granted under the Colorado Governmental immunities Act.
3. No modification or waiver of this MOU or of any covenant, condition, or provision herein contained shall be valid unless in writing and duly executed by the party to be charged therewith.



4. This MOU and the parties conduct hereunder shall be subject to local, state and federal laws and regulations, including requirements associated with confidentiality of information and HIPAA privacy requirements.
5. The Parties to this MOU are subject to the provisions of Colorado Constitution, Article X, Section 20 regarding multiple fiscal year obligations. Therefore, no obligation extending beyond December 31, 2026 shall be enforceable unless and until County, acting through the Board, has adopted a budget for 2027 providing for payment of such obligations. Alamosa County shall immediately notify Prowers County should funding under this MOU fail to be appropriated in such instance, Prowers County may immediately terminate this MOU.
6. All three of the authorizing and confirming agencies listed below must agree to the conditions set forth in the proceeding document before the MOU can be finalized.
7. All signatories have the appropriate delegation of authority to sign this MOU.
8. This MOU is subject to all applicable federal, state and local laws, regulations and rules, whether now in force or hereafter enacted or promulgated. If any term or provision of this MOU is held to be invalid or illegal, such term or provision shall not affect the validity or enforceability of the remaining terms and provisions. Meeting the terms of this MOU shall not excuse any failure to comply with all applicable laws and regulations, whether or not these laws and regulations are specifically listed herein.
9. No third-Party Beneficiary. It is expressly understood and agreed that enforcement of the terms and conditions of this MOU, and all rights of action relating to such enforcement, shall be strictly reserved to the Parties, and nothing contained in this MOU shall give or allow any such claim or right of action by any other or third person or entity on such MOU. It is the express intention of the parties hereto that any person or entity, other than the Parties, receiving services or benefits under this MOU shall be deemed to be incidental beneficiaries only.
10. Each Party agrees to be responsible for its own liability incurred as a result of its participation in this MOU. In the event any claim is litigated, each Party will be responsible for its own expenses of litigation or other costs associated with enforcing this MOU. No provision of this MOU shall be deemed or construed to be a relinquishment or waiver of any kind of the applicable limitation of liability provided to each Party by the Colorado governmental Immunity Act, C.R.S. 24-101-101 et seq. and Article XI of the Colorado Constitution.

**Approving Entities**

**Approving Entities**

Signed: 

Signed: \_\_\_\_\_

Name: Catherine Salazar

Name: \_\_\_\_\_

Title: Director

Title: \_\_\_\_\_

Entity: Alamosa County

Entity: \_\_\_\_\_

**State Confirmation**

Date: 11/12/2025

Signed: 

Name: Bernadette Rodriguez

Title: Hotline Analyst

Entity: STATE OF COLORADO

**MEMORANDUM OF UNDERSTANDING**  
**Between**  
**DOLORES COUNTY**  
**and**  
**PROWERS COUNTY**

**INTRODUCTION:**

This Memorandum of Understanding ("MOU") is entered into by and between Prowers County, Colorado body corporate and politic by and through its Board of County Commissioner ("Prowers County"), and Dolores County, Colorado ("Dolores County") a body corporate and politic by and through its Board of County Commissioners. Prowers County and Dolores County shall jointly be referred to as the "Parties."

**PURPOSE:**

1. This MOU is developed in partnership between Prowers County and Dolores County, with confirmation by the State of Colorado ("State"), for Prowers County to manage and administer calls to the hotline regarding persons that reside in Dolores County, Colorado.
2. Prowers County, through its Hotline County Connection Center ("HCCC"), agrees to answer and process Child Welfare ("CW") related and APS related hotline calls on behalf of Dolores County ("Call Coverage Services"). Prowers County will perform the tasks outlined in this MOU as they relate to Call Coverage Services. Dolores County will perform the tasks identified in the MOU to assist the HCCC with successfully receiving the Hotline calls so Dolores County can complete the final disposition of each call.

**TERM, AMENDMENT, TERMINATION:**

1. Term of MOU:
  - a. This MOU becomes effective January 1, 2026 for the period of 12 months, ending December 31, 2026.
  - b. The parties shall notify each other at least 30 days prior to expiration of the MOU to execute an extension.
2. Amendments:
  - a. The Parties may request changes to this MOU, which shall be effective only upon the written agreement of the Parties.
  - b. Any changes, modifications, revisions, or amendments to this MOU shall be incorporated by written instrument, executed and signed by the Parties, and will be effective in accordance with the terms and conditions contained herein.
3. Termination:
  - a. Any party may, at its sole discretion, terminate or cancel the MOU upon 30 days' written notice to the other party.

**RATE FOR SERVICES:**

1. The calculations used to determine the rate of the Call Coverage Services are based on an annual projection of the number of Child Protection Program Area 5, Program Area 4, and Institutional reports taken and an equivalent number of Other Child Welfare ("Other CW") Inquiry related call reports. For purposes of this MOU, 10 Other CW calls will equal one report.
  - a. Projected numbers of Program Area 5, Program Area 4, Institutional, Other CW, and APS reports will be based on a combination of information from the Results Oriented Management data base and the actual numbers of calls received through the HCCC for the previous 12 months.

2. Dolores County is allocated twelve free reports, child abuse/neglect or APS reports, each quarter for a total of 48 free reports of any type per year.
3. Prowers County has entered into agreements with other Colorado counties to provide the same services as contemplated in this MOU. In the event the HCCC must expend additional funds to accommodate adding additional positions to take calls on behalf of all of the other counties including Dolores County, the cost of that expansion may be proportionately distributed amongst all of the counties that receive HCCC Call Coverage Services. Should this situation arise, Dolores County will be notified 60 days in advance of any additional costs required for HCCC's services so it can determine whether to terminate the MOU.
4. Prowers County will invoice for the Call Coverage Services. Invoices shall include a description of the services performed as Dolores County may request. Dolores County will submit payment for services satisfactorily performed within 60 days of receipt.
5. The rates of Call Coverage Services provided to Dolores County per the terms of the MOU are:

Estimated number of Child Abuse/Neglect Reports Jan 2026 – Dec 2026	25
C/W Inquiries 0 Divided by 10	0
Total Estimated Reports	25
Less the Allotment of Reports (12 per quarter)	-48
Total Estimated Reports to be billed	-23
Rate per Report	\$ 32.00
Estimated Investment for C/W Reports	\$ 0.00
Estimated number of APS reports Jan 2026 – Dec 2026	8
Rate per APS Report	\$ 32.00
Estimated Investment for APS reports	\$ 0.00
Total Investment for Call Coverage services	\$ 0.00

6. Dolores County will be billed quarterly for actual number of reports taken, less the allotted reports of 12 reports of any type per quarter.

**JOINT RESPONSIBILITIES SHARED BETWEEN DOLORES COUNTY AND PROWERS COUNTY  
HCCC:**

1. Both Prowers County and Dolores County acknowledge that the State of Colorado Department of Human Services must approve this MOU prior to final execution.
2. This MOU was preceded by an official request for Call Coverage Services from the Board of County Commissioners for Dolores County.
3. Both parties understand that nothing in this MOU supersedes or replaces each party's requirements and responsibilities to follow and adhere to all requirements as set forth in state and federal statute, Volume 7 Rules and/or Division of Child Welfare Policy.

**GENERAL RESPONSIBILITIES OF PROWERS COUNTY HCCC:**

1. The Prowers County HCCC will make the appropriate routing changes and take all calls for Dolores County on a full-time basis. Full-time is defined as 7 days per week, 24 hours a day including holidays. All next step decisions regarding Hotline call records will be left to the discretion of Dolores County. Dolores County will be responsible to complete a review of all information in the Trails Hotline Application ("THA") and Trails to ensure appropriate disposition.
2. All next step decisions regarding Hotline call records will be left to the discretion of Dolores County. Dolores County will be responsible to complete a review of all information in THA and Trails to ensure appropriate disposition.

3. **Child Welfare Reports**, which can be referred to as Referrals, taken by the HCCC will be entered into the THA, submitted, and transferred to Dolores County's Trails Inbox. HCCC will notify Dolores County of a referral via email during business hours and by personal contact during after-hours (pursuant to Volume 7 Rules). It will be the responsibility of Dolores County to check the pending queue and manage the final disposition of all records.
  - a. HCCC will provide the Hotline ID and/or Referral ID number (pursuant to Volume 7 Rules) to an entity designated by Dolores County.
4. If the HCCC believes the report is of an immediate response nature, the HCCC will notify Dolores County while information is being entered into the THA or CAPS.
5. **Information and Referral (non-CW)** calls will be sent to Dolores County's Pending Incoming Hotline Queue (pursuant to Volume 7 Rule). It will be the responsibility of Dolores County to check the pending queue and manage the final disposition of all records. Call purpose will be included in the comments. Callers will be redirected back to the Dolores County main Department of Human Services number. Dolores County can request a brief synopsis.
6. If HCCC receives a call from **law enforcement or medical personnel** that requires immediate response from Dolores County, HCCC will transfer the call to a Dolores County on-call designee. If the Dolores County on-call designee is not available, HCCC will take a message and continue to make attempts to notify the County. If appropriate, the HCCC will take a report while notifying the County.
7. **APS reports** will be documented in the Colorado Adult Protection System, ("CAPS") and in the THA. Once complete, the record will be transferred to the County's Pending Incoming Hotline Queue. Dolores County will confirm receipt and update in the THA.
  - a. If an APS call is regarding an adult over 70 years old, the HCCC will document the call in the THA and advise the reporter to call local law enforcement. The HCCC will then notify the County of the call.
  - b. Notification to Dolores County that an APS report has been taken by the HCCC will be made by email during both open and after-hours.

#### GENERAL RESPONSIBILITIES OF DOLORES COUNTY:

1. Dolores County will provide an updated list of on-call Dolores County employees' name(s) or designees and telephone/cellphone numbers and email addresses at all times. The on-call list will include backup contact name(s) and number(s) and email addresses in case the first employee is unable to answer within the notification time frame as outlined in Volume 7 Rules. If the designee changes, it is Dolores County's responsibility to immediately inform the HCCC of the change and to provide the required contact information.
2. Dolores County will notify the HCCC of any special circumstances where Dolores County staff will be unavailable by email (business hours) or voice telephone/cellphone (i.e. employees are in court, meetings, training after-hours, etc.) Dolores County should make every attempt to identify another entity that can receive notifications. This can be any entity designated by Dolores County.


#### GENERAL PROVISIONS:

1. This MOU is not intended to create any agency or employment relationships between the parties nor is it intended to create any third-party rights or beneficiaries.
2. Nothing contained herein shall be construed as a waiver of any party or any immunity at law including immunity granted under the Colorado Governmental Immunities Act.
3. No modification or waiver of this MOU or of any covenant, condition, or provision herein contained shall be valid unless in writing and duly executed by the party to be charged therewith.




4. This MOU and the parties conduct hereunder shall be subject to local, state and federal laws and regulations, including requirements associated with confidentiality of information and HIPAA privacy requirements.
5. The Parties to this MOU are subject to the provisions of Colorado Constitution, Article X, Section 20 regarding multiple fiscal year obligations. Therefore, no obligation extending beyond December 31, 2026 shall be enforceable unless and until County, acting through the Board, has adopted a budget for 2027 providing for payment of such obligations. Dolores County shall immediately notify Prowers County should funding under this MOU fail to be appropriated in such instance, Prowers County may immediately terminate this MOU.
6. All three of the authorizing and confirming agencies listed below must agree to the conditions set forth in the proceeding document before the MOU can be finalized.
7. All signatories have the appropriate delegation of authority to sign this MOU.
8. This MOU is subject to all applicable federal, state and local laws, regulations and rules, whether now in force or hereafter enacted or promulgated. If any term or provision of this MOU is held to be invalid or illegal, such term or provision shall not affect the validity or enforceability of the remaining terms and provisions. Meeting the terms of this MOU shall not excuse any failure to comply with all applicable laws and regulations, whether or not these laws and regulations are specifically listed herein.
9. No third-Party Beneficiary. It is expressly understood and agreed that enforcement of the terms and conditions of this MOU, and all rights of action relating to such enforcement, shall be strictly reserved to the Parties, and nothing contained in this MOU shall give or allow any such claim or right of action by any other or third person or entity on such MOU. It is the express intention of the parties hereto that any person or entity, other than the Parties, receiving services or benefits under this MOU shall be deemed to be incidental beneficiaries only.
10. Each Party agrees to be responsible for its own liability incurred as a result of its participation in this MOU. In the event any claim is litigated, each Party will be responsible for its own expenses of litigation or other costs associated with enforcing this MOU. No provision of this MOU shall be deemed or construed to be a relinquishment or waiver of any kind of the applicable limitation of liability provided to each Party by the Colorado governmental Immunity Act, C.R.S. 24-101-101 et seq. and Article XI of the Colorado Constitution.

**Approving Entities**

Signed:   
Name: Eric Stinson  
Title: Commissioner, Chair  
Entity: Dolores County

**State Confirmation**

Date: 11/12/2025  
Signed:   
Name: Bernadette Rodriguez  
Title: Hotline Analyst  
Entity: STATE OF COLORADO

**Approving Entities**

Signed: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Entity: \_\_\_\_\_

**MEMORANDUM OF UNDERSTANDING**  
**Between**  
**EL PASO COUNTY**  
**and**  
**PROWERS COUNTY**

**INTRODUCTION:**

This Memorandum of Understanding ("MOU") is entered into by and between Prowers County, Colorado body corporate and politic by and through its Board of County Commissioner ("Prowers County"), and El Paso County, Colorado ("El Paso County") a body corporate and politic by and through its Board of County Commissioners. Prowers County and El Paso County shall jointly be referred to as the "Parties."

**PURPOSE:**

1. This MOU is developed in partnership between Prowers County and El Paso County, with confirmation by the State of Colorado ("State"), for Prowers County to manage and administer calls to the hotline regarding persons that reside in El Paso County, Colorado.
2. Prowers County, through its Hotline County Connection Center ("HCCC"), agrees to answer and process Child Welfare ("CW") related and APS related hotline calls on behalf of El Paso County ("Call Coverage Services"). Prowers County will perform the tasks outlined in this MOU as they relate to Call Coverage Services. El Paso County will perform the tasks identified in the MOU to assist the HCCC with successfully receiving the Hotline calls so El Paso County can complete the final disposition of each call.

**TERM, AMENDMENT, TERMINATION:**

1. Term of MOU:
  - a. This MOU becomes effective January 1, 2026 for the period of 12 months, ending December 31, 2026.
  - b. The parties shall notify each other at least 30 days prior to expiration of the MOU to execute an extension.
2. Amendments:
  - a. The Parties may request changes to this MOU, which shall be effective only upon the written agreement of the Parties.
  - b. Any changes, modifications, revisions, or amendments to this MOU shall be incorporated by written instrument, executed and signed by the Parties, and will be effective in accordance with the terms and conditions contained herein.
3. Termination:
  - a. Any party may, at its sole discretion, terminate or cancel the MOU upon 30 days' written notice to the other party.

**RATE FOR SERVICES:**

1. The calculations used to determine the rate of the Call Coverage Services are based on an annual projection of the number of Child Protection Program Area 5, Program Area 4, and Institutional reports taken and an equivalent number of Other Child Welfare ("Other CW") Inquiry related call reports. For purposes of this MOU, 10 "Other CW" calls will equal 1 report.
  - a. Projected numbers of Program Area 5, Program Area 4, Institutional, "Other CW", and APS reports will be based on a combination of information from the Results Oriented Management data base and the actual numbers of calls received through the HCCC for the previous 12 months.

2. El Paso County is allocated 4 free reports, child abuse/neglect or APS reports, each month for a total of 48 free reports of any type per year.
3. Prowers County has entered into agreements with other Colorado counties to provide the same services as contemplated in this MOU. In the event the HCCC must expend additional funds to accommodate adding additional positions to take calls on behalf of all of the other counties including El Paso County, the cost of that expansion may be proportionately distributed amongst all of the counties that receive HCCC Call Coverage Services. Should this situation arise, El Paso County will be notified 60 days in advance of any additional costs required for HCCC's services so it can determine whether to terminate the MOU.
4. Prowers County will invoice for the Call Coverage Services. Invoices shall include a description of the services performed as El Paso County may request. El Paso County will submit payment for services satisfactorily performed within 60 days of receipt.
5. The rates of Call Coverage Services provided to El Paso County per the terms of the MOU are:

Estimated number of Child Abuse/Neglect Reports Jan 2026 – Dec 2026	5,094
C/W Inquiries 2,000 Divided by 10	200
Total Estimated Reports	5,294
Less the Allotment of Reports (4 per month or 12 per quarter)	-48
Total Estimated Reports to be billed	5,246
Rate per Report	\$ 32.00
Estimated Investment for C/W Reports	\$ 167,872.00
Estimated number of APS reports Jan 2026 – Dec 2026	83
Rate per APS Report	\$ 32.00
Estimated Investment for APS reports	\$ 2,656.00
Total Investment for Call Coverage services	\$ 170,528.00

6. El Paso County will be billed quarterly for actual number of reports taken, less the allotted reports 12 reports of any type per quarter.

#### JOINT RESPONSIBILITIES SHARED BETWEEN EL PASO COUNTY AND PROWERS COUNTY HCCC:

1. Both Prowers County and El Paso County acknowledge that the State of Colorado Department of Human Services must approve this MOU prior to final execution.
2. This MOU was preceded by an official request for Call Coverage Services from the Board of County Commissioners for El Paso County.
3. Both parties understand that nothing in this MOU supersedes or replaces each party's requirements and responsibilities to follow and adhere to all requirements as set forth in state and federal statute, Volume 7 Rules and/or Division of Child Welfare Policy.

#### GENERAL RESPONSIBILITIES OF PROWERS COUNTY HCCC:

1. The Prowers County HCCC will make the appropriate routing changes and take all the after-hours calls for El Paso County. After-Hours is defined as any time outside of normal business operating hours, including weekends and holidays. The Prowers County HCCC will answer calls for one hour during the standard business hours per month as available; the date and time of the coverage needed will be provided in writing to Prowers County HCCC by El Paso County within a minimum of 5 business days' notice. Prowers County will provide coverage when staff are available to do so, and if unable to do so, will communicate with El Paso County with alternate dates and times coverage could be available.
2. All next step decisions regarding Hotline call records will be left to the discretion of El Paso County. El Paso County will be responsible to complete a review of all information in Trails Hotline Application ("THA") and Trails to ensure appropriate disposition.

3. **Reports**, which can be referred to as Referrals, taken by the HCCC will be entered into the THA, submitted, and transferred to El Paso County's Trails Inbox. HCCC will notify El Paso County of non-immediate referrals via email no less than every 2 hours during business hours and by personal contact during after-hours (pursuant to Volume 7 Rules). It will be the responsibility of El Paso County to check the pending queue and manage the final disposition of all records.
  - a. HCCC will provide the Hotline ID and/or Referral ID number (pursuant to Volume 7 Rules) to an entity designated by El Paso County.
4. If the HCCC believes the report is of an immediate response nature, the HCCC will notify El Paso County while information is being entered into the THA or CAPS.
5. **Information and Referral (non-CW)** calls will be sent to El Paso County's Pending Incoming Hotline Queue (pursuant to Volume 7 Rule). It will be the responsibility of El Paso County to check the pending queue and manage the final disposition of all records. Call purpose will be included in the comments. Callers will be redirected back to the El Paso County main Department of Human Services number. El Paso County can request a brief synopsis.
6. If HCCC receives a call from **law enforcement or medical personnel** that requires immediate response from El Paso County, HCCC will transfer the call to an El Paso County on-call designee. If the El Paso County on-call designee is not available, HCCC will take a message and continue to make attempts to notify the County. If appropriate, the HCCC will take a report while notifying the County.
7. **APS reports** will be documented in the Colorado Adult Protection System, ("CAPS") and in the THA. Once complete, the record will be transferred to the County's Pending Incoming Hotline Queue. El Paso County will confirm receipt and update in the THA.
  - a. If an APS call is regarding an adult over 70 years old, the HCCC will document the call in the THA and advise the reporter to call local law enforcement. The HCCC will then notify the County of the call.
  - b. Notification to El Paso County that an APS report has been taken by the HCCC will be made by email during both open and after-hours.

#### GENERAL RESPONSIBILITIES OF EL PASO COUNTY


1. El Paso County will provide an updated list of on-call El Paso County employees' name(s) or designees and telephone/cellphone numbers and email addresses at all times. The on-call list will include backup contact name(s) and number(s) and email addresses in case the first employee is unable to answer within the notification time frame as outlined in Volume 7 Rules. If the designee changes, it is the El Paso County's responsibility to immediately inform the HCCC of the change and to provide the required contact information.
2. El Paso County will notify the HCCC of any special circumstances where El Paso County staff will be unavailable by email (business hours) or voice telephone/cellphone (i.e. employees are in court, meetings, training after-hours, etc.) El Paso County should make every attempt to identify another entity that can receive notifications. This can be any entity designated by El Paso County.

#### GENERAL PROVISIONS

1. This MOU is not intended to create any agency or employment relationships between the parties nor is it intended to create any third-party rights or beneficiaries.
2. Nothing contained herein shall be construed as a waiver of any party or any immunity at law including immunity granted under the Colorado Governmental Immunities Act.
3. No modification or waiver of this MOU or of any covenant, condition, or provision herein contained shall be valid unless in writing and duly executed by the party to be charged therewith.

4. This MOU and the parties conduct hereunder shall be subject to local, state and federal laws and regulations, including requirements associated with confidentiality of information and HIPAA privacy requirements.
5. The Parties to this MOU are subject to the provisions of Colorado Constitution, Article X, Section 20 regarding multiple fiscal year obligations. Therefore, no obligation extending beyond December 31, 2026 shall be enforceable unless and until County, acting through the Board, has adopted a budget for 2027 providing for payment of such obligations. El Paso County shall immediately notify Prowers County should funding under this MOU fail to be appropriated in such instance, Prowers County may immediately terminate this MOU.
6. All three of the authorizing and confirming agencies listed below must agree to the conditions set forth in the proceeding document before the MOU can be finalized.
7. All signatories have the appropriate delegation of authority to sign this MOU.
8. This MOU is subject to all applicable federal, state and local laws, regulations and rules, whether now in force or hereafter enacted or promulgated. If any term or provision of this MOU is held to be invalid or illegal, such term or provision shall not affect the validity or enforceability of the remaining terms and provisions. Meeting the terms of this MOU shall not excuse any failure to comply with all applicable laws and regulations, whether or not these laws and regulations are specifically listed herein.
9. No third-Party Beneficiary. It is expressly understood and agreed that enforcement of the terms and conditions of this MOU, and all rights of action relating to such enforcement, shall be strictly reserved to the Parties, and nothing contained in this MOU shall give or allow any such claim or right of action by any other or third person or entity on such MOU. It is the express intention of the parties hereto that any person or entity, other than the Parties, receiving services or benefits under this MOU shall be deemed to be incidental beneficiaries only.
10. Each Party agrees to be responsible for its own liability incurred as a result of its participation in this MOU. In the event any claim is litigated, each Party will be responsible for its own expenses of litigation or other costs associated with enforcing this MOU. No provision of this MOU shall be deemed or construed to be a relinquishment or waiver of any kind of the applicable limitation of liability provided to each Party by the Colorado governmental Immunity Act, C.R.S. 24-101-101 et seq. and Article XI of the Colorado Constitution.


**Approving Entities**

Signed:   
Name: Carr R Beiter  
Title: Board Chair  
Entity: El Paso County

**Approving Entities**

Signed: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Entity: \_\_\_\_\_

**State Confirmation**

Date: 11/12/2025  
Signed:   
Name: Bernadette Rodriguez  
Title: Hotline Analyst  
Entity: STATE OF COLORADO



**MEMORANDUM OF UNDERSTANDING**  
**Between**  
**WELD COUNTY**  
**and**  
**PROWERS COUNTY**

**INTRODUCTION:**

This Memorandum of Understanding ("MOU") is entered into by and between Prowers County, Colorado body corporate and politic by and through its Board of County Commissioner ("Prowers County"), and Weld County, Colorado ("Weld County") a body corporate and politic by and through its Board of County Commissioners. Prowers County and Weld County shall jointly be referred to as the "Parties."

**PURPOSE:**

1. This MOU is developed in partnership between Prowers County and Weld County, with confirmation by the State of Colorado ("State"), for Prowers County to manage and administer calls to the hotline regarding persons that reside in Weld County, Colorado.
2. Prowers County, through its Hotline County Connection Center ("HCCC"), agrees to answer and process Child Welfare ("CW") related and APS related hotline calls on behalf of Weld County ("Call Coverage Services"). Prowers County will perform the tasks outlined in this MOU as they relate to Call Coverage Services. Weld County will perform the tasks identified in the MOU to assist the HCCC with successfully receiving the Hotline calls so Weld County can complete the final disposition of each call.

**TERM, AMENDMENT, TERMINATION:**

1. Term of MOU:
  - a. This MOU becomes effective January 1, 2026 for the period of 12 months, ending December 31, 2026.
  - b. The parties shall notify each other at least 30 days prior to expiration of the MOU to execute an extension.
2. Amendments:
  - a. The Parties may request changes to this MOU, which shall be effective only upon the written agreement of the Parties.
  - b. Any changes, modifications, revisions, or amendments to this MOU shall be incorporated by written instrument, executed and signed by the Parties, and will be effective in accordance with the terms and conditions contained herein.
3. Termination:
  - a. Any party may, at its sole discretion, terminate or cancel the MOU upon 30 days' written notice to the other party.

**RATE FOR SERVICES:**

1. The calculations used to determine the rate of the Call Coverage Services are based on an annual projection of the number of Child Protection Program Area 5, Program Area 4, and Institutional reports taken and an equivalent number of Other Child Welfare ("Other CW") Inquiry related call reports. For purposes of this MOU, 10 Other CW calls will equal one report.
  - a. Projected numbers of Program Area 5, Program Area 4, Institutional, Other CW, and APS reports will be based on a combination of information from the Results Oriented Management data base and the actual numbers of calls received through the HCCC for the previous 12 months.

2. Weld County is allocated twelve free reports, child abuse/neglect or APS reports, each quarter for a total of 48 free reports of any type per year.
3. Prowers County has entered into agreements with other Colorado counties to provide the same services as contemplated in this MOU. In the event the HCCC must expend additional funds to accommodate adding additional positions to take calls on behalf of all of the other counties including Weld County, the cost of that expansion may be proportionately distributed amongst all of the counties that receive HCCC Call Coverage Services. Should this situation arise, Weld County will be notified 60 days in advance of any additional costs required for HCCC's services so it can determine whether to terminate the MOU.
4. Prowers County will invoice for the Call Coverage Services. Invoices shall include a description of the services performed as Weld County may request. Weld County will submit payment for services satisfactorily performed within 60 days of receipt.
5. The rates of Call Coverage Services provided to Weld County per the terms of the MOU are:

Estimated number of Child Abuse/Neglect Reports Jan 2026 – Dec 2026	4,996
C/W Inquiries 2,300 Divided by 10	230
Total Estimated Reports	5,226
Less the Allotment of Reports (12 per quarter)	-48
Total Estimated Reports to be billed	5,178
Rate per Report	\$ 32.00
Estimated Investment for C/W Reports	\$ 165,696.00
Estimated number of APS reports Jan 2026 – Dec 2026	515
Rate per APS Report	\$ 32.00
Estimated Investment for APS reports	\$ 16,480.00
Total Investment for Call Coverage services	\$ 182,176.00

6. Weld County will be billed quarterly for actual number of reports taken, less the allotted reports of 12 reports of any type per quarter.

#### JOINT RESPONSIBILITIES SHARED BETWEEN Weld COUNTY AND PROWERS COUNTY HCCC:

1. Both Prowers County and Weld County acknowledge that the State of Colorado Department of Human Services must approve this MOU prior to final execution.
2. This MOU was preceded by an official request for Call Coverage Services from the Board of County Commissioners for Weld County.
3. Both parties understand that nothing in this MOU supersedes or replaces each party's requirements and responsibilities to follow and adhere to all requirements as set forth in state and federal statute, Volume 7 Rules and/or Division of Child Welfare Policy.

#### GENERAL RESPONSIBILITIES OF PROWERS COUNTY HCCC:

1. The Prowers County HCCC will make the appropriate routing changes and take all calls for Weld County on a full-time basis. Full-time is defined as 7 days per week, 24 hours a day including holidays. All next step decisions regarding Hotline call records will be left to the discretion of Weld County. Weld County will be responsible to complete a review of all information in the Trails Hotline Application ("THA") and Trails to ensure appropriate disposition.
2. All next step decisions regarding Hotline call records will be left to the discretion of Weld County. Weld County will be responsible to complete a review of all information in THA and Trails to ensure appropriate disposition.
3. Child Welfare Reports, which can be referred to as Referrals, taken by the HCCC will be entered into the THA, submitted, and transferred to Weld County's Trails Inbox. HCCC will notify Weld County of

a referral via email during business hours and by personal contact during after-hours (pursuant to Volume 7 Rules). It will be the responsibility of Weld County to check the pending queue and manage the final disposition of all records.

a. HCCC will provide the Hotline ID and/or Referral ID number (pursuant to Volume 7 Rules) to an entity designated by Weld County.

4. If the HCCC believes the report is of an immediate response nature, the HCCC will notify Weld County while information is being entered into the THA or CAPS.
5. **Information and Referral (non-CW)** calls will be sent to Weld County's Pending Incoming Hotline Queue (pursuant to Volume 7 Rule). It will be the responsibility of Weld County to check the pending queue and manage the final disposition of all records. Call purpose will be included in the comments. Callers will be redirected back to the Weld County main Department of Human Services number. Weld County can request a brief synopsis.
6. If HCCC receives a call from **law enforcement or medical personnel** that requires immediate response from Weld County, HCCC will transfer the call to a Weld County on-call designee. If the Weld County on-call designee is not available, HCCC will take a message and continue to make attempts to notify the County. If appropriate, the HCCC will take a report while notifying the County.
7. **APS reports** will be documented in the Colorado Adult Protection System, ("CAPS") and in the THA. Once complete, the record will be transferred to the County's Pending Incoming Hotline Queue. Weld County will confirm receipt and update in the THA.
  - a. If an APS call is regarding an adult over 70 years old, the HCCC will document the call in the THA and advise the reporter to call local law enforcement. The HCCC will then notify the County of the call.
  - b. Notification to Weld County that an APS report has been taken by the HCCC will be made by email during both open and after-hours.

#### GENERAL RESPONSIBILITIES OF Weld COUNTY:

1. Weld County will provide an updated list of on-call Weld County employees' name(s) or designees and telephone/cellphone numbers and email addresses at all times. The on-call list will include backup contact name(s) and number(s) and email addresses in case the first employee is unable to answer within the notification time frame as outlined in Volume 7 Rules. If the designee changes, it is Weld County's responsibility to immediately inform the HCCC of the change and to provide the required contact information.
2. Weld County will notify the HCCC of any special circumstances where Weld County staff will be unavailable by email (business hours) or voice telephone/cellphone (i.e. employees are in court, meetings, training after-hours, etc.) Weld County should make every attempt to identify another entity that can receive notifications. This can be any entity designated by Weld County.

#### GENERAL PROVISIONS:

1. This MOU is not intended to create any agency or employment relationships between the parties nor is it intended to create any third-party rights or beneficiaries.
2. Nothing contained herein shall be construed as a waiver of any party or any immunity at law including immunity granted under the Colorado Governmental Immunities Act.
3. No modification or waiver of this MOU or of any covenant, condition, or provision herein contained shall be valid unless in writing and duly executed by the party to be charged therewith.
4. This MOU and the parties conduct hereunder shall be subject to local, state and federal laws and regulations, including requirements associated with confidentiality of information and HIPAA privacy requirements.

5. The Parties to this MOU are subject to the provisions of Colorado Constitution, Article X, Section 20 regarding multiple fiscal year obligations. Therefore, no obligation extending beyond December 31, 2026 shall be enforceable unless and until County, acting through the Board, has adopted a budget for 2027 providing for payment of such obligations. Weld County shall immediately notify Prowers County should funding under this MOU fail to be appropriated in such instance, Prowers County may immediately terminate this MOU.
6. All three of the authorizing and confirming agencies listed below must agree to the conditions set forth in the proceeding document before the MOU can be finalized.
7. All signatories have the appropriate delegation of authority to sign this MOU.
8. This MOU is subject to all applicable federal, state and local laws, regulations and rules, whether now in force or hereafter enacted or promulgated. If any term or provision of this MOU is held to be invalid or illegal, such term or provision shall not affect the validity or enforceability of the remaining terms and provisions. Meeting the terms of this MOU shall not excuse any failure to comply with all applicable laws and regulations, whether or not these laws and regulations are specifically listed herein.
9. No third-Party Beneficiary. It is expressly understood and agreed that enforcement of the terms and conditions of this MOU, and all rights of action relating to such enforcement, shall be strictly reserved to the Parties, and nothing contained in this MOU shall give or allow any such claim or right of action by any other or third person or entity on such MOU. It is the express intention of the parties hereto that any person or entity, other than the Parties, receiving services or benefits under this MOU shall be deemed to be incidental beneficiaries only.
10. Each Party agrees to be responsible for its own liability incurred as a result of its participation in this MOU. In the event any claim is litigated, each Party will be responsible for its own expenses of litigation or other costs associated with enforcing this MOU. No provision of this MOU shall be deemed or construed to be a relinquishment or waiver of any kind of the applicable limitation of liability provided to each Party by the Colorado governmental Immunity Act, C.R.S. 24-101-101 et seq. and Article XI of the Colorado Constitution.

**Board of County Commissioners,  
Weld County, Colorado**

**Approving Entities**

Signed: *Perry L. Buck*  
Name: Perry L. Buck OCT 29 2025  
Title: Chair  
Entity: Board of Weld County Commissioners

Signed: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Entity: \_\_\_\_\_

ATTEST: *Cather G. Meade*  
Clerk to the Board

**State Confirmation**

By: *Houston Aragon*  
Deputy Clerk to the Board



Signed: *Bernadette Rodriguez*  
Name: Bernadette Rodriguez  
Title: Hotline Analyst  
Entity: State of Colorado



## **PROWERS COUNTY AGENDA ITEM REQUEST FORM**

**Hearing Date Requested:** 12/8/25

**Submitter:** Don Wilson, County Administrator

**Submitted to the County Administration Office on:** Verbal poll 11/12/25

**Return Originals to:** N/A

**Number of originals to return to Submitter:** N/A

**Contract Due Date:**

**Item Title/Recommended Board Action:**

Consider ratifying 11/12/25 verbal poll approval for SECRHA property purchase of a vacant lot in Holly, CO. for affordable housing construction.

**Justification or Background:**

**Fiscal Impact:** This item is budgeted in the following account code:

County: \$ \_\_\_\_\_ Federal: \$ \_\_\_\_\_ State: \$ \_\_\_\_\_ Other: \$ \_\_\_\_\_

**Admin Office Internal Use**

**County Approvals (as needed):**

Attorney \_\_\_\_\_  
Finance \_\_\_\_\_  
Clerk \_\_\_\_\_  
HR \_\_\_\_\_





## **PROWERS COUNTY AGENDA ITEM REQUEST FORM**

**Hearing Date Requested:** 12/8/25

**Submitter:** Don Wilson, County Administrator

**Submitted to the County Administration Office on:** 11-21-2025

**Return Originals to:** Administration Office & Jana Coen

**Number of originals to return to Submitter:** 1

**Contract Due Date:**

**Item Title/Recommended Board Action:**

Consider approval of Independent Contractor Agreement for County Attorney Services between the Board of County Commissioners of Prowers County and Rose F. Pugliese for legal services with the County for a term of January 1, 2026 through December 31, 2026.

**Justification or Background:**

**Fiscal Impact:** This item is budgeted in the following account code:

County: \$ \_\_\_\_\_ Federal: \$ \_\_\_\_\_ State: \$ \_\_\_\_\_ Other: \$ \_\_\_\_\_

**Admin Office Internal Use**

**County Approvals (as needed):**

Attorney \_\_\_\_\_  
Finance \_\_\_\_\_  
Clerk \_\_\_\_\_  
HR \_\_\_\_\_

## **INDEPENDENT CONTRACTOR AGREEMENT FOR COUNTY ATTORNEY SERVICES**

**This Agreement** is entered into on the 8<sup>th</sup> day of December, 2025, by and between the **Board of County Commissioners, Prowers County, Colorado**, located at 301 S. Main Street, #215, Lamar, Colorado 81052 (hereinafter referred to as “the County”), and **Rose F. Pugliese, Esq.** (hereinafter referred to as the “Attorney”). The County and the Attorney may each be referred to as “a Party” or collectively referred to as “the Parties.”

**WHEREAS**, the Board desires to retain the Attorney to perform contract legal services for the County, in accordance with the terms of this Agreement; and

**WHEREAS**, the Attorney desires to perform contract legal services, as an independent contractor, for the County.

**NOW, THEREFORE**, in consideration of the mutual promises made herein, the Parties agree as follows:

- 1. Legal Services:** The Attorney agrees to represent the County in any and all legal matters, as directed by the County, including, but not limited to, all court appearances, review contracts and advise the County; prepare Resolutions; draft Memorandum and other legal opinions; advise the County on personnel matters; advise on all land use and zoning matters, including 1041 Regulations; and prepare any and all other documentation, as needed, for the County (the “Legal Services”).
  - a. The Parties acknowledge and agree that “the County” is the client and “the County” shall mean a majority of the County Commissioners. The Attorney shall consult with each of the County Commissioners before proceeding on a matter.
  - b. The Attorney shall meet with the County at least two (2) times each month, unless otherwise directed by the County.
  - c. The Attorney shall meet with elected officials, department heads and any other County employees, as directed by the County.
  - d. The Attorney shall maintain files, which shall be the property of the County, and stored on County property.
  - e. The Attorney shall work cooperatively with the County, elected officials, department heads and other employees, the courts, and state and federal agencies to ensure compliance with all county, local, state and federal regulations, policies and statutes.
  - f. Any legal work outside of the Legal Services listed above shall require a separate contract.
- 2. Compensation:** The County shall pay the Attorney a flat rate of Eight Thousand Dollars (\$8,000.00) per month, from budgeted funds, during the term of this Agreement, to perform the legal services as outlined above. A bill shall be provided to the County each month. The Attorney acknowledges and agrees that the County shall **NOT** be responsible for reimbursement for mileage, meals or lodging. Payment to the Attorney shall be made by

the first of each month, commencing in January of 2026 and until the termination of this Agreement.

3. **Additional Expenses:** All expenses of legal services, including, by not limited to: Court filing fees, expert witness fees, process service fees, witness fees and mileage expense of witnesses, conference call lines or zoom shall **NOT** be included in the Attorney's Compensation. Any other expenses would require prior authorization by the County.
4. **Term:** The Term of this Agreement shall be one (1) year, commencing on January 1, 2026 and ending on December 31, 2026; however, either party may terminate this Agreement upon sixty (60) days' written notice to the other party.

5. **Relationship of the Parties:**

- a. **Binding Authority.** The Attorney does not have the authority to bind the County to any contracts or commitments without the County's written consent.
- b. **Independent Contractor.** The Attorney is an independent contractor. Neither Party is an agent, representative, partner, or employee of the other Party. The County shall provide an IRS Form 1099 to report payment of services rendered.
- c. **Non-Exclusivity.** The Parties understand this Agreement is not an exclusive arrangement. The Parties agree they are free to enter into other similar agreements with other parties. The Attorney may accept other employment and/or contracts without limit, as long as the Attorney is able to fulfill the terms of this Agreement.
- d. **Ownership.** All work product created by the Attorney in connection with performing the Legal Services is the exclusive property of the County and the County is free to use the work product without any restrictions.

6. **Confidentiality**

The Attorney understands she will have access to the Client's confidential information. The Attorney agrees to use the County's confidential information solely for the purpose of performing the Legal Services. The Attorney agrees not to share the County's confidential information with anyone else, unless required by law. The County's obligation to maintain confidentiality will survive termination of this Agreement and will remain in effect indefinitely.

7. **Dispute Resolution**

- a. **Negotiation.** In the event of a dispute, the Parties agree to first work towards a resolution through good faith negotiation.
- b. **Mediation.** Either Party may initiate mediation in lieu of litigation, in the State of Colorado.
- c. **Litigation and Choice of Law.** If litigation is necessary, this Agreement will be interpreted based on the laws of the State of Colorado, regardless of any conflict of law issues that may arise. The Parties agree the dispute will be resolved at a court of competent jurisdiction in the County of Prowers, State of Colorado.
- d. **Attorneys' Fees.** The prevailing party may recover its attorneys' fees and other reasonable costs for a dispute resolved by mediation or litigation.

8. **General**

- a. **Amendments.** This Agreement may be modified as needed. To make a modification, the Parties have to agree to the modification in writing in the form of an amendment. The terms of this Agreement will apply to any amendment made unless otherwise stated in the amendment.

- b. **Assignment.** The Parties may not assign the responsibilities they have under this Agreement to a third-party; however, should the Attorney merge with another firm, the Attorney shall have the right to assign the Agreement to such firm. The Attorney shall not assign the performance of the legal services, as outlined in this Agreement, to another attorney or firm.
- c. **Attachments.** All attachments are expressly incorporated as an integral part of this Agreement.
- d. **Complete Contract.** This Agreement constitutes the Parties entire understanding of their rights and obligations. This Agreement supersedes any other written or verbal communications between the Parties, whether they were made before or after signing this Agreement. Any subsequent changes to this Agreement must be made in writing and signed by both Parties.
- e. **Indemnification.** The Attorney agrees to indemnify, and hold harmless, from and against all claims, damages, losses and expenses arising out of, or resulting from, acts or omissions of a Party. The Attorney shall maintain professional liability insurance with at least \$1,000,000 coverage per event.
- f. **Severability.** If any section of this Agreement is found to be invalid, illegal, or unenforceable, the rest of this Agreement will still be enforceable.
- g. **Standard of Performance.** The Attorney acknowledges and represents that she has the necessary training, experience, and credentials required to perform the Legal Services. The Attorney agrees to follow professional standards and applicable laws when providing the Legal Services. The Attorney has performed a conflict check and has found no existing Conflicts of Interest.
- h. **Waiver.** Neither Party can waive any provision of this Agreement, or any rights or obligations under this Agreement, unless agreed to in writing. If any provision, right, or obligation is waived, it is only waived to the extent agreed to in writing.
- i. **Notices.** All notices under this Agreement must be sent by certified mail, with return receipt requested to the address listed above.

**Attorney:**



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Rose F. Pugliese, Esq.  
Attorney Registration Number: 38973

**Board of County Commissioners,  
Prowers County**

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Ron Cook, Chairman

# **PROWERS COUNTY AGENDA ITEM REQUEST FORM**

**Hearing Date Requested:** 12.8.2025

**Submitter:** Meagan Hillman, PCPHE Director

**Submitted to the County Administration Office on:** 11.25.2025

**Return Originals to:** Meagan Hillman, PCPHE

**Number of originals to return to Submitter:** 1

**Contract Due Date:** Effective 01.01.2026

**Item Title/Recommended Board Action:** Consider approval of Rental Agreement between Prowers County Commissioners and Prowers County Public Health & Environment (PCPHE) and IOG/Kiowa County Public Health for the period of July 1, 2025 through June 30, 2026, cost per square foot is \$7.71, 225 square foot for a total of \$1,734.75 annually

**Justification or Background:**

**Fiscal Impact:** This item is budgeted in the following account code: \_\_\_\_\_

County: \$ \_\_\_\_\_ Federal: \$ \_\_\_\_\_ State: \$ \_\_\_\_\_ Other: \$ \_\_\_\_\_

**Approved by the County Attorney on:** 10.15.2025 via email

**Additional Approvals (if required):**

**PLEASE ATTACH THIS SHEET TO ALL AGENDA ITEMS WHEN SUBMITTING TO  
COUNTY ADMINISTRATION.**

**THANK YOU!**





## **PROWERS COUNTY PUBLIC HEALTH & ENVIRONMENT**

1001 South Main Street – Lamar, CO 81052  
Phone: (719) 336-8721 – Fax: (719) 336-9763  
[www.prowerscounty.net](http://www.prowerscounty.net)

### **Rental Agreement**

This constitutes an agreement made as of the 1<sup>st</sup> day of July 2025, between the Prowers County Board of Commissioners, CO, Prowers County Public Health & Environment (PCPHE), and Kiowa County Public Health.

Witnesseth:

Prowers County Board of Commissioners hereby rents to IOG/Kiowa County Public Health the exclusive use of 1 office room in the Prowers County Annex Building located on the 2<sup>nd</sup> floor, for a total square footage of 225. This agreement also provides for janitorial services, building maintenance, and utilities (excluding telephone services).

1. **TERM:** This rent shall continue for a period of 12 months from July 1, 2025 until June 30, 2026, and shall continue on a month-to-month basis after that period, if this lease is not specifically renewed or canceled. Following the initial lease period, either party, without cause, upon 30 days' notice, may cancel the lease at any time.
2. **RENT:** IOG/Kiowa County Public Health agrees to pay as rent for the premises the sum of \$1,734.75 annually, which shall be paid on a monthly basis.
3. **ANALYSIS:** Based on the analysis of building expenses, the County has determined that the actual cost per square foot is \$7.71, 225 sq. ft, for a total of \$1,734.75 annually. This includes janitorial services, building maintenance, utilities, and grounds costs excluding telephone services) and maintenance department operating costs. Annual adjustments to rental fees will be made based upon level of program funding and by agreement with County Commissioners and Public Health Administrator.

This agreement is contingent upon continued program funding.

IN WITNESS WHEREOF, the parties have hereunto affixed their signatures as of the date written above.

\_\_\_\_\_  
Chairman,  
Prowers County Board of Commissioners

  
\_\_\_\_\_  
Meagan Hillman, Director  
Prowers County Public Health

ATTEST:

\_\_\_\_\_  
Jana Coen, Prowers County Clerk & Recorder

# **PROWERS COUNTY AGENDA ITEM REQUEST FORM**

**Hearing Date Requested:** 12.8.2025

**Submitter:** Meagan Hillman, PCPHE Director

**Submitted to the County Administration Office on:** 11.25.2025

**Return Originals to:** Meagan Hillman, PCPHE

**Number of originals to return to Submitter:** 1

**Contract Due Date:** Effective 01.01.2026

**Item Title/Recommended Board Action:** Consider approval of Rental Agreement between Prowers County Commissioners and Prowers County Public Health & Environment (PCPHE) and SECO CMA for the period of July 1, 2025 through June 30, 2026, cost per square foot is \$7.71, 3,661 square feet for a total of \$28,226.31 annually.

**Justification or Background:**

**Fiscal Impact:** This item is budgeted in the following account code: \_\_\_\_\_

County: \$ \_\_\_\_\_ Federal: \$ \_\_\_\_\_ State: \$ \_\_\_\_\_ Other: \$ \_\_\_\_\_

**Approved by the County Attorney on:** 10.15.2025 via email

**Additional Approvals (if required):**

**PLEASE ATTACH THIS SHEET TO ALL AGENDA ITEMS WHEN SUBMITTING TO  
COUNTY ADMINISTRATION.**

**THANK YOU!**



## **PROWERS COUNTY PUBLIC HEALTH & ENVIRONMENT**

1001 South Main Street – Lamar, CO 81052  
Phone: (719) 336-8721 – Fax: (719) 336-9763  
[www.prowerscounty.net](http://www.prowerscounty.net)

### **Rental Agreement**

This constitutes an agreement made as of the 1<sup>st</sup> day of July 2025, between the Prowers County Board of Commissioners, CO, Prowers County Public Health & Environment (PCPHE), and NFP Agency.

Witnesseth:

Prowers County Board of Commissioners hereby rents to NFP the exclusive use of 5 office rooms and a copier room, in the Prowers County Annex Building located on the 1<sup>st</sup> floor. In addition, this lease provides for joint use of PCPHE exam room, kitchen/break area, hallways, basement storage, and Annex common areas, for a total adjusted square footage of 1642. This agreement also provides for janitorial services, building maintenance, and utilities (excluding telephone services).

1. **TERM:** This rent shall continue for a period of 12 months from July 1, 2025 until June 30, 2026, and shall continue on a month-to-month basis after that period, if this lease is not specifically renewed or cancelled. Following the initial lease period, either party, without cause, upon 30 days notice may cancel the lease at any time.
2. **RENT:** NFP agrees to pay as rent for the premises the sum of \$12,659.82 annually, which shall be paid on a monthly basis.
3. **ANALYSIS:** Based on the analysis of building expenses, the County has determined that the actual cost per square foot is \$7.71, 1642 sq. ft, for a total of \$12,659.82 annually. This includes janitorial services, building maintenance, utilities, and grounds costs (excluding telephone services) and maintenance department operating costs. Annual adjustments to rental fees will be made based upon level of program funding and by agreement with County Commissioners and Public Health Administrator.

This agreement is contingent upon continued program funding.

IN WITNESS WHEREOF, the parties have hereunto affixed their signatures as of the date written above.

\_\_\_\_\_  
Chairman,  
Prowers County Board of Commissioners

  
\_\_\_\_\_  
Megan Millman Director  
Prowers County Public Health

ATTEST:

\_\_\_\_\_  
Jana Coen, Prowers County Clerk & Recorder

# **PROWERS COUNTY AGENDA ITEM REQUEST FORM**

**Hearing Date Requested:** 12.8.2025

**Submitter:** Meagan Hillman, PCPHE Director

**Submitted to the County Administration Office on:** 11.25.2025

**Return Originals to:** Meagan Hillman, PCPHE

**Number of originals to return to Submitter:** 1

**Contract Due Date:** Effective 01.01.2026

**Item Title/Recommended Board Action:** Consider approval of Rental Agreement between Prowers County Commissioners and Prowers County Public Health & Environment (PCPHE) and NFP Agency for the period of July 1, 2025 through June 30, 2026, cost per square foot is \$7.71, 1,642 square feet for a total of \$12,659.82 annually.

**Justification or Background:**

**Fiscal Impact:** This item is budgeted in the following account code: \_\_\_\_\_

County: \$ \_\_\_\_\_ Federal: \$ \_\_\_\_\_ State: \$ \_\_\_\_\_ Other: \$ \_\_\_\_\_

**Approved by the County Attorney on:** 10.15.2025 via email

**Additional Approvals (if required):**

**PLEASE ATTACH THIS SHEET TO ALL AGENDA ITEMS WHEN SUBMITTING TO  
COUNTY ADMINISTRATION.**

**THANK YOU!**



## **PROWERS COUNTY PUBLIC HEALTH & ENVIRONMENT**

1001 South Main Street – Lamar, CO 81052  
Phone: (719) 336-8721 – Fax: (719) 336-9763  
[www.prowerscounty.net](http://www.prowerscounty.net)

### **Rental Agreement**

This constitutes an agreement made as of the 1<sup>st</sup> day of July 2025, between the Prowers County Board of Commissioners, CO, Prowers County Public Health & Environment (PCPHE), and NFP Agency.

Witnesseth:

Prowers County Board of Commissioners hereby rents to NFP the exclusive use of 5 office rooms and a copier room, in the Prowers County Annex Building located on the 1<sup>st</sup> floor. In addition, this lease provides for joint use of PCPHE exam room, kitchen/break area, hallways, basement storage, and Annex common areas, for a total adjusted square footage of 1642. This agreement also provides for janitorial services, building maintenance, and utilities (excluding telephone services).

1. **TERM:** This rent shall continue for a period of 12 months from July 1, 2025 until June 30, 2026, and shall continue on a month-to-month basis after that period, if this lease is not specifically renewed or cancelled. Following the initial lease period, either party, without cause, upon 30 days notice may cancel the lease at any time.
2. **RENT:** NFP agrees to pay as rent for the premises the sum of \$12,659.82 annually, which shall be paid on a monthly basis.
3. **ANALYSIS:** Based on the analysis of building expenses, the County has determined that the actual cost per square foot is \$7.71, 1642 sq. ft, for a total of \$12,659.82 annually. This includes janitorial services, building maintenance, utilities, and grounds costs (excluding telephone services) and maintenance department operating costs. Annual adjustments to rental fees will be made based upon level of program funding and by agreement with County Commissioners and Public Health Administrator.

This agreement is contingent upon continued program funding.

IN WITNESS WHEREOF, the parties have hereunto affixed their signatures as of the date written above.

\_\_\_\_\_  
Chairman,  
Prowers County Board of Commissioners

  
\_\_\_\_\_  
Megan Millman Director  
Prowers County Public Health

ATTEST:

\_\_\_\_\_  
Jana Coen, Prowers County Clerk & Recorder





## **PROWERS COUNTY AGENDA ITEM REQUEST FORM**

**Hearing Date Requested:** 12/8/25

**Submitter:** Administration Office

**Submitted to the County Administration Office on:** Verbal Poll 11-25-25

**Return Originals to:** Administration Office & Jana Coen

**Number of originals to return to Submitter:** 1

**Contract Due Date:**

**Item Title/Recommended Board Action:**

Consider ratifying 11-25-2025 verbal poll approval of Southeastern Colorado Regional Emergency Trauma Advisory Council (SECRETAC) Grant Application in the amount of \$7,500.00 for the benefit of Lamar EMS, Prowers Medical Center and Prowers County and authorizing Chairman Ron Cook to execute the document.

**Justification or Background:**

**Fiscal Impact:** This item is budgeted in the following account code:

County: \$ \_\_\_\_\_ Federal: \$ \_\_\_\_\_ State: \$ \_\_\_\_\_ Other: \$ \_\_\_\_\_

**Admin Office Internal Use**

**County Approvals (as needed):**

Attorney \_\_\_\_\_  
Finance \_\_\_\_\_  
Clerk \_\_\_\_\_  
HR \_\_\_\_\_



## **Grant Application**

(Applications due by December)

(Boxes will expand as you type if you use this electronic copy)

1. **Which Agency will be the “Lead Agency” that administers this Grant? (fiscal agent)**

Prowers Medical Center

2. **Contact Name at “Lead Agency”:**

Tianne Woodward- Trauma Nurse Coordinator

3. **Lead Agency Contact Phone Numbers:**

#1 719-336-8327

#2 719-336-6736

4. **Lead Agency Contact E-Mail: This is important. It will be used for all further contact/information**

Tianne.woodward@prowersmedical.com

5. **Is this a multi-agency request? If so, please list all agencies working together on this grant request:**

**Direct Contact to Southeast Colorado RETAC**  
**(719)248-3978**  
**Email: SCREMSINC@aol.com**

6. **Counties and Agencies that will benefit from this grant (Please list):**

Lamar EMS, Prowers Medical Center, Prowers County

7. **Transporting Agencies:** Have you completed your "Agency Profile" on the CDPHE Website, and are you currently downloading patient data to the state's MATRX system? (If not, please tell us your plans to do so)

Have you submitted a current Agency Profile:  
Are you submitting data to CDPHE:

8. Amount you are Requesting from the RETAC:

7,500.00

9. Amount you are Contributing: (Not required, but please list if applicable)

n/a

10. Total Cost of Project/Equipment:

7,500.00

11. If funded, what will the grant money be used for? (Please explain in narrative form what will be accomplished with this funding, and how this request coincides with the RETAC's current biannual plan goals and objectives for the region.)

Purchasing a training mannequin that can assist with education and training including simulations. Training mannequins provide significant benefits for both hospital staff and EMS personnel by creating a safe, realistic environment to practice critical skills before applying them in real patient situations. These mannequins allow healthcare providers to rehearse procedures, refine assessment techniques, and practice

Direct Contact to Southeast Colorado RETAC

(719)248-3978

Email: SCREMSINC@aol.com

communication and teamwork without risk of harm. For EMS crews, simulation offers the opportunity to train on scenarios they may not encounter frequently but must be prepared to manage confidently—such as cardiac arrest, trauma, respiratory compromise, or pediatric emergencies. Likewise, hospital staff can practice complex interventions, new workflows, or emergency responses to ensure smooth coordination during real events. Training mannequins and regular, structured education are essential tools that help ensure both hospital and EMS professionals can deliver the highest level of care when it matters most.

**12. Please explain in narrative form how your agency/facility is funded:**

Privately funded.

**13. Please explain in narrative form the overall condition of your finances at this point. IE: Is your agency budget in the black or red? Are you billing for services? How do you obtain or disburse funds? Are your employees paid or volunteer? Do you owe any large debt? (The RETAC is looking at the big picture for this section.)**

Prowers Medical Center is currently financially stable. Our services are billed for and covered by insurance reimbursement and private pay. Our employees are all paid. We do not currently have a large budget for training supplies and this request exceeds what budget we set aside for training and education.

**Agreement:**

**By signing this section, you are agreeing to;**

- **Submit an Agency Profile to CDPHE**
- **Spend any funding received from the Southern RETAC according to this grant request by May 15 of the requested fiscal year. Any changes to this exact request MUST be submitted in writing to the Southern Colorado RETAC Board of Directors before any changes are made.**

**Direct Contact to Southeast Colorado RETAC  
(719)248-3978  
Email: SCREMSINC@aol.com**

- Send all invoices/POs incurred related to this request to the SCRETAC office by May 15 of the requested fiscal year.

Signature: Tianne Woodward, RN

Title: Trauma Nurse Coordinator

Date: 11/19/2025

County Representative of grant applicant. (This should be completed by the County EMS Council or like group from the County representing. If no group representing the County is available the County Commissioners should sign as accepting this grant application on the Counties behalf.)

Signature: For Cook

Title: BOCC CHAIR

Date: 11-25-2025





## PROWERS COUNTY AGENDA ITEM REQUEST FORM

**Hearing Date Requested:** 12/8/25

**Submitter:** Don Wilson, County Administrator

**Submitted to the County Administration Office on:** 11-20-2025

**Return Originals to:** Don Wilson, County Administrator

**Number of originals to return to Submitter:** 2

**Contract Due Date:** 1/1/26

**Item Title/Recommended Board Action:**

Consider approval of Independent Contractor Agreement between Prowers County and Scranton Specht and Associates, P.C. for legal services related to matters involving Prowers County 1041 Regulations for a term of January 1, 2026 through December 31, 2026 at a rate of \$200 /hour.

**Justification or Background:**

**Fiscal Impact:** This item is budgeted in the following account code: 01-36-420630

County: \$ 60,000.00 Federal: \$ \_\_\_\_\_ State: \$ \_\_\_\_\_ Other: \$ \_\_\_\_\_

**Admin Office Internal Use**

**County Approvals (as needed):**

Attorney \_\_\_\_\_

Finance \_\_\_\_\_

Clerk \_\_\_\_\_

HR \_\_\_\_\_

## **INDEPENDENT CONTRACTOR AGREEMENT (1041 Matters)**

**THIS AGREEMENT** is effective beginning the *1<sup>st</sup> day of January, 2026*, and is by and between the Board of County Commissioners of Prowers County ("County"), and Scranton Specht and Associates, P.C., FEIN #20-0794178, 1204 East Olive Street, PO Box 1500, Lamar, CO 81052.

**WHEREAS**, County desires to contract with Contractor to secure legal services related to matters involving Prowers County's 1041 Regulations in the capacity of a special county attorney in accordance with the terms of this Agreement; and

**WHEREAS**, Contractor desires to contract with County to provide 1041 Regulation legal services in the capacity as a special county attorney on an independent contractor basis as set forth in this Agreement,

NOW THEREFORE, in consideration for the mutual promises made herein, the County and the Contractor agree as follows:

1. Services: Contractor agrees to perform the following services: Such legal matters, including court appearances, as the County may from time to time direct related to 1041 Regulation matters.
  - a) Contractor represents and acknowledges that the services performed under this Agreement will be done using Contractor's own equipment and at hours and times as determined by Contractor. Contractor is engaged in providing these types of services for persons or entities other than the County, and Contractor is not required to provide services exclusively to the County during the term of this Agreement.
  - b) Contractor will use its best efforts to avoid conflicts of interest. If Contractor has represented any client in conflict with the County within two years previous to the assigned task, Contractor will inform County so County can make alternative arrangements for legal representation of the County's interests.
  - c) Contractor will work cooperatively with the courts, persons and agencies to ensure compliance with local, state, and federal regulations, policies, and statutes.
  - d) Contractor will maintain files which shall be considered the property of the County. The County may review these files at any time and, in the event this Agreement is terminated, Contractor will release the files to County in good order.
  - e) Contractor will meet face-to-face with the Board of County Commissioners and County employees as necessary to perform the tasks assigned to Contractor. Contractor will all documents and matters as needed to perform the tasks assigned to Contractor.

2. Compensation: The County shall pay the Contractor as follows: ***An hourly attorney fee paid at the rate of \$200.00 per hour to perform 1041 matters legal services for County.***

- a) ***Contractor will be required to provide billing statements to the County regarding all work performed on 1041 matters.***
- b) Payment pursuant to this Agreement shall be made in whole or in part, from available funds per month. Contractor will provide all necessary legal services for County during the term of the agreement within available contracted funds.
- c) Items not included in the hourly rate for which County will be responsible for payment include the cost of items such as:
  - i) Mileage to any courts or meetings outside Prowers County will be reimbursed at the standard IRS rate approved by County. Travel outside Prowers County related to County business will be reimbursed at the standard IRS rate approved by County.
  - ii) County will not reimburse costs for meals of the attorney to provide services within Prowers County. Any meals required for legal services provided outside Prowers County will be reimbursed at the standard County per diem with a receipt for the actual meal cost required for reimbursement. Per Federal regulation no alcohol will be reimbursed in the meal reimbursement;
  - iii) County will not reimburse costs of lodging of the attorney to provide services outside Prowers County, if overnight stay is required. Any lodging related to County business outside Prowers County will be reimbursed at the actual cost of lodging with a receipt required; and
  - iv) Faxing, photocopying, telephone, long distance charges to be charged at the actual cost.
  - v) All expenses of the legal services, including by way of example and not limitation:
    - A. Court filing fees, if applicable;
    - B. Expert witness fees;
    - C. Service of Process fees;
    - D. Witness fees and mileage expense of witnesses;
    - E. Conference operator calls for hearings by long distance call; and
    - F. Any other expenses would require prior approval of the Board of County Commissioners for County.

3. This contract is subject to and contingent upon the continuing availability of budgeted agency funds and the continuing availability of state and federal funds for the purposes hereof.
4. **Term: The term of this Agreement shall be for twelve (12) months beginning January 1, 2026 and continuing through December 31, 2026.**
5. Either party may terminate this agreement with thirty (30) days' prior written notice to the other party.
6. **Relationship:** The parties understand and agree that Contractor is an independent contractor and that Contractor is not an employee of the County, nor is Contractor entitled to County employment benefits.
7. CONTRACTOR UNDERSTANDS AND AGREES THAT CONTRACTOR IS NOT ENTITLED TO WORKERS' COMPENSATION BENEFITS AND THAT CONTRACTOR IS OBLIGATED TO PAY FEDERAL AND STATE INCOME TAX ON ANY MONEYS EARNED PURSUANT TO THIS CONTRACT.
8. **Work Product:** Any data, reports, documents, or information provided by the County to the Contractor during the performance of services under this Agreement and any reports or other writings required under the services of this Agreement shall be and remain the sole property of the County at all times.
9. **Indemnification and Insurance:** Contractor shall indemnify and hold harmless the County from and against all claims, damages, losses, and expenses arising out of or resulting from acts or omissions of the Contractor in the performance of the services by Contractor. During the term of this Agreement Contractor shall maintain personal professional liability insurance with at least \$1,000,000.00 coverage per event.
10. No official or employee of Prowers County shall directly or indirectly be paid any share or part of this Agreement or any benefit that may arise therefore in violation of Article 29 of the Colorado Constitution. The Contractor warrants that it has not retained any company or person (other than a bona fide employee working solely for Contractor) to solicit or secure this Agreement, and that Contractor has not paid or agreed to pay any company or person, (except for a bona fide employee working solely for Contractor) any fee, commission, percentage, brokerage fee, gift or any other consideration contingent upon or resulting from the award of this Agreement to Contractor. Upon discovery of any breach or violation of this provision, Prowers County shall have the right to terminate this Agreement.
11. **Civil Rights Compliance:** Contractor certifies that he is in compliance with State and Federal statutes regarding Civil Rights.

12. Jurisdiction: Jurisdiction for any dispute under this Agreement shall be exclusively in the Prowers County, Colorado District or County Court sitting without jury in Prowers County, Colorado.
13. Third Parties: This Agreement does not and shall not be deemed to confer upon any third party any rights to claim damages or bring suit, or other proceeding against either the County or Contractor because of any term contained in this Agreement.
14. Assignment: This Agreement is for personal services predicated upon Contractor's special abilities or knowledge, and Contractor shall not assign Agreement in whole or in part without prior written consent of the County.
15. Entire Agreement: This Agreement constitutes the entire agreement and understanding between the parties and supersedes any prior agreement or understanding relating to the subject matter of this Agreement.
16. Modification: This Agreement may be modified or amended only by a duly authorized written instrument executed by the parties hereto.

CONTRACTOR  
SCRANTON SPECHT & ASSOCIATES, P.C.

Contractor FEIN #:20-0794178

By:   
DARLA SCRANTON SPECHT, President  
1204 East Olive St.  
Lamar, CO 81052  
Email: darlascrantonspecht@gmail.com

BOARD OF COUNTY COMMISSIONERS  
OF PROWERS COUNTY

By: \_\_\_\_\_  
CHAIRMAN





## PROWERS COUNTY AGENDA ITEM REQUEST FORM

**Hearing Date Requested:** 12/8/25

**Submitter:** Don Wilson, County Administrator

**Submitted to the County Administration Office on:** 11-26-2025

**Return Originals to:** Don Wilson, County Administrator

**Number of originals to return to Submitter:** 2

**Contract Due Date:** 1/1/26

**Item Title/Recommended Board Action:**

Consider approval of Independent Contractor Agreement between Prowers County and Scranton Specht and Associates, P.C. for legal services related to other matters as assigned for a term of January 1, 2026 through December 31, 2026 at a rate of \$200 /hour.

**Justification or Background:**

**Fiscal Impact:** This item is budgeted in the following account code: 01-36-420630

County: \$ 60,000.00 Federal: \$ \_\_\_\_\_ State: \$ \_\_\_\_\_ Other: \$ \_\_\_\_\_

**Admin Office Internal Use**

**County Approvals (as needed):**

Attorney \_\_\_\_\_  
Finance \_\_\_\_\_  
Clerk \_\_\_\_\_  
HR \_\_\_\_\_

## **INDEPENDENT CONTRACTOR AGREEMENT (Other Matters as Assigned)**

**THIS AGREEMENT** is effective beginning the *1<sup>st</sup> day of January, 2026*, and is by and between the Board of County Commissioners of Prowers County ("County"), and Scranton Specht and Associates, P.C., FEIN #20-0794178, 1204 East Olive Street, PO Box 1500, Lamar, CO 81052.

**WHEREAS**, County desires to contract with Contractor to secure legal services related to matters as assigned periodically by County in accordance with the terms of this Agreement; and

**WHEREAS**, Contractor desires to contract with County to provide legal services as assigned and agreed to by Contractor in the capacity of a special county attorney on an independent contractor basis as set forth in this Agreement,

NOW THEREFORE, in consideration for the mutual promises made herein, the County and the Contractor agree as follows:

1. Services: Contractor agrees to perform the following services: Such legal matters, including court appearances, as the County may from time to time direct and Contractor may from time to time agree to provide.
  - a) Contractor represents and acknowledges that the services performed under this Agreement will be done using Contractor's own equipment and at hours and times as determined by Contractor. Contractor is engaged in providing these types of services for persons or entities other than the County, and Contractor is not required to provide services exclusively to the County during the term of this Agreement.
  - b) Contractor will use its best efforts to avoid conflicts of interest. If Contractor has represented any client in conflict with the County within two years previous to the assigned task, Contractor will inform County so County can make alternative arrangements for legal representation of the County's interests.
  - c) Contractor will work cooperatively with the courts, persons and agencies to ensure compliance with local, state, and federal regulations, policies, and statutes.
  - d) Contractor will maintain files which shall be considered the property of the County. The County may review these files at any time and, in the event this Agreement is terminated, Contractor will release the files to County in good order.
  - e) Contractor will meet face-to-face with the Board of County Commissioners and County employees as necessary to perform the tasks assigned to Contractor.

Contractor will all documents and matters as needed to perform the tasks assigned to Contractor.

2. Compensation: The County shall pay the Contractor as follows: ***An hourly attorney fee paid at the rate of \$200.00 per hour to perform other legal matters as assigned for County.***

- a) ***Contractor will be required to provide billing statements to the County regarding all work performed on other legal matters as assigned.***
- b) Payment pursuant to this Agreement shall be made in whole or in part, from available funds per month. Contractor will provide all necessary legal services for County during the term of the agreement within available contracted funds.
- c) Items not included in the hourly rate for which County will be responsible for payment include the cost of items such as:
  - i) Mileage to any courts or meetings outside Prowers County will be reimbursed at the standard IRS rate approved by County. Travel outside Prowers County related to County business will be reimbursed at the standard IRS rate approved by County.
  - ii) County will not reimburse costs for meals of the attorney to provide services within Prowers County. Any meals required for legal services provided outside Prowers County will be reimbursed at the standard County per diem with a receipt for the actual meal cost required for reimbursement. Per Federal regulation no alcohol will be reimbursed in the meal reimbursement;
  - iii) County will not reimburse costs of lodging of the attorney to provide services outside Prowers County, if overnight stay is required. Any lodging related to County business outside Prowers County will be reimbursed at the actual cost of lodging with a receipt required; and
  - iv) Faxing, photocopying, telephone, long distance charges to be charged at the actual cost.
  - v) All expenses of the legal services, including by way of example and not limitation:
    - A. Court filing fees, if applicable;
    - B. Expert witness fees;
    - C. Service of Process fees;
    - D. Witness fees and mileage expense of witnesses;
    - E. Conference operator calls for hearings by long distance call; and

F. Any other expenses would require prior approval of the Board of County Commissioners for County.

3. This contract is subject to and contingent upon the continuing availability of budgeted agency funds and the continuing availability of state and federal funds for the purposes hereof.
4. **Term: The term of this Agreement shall be for twelve (12) months beginning January 1, 2026 and continuing through December 31, 2026.**
5. Either party may terminate this agreement with thirty (30) days' prior written notice to the other party.
6. **Relationship:** The parties understand and agree that Contractor is an independent contractor and that Contractor is not an employee of the County, nor is Contractor entitled to County employment benefits.
7. **CONTRACTOR UNDERSTANDS AND AGREES THAT CONTRACTOR IS NOT ENTITLED TO WORKERS' COMPENSATION BENEFITS AND THAT CONTRACTOR IS OBLIGATED TO PAY FEDERAL AND STATE INCOME TAX ON ANY MONEYS EARNED PURSUANT TO THIS CONTRACT.**
8. **Work Product:** Any data, reports, documents, or information provided by the County to the Contractor during the performance of services under this Agreement and any reports or other writings required under the services of this Agreement shall be and remain the sole property of the County at all times.
9. **Indemnification and Insurance:** Contractor shall indemnify and hold harmless the County from and against all claims, damages, losses, and expenses arising out of or resulting from acts or omissions of the Contractor in the performance of the services by Contractor. During the term of this Agreement Contractor shall maintain personal professional liability insurance with at least \$1,000,000.00 coverage per event.
10. No official or employee of Prowers County shall directly or indirectly be paid any share or part of this Agreement or any benefit that may arise therefore in violation of Article 29 of the Colorado Constitution. The Contractor warrants that it has not retained any company or person (other than a bona fide employee working solely for Contractor) to solicit or secure this Agreement, and that Contractor has not paid or agreed to pay any company or person, (except for a bona fide employee working solely for Contractor) any fee, commission, percentage, brokerage fee, gift or any other consideration contingent upon or resulting from the award of this Agreement to Contractor. Upon discovery of any breach or violation of this provision, Prowers County shall have the right to terminate this Agreement.
11. **Civil Rights Compliance:** Contractor certifies that he is in compliance with State and Federal statutes regarding Civil Rights.

12. Jurisdiction: Jurisdiction for any dispute under this Agreement shall be exclusively in the Prowers County, Colorado District or County Court sitting without jury in Prowers County, Colorado.
13. Third Parties: This Agreement does not and shall not be deemed to confer upon any third party any rights to claim damages or bring suit, or other proceeding against either the County or Contractor because of any term contained in this Agreement.
14. Assignment: This Agreement is for personal services predicated upon Contractor's special abilities or knowledge, and Contractor shall not assign Agreement in whole or in part without prior written consent of the County.
15. Entire Agreement: This Agreement constitutes the entire agreement and understanding between the parties and supersedes any prior agreement or understanding relating to the subject matter of this Agreement.
16. Modification: This Agreement may be modified or amended only by a duly authorized written instrument executed by the parties hereto.

CONTRACTOR  
SCRANTON SPECHT & ASSOCIATES, P.C.

Contractor FEIN #:20-0794178

By: \_\_\_\_\_

  
DARLA SCRANTON SPECHT, President  
1204 East Olive St.  
Lamar, CO 81052  
Email: darlascrantonspecht@gmail.com

BOARD OF COUNTY COMMISSIONERS  
OF PROWERS COUNTY

By: \_\_\_\_\_

CHAIRMAN





## PROWERS COUNTY AGENDA ITEM REQUEST FORM

**Hearing Date Requested:** 12/8/25

**Submitter:** Mark Dorenkamp, R&B Supervisor

**Submitted to the County Administration Office on:** 11-26-2025

**Return Originals to:** Administration & Jana Coen

**Number of originals to return to Submitter:** 2

**Contract Due Date:**

**Item Title/Recommended Board Action:**

Consider approval of Colorado Department of Transportation (CDOT) Prowers County Signature Sheet certifying total mileage as of December 31, 2025.

**Justification or Background:**

Annual mileage report for Road and Bridge Department and CDOT.

**Fiscal Impact:** This item is budgeted in the following account code:

County: \$ \_\_\_\_\_ Federal: \$ \_\_\_\_\_ State: \$ \_\_\_\_\_ Other: \$ \_\_\_\_\_

**Admin Office Internal Use**

**County Approvals (as needed):**

Attorney \_\_\_\_\_  
Finance \_\_\_\_\_  
Clerk \_\_\_\_\_  
HR \_\_\_\_\_



# Colorado Department of Transportation Prowers Co Signature Sheet

FIPS Code : 099

11/18/2025

143.370 miles of arterial streets  
1142.430 miles of local streets  
1285.800 total miles of H.U.T. eligible streets  
32.520 miles of non H.U.T. eligible streets - Maintained by others  
104.750 miles of non H.U.T. eligible streets - Not maintained

This mileage is the certified total as of December 31, 2025

I declare under penalty of perjury in the second degree, and any other applicable state or federal laws, that the statements made on this document are true and complete to the best of my knowledge.

Commissioner	Date
Commissioner	Date
Commissioner	Date
Commissioner	Date
Commissioner	Date

We are required to inform you that a penalty of perjury statement is required pursuant to section 18-8-503 C.R.S. 2005, concerning the removal of requirements that certain forms be notarized.

The Colorado Department of Transportation can contact the following person with questions regarding this report:

Name Mark Dorenkamp Phone 719-336-5536

Submit this signed copy with your annual mileage change report to the Colorado Department of Transportation.



## PROWERS COUNTY AGENDA ITEM REQUEST FORM

**Hearing Date Requested:** 12/8/25

**Submitter:** Administration Office

**Submitted to the County Administration Office on:** Email Poll 11-21-2025

**Return Originals to:** Administration Office & Jana Coen

**Number of originals to return to Submitter:** 1

**Contract Due Date:**

**Item Title/Recommended Board Action:**

Consider ratifying 11-21-2025 email poll approval of payment of bills presented for County General Fund for Payroll, Payroll AP and AP in the amount of \$1,107,828.57, certification correction in the amount of \$9,517.46 for a total certification of \$1,098,311.11 with a certification date of November 25, 2025, and authorizing the use of the Commissioner's signature stamps.

**Justification or Background:**

**Fiscal Impact:** This item is budgeted in the following account code:

County: \$ \_\_\_\_\_ Federal: \$ \_\_\_\_\_ State: \$ \_\_\_\_\_ Other: \$ \_\_\_\_\_

**Admin Office Internal Use**

**County Approvals (as needed):**

Attorney \_\_\_\_\_

Finance \_\_\_\_\_

Clerk \_\_\_\_\_

HR \_\_\_\_\_

# PROWERS COUNTY APPROVE TO PAY

APPROVE PAYMENTS AS HEREIN SET FORTH. CHECK NUMBERS AS LISTED BELOW ARE ALL INCLUSIVE, ARE SET OPPOSITE THEIR NAMES, AND TOTALING THE SUM OF: \$1,107,828.57  
 DRAWN ON COUNTY GENERAL FUNDS. DATED AS OF: **November 25, 2025**

	#	A/P	PAYROLL	FRINGES
COUNTY GENERAL FUND		\$ 94,874.35	334,100.24	104,704.43
ARPA FUND		\$ -	-	-
FSA ACCOUNT		\$ -	-	-
BOOKING FEES ACCOUNT		\$ -	-	-
PUBLIC HEALTH AGENCY		\$ 39,247.55	156,670.84	37,963.63
ROAD & BRIDGE FUND		\$ 18,182.76	81,419.00	20,067.69
SALES & USE TAX FUND		\$ -	-	-
CONSERVATION TRUST FUND		\$ -	-	-
CAPITAL FUND		\$ -	-	-
OTHER AGENCIES FUND		\$ -	-	-
LODGING TAX FUND		\$ -	211.75	67.14
CRMC FUND		\$ 2,213.60	90,994.60	28,325.19
OPC FUND		\$ 2,381.96	72,298.58	24,105.26
<b>Totals</b>		<b>\$ 156,900.22</b>	<b>\$ 735,695.01</b>	<b>\$ 215,233.34</b>

DATE: November 25, 2025

DATE: November 25, 2025

DATE: November 25, 2025

DATE: November 25, 2025

*[Signature]*  
BOCC CHAIRMAN

*[Signature]*  
COMMISSIONER

*[Signature]*  
COMMISSIONER

*[Signature]*  
CLERK TO THE BOARD

Total Paid Approve To Pay	\$ 1,107,828.57
AP + Fringes	\$ 372,133.56
Total Pd Certification - Payroll	\$ 372,133.56
Total Payroll + Fringes	\$ 950,928.35

Ending Check No. 76967  
 Beginning Check No. 76877  
 Total Number of Checks: 91

STATE OF COLORADO }  
 } SS:  
 COUNTY OF PROWERS }

*[Signature: Abbie Campbell]*  
 Prowers County Treasurer's Office

# PROWERS COUNTY TREASURER CERTIFICATION

COUNTY GENERAL FUND - 01

0010

November 25, 2025

76877-76967

	\$	94,874.35
Cert Correction/3rd Qtr SUTA Payment	\$	5,892.16
Cert Correction/Sept SUTA Correction	\$	(1,860.06)
CHP Premium Credit	\$	(4,774.60)
CO Withholding Credit	\$	(2,987.07)
Nov SUTA	\$	(1,370.49)
Payroll	\$	334,100.24
Total Fringes	\$	104,704.43

Total \$ 528,578.96

ARPA -

0018


Total \$ -

ROAD & BRIDGE FUND - 02

0020

	\$	18,182.76
CHP Premium Credit	\$	(893.80)
Payroll	\$	81,419.00
Fringes	\$	20,067.69

Total \$ 118,775.65

FSA (Cafeteria) 552

0552

\$ -
\$ -

Total \$ -

Sheriff's Booking Fees

0675

\$ -
\$ -
Payroll \$ -

Total \$ -

SALES & USE TAX FUND - 03

0900

\$ -
\$ -

Total \$ -

CONSERVATION TRUST FUND - 06

0130

\$ -
\$ -

Total \$ -

CAPITAL FUND - 07

0100

\$ -
\$ -

Total \$ -

OTHER AGENCIES FUND- 08

\$ -
\$ -

Total \$ -

LODGING TAX - 09

0014

\$ -
Payroll \$ 211.75
Total Fringes \$ 67.14

Total \$ 278.89

PUBLIC HEALTH AGENCY - 11

0676

	\$	39,247.55
Payroll	\$	156,670.84
Total Fringes	\$	37,963.63

Total \$ 233,882.02

CRMC

0016

	\$	2,213.60
CHP Premium Credit	\$	(2,202.25)
Payroll	\$	90,994.60
Total Fringes	\$	28,325.19

Total \$ 119,331.14

JPC

0017

	\$	2,381.96
CHP Premium Credit	\$	(1,321.35)
Payroll	\$	72,298.58
Total Fringes	\$	24,105.26

Total \$ 97,464.45

  
Paula Gonzales, Finance Director

GRAND TOTAL \$ 1,098,311.11





Prowers County, CO

# Check Register

Packet: APPKT00197 - 104.11.2025 11/25/2025 AP

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: General Fund Op-General Fund Operating Account</b>						
AIR1	A-1 Rental & Sales	11/25/2025	Regular	0.00	82.36	76877
ATS1	Ace Tire Service LLC	11/25/2025	Regular	0.00	1,166.00	76878
VEN01012	ADRIANA WHATLEY	11/25/2025	Regular	0.00	500.00	76879
ALI1	Airgas Intermountain Inc.	11/25/2025	Regular	0.00	1,210.19	76880
AMAZON	Amazon Capital Services	11/25/2025	Regular	0.00	1,767.37	76881
AVA1	Ark Valley Auto Service	11/25/2025	Regular	0.00	75.00	76882
ARKVALL	Arkansas Valley Accumed	11/25/2025	Regular	0.00	1,748.03	76883
ATM1	Atmos Energy	11/25/2025	Regular	0.00	342.86	76884
VEN01055	AUSTIN LANE FRIEDERICH	11/25/2025	Regular	0.00	1,200.00	76885
AXIOM	Axiom Human Resource Solutions, Ir	11/25/2025	Regular	0.00	93.23	76886
BBC1	Bob Barker Company, Inc	11/25/2025	Regular	0.00	5,021.74	76887
CAL1	CALPHO	11/25/2025	Regular	0.00	2,015.00	76888
Canon1	Canon Financial Services	11/25/2025	Regular	0.00	899.78	76889
SALAZ	Celia M. Salazar	11/25/2025	Regular	0.00	319.20	76890
CET1	Century Link	11/25/2025	Regular	0.00	83.39	76891
CINTASCORP	CINTAS CORPORATION NO. 2	11/25/2025	Regular	0.00	723.05	76892
LAM1	City of Lamar	11/25/2025	Regular	0.00	4,879.11	76893
CSS1	Cliff's Gas & Diesel LLC	11/25/2025	Regular	0.00	56.15	76894
DEL1	Coloradoland Tire & Service	11/25/2025	Regular	0.00	104.71	76895
CURE	CureMD.com	11/25/2025	Regular	0.00	656.00	76896
DEL2	DeLoach's Water Conditioning Inc.	11/25/2025	Regular	0.00	218.50	76897
ONEDIGITAL	DIGITAL INSURANCE LLC/ONEDIGITA	11/25/2025	Regular	0.00	2,500.00	76898
DAF1	District Attorney	11/25/2025	Regular	0.00	32,734.67	76899
MENDEZ	Divina Mendez	11/25/2025	Regular	0.00	866.66	76900
DKC1	Double K Car Wash	11/25/2025	Regular	0.00	78.00	76901
VEN00918	E470 PUBLIC HIGHWAY AUTHORITY	11/25/2025	Regular	0.00	40.53	76902
GLS1	GALLS	11/25/2025	Regular	0.00	131.26	76903
GGJ1	Glenda Gatchell	11/25/2025	Regular	0.00	322.12	76904
GNB1	GNBank	11/25/2025	Regular	0.00	26,069.39	76905
	**Void**	11/25/2025	Regular	0.00	0.00	76906
GOBINS	Gobin's Inc.	11/25/2025	Regular	0.00	517.60	76907
GTA1	Great America Financial Services	11/25/2025	Regular	0.00	174.85	76908
THEHOME	HD Supply formerly HD Pro	11/25/2025	Regular	0.00	980.13	76909
HEAVENSBEST	HEAVEN'S BEST CARPET CLEANING	11/25/2025	Regular	0.00	617.50	76910
RJE1	Jean Reifschneider	11/25/2025	Regular	0.00	336.93	76911
MEDINAJ	JUDY MEDINA	11/25/2025	Regular	0.00	1,800.55	76912
VEN01054	KP LLC	11/25/2025	Regular	0.00	13,342.86	76913
CAMPBELLK	Krystle Campbell	11/25/2025	Regular	0.00	250.00	76914
BUNTINGL	Lacy Bunting	11/25/2025	Regular	0.00	1,000.00	76915
LAMARCHR	Lamar Christian Church	11/25/2025	Regular	0.00	200.00	76916
LCH1	Lamar Family Chiropractic	11/25/2025	Regular	0.00	110.00	76917
LAN1	LawnCo	11/25/2025	Regular	0.00	1,350.00	76918
VEN00937	Leonor Gamboa	11/25/2025	Regular	0.00	250.00	76919
SPRINGERL	Linda Springer	11/25/2025	Regular	0.00	336.93	76920
LONGORIA	Margaret Longoria	11/25/2025	Regular	0.00	1,600.00	76921
TORR	Mary Jane Torres	11/25/2025	Regular	0.00	322.12	76922
WALMARTBUSINESS	MULTI SERVICE TECHNOLOGY SOLU1	11/25/2025	Regular	0.00	200.68	76923
PSE1	P.M. & Sons Enterprises, LLC	11/25/2025	Regular	0.00	8,267.35	76924
GRAHAM	Phillip Graham	11/25/2025	Regular	0.00	13,806.53	76925
PITSTOPLLC	PIT STOP, LLC	11/25/2025	Regular	0.00	21.26	76926
PTB1	Pitney Bowes Inc	11/25/2025	Regular	0.00	257.28	76927
PGC1	Prairie Glass Company	11/25/2025	Regular	0.00	516.54	76928
RSC3	Ranchers Supply of Lamar LLC/Ranch	11/25/2025	Regular	0.00	712.80	76929
RIDERSEW	Rider Sewer & Drain Service	11/25/2025	Regular	0.00	380.00	76930

Check Register

Packet: APPKT00197-104.11.2025 11/25/2025 AP

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
STAGNERR	Roger Stagner	11/25/2025	Regular	0.00	195.00	76931
MUMFORDR	Roice Mumford	11/25/2025	Regular	0.00	200.00	76932
CKN1	Ron Cook	11/25/2025	Regular	0.00	195.00	76933
SAM1	Sam's Club	11/25/2025	Regular	0.00	836.61	76934
SEO1	SECOM	11/25/2025	Regular	0.00	3,614.30	76935
MAUCH	Sharon Mauch	11/25/2025	Regular	0.00	525.00	76936
ReifschneiderS	Sheryl Reifschneider	11/25/2025	Regular	0.00	422.09	76937
MRS1	Shred America	11/25/2025	Regular	0.00	32.25	76938
STD1-DPA	State of Colorado	11/25/2025	Regular	0.00	594.72	76939
SUC1	Susan Crites	11/25/2025	Regular	0.00	422.09	76940
SYMM1	Symmetry Energy Solutions	11/25/2025	Regular	0.00	888.23	76941
VEN01082	TERI GRUNTMEIR	11/25/2025	Regular	0.00	38.00	76942
VEN00991	TESSA R NAVARRETTE	11/25/2025	Regular	0.00	1,044.00	76943
CORNER	The Cornerstone Resource Center	11/25/2025	Regular	0.00	9,884.03	76944
DUNAG	Thomas Dunagan	11/25/2025	Regular	0.00	100.00	76945
HOL1	Town of Holly	11/25/2025	Regular	0.00	232.74	76946
VEN00958	TY HARMON	11/25/2025	Regular	0.00	195.00	76947
TTI1	Tyler Technologies Inc	11/25/2025	Regular	0.00	37.50	76948
VIA1	Viaero Wireless	11/25/2025	Regular	0.00	852.69	76949
WAG1	Wagner Equipment Co	11/25/2025	Regular	0.00	2,272.85	76950
WAL1	Wallace Gas & Oil Inc	11/25/2025	Regular	0.00	32.32	76951
WRE1	WEX BANK	11/25/2025	Regular	0.00	500.00	76952
1177	Wholehearted Connection, LLC	11/25/2025	Regular	0.00	450.00	76953
WILLOW	Willow Creek Pharmacy	11/25/2025	Regular	0.00	79.59	76954

Bank Code General Fund Op Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	152	77	0.00	156,900.22
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>152</b>	<b>78</b>	<b>0.00</b>	<b>156,900.22</b>

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	11/2025	156,900.22
			<u>156,900.22</u>

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	11/2025	156,900.22
			<u>156,900.22</u>



Prowers County, CO

# Payroll Distribution Report

Payroll Set: 01

Expense Range -

Payment Range 11/1/2025-11/30/2025

## Fund: 001 - County General Fund

### Category: 411 - Salaries and Wages

		Amount
001-01-411100	Salaries	20,574.67
001-05-411100	Salaries	7,916.67
001-05-411200	Salary - Permanent	14,350.20
001-07-411100	Salaries	6,248.17
001-07-411200	Salary - Permanent	13,606.41
001-08-411200	Salary - Permanent	5,589.90
001-08-412000	Salary - Overtime	568.69
001-09-411100	Salaries	6,248.17
001-09-411200	Salary - Permanent	7,279.86
001-10-411100	Salaries	6,248.17
001-10-411200	Salary - Permanent	18,505.07
001-11-410280	Maint. & Facilities Director	5,833.33
001-11-411100	Building Supervisors	3,861.79
001-11-411200	Salary - Permanent	17,258.46
001-13-411100	Salaries	8,372.75
001-13-411200	Salary - Permanent	40,571.00
001-13-411210	Salary - Permanent - Jail	72,254.48
001-13-411500	Salary-Jail Training Bkng Fees	3,886.82
001-13-411600	Salary - Adult Transport	1,612.75
001-13-411705	Salary - Juvenile Transport	156.45
001-13-411800	Jail Nursing Service	1,837.50
001-13-411900	Salary - CH Security Grant	4,816.00
001-13-411901	Courthouse Security Overtime	6,083.93
001-13-411930	Salary - Zoom	4,080.00
001-13-412000	Salary - Overtime	1,758.90
001-13-412100	Salary - Overtime - Jail	4,071.31
001-13-413100	Salary - Training	450.00
001-15-411100	Salaries	2,778.33
001-15-411300	Salary Part-Time	1,300.00
001-16-411100	Salaries	2,231.03
001-19-411200	Salary - Permanent	2,889.41
001-22-411100	Salaries	3,500.00
001-22-411200	Salary - Permanent	1,069.11
001-25-411200	Salary - Permanent	30,499.44
001-32-411300	Salary - PT Fire Chief	1,338.62
001-36-411100	Salary - Administrator	4,452.85

Category 411 - Salaries and Wages Total: 9,523.48 334,100.24

### Category: 415 - Fringe Benefits

001-01-415100	FICA	1,495.37
001-01-415400	Vision Insurance Premium	35.20
001-01-415500	Health Insurance Premium	5,070.00
001-01-415600	Retirement - County Share	1,028.73
001-01-415700	Group Life Insurance Premium	16.56
001-05-415100	FICA	1,641.16
001-05-415400	Vision Insurance Premium	22.54
001-05-415500	Health Insurance Premium	3,431.72
001-05-415600	Retirement - County Share	1,113.34
001-05-415700	Group Life Insurance Premium	28.47
001-05-415900	Unemployment Insurance	44.53
001-07-415100	FICA	1,486.23
001-07-415400	Vision Insurance Premium	34.51
001-07-415500	Health Insurance Premium	5,109.82



## Payroll Distribution Report

Expense Range: - Payment Range: 11/1/2025-11/30/2025

		Amount
001-07-415600	Retirement - County Share	992.73
001-07-415700	Group Life Insurance Premium	32.16
001-07-415900	Unemployment Insurance	27.22
001-08-415100	FICA	462.22
001-08-415400	Vision Insurance Premium	8.74
001-08-415500	Health Insurance Premium	1,331.18
001-08-415600	Retirement - County Share	307.93
001-08-415700	Group Life Insurance Premium	11.04
001-08-415900	Unemployment Insurance	12.31
001-09-415100	FICA	1,022.98
001-09-415400	Vision Insurance Premium	26.15
001-09-415500	Health Insurance Premium	2,604.00
001-09-415600	Retirement - County Share	676.40
001-09-415700	Group Life Insurance Premium	21.60
001-09-415900	Unemployment Insurance	14.56
001-10-415100	FICA	1,862.23
001-10-415400	Vision Insurance Premium	28.50
001-10-415500	Health Insurance Premium	4,340.00
001-10-415600	Retirement - County Share	1,237.66
001-10-415700	Group Life Insurance Premium	24.12
001-10-415900	Unemployment Insurance	37.01
001-11-415100	FICA	2,030.09
001-11-415400	Vision Insurance Premium	39.90
001-11-415500	Health Insurance Premium	6,076.00
001-11-415600	Retirement - County Share	1,347.68
001-11-415700	Group Life Insurance Premium	47.88
001-11-415900	Unemployment Insurance	53.90
001-13-415100	FICA	11,250.75
001-13-415400	Vision Insurance Premium	174.35
001-13-415500	Health Insurance Premium	23,801.00
001-13-415600	Retirement - County Share	7,405.72
001-13-415700	Group Life Insurance Premium	223.20
001-13-415900	Unemployment Insurance	283.17
001-15-415100	FICA	308.54
001-15-415400	Vision Insurance Premium	14.75
001-15-415500	Health Insurance Premium	2,101.00
001-15-415600	Retirement - County Share	138.92
001-15-415700	Group Life Insurance Premium	7.20
001-15-415900	Unemployment	2.60
001-16-415100	FICA	170.68
001-16-415600	Retirement - County Share	111.55
001-16-415900	Unemployment Insurance	4.46
001-19-415100	FICA	221.04
001-19-415600	Retirement - County Share	144.47
001-19-415700	Group Life Insurance Premium	7.20
001-19-415900	Unemployment Insurance	5.78
001-22-415100	FICA	346.98
001-22-415400	Vision Insurance Premium	5.70
001-22-415500	Health Insurance Premium	868.00
001-22-415600	Retirement - County Share	175.00
001-22-415700	Group Life Insurance Premium	7.20
001-22-415900	Unemployment Insurance	9.14
001-25-415100	FICA	2,315.12
001-25-415400	Vision Insurance Premium	45.60
001-25-415500	Health Insurance Premium	6,944.00
001-25-415600	Retirement - County Share	1,518.36
001-25-415700	Group Life Insurance Premium	57.60
001-25-415900	Unemployment Insurance	60.99
001-32-415100	FICA	102.40
001-32-415600	Retirement - County Share	66.93

## Payroll Distribution Report

Expense Range: - Payment Range: 11/1/2025-11/30/2025

		Amount
001-32-415900	Unemployment Insurance	2.68
001-36-415100	FICA	329.23
001-36-415600	Retirement - County Share	222.64
001-36-415700	Group Life Insurance Premium	7.20
001-36-415900	Unemployment Insurance	8.91
Category 415 - Fringe Benefits Total:		104,704.43
Fund 001 - County General Fund Total:		9,523.48 438,804.67
Fund: 002 - Road and Bridge Fund		
Category: 411 - Salaries and Wages		
002-43-411100	Salary - Supervisor	7,577.97
002-43-411200	Salary - Permanent	73,841.03
Category 411 - Salaries and Wages Total:		3,088.95 81,419.00
Category: 415 - Fringe Benefits		
002-43-415100	FICA	6,120.71
002-43-415400	Vision Insurance Premium	74.10
002-43-415500	Health Insurance Premium	9,548.00
002-43-415600	Retirement - County Share	4,070.95
002-43-415700	Group Life Insurance Premium	91.08
002-43-415900	Unemployment Insurance	162.85
Category 415 - Fringe Benefits Total:		20,067.69
Fund 002 - Road and Bridge Fund Total:		3,088.95 101,486.69
Fund: 009 - Lodging Tax Fund		
Category: 411 - Salaries and Wages		
009-34-411100	Salaries	211.75
Category 411 - Salaries and Wages Total:		211.75
Category: 415 - Fringe Benefits		
009-34-415100	FICA	15.26
009-34-415400	Vision Insurance Premium	0.26
009-34-415500	Health Insurance Premium	40.28
009-34-415600	Retirement - County Share	10.59
009-34-415700	Group Life Insurance Premium	0.33
009-34-415900	Unemployment Insurance	0.42
Category 415 - Fringe Benefits Total:		67.14
Fund 009 - Lodging Tax Fund Total:		278.89
Fund: 011 - Public Health Agency Fund		
Category: 411 - Salaries and Wages		
011-17-411100	Salary-Public Health Director	9,554.13
011-17-411200	Salary - Permanent	37,678.18
011-17-411530	Incentives	8,500.00
011-23-411300	Salary - Registrar	3,842.80
011-23-411530	Incentives	1,000.00
011-26-411200	Salary - Permanent	5,002.07
011-26-411530	Incentives	1,500.00
011-33-411100	Salary - Supervisor	6,427.20
011-33-411200	Salary - Permanent	46,156.71
011-33-411530	Incentives	2,000.00
011-35-411100	Salary - Supervisor	5,792.80
011-35-411200	Salary - Permanent	19,524.03
011-35-411530	Incentives	4,250.00
011-37-411100	Salary - Manager	5,442.92
Category 411 - Salaries and Wages Total:		2,074.43 156,670.84
Category: 415 - Fringe Benefits		
011-17-415100	FICA	4,130.48
011-17-415400	Vision Insurance Premium	39.90
011-17-415500	Health Insurance Premium	6,631.52
011-17-415600	Retirement - County Share	2,689.47
011-17-415700	Group Life Insurance Premium	64.80

## Payroll Distribution Report

Expense Range: - Payment Range: 11/1/2025-11/30/2025

		Amount
011-17-415900	Unemployment Insurance	111.47
011-23-415100	FICA	367.92
011-23-415400	Vision Insurance Premium	5.70
011-23-415500	Health Insurance Premium	868.00
011-23-415600	Retirement - County Share	242.14
011-23-415700	Group Life Insurance Premium	7.20
011-23-415900	Unemployment Insurance	9.69
011-26-415100	FICA	483.77
011-26-415400	Vision Insurance Premium	5.70
011-26-415500	Health Insurance Premium	868.00
011-26-415600	Retirement - County Share	325.10
011-26-415700	Group Life Insurance Premium	7.20
011-26-415900	Unemployment Insurance	13.01
011-33-415100	FICA	4,073.60
011-33-415400	Vision Insurance Premium	51.30
011-33-415500	Health Insurance Premium	7,812.00
011-33-415600	Retirement - County Share	2,729.21
011-33-415700	Group Life Insurance Premium	68.40
011-33-415900	Unemployment Insurance	109.17
011-35-415100	FICA	2,234.02
011-35-415400	Vision Insurance Premium	17.10
011-35-415500	Health Insurance Premium	868.00
011-35-415600	Retirement - County Share	1,478.35
011-35-415700	Group Life Insurance Premium	36.00
011-35-415900	Unemployment Insurance	59.14
011-37-415100	FICA	405.48
011-37-415400	Vision Insurance Premium	5.70
011-37-415500	Health Insurance Premium	868.00
011-37-415600	Retirement - County Share	259.00
011-37-415700	Group Life Insurance Premium	7.20
011-37-415900	Unemployment Insurance	10.89
<b>Category 415 - Fringe Benefits Total:</b>		<b>37,963.63</b>
<b>Fund 011 - Public Health Agency Fund Total:</b>		<b>2,074.43 194,634.47</b>
<b>Fund: 013 - Consolidated Return Mail Cntr.</b>		
<b>Category: 411 - Salaries and Wages</b>		
013-46-411100	Salary - Operations Manager	5,333.33
013-46-411230	Salary - Supervisors	8,049.44
013-46-411300	Salary - Processing Techs	58,011.83
013-46-411530	Incentives	19,600.00
<b>Category 411 - Salaries and Wages Total:</b>		<b>3,639.93 90,994.60</b>
<b>Category: 415 - Fringe Benefits</b>		
013-46-415100	FICA	6,828.38
013-46-415400	Vision Insurance Premium	119.70
013-46-415500	Health Insurance Premium	16,492.00
013-46-415600	Retirement - County Share	4,549.76
013-46-415700	Group Life Insurance Premium	153.36
013-46-415900	Unemployment Insurance	181.99
<b>Category 415 - Fringe Benefits Total:</b>		<b>28,325.19</b>
<b>Fund 013 - Consolidated Return Mail Cntr. Total:</b>		<b>3,639.93 119,319.79</b>
<b>Fund: 014 - Overflow Processing Center</b>		
<b>Category: 411 - Salaries and Wages</b>		
014-47-411100	Salary - Program Manager	5,333.33
014-47-411230	Salary - Supervisors	11,438.95
014-47-411300	Salary - Eligibility Techs	41,193.54
014-47-411420	Salary- Quality Assur. Analyst	3,639.93
014-47-411610	Salary - Lead Technicians	10,692.83
<b>Category 411 - Salaries and Wages Total:</b>		<b>3,647.03 72,298.58</b>

Payroll Distribution Report

Expense Range: - Payment Range: 11/1/2025-11/30/2025

Category: 415 - Fringe Benefits

		Amount
014-47-415100	FICA	5,399.46
014-47-415400	Vision Insurance Premium	108.30
014-47-415500	Health Insurance Premium	14,756.00
014-47-415600	Retirement - County Share	3,552.90
014-47-415700	Group Life Insurance Premium	144.00
014-47-415900	Unemployment Insurance	144.60
Category 415 - Fringe Benefits Total:		24,105.26

Fund 014 - Overflow Processing Center Total: 3,647.03 96,403.84

Fund Summary

Fund	Units	Amount
001-County General Fund	9,523.48	438,804.67
002-Road and Bridge Fund	3,088.95	101,486.69
009-Lodging Tax Fund		278.89
011-Public Health Agency Fund	2,074.43	194,634.47
013-Consolidated Return Mail Cntr	3,639.93	119,319.79
014-Overflow Processing Center	3,647.03	96,403.84
Grand Total:	21,973.82	950,928.35





Prowers County, CO

# Check Register

Packet: APPKT00198 - Payroll 11.25.2025

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: General Fund Op-General Fund Operating Account</b>						
AFL1	Aflac	11/25/2025	Regular	0.00	1,838.75	76955
CRA2	CCOERA	11/25/2025	Regular	0.00	895.21	76956
CRA1	CCOERA	11/25/2025	Regular	0.00	79,485.72	76957
CLN1	Colonial Life & Accident Ins Co.	11/25/2025	Regular	0.00	886.69	76958
CAI1	Continental American Insurance Con	11/25/2025	Regular	0.00	715.70	76959
CHP1	County Health Pool	11/25/2025	Regular	0.00	124,524.42	76960
FSR1	Family Support Registry	11/25/2025	Regular	0.00	3,910.22	76961
FN81	Frontier Bank	11/25/2025	Regular	0.00	180,063.55	76962
LEG1	LegalShield	11/25/2025	Regular	0.00	328.95	76963
MTS1	MASA - MEDICAL AIR TRANSPORTAT	11/25/2025	Regular	0.00	649.00	76964
VEN00954	Mountain Peak Law Group, PC	11/25/2025	Regular	0.00	300.00	76965
NCA1	Nationwide Retirement Solutions	11/25/2025	Regular	0.00	170.00	76966
PRC1	Prowers County	11/25/2025	Regular	0.00	525.00	76967

## Bank Code General Fund Op Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	32	13	0.00	394,293.21
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>32</b>	<b>13</b>	<b>0.00</b>	<b>394,293.21</b>

Check Register

Packet: APPKT00198-Payroll 11.25.2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Payroll Tax Check-Payroll Tax Checking Account						
CST2	Colorado State Treasurer	11/20/2025	Regular	0.00	1,293.47	

Bank Code Payroll Tax Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	1,293.47
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>1</b>	<b>1</b>	<b>0.00</b>	<b>1,293.47</b>

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	33	14	0.00	395,586.68
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	33	14	0.00	395,586.68

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	11/2025	395,586.68
			395,586.68



## PROWERS COUNTY AGENDA ITEM REQUEST FORM

**Hearing Date Requested:** 12/8/25

**Submitter:** Paula Gonzales, Finance Director

**Submitted to the County Administration Office on:** 11-26-2025

**Return Originals to:** Paula Gonzales & Jana Coen

**Number of originals to return to Submitter:** 1

**Contract Due Date:**

**Item Title/Recommended Board Action:**

Consider approval of a Resolution to Transfer Revenue between funds from County General Fund to Public Health Fund in the amount of \$37,754.00.

**Justification or Background:**

**Fiscal Impact:** This item is budgeted in the following account code:

County: \$ \_\_\_\_\_ Federal: \$ \_\_\_\_\_ State: \$ \_\_\_\_\_ Other: \$ \_\_\_\_\_

**Admin Office Internal Use**

**County Approvals (as needed):**

Attorney \_\_\_\_\_  
Finance \_\_\_\_\_  
Clerk \_\_\_\_\_  
HR \_\_\_\_\_

RESOLUTION TO TRANSFER REVENUE BETWEEN FUNDS

Resolution No. 2025-\_\_\_\_\_

A resolution transferring sums of money to the various funds and spending agencies for Prowers County, Colorado, for the 2025 budget year.

WHEREAS, the Board of County Commissioners has adopted the annual budget in accordance with the Local Government Budget Law, on December 13, 2024, and;

WHEREAS, the Board of County Commissioners has made provision for revenues in the various funds, and;

WHEREAS, it is sometimes necessary to transfer revenues from one fund to another, and;

NOW, THEREFORE, LET IT BE RESOLVED by the Board of County Commissioners of Prowers County, Colorado:

That the following sums are hereby transferred from the revenue of each fund, to each fund:

	<u>Debit</u>	<u>Credit</u>
General Fund ACCT #0010	\$37,754	
Public Health Fund ACCT #0676		\$37,754

ADOPTED this 8<sup>th</sup> day of December 2025

ATTEST:

\_\_\_\_\_  
Jana Coen, County Clerk

\_\_\_\_\_  
Ron Cook, Chairman

\_\_\_\_\_  
Roger Stagner, Vice-Chairman

\_\_\_\_\_  
Ty Harmon, Commissioner





## PROWERS COUNTY AGENDA ITEM REQUEST FORM

**Hearing Date Requested:** 12/8/25

**Submitter:** Don Wilson

**Submitted to the County Administration Office on:** 11/26/25

**Return Originals to:** Don Wilson

**Number of originals to return to Submitter:** 1

**Contract Due Date:** 1/1/26

**Item Title/Recommended Board Action:**

Consider approval of the 2026 Board of County Commissioners meeting schedule and agenda item due date schedule.

**Justification or Background:**

**Fiscal Impact:** This item is budgeted in the following account code:

County: \$ \_\_\_\_\_ Federal: \$ \_\_\_\_\_ State: \$ \_\_\_\_\_ Other: \$ \_\_\_\_\_

**Admin Office Internal Use**

**County Approvals (as needed):**

Attorney \_\_\_\_\_

Finance \_\_\_\_\_

Clerk \_\_\_\_\_

HR \_\_\_\_\_

# 2026 BOCC

COMMISSIONER MEETING DATES			AGENDA ITEM DUE DATES By 12:00 Noon	
2026				
January	Tuesday	January 13	Tuesday	December 31
	Tuesday	January 27	Wednesday	January 15
February	Tuesday	February 10	Wednesday	January 29
	Tuesday	February 24	Wednesday	February 12
March	Tuesday	March 10	Wednesday	February 26
	Tuesday	March 24	Wednesday	March 12
April	Tuesday	April 14	Wednesday	April 2
	Tuesday	April 28	Wednesday	April 16
May	Tuesday	May 12	Wednesday	April 30
	Tuesday	May 26	Wednesday	May 14
June	Tuesday	June 9	Wednesday	May 28
	Tuesday	June 23	Wednesday	June 11
July	Tuesday	July 14	Wednesday	July 2
	Tuesday	July 28	Wednesday	July 16
August	Tuesday	August 11	Wednesday	July 30
	Tuesday	August 25	Wednesday	August 13
September	Tuesday	September 8	Wednesday	August 27
	Tuesday	September 22	Wednesday	September 10
October	Tuesday	October 13	Wednesday	October 1
	Tuesday	October 20	Wednesday	October 8
November	Tuesday	November 10	Wednesday	October 29
	Tuesday	November 24	Tuesday	November 10
December	Tuesday	December 8	Wednesday	November 25
	Tuesday	December 15	Wednesday	December 3

Approved by BOCC:

Ron Cook, BOCC Chair

Date



## PROWERS COUNTY AGENDA ITEM REQUEST FORM

**Hearing Date Requested:** 12/8/25

**Submitter:** Paula Gonzales, Finance Director

**Submitted to the County Administration Office on:** Email Poll 11-26-2025

**Return Originals to:** Paula Gonzales & Jana Coen

**Number of originals to return to Submitter:** 1

**Contract Due Date:**

**Item Title/Recommended Board Action:**

Consider ratifying 11-26-2025 email poll approval for Resolution 2025-18A to Transfer Revenue between funds from Sales Tax Fund to General Fund in the amount of \$1,200,000.00, this amends Resolution 2025-18 to reflect the correct transfer dollar amount.

**Justification or Background:**

**Fiscal Impact:** This item is budgeted in the following account code:

County: \$ \_\_\_\_\_ Federal: \$ \_\_\_\_\_ State: \$ \_\_\_\_\_ Other: \$ \_\_\_\_\_

Admin Office Internal Use

**County Approvals (as needed):**

Attorney \_\_\_\_\_

Finance \_\_\_\_\_

Clerk \_\_\_\_\_

HR \_\_\_\_\_

RESOLUTION TO TRANSFER REVENUE BETWEEN FUNDS

Resolution No. 2025- 18A

A resolution transferring sums of money to the various funds and spending agencies for Prowers County, Colorado, for the 2025 budget year.

WHEREAS, the Board of County Commissioners has adopted the annual budget in accordance with the Local Government Budget Law, on December 13, 2024, and;

WHEREAS, the Board of County Commissioners has made provision for revenues in the various funds, and;

WHEREAS, it is sometimes necessary to transfer revenues from one fund to another, and;

NOW, THEREFORE, LET IT BE RESOLVED by the Board of County Commissioners of Prowers County, Colorado:

That the following sums are hereby transferred from the revenue of each fund, to each fund:

	<u>Debit</u>	<u>Credit</u>
Sales Tax Fund ACCT #0900	\$1,200,000	
General Fund ACCT #0010		\$1,200,000

ADOPTED this 26<sup>th</sup> day of November 2025

\_\_\_\_\_  
Ron Cook, Chairman

ATTEST:

\_\_\_\_\_  
Roger Stagner, Vice-Chairman

\_\_\_\_\_  
County Clerk

\_\_\_\_\_  
Ty Harmon, Commissioner



## PROWERS COUNTY AGENDA ITEM REQUEST FORM

**Hearing Date Requested:** 12/8/25

**Submitter:** Administration Office

**Submitted to the County Administration Office on:** Email Poll 11-21-2025

**Return Originals to:** Administration Office & Jana Coen

**Number of originals to return to Submitter:** 1

**Contract Due Date:**

**Item Title/Recommended Board Action:**

Consider ratifying 11-26-2025 email poll approval of payment of bills presented for County General Fund for Accounts Payable in the amount of \$1,259,725.28 with a certification date of December 2, 2025, and authorizing the use of the Commissioner's signature stamps.

**Justification or Background:**

**Fiscal Impact:** This item is budgeted in the following account code:

County: \$ \_\_\_\_\_ Federal: \$ \_\_\_\_\_ State: \$ \_\_\_\_\_ Other: \$ \_\_\_\_\_

**Admin Office Internal Use**

**County Approvals (as needed):**

Attorney \_\_\_\_\_  
Finance \_\_\_\_\_  
Clerk \_\_\_\_\_  
HR \_\_\_\_\_



# PROWERS COUNTY APPROVE TO PAY

APPROVE PAYMENTS AS HEREIN SET FORTH. CHECK NUMBERS AS LISTED BELOW ARE ALL INCLUSIVE, ARE SET OPPOSITE THEIR NAMES, AND TOTALING THE SUM OF: \$1,259,725.28  
 DRAWN ON COUNTY GENERAL FUNDS. DATED AS OF: **December 2, 2025**


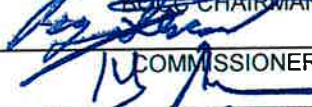


	A/P	PAYROLL	FRINGES
COUNTY GENERAL FUND	\$ 27,817.80	-	-
ARPA FUND	\$ -	-	-
FSA ACCOUNT	\$ -	-	-
BOOKING FEES ACCOUNT	\$ -	-	-
PUBLIC HEALTH AGENCY	\$ 1,413.04	-	-
ROAD & BRIDGE FUND	\$ 4,494.73	-	-
SALES & USE TAX FUND	\$ 1,200,000.00	-	-
CONSERVATION TRUST FUND	\$ -	-	-
CAPITAL FUND	\$ -	-	-
OTHER AGENCIES FUND	\$ -	-	-
LODGING TAX FUND	\$ 24,833.34	-	-
CRMC FUND	\$ 1,166.37	-	-
OPC FUND	\$ -	-	-
<b>Totals</b>	<b>\$ 1,259,725.28</b>	<b>\$ -</b>	<b>\$ -</b>

DATE: December 2, 2025

DATE: December 2, 2025

DATE: December 2, 2025

DATE: December 2, 2025

  
 \_\_\_\_\_  
 BOARD CHAIRMAN  
  
 \_\_\_\_\_  
 COMMISSIONER  
  
 \_\_\_\_\_  
 COMMISSIONER  
  
 \_\_\_\_\_  
 CLERK TO THE BOARD

Total Paid Approve To Pay	\$ 1,259,725.28
AP + Fringes	\$ 1,259,725.28
Total Pd Certification - Payroll	\$ 1,259,725.28
Total Payroll + Fringes	\$ -

Ending Check No. 77005  
 Beginning Check No. 76968  
 Total Number of Checks: 38

STATE OF COLORADO }  
 } SS:  
 COUNTY OF PROWERS }

  
 Prowers County Treasurer's Office

# PROWERS COUNTY TREASURER CERTIFICATION

COUNTY GENERAL FUND - 01  
76968-77005

0010

December 2, 2025

	\$	27,817.80	
Payroll	\$	-	
Total Fringes	\$	-	Total \$ 27,817.80

ARPA -

0018

			Total \$ -

ROAD & BRIDGE FUND - 02

0020

	\$	4,494.73	
Payroll	\$	-	
Fringes	\$	-	Total \$ 4,494.73

FSA (Cafeteria) 552

0552

	\$	-	
	\$	-	Total \$ -

Sheriff's Booking Fees

0675

	\$	-	
	\$	-	
Payroll	\$	-	Total \$ -

SALES & USE TAX FUND - 03

0900

	\$	1,200,000.00	
	\$	-	
			Total \$ 1,200,000.00

CONSERVATION TRUST FUND - 06

0130

	\$	-	
	\$	-	Total \$ -

CAPITAL FUND - 07

0100

	\$	-	
	\$	-	Total \$ -

OTHER AGENCIES FUND- 08

	\$	-	
	\$	-	Total \$ -

LODGING TAX - 09

0014

	\$	24,833.34	
Payroll	\$	-	
Total Fringes	\$	-	Total \$ 24,833.34

PUBLIC HEALTH AGENCY - 11

0676

	\$	1,413.04	
Payroll	\$	-	
Total Fringes	\$	-	Total \$ 1,413.04

CRMC

0016

	\$	1,166.37	
Payroll	\$	-	
Total Fringes	\$	-	Total \$ 1,166.37

JPC

0017

	\$	-	
Payroll	\$	-	
Total Fringes	\$	-	Total \$ -

  
Paula Gonzales, Finance Director

**GRAND TOTAL \$ 1,259,725.28**



Prowers County, CO

# Check Register

Packet: APPKT00201 - 101.12.2025 12/02/2025

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: General Fund Op-General Fund Operating Account</b>						
AIR1	A-1 Rental & Sales	12/02/2025	Regular	0.00	400.00	76968
ATS1	Ace Tire Service LLC	12/02/2025	Regular	0.00	20.00	76969
AMAZON	Amazon Capital Services	12/02/2025	Regular	0.00	144.42	76970
AQUACHEM	Aqua-Chem, Inc.	12/02/2025	Regular	0.00	575.00	76971
ATM1	Atmos Energy	12/02/2025	Regular	0.00	253.40	76972
ACS1	Avenu Insights & Analytics	12/02/2025	Regular	0.00	3,441.36	76973
BULLER	Buller Bookkeeping	12/02/2025	Regular	0.00	674.75	76974
CDPHE RF	CDPHE - Vitals	12/02/2025	Regular	0.00	248.00	76975
CINTASCORP	CINTAS CORPORATION NO. 2	12/02/2025	Regular	0.00	198.74	76976
DEL2	DeLoach's Water Conditioning Inc.	12/02/2025	Regular	0.00	21.00	76977
VISTA	DESTINATIONIQ	12/02/2025	Regular	0.00	7,091.67	76978
VISTA	DESTINATIONIQ	12/02/2025	Regular	0.00	7,091.67	76979
VISTA	DESTINATIONIQ	12/02/2025	Regular	0.00	5,000.00	76980
E3CONSULTING	E3 Consulting Services, LLC	12/02/2025	Regular	0.00	720.00	76981
EPC3	El Paso County	12/02/2025	Regular	0.00	1,600.00	76982
MELCHER	Gary Melcher	12/02/2025	Regular	0.00	14.81	76983
HSG1	High Plains Snow Goose Festival	12/02/2025	Regular	0.00	3,000.00	76984
HOSTMY	Host My SIP	12/02/2025	Regular	0.00	659.29	76985
FPL5-11112-74420-R&I	John Deere Financial	12/02/2025	Regular	0.00	3,057.89	76986
LAP1	Lamar Auto Parts	12/02/2025	Regular	0.00	1,088.30	76987
LBM1	Lamar BMS	12/02/2025	Regular	0.00	428.61	76988
VEN01084	LAMAR LION'S CLUB C/O DARREN ST	12/02/2025	Regular	0.00	2,650.00	76989
LSI1	Lamar Senior Citizens, Inc.	12/02/2025	Regular	0.00	52.50	76990
DOMN1	LIBERTY VOTE USA, INC	12/02/2025	Regular	0.00	3,482.36	76991
LOSHERMANOS	LOS HERMANOS RESTAURANT	12/02/2025	Regular	0.00	950.00	76992
WALMARTBUSINESS	MULTI SERVICE TECHNOLOGY SOLU	12/02/2025	Regular	0.00	295.58	76993
OAP1	O'Reilly Automotive Parts	12/02/2025	Regular	0.00	89.77	76994
PRC1	Prowers County	12/02/2025	Regular	0.00	1,200,000.00	76995
QECS	Quality Environmental Control Speci	12/02/2025	Regular	0.00	4,251.00	76996
RAR1	Roxie Rankin	12/02/2025	Regular	0.00	196.68	76997
MRS1	Shred America	12/02/2025	Regular	0.00	1,166.37	76998
SOURCE	Source Office & Technology / Source	12/02/2025	Regular	0.00	168.10	76999
SPU1	Specimens Unlimited	12/02/2025	Regular	0.00	200.00	77000
SUC1	Susan Crites	12/02/2025	Regular	0.00	14.81	77001
TTI1	Tyler Technologies Inc	12/02/2025	Regular	0.00	1,500.00	77002
UPO2	United States Post Office	12/02/2025	Regular	0.00	306.42	77003
VEN01073	WEGENER, LANE & EVANS, P.C.	12/02/2025	Regular	0.00	8,000.00	77004
WRE1	WEX BANK	12/02/2025	Regular	0.00	672.78	77005

## Bank Code General Fund Op Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	60	38	0.00	1,259,725.28
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>60</b>	<b>38</b>	<b>0.00</b>	<b>1,259,725.28</b>

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	12/2025	1,259,725.28
			<u>1,259,725.28</u>

# **PROWERS COUNTY AGENDA ITEM REQUEST FORM**

**Hearing Date Requested:**     December 8, 2025

**Submitter:**     Abbie Campbell, Treasurer

**Submitted to the County Administration Office on:**     November 21, 2025

**Return Originals to:** Abbie Campbell

**Number of originals to return to Submitter:**     2

**Contract Due Date:**

**Item Title/Recommended Board Action:** Consider approval of GovOS Contract for the Treasurer and Assessor Offices, total amount of \$3,874.99 and authorizing County Treasurer, Abbie Campbell to execute the Contract electronically.

**Justification or Background:** Our current contract is expiring on 12/31/2025. This program works with our current Avenue Tax Program.

**Fiscal Impact:** This item is budgeted in the following account code: 01-09-440400 and 01-10-440400

County: \$ 1937.50 ea. Ofc. Federal: \$            State: \$            Other: \$           

**Approved by the County Attorney on:**     12-1-2025

**Additional Approvals (if required):**

**Proposed on:** 2025-09-10

# Content Management Renewal

**Prowers County  
Treasurer/Assessor, CO**

**Prepared for:**

**Abbie Campbell**

Prowers County Treasurer/Assessor, CO  
301 South Main Street Suite 215,  
Lamar, Colorado, 81052

# neumo

**Previously GovOS**

8310 N. Capital of Texas Hwy.  
Bldg. 2, Ste. 250, Austin, TX 78731

**[www.GovOS.com](http://www.GovOS.com)**





## Pricing Summary

Name	QTY	Price
ApplicationXtender Server – 3 CC User / Maintenance	1	\$3,098.84
Application Xtender Prime Protect	1	\$505.44
Application Xtender Image Capture Server / Maintenance	1	\$186.69
Pegasus Scanfix for ApplicationXtender / Maintenance Qty-3	1	\$84.02

**Annual Contract Value: \$3,874.99**

### Additional Comments:

**Subscription Start Date: 1/1/2026**

**Subscription End Date: 12/31/2026**

**Billing Frequency: Annual**



# Proposal Terms

## General Information

### Expiration of Proposal:

Without acceptance of this proposal (this "**Proposal**"), pricing provided herein is good until 2025-12-31.

After said date, if not accepted, this Proposal shall be void.

### Defined Terms:

- "**Agreement**" means the Existing Contract, amendments thereto, and the TOU (if applicable related to New Services).
- "**Customer**" means the "Customer" identified below.
- "**Effective Date**" means the date this Proposal is signed by Customer.
- "**Existing Contract**" means the "Master Contract" described below, including amendments thereto.
- "**Existing Services**" means Services provided pursuant to the Existing Contract, which Services are described on the Pricing Summary page.
- "**New Services**" means the Additional Solutions described below (if any), which Services are provided to Customer subject to the TOU.
- "**Predecessor**" means GovOS's predecessor-in-interest that is a party to the Existing Contract.
- "**Services**" means the Existing Services and New Services (if applicable).
- "**Term**" shall mean the term that the Existing Services and/or New Services (as applicable) shall be provided to Customer hereunder.
- "**TOU**" means GovOS's standard terms of use, which can be found at [www.govos.com/terms-of-use](http://www.govos.com/terms-of-use).

## Customer Information

### Organization Name

Prowers County Treasurer/Assessor, CO

### Primary Address

301 South Main Street Suite 215  
Lamar, Colorado, 81052

### Primary Contact Name

Abbie Campbell

### Primary Contact Email

acampbell@prowerscounty.net

## Existing Contract Information

Title of Master Contract:	<p>The title of the Existing Contract or Proposal # is: 006KW00000cuf6UYAQ.</p> <p>*If the Existing Contract references GovOS's standard terms of use, then for purposes of this Agreement such terms of use are replaced by the TOU. Additionally, if the Existing Contract lacks negotiated terms governing the use of the Services (for the avoidance of doubt, any pre-printed or boilerplate provisions contained in standard ordering documents (including purchase orders) shall not be deemed terms of use or otherwise incorporated into the Agreement), then the TOU shall exclusively apply and control.</p>
Expiration Date of Master Contract:	2025-12-31 (the " <b>Expiration Date</b> ")
Original Parties (if applicable):	<p>N/A</p> <p>* If GovOS is not an original party to the Existing Contract the Customer hereby consents to the assignment of the Existing Agreement from its Predecessor to GovOS and GovOS hereby assumes all rights and obligations of the Predecessor under the Existing Contract.</p>
Cooperative Purchasing Contract Description:	N/A. If provided, this Proposal incorporates the terms of such cooperative purchasing contract.

## Amendment(s) to Existing Contract

<b>[No] Automatic Renewal:</b>	<p>Following the initial term, the Agreement will automatically renew for additional one-year periods unless earlier terminated pursuant to the Agreement's express provisions or either Party gives the other Party written notice of non-renewal at least thirty (30) days prior to the expiration of the then-current term. GovOS shall send a renewal notice to Customer between twenty-five (25) and forty (40) days prior to the expiration of the Term.</p>
Contract Extension Period:	<p>Number of Month(s): 12</p> <p>Beginning the day following the "Expiration Date" indicated above (the "<b>Extension Period</b>"). For the sake of providing clarity, the Extension Period will end on 2026-12-31.</p>



**Hardware:**

If, prior to the Effective Date (indicated above), GovOS or its Predecessor provided hardware and/or maintenance services associated with the same to Customer, then following the Effective Date Customer will be solely responsible to maintain an adequate technical environment to utilize the Services including providing and maintaining any necessary hardware and equipment to meet the Services' requirements. Upon request, GovOS will identify hardware requirements and recommend hardware and equipment that meets Services requirements. Additionally, GovOS hereby conveys to Customer title and ownership "as is" and "where is" to any and all hardware and equipment previously provided to Customer under the Existing Agreement. GovOs makes no representations and disclaims any and all warranties with respect to such hardware or equipment.

## Financial Terms

Fees:	Fees for the Services during the Term shall be at the rates indicated on the Pricing Summary page (the " <b>Fees</b> ") and are non-refundable once paid.
Payment Terms:	<ul style="list-style-type: none"> <li>Fees for the Services provided during initial Term (not including the Fees described below) are due upon acceptance of this Proposal. Unless otherwise indicated on the Pricing Summary page, annual Fees shall be invoiced and pre-paid prior to each anniversary of the Expiration Date.</li> <li>Per transaction/document/image Fees are invoiced on a monthly basis.</li> <li>Implementation Fees will be billed upon completion and delivery of the associated Services.</li> </ul> <p>All invoices are due net thirty (30) days of the invoice date, subject to prompt payment laws applicable to transactions with Customer. If there is a conflict between these payment terms and applicable law, then these payment terms will conform with such laws.</p>
Annual Fee Increase:	Unless otherwise indicated in the table of Fees above (e.g. Fees being provided by year of the Term), on each anniversary date of the Agreement, the Fees will be increased by up to 10% based on the prior year's Fees.
Late Payments:	Any undisputed amount not paid when due will be subject to finance charges equal to 1.5% of the unpaid balance per month or the highest rate permitted by applicable law, whichever is less, determined and compounded daily from the date due until the date paid.
Collection Costs; Suspension of Services:	Customer shall reimburse GovOS for all reasonable costs incurred by GovOS in collecting any late payments or interest, including attorney fees, court costs, and collection agency fees; and if such failure continues for thirty (30) days or more, GovOS may suspend Customer's and its Authorized Users' access to any portion or all of the Services until such amounts are paid in full.
Reinstatement Fee:	If the Agreement lapses and Customer and GovOS agree to reinstate the Agreement, such reinstatement will be subject to a " <b>Reinstatement Fee</b> ." The Reinstatement Fee shall be calculated as follows: (1) on the day after the Term ends, a Reinstatement Fee of 5% of the annualized value of the Fees will be applied. An additional 5% of the annual value of the Fees will be applied every month thereafter until the Term is extended and/or the Agreement is formally renewed, until the cumulative Reinstatement Fee reaches 50% of annualized Fees, at which point it will be capped.

## Miscellaneous Terms

**Piggyback:**

During the term of this Proposal, including any renewal terms: (1) other public corporations, entities, or agencies directly affiliated with Customer (each, a **"Piggyback Entity"**) may request to piggyback on this Proposal to acquire solutions or services offered hereunder on the same terms and conditions set forth in this Proposal; and/or (2) Customer may acquire additional solutions or services offered by GovOS on the same terms and conditions set forth in this Proposal, other than pricing terms, which shall be negotiated in good faith by the parties hereto. If GovOS receives a request to piggyback on this Proposal, GovOS must provide written notice of the request to Customer within five (5) business days of receipt. If GovOS accepts, and Customer approves the request to piggyback, the administration of the services provided to any Piggyback Entity must be governed under a separate agreement between GovOS and such Piggyback Entity. Customer shall have no obligation or liability to GovOS, any Piggyback Entity, or any third party in connection with the administration of services provided to any Piggyback Entity.

**Modification of Incorporated Documents:**

GovOS reserves the right from time to time to modify the TOU and SLA; however, this Proposal will remain governed by the TOU and SLA in effect as of the Effective Date.

**Conflicting Terms:**

In the event a provision contained in the TOU and/or SLA conflicts with the terms of the Existing Contract then the Existing Contract shall control. If there is a conflict between this Proposal and the Existing Contract, then this Proposal shall control.

**Purchasing Agent Information:**

If a Purchasing Agent is being utilized, insert the Purchasing Agent's name here or insert "n/a" if this Section is not applicable: N/A. By signing below, Customer (or Purchasing Agent as Customer's agent, if applicable) and GovOS accept this Proposal and agree that it shall be subject to the TOU and SLA. Additionally, if Customer is utilizing a Purchasing Agent, then Purchasing Agent agrees to the following: (1) Purchasing Agent shall include "Coverage Terms" or "Subscription Dates" in each line item's material description in its purchase orders; and (2) Purchasing Agent agrees to timely pay all fees specified herein on behalf of Customer.

## Billing Details

**Billing Contact Name****Billing Contact Email****Billing Contact Phone****Invoice Delivery Method**

Email/Electronic

**Preferred Payment Method**

Check





# Proposal Acceptance

Proposal #: 006VV00000EbgcHYAR

By signing below, Customer and GovOS accept this Proposal and agree that it shall be subject to the TOU and SLA.

## Customer Signature

_____ Signature of Authorized Representative	_____ Title	_____ Date
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## GovOS Signature

<i>Sabrina Stover</i> _____ Signature of Authorized GovOS Representative	CFO _____ Title	2025-12-02 _____ Date
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## PROWERS COUNTY AGENDA ITEM REQUEST FORM

**Hearing Date Requested:** 12/8/25

**Submitter:** Meagan Hillman, PH&EV

**Submitted to the County Administration Office on:** 12-1-2025

**Return Originals to:** Meagan Hillman & Administration Office

**Number of originals to return to Submitter:** 1

**Contract Due Date:**

**Item Title/Recommended Board Action:**

Consider approval of Credit Card Authorization Request for Heather Hernandez, Julie Hobden, and Riki Cordova reducing each credit limit to \$500.00.

**Justification or Background:**

Reducing credit card limits

**Fiscal Impact:** This item is budgeted in the following account code:

County: \$ \_\_\_\_\_ Federal: \$ \_\_\_\_\_ State: \$ \_\_\_\_\_ Other: \$ \_\_\_\_\_

Admin Office Internal Use

**County Approvals (as needed):**

Attorney \_\_\_\_\_  
Finance \_\_\_\_\_  
Clerk \_\_\_\_\_  
HR \_\_\_\_\_

PROWERS COUNTY  
CREDIT CARD AUTHORIZATION REQUEST

Date: 12/1/2025

The employees listed below are authorized for issuance of a credit card for county business usage. They understand and will comply with the county policy regarding such cards, and are authorized for the amounts listed:

Employee Name	Card#	Amt. Authorized	Purpose of Authorization	Date Issued (Completed by Adm. Office)
Heather Hernandez		\$500	2 reduction in credit limit * NOT new cards	
Julie Hobden		\$500		
Riki Cordova		\$500		

ADDRESS: \_\_\_\_\_

STATEMENT ADDRESS: \_\_\_\_\_

The employees listed below are no longer authorized for a county credit card. The card is attached and the authorization should be discontinued the date listed.

Employee Name	Credit Card Acct #	Authorization End Date	Date Cancelled (Completed by Adm. Office)

  
Signature

  
Title

  
Office/Department

Approved: \_\_\_\_\_

\_\_\_\_\_  
Chairman  
Prowers County Board of Commissioners

Date: \_\_\_\_\_

# **PROWERS COUNTY AGENDA ITEM REQUEST FORM**

**Hearing Date Requested:** 12.8.2025

**Submitter:** Meagan Hillman, PCPHE Director

**Submitted to the County Administration Office on:** 11.25.2025

**Return Originals to:** Meagan Hillman, PCPHE

**Number of originals to return to Submitter:** 1

**Contract Due Date:** 12.15.25

**Item Title/Recommended Board Action:** Consider approval of Contract Amendment 3, Task Order No. 2023\*0044 to Master Task Order No. 23 FAA00042 and authorizing Public Health Director, Meagan Hillman to execute the Contract electronically.

**Justification or Background:** This is core public health funding.

**Fiscal Impact:** This item is budgeted in the following account code: \_\_\_\_\_

County: \$ \_\_\_\_\_ Federal: \$ \_\_\_\_\_ State: \$ \_\_\_\_\_ Other: \$ \_\_\_\_\_

**Approved by the County Attorney on:** 12-2-2025

**Additional Approvals (if required):**

**PLEASE ATTACH THIS SHEET TO ALL AGENDA ITEMS WHEN SUBMITTING TO  
COUNTY ADMINISTRATION.**

**THANK YOU!**

## Division Quality Assurance Checklist

### Contract Modifications

<b>Template</b>	
Current version of contract modification template used. Check PCS site for current version. Version number appears in footer.	X
<b>Formatting</b>	
Correct font used	X
Sections and provisions identified with correct letters and numbers	X
Paragraphs are aligned	X
Has accurate page numbers	X
<b>Metadata</b>	
Amendment/Option Letter correctly numbered (e.g. #1, #2, #3)	X
<b>Original Contract Number</b>	
Matches the actual Original Contract	X
Matches the Original Contract number in the Contract Maximum Amount Table	X
<b>Contractor</b>	
Contractor name and address matches SOS, Master LPHA list, or other reputable source if an intergovernmental entity	X
If dba, trade name matches SOS	X
<b>Amendment/Option Letter Contract Number</b>	
Follows PCS guidance	X
Is accurate	X
Matches the Amendment/Option Letter contract number in the Contract Maximum Amount Table	X
<b>Contractor Performance Beginning Date</b>	
Matches the beginning date of the Original Contract	X
<b>Current Contract Expiration Date</b>	
Matches the last date in the Contract Maximum Amount Table	X
<b>Contract Maximum Amount Table</b>	
Federal, State, and Other Funding Amounts are populated with \$0.00 if applicable	X
Term dates have been updated to reflect effective dates and expiration dates of each modification	X
Each line is added across and the total for the line appears in the Total column	X
Columns and rows calculate correctly	X
Amounts match amounts in the budget exhibit	X
<b>Signature Block</b>	
Contractor name completed	X
Contractor name matches cover page of contract modification	X
<b>Footer</b>	
Amendment/Option Letter contract number completed	X
Amendment/Option Letter contract number matches cover page of contract modification	X

<b>Main Body of Amendment/Option Letter</b>	
All exhibits identified in the provisions match the names on the actual exhibits	X
<b>Exhibit A, Additional Provisions</b>	
Contract number completed in footer	n/a
Has accurate page numbers	n/a
<b>Exhibit B, Statement of Work</b>	
Has been delegate approved	X
If applicable, contractor name matches contractor name on the cover page of the contract	X
If applicable, project name/title matches all other occurrence of the project name/title throughout the contract	X
Contract number completed in footer	X
Has accurate page numbers	X
<b>Exhibit C, Budget</b>	
Has been delegate approved	X
Verify dollar amounts match the dollar amounts of the cover page	X
If applicable, contractor name matches contractor name on the cover page of the contract	X
If applicable, project name/title matches all other occurrence of the project name/title throughout the contract	X
Contract number completed in footer	X
Has accurate page numbers	X
<b>Exhibit D, Federal Provisions</b>	
Completed for subrecipients. Not required for contractors.	n/a
All fields are completed or contain not applicable	n/a
A link to the notice of award is included or the actual notice of award is included as part of Exhibit D	n/a
Subrecipient name matches cover page of contract	n/a
Contract number completed in footer	n/a
Has accurate page numbers	n/a
<b>All Other Exhibits</b>	
All fields completed	n/a
Contract number completed in footer	n/a
Has accurate page numbers	n/a



## CONTRACT MODIFICATION SUBMITTAL CHECKLIST

**Contractor/Subrecipient Name** **Prowers County Public Health**

☐ All Contractor name occurrences and Secretary of State Status Summary Page match exactly

**Modification Routing #** **2023\*0044** **Amendment #3** **Original Routing # 2023\*0044**

**CORE # 2023\*0044** or ☐ **NO ENCUMBRANCE**

**Modification Start Date** **7/1/2025** **Modification End Date** **6/30/2026**

**SOW Modification Pre-Approval or Regents Pre-Review (AMD) - OnBase Approval #** **N/A**

**Division Acronym** **ADMIN** **Unit Acronym** **OPHP**

**Submitter Name** **Virgile Samba-Moussinga** **Email** **virgile.samba-moussinga@state.co.us**

**SOW Delegate Name** **Virgile Samba-Moussinga** **Email** **virgile.samba-moussinga@state.co.us**

**Purpose(s) of Modification (Select all that apply)**

☒ **Scope of Work** ☒ **Budget** ☒ **Renewal** ☐ **No Cost** ☐ **Assignment** ☐ **Other** If 'Other'

<b><u>Modification</u> DOCUMENT TYPE</b>		<b>Select Only One</b>		
		<b>A</b>	<b>B</b>	<b>C</b>
<b>A. Amendment</b>		<input checked="" type="checkbox"/>		
<b>B. Option Letter</b>			<input type="checkbox"/>	
<b>C. Assignment</b>				<input type="checkbox"/>

<b>Modification – DocuSign Backup Documents</b>		<b>Mark all that apply for the selected Document Type.</b>		
<b>Include requested backup documents (as required) and contract in DocuSign envelope in order from 1-11.</b>		<b>A</b>	<b>B</b>	<b>C</b>
1.	Contract Modification Quality Assurance Checklist	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.	Contract Modification Submittal Checklist	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.	Cover Page of original contract document and cover page of most recent assignment, if applicable	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.	If Subrecipient, Pre-Award Financial Risk Assessment # <a href="#">(See Internal Audit Site)</a> Enter # (Renewal required each year)	<input type="checkbox"/>	<input type="checkbox"/>	
5.	Insurance Certificate(s) *** Insurance Policy Dates must be current on effective date of contract *** If Assignment, Certificate of Insurance (COI) for Assignee only. <u>NOT</u> required for Interagency Agreement or Intergovernmental Contract.  Waiver - OnBase Approval ID# Enter # Insurance Waiver Type: Enter Type of Waiver Granted	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6.	<input type="checkbox"/> Sole Source REVISION (Modification required when increased amount, change in SOW, or date change) New PCS Sole Source Request # Enter PCU Request # New PCS Sole Source Term Select SS Term Start Date to Select SS Term End Date New NPSS1 # Enter NPPSS1 #	<input type="checkbox"/>	<input type="checkbox"/>	
7.	Secretary of State Status Summary Page (Amendment or Option Letter for a new term) (Must state the entity is in 'good standing') (If Assignment, SOS for Assignee only; <u>NOT</u> required for Interagency Agreement, Intergovernmental Contract)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	If 'Doing Business As' (dba), Secretary of State Status Summary Page for dba	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8.	Signature Authority Letter or Corporate Documentation (If contract signed by other than apparent authority) <a href="#">(See OSC Policy Signature Authority Delegation)</a>	<input type="checkbox"/>		<input type="checkbox"/>
9.	SAM Exclusion Summary Page (Record verified and no exclusions/restrictions) <a href="#">(See SAM Verification Guidance)</a> (If Assignment, SAM for Assignee only; <u>NOT</u> required for Interagency Agreement Contract or LPHA)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10.	Contract Modification (cover page, signature page, main body)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11.	Contract Modification Exhibits (as shown on cover page of modification being submitted)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<b>CMS RECORD</b> <b>Required for contracts \$100,000 over the life of the contract</b>		(X) = Completed
1. <b>Record Type</b> – Record type chosen is ‘Modification’.		<input type="checkbox"/>
2. <b>Linked Record</b> – Record is linked to the Master Record ONLY.		<input type="checkbox"/>
3. <b>Record Title</b> – Title follows the naming convention for a Modification to a Master Record.		<input type="checkbox"/>
4. <b>Data Field: Vendor Name</b> – Has been selected in the ‘Contractor/Vendor’ field.		<input type="checkbox"/>
<b>5. Data Fields: If this Modification is to renew or extend a contract, has the contractor’s work to date been certified as complying with the terms of the contract AND the Master CMS contract record updated?</b> Choose ‘Yes’ when renewing or extending the expiration date and enter ‘Yes’ in the corresponding field in the Master Record. <b>If the Modification is not to renew or extend</b> , choose ‘N/A’ and do not make any changes in the corresponding field in the Master Record.		<input type="checkbox"/>
<b>6. Data Field: Certification</b> – If applicable, enter date of <b>MOST RECENT annual certification of contractor work</b> – If contract has been renewed or extended, enter expiration date of the contract. We are using the expiration date of the contract to represent the last contractor performance evaluation of the contract period (quarterly or 3x per year). <b>If the Modification is not to renew or extend</b> , leave blank. If the corresponding field in the Master Record is set to ‘Yes’ as a result of a previous renewal/extension, do not change it.		<input type="checkbox"/>
7. <b>Data Fields:</b> All other relevant data fields are completed per CDPHE protocol.		<input type="checkbox"/>
8. <b>Update Master Record</b> – Cumulative Dollar Amount, Latest Performance End Date, and Recertification data fields have been updated as applicable.		<input type="checkbox"/>

**NOTES:**

[Click here to enter text](#)

## TASK ORDER

<b>State Agency</b> State of Colorado for the use & benefit of the Department of Public Health and Environment Office of Public Health Practice, Planning & Local Partnerships 4300 Cherry Creek Drive South Denver CO 80246	<b>Contractor</b> Board of County Commissioners of Prowers County (a political subdivision of the state of Colorado) 301 South Main Street, #215 Lamar, Colorado 81052 for the use and benefit of the Prowers County Public Health 1001 South Main Street Lamar, Colorado 81052-3838
<b>Master Task Order Contract Number</b> 23 FAA 00042  <b>Task Order Number</b> 2023*0044	<b>Task Order Performance Beginning Date</b> <b>The later of the Task Order Effective Date or July 1, 2022</b>
<b>Task Order Maximum Amount</b> <b>Initial Term</b> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <span>State Fiscal Year 2023</span> <span>\$372,830.00</span> </div> <div style="margin-top: 10px;"> <span>\$194,161 to calpho</span>  <span>\$161,312 to Prowers</span> </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <span>Total for All State Fiscal Years</span> <span>\$372,830.00</span> </div>	<b>Task Order Expiration Date</b> <b>June 30, 2023</b>  Except as stated in §2.D., the total duration of this Contract, including the exercise of any options to extend, shall not exceed 5 years from its Performance Beginning Date.
<b>Pricing/Funding</b> Price Structure: Fixed Price <b>Contractor Shall Invoice:</b> Quarterly <b>Funding Source:</b> Federal        \$17,357.00 State            \$355,473.00	<b>Miscellaneous:</b> Authority to enter into this Contract exists in: C.R.S. 25-1.5-101 – C.R.S. 25-1.5-113 Law Specified Vendor Statute (if any): Enter Program specific  <b>Procurement Method:</b> Exempt <b>Solicitation Number (if any):</b> Not Applicable
<b>State Representative</b> Michele Shimomura Director Administration Division, Office of Public Health Practice, Planning, and Local Partnerships Colorado Department of Public Health and Environment 4300 Cherry Creek Drive South Denver, CO 80246 Michele.Shimomura@state.co.us	<b>Contractor Representative</b> Meagan Hillman Public Health Director Prowers County Public Health 1001 South Main Street Lamar, Colorado 81052-3838 mhillman@prowerscounty.net
<b>Exhibits and Order of Precedence</b> The following Exhibits and attachments are included with this Contract: <div style="margin-left: 40px;">           Exhibit A Statement of Work            Exhibit B Budget            Exhibit C Federal Provisions         </div>	
<b>Contract Purpose</b> <b>The district public health agency shall participate in assessment and planning effort at the state, regional, and local level facilitated by the Office of Public Health Practice, Planning, and Local Partnerships. These efforts shall include maintaining and improving local capacity to provide services as established by the State Board of Health.</b>	

## State of Colorado Contract Modification Contract Amendment #3

**State Agency**

Colorado Department of Public Health and Environment

**Contractor**

Board of County Commissioners of Prowers County (a political subdivision of the state of Colorado) for the use and benefit of the Prowers County Public Health Agency

**Original Contract Number**

2023\*0044

**Amendment Contract Number**

2023\*0044 Amendment #3

**Contract Performance****Beginning Date**

January 1, 2023

**Current Contract****Expiration Date**

June 30, 2026

**Current Contract  
Maximum Amount***Initial Term*

State Fiscal Year 2023: \$372,830.00

*Extension Terms*

State Fiscal Year 2024: \$92,144.00

State Fiscal Year 2025: \$178,294.00

State Fiscal Year 2026: \$137,487.00

**Total for All State Fiscal Years:**

**\$780,755.00**

**THE PARTIES HERETO HAVE EXECUTED THIS AMENDMENT**

Each person signing this Amendment represents and warrants that he or she is duly authorized to execute this Amendment and to bind the Party authorizing his or her signature.

**Contractor**

Board of County Commissioners of Prowers County (a political subdivision of the state of Colorado) for the use and benefit of the Prowers County Public Health Agency

**State of Colorado**

Jared S. Polis, Governor

Colorado Department of Public Health and Environment

Jill Hunsaker Ryan, MPH, Executive Director

By: Meagan Hillman

Director of Public Health

By: Chelsea Gilbertson, Procurement & Contracts Section Director

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**State Controller**

Robert Jaros, CPA, MBA, JD

**Amendment Effective Date:**

In accordance with §24-30-202, C.R.S., this Amendment is not valid until signed and dated above by the State Controller or an authorized delegate.

By: Kurt Williams, Controller

## **1. Parties**

This Amendment (the “Amendment”) to the Original Contract shown on the Signature and Cover Page for this Amendment (the “Contract”) is entered into by and between the Contractor, and the State.

## **2. Terminology**

Except as specifically modified by this Amendment, all terms used in this Amendment that are defined in the Contract shall be construed and interpreted in accordance with the Contract.

## **3. Amendment Effective Date and Term**

### **A. Amendment Effective Date**

This Amendment shall not be valid or enforceable until the Amendment Effective Date shown on the Signature and Cover Page for this Amendment. The State shall not be bound by any provision of this Amendment before that Amendment Effective Date, and shall have no obligation to pay Contractor for any Work performed or expense incurred under this Amendment either before or after of the Amendment term shown in §3.B of this Amendment.

### **B. Amendment Term**

The Parties’ respective performances under this Amendment and the changes to the Contract contained herein shall commence on the Amendment Effective Date shown on the Signature and Cover Page for this Amendment and shall terminate on the termination of the Contract.

## **4. Purpose**

The district public health agency shall participate in assessment and planning effort at the state, regional, and local level facilitated by the Office of Public Health Practice, Planning, and Local Partnerships. These efforts shall include maintaining and improving local capacity to provide services as established by the State Board of Health.

## **5. Modifications**

The Contract and all prior amendments thereto, if any, are modified as follows:

- A. The Contract Maximum Amount table on the Contract’s Signature and Cover Page is hereby deleted and replaced with the Current Contract Maximum Amount table shown on the Signature and Cover Page for this Amendment.



- B. The Parties now agree to modify Exhibit A - Statement of Work of the agreement. Exhibit A - Statement of Work is deleted and replaced in its entirety with Exhibit A - Statement of Work, attached to this Amendment.
- C. The Parties now agree to modify Exhibit B - Budget of the agreement. Exhibit B - Budget is deleted and replaced in its entirety with Exhibit B - Budget, attached to this Amendment.

## **6. Limits of Effect and Order of Precedence**

This Amendment is incorporated by reference into the Contract, and the Contract and all prior amendments or other modifications to the Contract, if any, remain in full force and effect except as specifically modified in this Amendment. Except for the Special Provisions contained in the Contract, in the event of any conflict, inconsistency, variance, or contradiction between the provisions of this Amendment and any of the provisions of the Contract or any prior modification to the Contract, the provisions of this Amendment shall in all respects supersede, govern, and control. The provisions of this Amendment shall only supersede, govern, and control over the Special Provisions contained in the Contract to the extent that this Amendment specifically modifies those Special Provisions.

## STATEMENT OF WORK

To Original Contract Number 2023\*0044 Amendment #3.

These provisions are to be read and interpreted in conjunction with the provisions of the contract specified above.

- I. Entity Name:** Prowers County Public Health  
**Term:** July 1, 2025 - June 30, 2026
- 

### **II. Project Description**

This project serves to strengthen Colorado's public health system by ensuring core public health services are available statewide. This project will impact assessment and planning efforts at the state, regional, and local levels facilitated by the Office of Public Health Practice, Planning, and Local Partnerships. These efforts shall include maintaining and improving local capacity to provide services as established by the State Board of Health. Local public health agencies are essential to the provision of quality and comprehensive public health services throughout the state and are critical partners with the Colorado Department of Public Health and Environment (CDPHE) in maintaining a strong public health system. Each local public health agency (LPHA) shall provide Core Public Health Services. The scope of the provision of each Core Public Health Service is determined at the local level and may differ across agencies based on community needs, priorities, funding, and capacity. The Office of Public Health Practice, Planning, and Local Partnerships (OPHP) and the local public health agency are responsible for assuring state funds are effectively used to provide Core Public Health Services.

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### **III. Definitions**

1. CDS: CYSHCN Data System
  2. CYSHCN: Children and Youth with Special Health Care Needs
  3. HCP: Program for Children and Youth with Special Health Care Needs
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### **IV. Work Plan**

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**EXHIBIT A**

**Goal #1:**

Strengthen Colorado's public health system by ensuring core public health services are available statewide.

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**Objective #1:**

No later than the expiration of the contract, support Core Public Health Services in Colorado.

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**Primary Activity #1**

The Contractor shall provide Core Public Health Services in compliance with the Core Public Health Services Rule 6 CCR 1014-7.

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**Primary Activity #2**

The Contractor shall create a Budget.

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**Primary Activity #3**

The Contractor shall attend at least one (1) meeting with the Administrative Manager for programmatic updates.

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**Primary Activity #4**

The Contractor shall prepare an annual report.

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**Standards and Requirements**

1. The content of electronic documents located on CDPHE and non-CDPHE websites and information contained on CDPHE and non-CDPHE websites may be updated periodically during the contract term. The contractor shall monitor documents and website content for updates and comply with all updates.
2. The Contractor shall participate in assessment and planning efforts at the state, regional and local level facilitated by OPHP. The Contractor shall utilize the Colorado Health Assessment and Planning System (CHAPS) guidance as a technical assistance resource for all activities. These efforts shall assist in defining the core services delivery appropriate to meet local needs and in identifying strategies to improve local health outcomes. This information is located on the CDPHE local public health and environmental resources website <https://cdphe-lpha.colorado.gov/> and is incorporated and made part of this contract by reference.
3. The Contractor shall be guided by Colorado Minimum Quality Standards for Public Health Services 6 CCR 1014-9. This document is incorporated and made part of this contract by reference and is available on the following website: <https://www.sos.state.co.us/CCR/Welcome.do>.

**EXHIBIT A**

4. The Contractor shall contribute funding for local health services determined necessary by the Contractor to meet local health needs.
5. CDPHE will compile data provided by the Contractor to other CDPHE programs to verify services provided or assured.
6. CDPHE will electronically provide the Contractor with a budget template via the OPHP website within 15 business days of contract execution.
7. If needed, CDPHE will schedule at least one (1) meeting with the Contractor for programmatic updates by June 15, 2025. CDPHE will notify the Contractor of the programmatic meeting at least seven business days before the meeting date.

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**Expected Results  
of Activity(s)**

1. Increase or maintain core public health services within the Contractor's jurisdiction to meet local needs.

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**Measurement of  
Expected Results**

1. Data provided in the Contractor's annual report provides evidence of the services provided or assured through another local public health agency and how these core services are funded. Additional data is provided at the program level to CDPHE.

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**Deliverables**

Description	Completion Date
1. The Contractor shall electronically submit a budget to the Administrative Manager in a format provided by OPHP.	No later than January 2 <sup>nd</sup> .
2. The Contractor shall submit an annual report electronically to the Administrative Manager in a format provided by OPHP.	No later than June 15 <sup>th</sup> .

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**V. Monitoring**

CDPHE's monitoring of this contract for compliance with performance requirements will be conducted throughout the contract period by the Office of Public Health Practice, Planning, and Local Partnerships' Administrator. Methods used will include a review of documentation determined by CDPHE to be reflective of performance to include progress reports and other fiscal and programmatic documentation as applicable. The Contractor's performance will be evaluated at

**EXHIBIT A**

set intervals and communicated to the Contractor. A Final Contractor Performance Evaluation will be conducted at the end of the life of the contract.

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**VI. Resolution of Non-Compliance**

The Contractor will be notified in writing within seven (7) calendar days of discovery of a compliance issue. Within thirty (30) calendar days of discovery, the Contractor and the State will collaborate, when appropriate, to determine the action(s) necessary to rectify the compliance issue and determine when the action(s) must be completed. The action(s) and timeline for completion will be documented in writing and agreed to by both parties. If extenuating circumstances arise that require an extension to the timeline, the Contractor must email a request to the Administrator in the Office of Public Health Practice, Planning, and Local Partnerships and receive approval for a new due date. The State will oversee the completion/implementation of the action(s) to ensure timelines are met and the issue(s) is resolved. If the Contractor demonstrates inaction or disregard for the agreed upon compliance resolution plan, the State may exercise its rights under the provisions of this contract.

**EXHIBIT B**

<b>BUDGET</b>
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**I. Entity Name:** Prowers County Public Health

**II. Budget:**

Quarter	Local Planning and Support Amount	TOTAL Payment
July 1 through September 30	\$40,140.00	\$40,140.00
October 1 through December 31	\$32,449.00	\$32,449.00
January 1 through March 31	\$32,449.00	\$32,449.00
April 1 through June 30	\$32,449.00	\$32,449.00
<b>Total</b>	<b>\$137,487.00</b>	<b>\$137,487.00</b>



# **PROWERS COUNTY AGENDA ITEM REQUEST FORM**

**Hearing Date Requested:** 12.8.2025

**Submitter:** Meagan Hillman, PCPHE Director

**Submitted to the County Administration Office on:** 12.2.2025

**Return Originals to:** Meagan Hillman, PCPHE

**Number of originals to return to Submitter:** 1

**Contract Due Date:** 1.1.26

**Item Title/Recommended Board Action:** Consider approval of Contract Modification Task Order No. 2026\*2722 to Main Task Order No. 23 FAA 00042 for a maximum amount of \$60,000.00 for Chronic Disease funding, expiring June 30, 2026 and authorizing Public Health Director, Meagan Hillman to execute the Contract electronically.

**Justification or Background:**

**Fiscal Impact:** This item is budgeted in the following account code: \_\_\_\_\_

County: \$ \_\_\_\_\_ Federal: \$ \_\_\_\_\_ State: \$ \_\_\_\_\_ Other: \$ \_\_\_\_\_

**Approved by the County Attorney on:** 12-2-2025

**Additional Approvals (if required):**

**PLEASE ATTACH THIS SHEET TO ALL AGENDA ITEMS WHEN SUBMITTING TO  
COUNTY ADMINISTRATION.**

**THANK YOU!**

## State of Colorado Contract Modification Task Order

### State Agency

Colorado Department of Public Health and  
Environment

### Contractor

Board of County Commissioners of Prowers  
County (a political subdivision of the state of  
Colorado) for the use and benefit of the  
Prowers County Public Health

### Task Order Number

1

### Main Task Order Contract Number

23 FAA 00042

### Task Order Contract Number

2026\*2722

### Task Order Performance Beginning Date

The later of the Task Order Effective Date or  
January 1, 2026

### Task Order Expiration Date

June 30, 2026

### Task Order Maximum Amount

01/01/2026 - 06/30/2026: \$60,000.00

**Total for All Terms: \$60,000.00**

### Exhibits and Order of Precedence

The following Exhibits and attachments are included with this Contract:

1. Exhibit A - Additional Provisions.
2. Exhibit B - Statement of Work.
3. Exhibit C - Budget.

In the event of a conflict or inconsistency between this Contract and any Exhibit or attachment, such conflict or inconsistency shall be resolved by reference to the documents in the following order of priority:

1. Colorado Special Provisions in §18 of the main body of this Contract.
2. The provisions of the other sections of the main body of this Contract.
3. Exhibit A - Additional Provisions.
4. Exhibit B - Statement of Work.
5. Exhibit C - Budget.

In accordance with **§4.B** of the Main Task Order Contract referenced above, Contractor shall complete the following Project:

### 1. Project Description

Contractor shall complete the Project described in Exhibit B - Statement of Work (SOW) that is attached hereto and incorporated herein (the "SOW"). All terminology used in this Task Order and the Statement of Work shall be interpreted in accordance with the Main Task Order Contract unless specifically defined differently in this Task Order. The Statement of Work and Budget are incorporated herein, made a part hereof and attached hereto as Exhibit B - Statement of Work and Exhibit C - Budget.

### 2. Payment

The State shall pay Contractor the amounts shown in Exhibit C - Budget that is attached hereto and incorporated herein, in accordance with the requirements of that Proposal and the Main Task Order Contract. The State shall not make any payment for a Term that exceeds the Task Order Maximum Amount shown above for that Term.

**3. Performance Period**

Contractor shall complete all Work on the Project described in this Task Order by the Task Order Expiration Date stated above. Contractor shall not perform any Work on the Project described in the Proposal prior to the Task Order Performance Beginning Date or after the Task Order Expiration Date stated above.

**4. Task Order Effective Date**

The effective date of this Task Order is upon approval of the State Controller or January 1, 2026, whichever is later.

**Contractor**

Board of County Commissioners of  
Prowers County (a political subdivision  
of the state of Colorado) for the use and  
benefit of the  
Prowers County Public Health

**State of Colorado**

Jared S. Polis, Governor  
Colorado Department of Public Health  
and Environment  
Jill Hunsaker Ryan, MPH, Executive  
Director

\_\_\_\_\_  
By: Meagan Hillman

\_\_\_\_\_  
Director of Public Health

\_\_\_\_\_  
By: Chelsea Gilbertson, Procurement &  
Contracts Section Director

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**State Controller**

**Robert Jaros, CPA, MBA, JD**

\_\_\_\_\_  
By: Kurt Williams, Controller

Task Order Effective Date: \_\_\_\_\_

In accordance with §24-30-202, C.R.S., this Task Order is not valid until signed and dated  
above by the State Controller or an authorized delegate.

EXHIBIT A

**ADDITIONAL PROVISIONS**

**To Master Task Order Contract Dated 04/26/2022 Task Order Routing Number 2026\*2722**

These provisions are to be read and interpreted in conjunction with the provisions of the Master Task Order Contract specified above.

1. To receive compensation under the Contract, the Contractor shall submit a signed Monthly CDPHE Reimbursement Invoice Form. This form is accessible from the CDPHE internet website <https://www.colorado.gov/pacific/cdphe/standardized-invoice-form-and-links> and is incorporated and made part of this Contract by reference. CDPHE will provide technical assistance in accessing and completing the form. The CDPHE Reimbursement Invoice Form and Expenditure Details page must be submitted no later than **forty-five (45)** calendar days after the end of the billing period for which Services were rendered. Expenditures shall be in accordance with the Statement of Work and Budget.

Scan the completed and signed CDPHE Reimbursement Invoice Form into an electronic document. Email the scanned invoice with the Excel workbook containing the Expenditure Details page to: CDPHE Chronic Disease Project Officer via email at [cdphe\\_hpmdp@state.co.us](mailto:cdphe_hpmdp@state.co.us) email address.

Final billings under the Contract must be received by the State within a reasonable time after the expiration or termination of the Contract; but in any event no later than **forty-five (45)** calendar days from the effective expiration or termination date of the Contract.

Unless otherwise provided for in the Contract, "Local Match", if any, shall be included on all invoices as required by funding source.

The Contractor shall not use federal funds to satisfy federal cost sharing and matching requirements unless approved in writing by the appropriate federal agency.

Contractor shall request prior approval in writing from the State for all modifications to the Statement of Work/Work Plan, or for any modification to the direct costs in excess of twenty-five percent (25%) of the total budget for direct costs, or for any modifications to the indirect cost rate. Any request for modifications to the Budget in excess of twenty-five percent (25%) of the total budget for direct costs, or any modifications to indirect cost rates, shall be submitted to the State at least ninety (90) days prior to the end of the contract period and will require a modification in accordance with the provisions of this Contract.

**2. Time Limit For Acceptance Of Deliverables.**

- a. **Evaluation Period.** The State shall have **fifteen (15)** calendar days from the date a deliverable is delivered to the State by the Contractor to evaluate that deliverable, except for those deliverables that have a different time negotiated by the State and the Contractor.
- b. **Notice of Defect.** If the State believes in good faith that a deliverable fails to meet the design specifications for that particular deliverable, or is otherwise deficient, then the State shall notify the Contractor of the failure or deficiencies, in writing, within **fifteen (15)** calendar days of: 1) the date the deliverable is delivered to the State by the Contractor if the State is aware of the failure or deficiency at the time of delivery; or 2) the date the State becomes aware of the failure or deficiency. The above time frame shall apply to all deliverables except for those deliverables that have a different time negotiated by the State and the Contractor in writing pursuant to the State's fiscal rules.
- c. **Time to Correct Defect.** Upon receipt of timely written notice of an objection to a completed deliverable, the Contractor shall have a reasonable period of time, not to exceed **fifteen (15)**

calendar days, to correct the noted deficiencies. If the Contractor fails to correct such deficiencies within **fifteen (15)** calendar days, the Contractor shall be in default of its obligations under this Task Order Contract and the State, at its option, may elect to terminate this Task Order.

3. Health Insurance Portability and Accountability Act (HIPAA) Business Associate Determination.

The State has determined that this Contract does not constitute a Business Associate relationship under HIPAA.

4. Contractor agrees to provide services to all Program participants and employees in a smoke-free environment in accordance with Public Law 103-227, also known as "the Pro-Children Act of 1994", (Act). Public Law 103-227 requires that smoking not be permitted in any portion of any indoor facility owned or leased or contracted for by an entity and used routinely or regularly for the provision of health, day care, early childhood development services, education or library services to children under the age of eighteen (18), if the services are funded by Federal programs either directly or through State or local governments, by Federal grant, contract, loan, or loan guarantee.
5. The State of Colorado, specifically the Colorado Department of Public Health and Environment, shall be the owner of all equipment as defined by Federal Accounting Standards Advisory Board (FASAB) Generally Accepted Accounting Principles (GAAP) purchased under this Contract. At the end of the term of this Contract, the State shall approve the disposition of all equipment.
6. Contractor shall not use State funds provided under this Contract for the purpose of lobbying as defined in Colorado Revised Statutes (C.R. S.) 24-6-301(3.5)(a).
7. All data collected, used or acquired shall be used solely for the purposes of this Contract. The Contractor and its subcontractors agree not to release, divulge, publish, transfer, sell, or otherwise make known any such data to unauthorized persons without the express prior written consent of the State or as otherwise required by law. This includes a prior written request by the Contractor to the State for submission of abstracts or reports to conferences, which utilize data collected under this Contract.

Notwithstanding the foregoing, the Contractor shall be entitled to retain a set of any such data collected or work papers necessary to perform its duties under this Contract and in accordance with professional standards.

8. If Contractor indicates full expenditure of funds under this Contract by **March 31st** of each grant year and the full expenditure does not occur, CDPHE has the option to reduce current or upcoming Contract by said amount or a percent deemed reasonable by CDPHE. CDPHE will notify the Contractor of the potential need to decrease the current or upcoming budget. If the Contractor indicates at a later date than **March 31st** of each grant year an expectation of surplus of funds or inability to fully expend said funds for unforeseen circumstances that Contractor had not anticipated by **March 31st**, CDPHE will reallocate unspent funds without any penalties to the Contractor.

Upon receipt of timely written notice of an objection by the State for inability to fully expend funds, the Contractor shall have a reasonable period of time not to exceed ten (10) calendar days to respond to the action. If no dispute is received by the State within ten (10) calendar days, the State has the option to reduce the current budget for the current year and any upcoming budget for future contractual agreements.

9. Funds provided under this Contract may not be used to: supplant funding for any existing programs/ models; develop new cessation programs/models; develop curricula for youth or adults not reviewed and approved by the State; pay for individual cessation aids or nicotine replacement therapy; fund capital improvements; or fund costs of enforcement of state or local laws and ordinances unless approved by CDPHE; stand-alone supplies for community testing and outreach for diabetes, cholesterol, and hypertension include but are not limited to at-home cholesterol or diabetes test kits; blood pressure cuffs



not part of a loaner program; medications; or other supplies meant to be used at home for disease management or monitoring (continuous glucose monitors, wearables, fitness trackers, etc.).

10. Contractor affirms that it maintains no affiliations or contractual relationships, direct or indirect, with tobacco companies, owners, affiliate, subsidiaries, holding companies or companies involved in any way in the production, processing, distribution, promotion, sales, or use of tobacco.
11. Publications, presentations, or public events resulting from Amendment 35 Tobacco Grants Program funding must include the following acknowledgment of grant support and disclaimer:

*Funding for this event/project/program was provided (in part) by Amendment 35 Tobacco Education, Prevention and Cessation Grant Program funding. The views expressed do not necessarily reflect the official policies of, nor does the mention of imply endorsement by, the Colorado Department of Public Health and Environment.*

## STATEMENT OF WORK

To Original Contract Number: 2026\*2722

These provisions are to be read and interpreted in conjunction with the provisions of the contract specified above.

### I. Entity Name: Prowers County Public Health

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### II. Project Description:

This project serves to improve the health of all Coloradans by implementing the Local Public Health Agency (LPHA) Chronic Disease Framework (Framework), delivered through the Contractor's service area. The Framework serves as a strategic tool developed by the Colorado Department of Public Health and Environment (CDPHE), in partnership with key stakeholders, to support LPHAs in identifying as well as implementing evidence-based approaches to chronic disease prevention. The project will include capacity-building activities along with evidence-based strategies that provide chronic disease public health services for communities in Colorado. During the Capacity Building phase, the Contractor shall participate in foundational activities, including infrastructure development, needs assessment, in conjunction with equity-centered planning. During the Evidence-Based Strategy Implementation phase, guided by its local readiness, the Contractor shall develop an implementation plan that identifies specific strategies from the Framework to implement with the support along with oversight from CDPHE.

The goal of the project is to support LPHAs in addressing chronic disease prevention and management through capacity building, planning, and implementation of strategies that reduce chronic disease risk factors. All activities will align with the CDPHE Chronic Disease State Plan as well as the Framework. The project lists a **menu of allowable strategies** from the Framework. The Contractor shall submit an individualized Implementation Plan indicating the specific strategies in addition to activities the Contractor plans to implement in Phase 2 of the project. Funding of the project is to ensure alignment with state-level priorities, advance health equity, along with maximizing the efficient use of available resources.

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### III. Definitions:

1. **Authentic Community Engagement:** A culturally and linguistically responsive process of involving individuals and communities who are most impacted by health disparities in the design, implementation, and evaluation of programs and policies. This includes ongoing, bidirectional dialogue; shared decision-making; and equitable collaborations that value lived experience and community wisdom.
2. **Business Days:** means any day in which the State is open and conducting business, but shall not include Saturday, Sunday, or any day on which the State observes one of the holidays listed in §24-11-101(1), C.R.S.

## EXHIBIT B

3. **Capacity Building Strategies:** continuous, long-term process to develop and strengthen the skills, knowledge, processes, systems, and resources an individual, organization, or community needs to effectively achieve its goals.
4. **CDPHE:** means Colorado Department of Public Health and Environment.
5. **Commercial Tobacco (tobacco):** Harmful products that are made and sold by tobacco companies. This is distinct from “traditional tobacco” used by Native American people and other groups for religious or ceremonial purposes. Tobacco, in this document, refers to the use of manufactured, commercial tobacco products, not the sacred, medicinal, traditional use of tobacco by Native American people.
6. **Chronic Disease:** A disease that is long-lasting or persistent in its effects, such as cardiovascular disease, cancer, chronic respiratory diseases, and diabetes. Chronic diseases are often associated with modifiable risk factors such as tobacco use, poor nutrition, physical inactivity, and excessive alcohol consumption.
7. **Chronic Disease Community Assessment:** A resource in the LPHA Chronic Disease Framework to help LPHAs assess needs, opportunities, readiness, and community support for addressing the chronic disease burden in the LPHA area.
8. **Chronic Disease State Plan:** The “CDPHE Chronic Disease State Plan 2022-2030” outlines goals, objectives, and priority strategies to reduce the burden of chronic disease in Colorado. This plan serves as a roadmap for coordinated, cross-sector action and informs the priorities of this contract.
9. **Culturally Responsive Practices:** An approach that recognizes the importance of including cultural references in all aspects of service delivery. It involves understanding and respecting the values, beliefs, and behaviors of diverse populations and tailoring services to meet their social, cultural, and linguistic needs.
10. **Email:** means electronic mail.
11. **Health Equity:** The attainment of the highest level of health for all people. Achieving health equity requires valuing everyone equally with focused and ongoing societal efforts to address avoidable inequalities, historical and contemporary injustices, and the elimination of health and healthcare disparities.
12. **Implementation Plan:** A document developed by the LPHA during Phase 1 of this contract, outlining which strategies and activities will be pursued in Phase 2. The plan includes selected strategies, activities, timelines, staffing plans, budget alignment, and must be submitted to and approved by CDPHE.
13. **Infrastructure Development:** Activities conducted in Phase 1 of this contract to strengthen the LPHA’s organizational readiness, capacity, and collaborations necessary for the successful implementation of chronic disease strategies. This includes staffing, planning, training, assessments, and community engagement. May also be referred to as capacity-building.
14. **LPHA:** Local Public Health Agency.
15. **LPHA Chronic Disease Framework (Framework):** Refers to the “LPHA Chronic Disease Framework,” a resource created by CDPHE in collaboration with stakeholders

## EXHIBIT B

to guide LPHAs in selecting evidence-based strategies for chronic disease prevention, aligned with state priorities, health equity goals, and funding parameters.

16. **Objective:** A measurable, time-bound statement describing what the Contractor must achieve under this contract. All objectives are to be completed no later than the expiration date of this contract.
17. **Priority Populations:** Communities disproportionately impacted by chronic disease due to systemic barriers, historical disinvestment, or social determinants of health. Priority populations may include but are not limited to: Black, Indigenous, and People of Color (BIPOC); people living with disabilities; LGBTQIA+ communities; low-income populations; rural residents; and immigrants or refugees.
18. **Project Officer:** CDPHE program contact.
19. **Quarterly:**
  - i. Quarter 1: July 1 - September 30
  - ii. Quarter 2: October 1 - December 31
  - iii. Quarter 3: January 1 - March 31
  - iv. Quarter 4: April 1 - June 30
20. **Service Area:** the geographic area identified by the Contractor as part of this project.
21. **Social Determinants of Health:** The non-medical factors that influence health outcomes, including education, income, employment, housing, transportation, and access to nutritious food, safe spaces, and healthcare. These determinants contribute to health inequities.
22. **Training and Technical Assistance (TTA):** Training, consultation, or hands-on support provided by CDPHE or its designees to assist LPHAs in building capacity, selecting and implementing strategies, measuring impact, or engaging communities.

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## IV. Work Plan

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**Goal #1:** Enhance LPHA infrastructure while advancing health equity by completing Phase 1: Capacity Building Strategies, including a comprehensive chronic disease needs assessment, which will guide the selection, leading to the implementation of evidence-based strategies.

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**Objective #1:** No later than the expiration date of this contract, complete Phase 1: Capacity Building Strategies, focusing on a chronic disease-focused community assessment within the defined project timeline, to identify local needs within the Contractor's service area, determine priority populations, followed by the selection of evidence-based strategies from the Framework aimed at chronic disease prevention and management.

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**EXHIBIT B**

**Primary Activity #1:** The Contractor shall complete the Chronic Disease Community Assessment to identify the most effective evidence-based strategies within the Contractor's service area that support chronic disease prevention and management.

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**Sub-Activity #1:**

1. The Contractor shall review the Colorado Local Public Health Agency Chronic Disease Framework document to become familiar with the strategies.
  2. The Contractor shall conduct the Chronic Disease Community Assessment to identify the most effective evidence-based strategies within the Contractor's service area that support chronic disease prevention and management.
  3. The Contractor shall use one of the following options to complete the analysis of the data collected within the Contractor's service area:
    - a. The four-step Chronic Disease Community Assessment.
    - b. A recently completed data-gathering and analysis tool.
  4. The Contractor shall develop a Summary Report that summarizes the findings to support the selection of Phase 2 strategies.
  5. The Contractor shall provide a copy of the Summary Report via email to CDPHE.
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**Primary Activity #2:** The Contractor shall implement Capacity Building Strategies identified in the Framework to address the chronic disease burden in Colorado.

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**Sub-Activity #2:**

1. The Contractor shall implement the following Framework strategies to address chronic disease burden in Colorado:
  - a. Strategy 1 - Educate Community: Educate the community about the importance of programs and policies that influence chronic disease and reduce health disparities.
  - b. Strategy 2 - Data: Encourage, promote, and advocate for participation in state and local data collection to gather critical information and build staff capacity to use local data to communicate health disparities.
  - c. Strategy 3 - Community Collaborations: Engage with your community, support and/or lead coalitions, and build collaborations that advance chronic disease prevention and management efforts.
  - d. Strategy 4 - Promote Chronic Disease Intervention and Treatment Options: Promote chronic disease prevention and management options (e.g., screening, blood pressure management).
  - e. Strategy 5 - Internal Expertise: Build and maintain internal team or staff expertise in chronic disease prevention and management, and deepen an understanding of the root causes of chronic conditions.

**EXHIBIT B**

- f. Strategy 6 - Funding Requirements: Comply with applicable grant administration duties, including progress reporting and implementation of the evaluation plan for the Framework.
2. The Contractor shall report the required data related to the strategy(ies).

**Goal #2:** Phase 2: Promote health equity through the implementation of evidence-based strategies outlined in the Framework across social determinants of health, 3+ behavior, chronic disease prevention and management strategies that are culturally responsive, community-driven, based on the assessment results conducted in Phase 1.

**Objective #1:** No later than the expiration date of this contract, reduce chronic disease risk factors, improve disease management, and promote equitable health outcomes by implementing selected strategies from the Framework, as specified in the approved Implementation Plan.

**Primary Activity #1:** The Contractor shall continue to implement the Capacity-Building Activities identified in Phase 1 to address the chronic disease burden in Colorado, as outlined in the Implementation Plan.

**Primary Activity #2:** The Contractor shall implement the Social Determinants of Health strategies from the Framework, as outlined in the Implementation Plan.

**Sub-Activity #2:**

1. The Contractor shall implement the following strategy(ies), provided those strategies are selected in the Implementation Plan:
  - a. Strategy 7 - Physical Environments: Promote access to stable and healthy housing, nutritious food, and safe and connected neighborhoods.
  - b. Strategy 8 - Healthcare Access: Increase access to comprehensive, high-quality healthcare and preventative services.

**Primary Activity #3:** The Contractor shall implement the 3+ Behaviors focused strategies from the Framework, as outlined in the Implementation Plan.

**Sub-Activity #3:**

1. The Contractor shall implement the behavior-focused strategies identified in the Framework, addressing the following areas, provided these areas are selected in the Implementation Plan:
  - a. Tobacco use
  - b. Physical Activity



**EXHIBIT B**

- c. Healthy Eating
- d. Alcohol Use
- 2. The Contractor shall implement strategy(ies), provided those strategies are selected in the Implementation Plan:
  - a. Strategy 9 - Tobacco Alignment: Coordinate with those working on the Local Public Health Agency Colorado Tobacco Framework to align efforts for chronic disease prevention.
  - b. Strategy 10 - Physical Activity Access: Advance community-level policies and practices to increase safe routes for walking and biking to everyday destinations.
  - c. Strategy 11 - Physical Activity Social Supports: Increase social supports for physical activity, such as community-based walking programs, programs integrated into local recreation centers, etc.
  - d. Strategy 12 - Breastfeeding: Implement evidence-based policies and activities that achieve continuity of care and supportive environments for breastfeeding families.
  - e. Strategy 13 - Healthy Food Access: Advance community-level policies and practices to increase access to healthy foods.
  - f. Strategy 14 - Healthy Food Distribution: Improve local and regional distribution and procurement systems for healthy foods and beverages.
  - g. Strategy 15 - Sugary Drinks: Decrease access to and consumption of sugary beverages.
  - h. Strategy 16 - Alcohol Use- Awareness and Substance Use Supports: Promote healthy, substance-free environments and increase educational efforts and support to reduce excessive alcohol use and foster community well-being.

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**Primary Activity #4:** The Contractor shall implement chronic conditions strategies from the Framework for cardiovascular disease, diabetes, cancer, and pulmonary disease, as outlined in the Implementation Plan.

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**Sub-Activity #4:**

- 1. The Contractor shall implement the behavior-focused strategies identified in the Framework, addressing the following areas, provided these areas are selected in the Implementation Plan:
  - a. Cardiovascular Disease
  - b. Diabetes
  - c. Cancer
  - d. Pulmonary Disease

## EXHIBIT B

2. The Contractor shall implement strategy(ies), provided those strategies are selected in the Implementation Plan:
  - a. Strategy 17 - Cardiovascular Disease Education: Advance educational efforts to inform communities to understand issues related to cardiovascular disease, such as blood pressure and cholesterol management.
  - b. Strategy 18 - Access to Cardiovascular Disease Programming: Expand access to Self-Measured Blood Pressure (SMBP) Monitoring efforts.
  - c. Strategy 19 - Access to Diabetes Programming: Increase access to National Diabetes Prevention Programs (DPP) and accredited/recognized Diabetes Self-Management Education and Support (DSMES) programs by supporting new program development and sustainability of existing programs.
  - d. Strategy 20 - Cancer Screening: Increase screening rates for colorectal, lung, breast, and cervical cancers.
  - e. Strategy 21 - Access to Cancer Survivor Support: Increase availability and access to cancer survivorship-related resources.
  - f. Strategy 22 - Pulmonary Support: Increase access to and utilization of Asthma and Chronic Obstructive Pulmonary Disease (COPD) management programs by increasing screening, referrals, and care coordination.

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**Primary Activity #5:** The Contractor shall implement cross-cutting strategies from the Framework to improve health across multiple behaviors and conditions, as outlined in the Implementation Plan.

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### Sub-Activity 5:

1. The Contractor shall implement strategy(ies), provided those strategies are selected in the Implementation Plan:
  - a. Strategy 23 - Community-Clinical Linkage: Support community-clinical linkages between the community and clinical sectors to improve population health through utilizing LINKAGE strategies and referrals.
  - b. Strategy 24 - Screening, Brief Intervention, and Referral to Treatment (SBIRT): Promote integration of SBIRT into chronic disease management education for people with chronic disease.
  - c. Strategy 25 - Chronic Disease and Aging: Provide support for addressing co-occurring chronic diseases within an aging population, including considerations for Alzheimer's and Related Dementia.

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### Standards and Requirements

**EXHIBIT B**

1. The content of electronic documents located on CDPHE and non-CDPHE websites and information contained on CDPHE and non-CDPHE websites may be updated periodically during the contract term. The contractor shall monitor documents and website content for updates and comply with all updates.
2. The Contractor shall adhere to the following requirements for the CDPHE Implementation Plan:
  - a. Develop an annual CDPHE Implementation Plan outlining the following:
    - i. The strategy(ies) on which the project will focus, based on the information collected during the Chronic Disease Community Assessment and other readiness activities.
    - ii. The detailed steps Contractor shall take to address the objectives of this agreement.
  - b. Develop an annual CDPHE Implementation Plan with the following individuals to adopt and implement prioritized strategies approved by CDPHE:
    - i. CDPHE Project Officer.
    - ii. CDPHE Subject Matter Expert.
  - c. CDPHE will inform the Contractor of necessary modification(s) or provide approval of the CDPHE Implementation Plan within 30 Business Days.
  - d. Modify the CDPHE Implementation Plan in collaboration with CDPHE, as needed.
  - e. Obtain approval from CDPHE prior to initiating any activities outlined in the Implementation Plan.
  - f. Use the CDPHE Implementation Plan template developed by CDPHE.
  - g. Use CDPHE-approved TA providers to support activities identified in the CDPHE Implementation Plan.
  - h. CDPHE's evaluation of the Contractor's performance will be determined by the Contractor's adherence to the established CDPHE Implementation Plan.
3. The Contractor shall maintain fidelity to evidence-based in conjunction with evidence-informed approaches.
4. The Contractor shall complete the following required tasks that support the project's objectives:
  - a. Monitor implementation progress.
  - b. Document all programmatic adaptations.
  - c. Submit all reports to CDPHE in accordance with the established timelines and reporting protocols.
5. The Contractor shall adhere to the evidence-based strategies in addition to guidelines stated in the Colorado Local Public Health Agency Chronic Disease Framework 2025 document. This information is incorporated and made a part

**EXHIBIT B**

of this contract by reference and is available on the following website [Colorado Local Public Health Agency Chronic Disease Framework](#).

6. CDPHE will provide the Contractor with the Quarterly Progress Report template via email no later than 90 Business Days prior to the due date specified in the Deliverable Section, which will include the following:
  - a. Activities completed.
  - b. Progress towards objectives.
  - c. Barriers encountered.
7. CDPHE will provide the Contractor with the Annual Progress Report template via email no later than 90 Business Days prior to the due date specified in the Deliverable Section, which will include the following:
  - a. Summary of work completed during the state fiscal year across all goals and objectives.
  - b. Barriers encountered.
8. CDPHE will provide the Contractor with the Final Project Report template via email no later than 90 Business Days prior to the due date specified in the Deliverable Section, which will include the following:
  - a. Summary of all work completed under this contract.
  - b. Key outcomes.
  - c. Evaluation results.
  - d. Sustainability efforts.
9. The Contractor shall prepare to participate in Learning Community Calls in addition to CDPHE-led training and technical assistance (TTA) activities that support the project's objectives.
10. The Contractor shall prepare to participate in peer learning opportunities facilitated by CDPHE.
11. The Contractor shall prepare to participate in CDPHE-led evaluation efforts that support continuous quality improvement along with statewide learning by:
  - a. Developing an evaluation plan.
  - b. Complying with data reporting requirements.
  - c. Reviewing progress.
  - d. Identifying barriers within the Contractor's service area.
12. The Contractor shall notify CDPHE Project Officer within 15 Business Days of the updating the evaluation plan.
13. The Contractor shall, unless otherwise indicated, submit all deliverables to the Project Officer via email at [cdphe\\_hpccd@state.co.us](mailto:cdphe_hpccd@state.co.us) by the due date listed in the Deliverables Section.

## EXHIBIT B

14. If purchasing gift cards, the Contractor shall, upon request, provide to CDPHE written procedures related to gift card purchasing/handling. At a minimum, procedures shall include the following:
  - i. How is the gift card inventory tracked/maintained?
  - ii. Gift card storage/safeguards against theft.
  - iii. The primary person responsible for securing/distribution of gift cards.
  - iv. A gift card distribution log that records:
    1. Each gift card number.
    2. Gift card dollar amount.
    3. Printed name of each gift card recipient.
    4. Signature of each gift card recipient.
15. The Contractor shall develop a media plan with guidance in addition to prior approval from CDPHE prior to:
  - a. Placement of any media buys.
  - b. Implementation of any communication plan through media mechanisms.
16. CDPHE will approve media plans within 15 Business Days from the submission date.
17. CDPHE will review all deliverables providing feedback via email within 30 Business Days from the submission date of the deliverable.
18. CDPHE will respond via email to all email communications within 5 Business Days from the date of receipt.
19. The Contractor shall prepare to return to CDPHE, by the end of the contract period, all equipment purchased with LPHA Chronic Disease grant funds that is less than three (3) years old, as requested.

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### Expected Results of Activity(s)

1. Increase capacity to prevent and manage chronic disease.
2. Improve authentic community engagement and cultural responsiveness.
3. Expand implementation of evidence-based strategies within the Contractor's service area.

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### Measurement of Expected Results

1. CDPHE receives reports demonstrating community assessment completion.
2. CDPHE receives the signed implementation plan that identifies strategies in which the Contract will engage.
3. CDPHE receives documentation on implemented capacity-building and additional strategies.

**EXHIBIT B**

4. CDPHE receives Quarterly Progress Reports.
5. CDPHE receives Annual Progress reports.
6. CDPHE receives Final Progress report.
7. CDPHE receives data and measurement reports.

**Deliverables**

<b>Description</b>	<b>Completion Date</b>
1. The Contractor shall submit a Chronic Disease Assessment summary, including analysis of chronic disease burden and disparities, and identified evidence-based strategies aligned with the LPHA Chronic Disease Framework.	No later than August 30, 2026
2. The Contractor shall submit a draft Implementation Plan.	No later than October 30, 2026
3. The Contractor shall submit a final signed implementation plan.	No later than November 30, 2026
4. The Contractor shall submit an updated, signed annual implementation plan.	Annually, no later than August 30th.
5. The Contractor shall submit quarterly progress reports using a CDPHE-approved template or reporting tool.	No later than 15 Business Days following the last day of each quarter (e.g., October 15, January 15, April 15, July 15).
6. The Contractor shall submit an annual progress report using a CDPHE-approved template or reporting tool.	Annually, no later than July 15th
7. The Contractor shall submit a final project report using a CDPHE-approved template or reporting tool.	No later than July 15, 2029.

**V. Monitoring**

CDPHE's monitoring of this contract for compliance with performance requirements will be conducted throughout the contract period by the CDPHE Project Officer. Methods used will include a review of documentation determined by CDPHE to be reflective of performance, to include progress reports and other fiscal and programmatic documentation as applicable. The Contractor's performance will be



**EXHIBIT B**

evaluated at set intervals and communicated to the Contractor. A Final Contractor Performance Evaluation will be conducted at the end of the life of the contract.

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**VI. Resolution of Non-Compliance**

The Contractor will be notified in writing within **15 (fifteen)** calendar days of discovery of a compliance issue. Within **30 (thirty)** calendar days of discovery, the Contractor and the State will collaborate, when appropriate, to determine the action(s) necessary to rectify the compliance issue and determine when the action(s) must be completed. The action(s) and timeline for completion will be documented in writing and agreed to by both parties. If extenuating circumstances arise that requires an extension to the timeline, the Contractor must email a request to the Project Officer and receive approval for a new due date. The State will oversee the completion/implementation of the action(s) to ensure timelines are met and the issue(s) is resolved. If the Contractor demonstrates inaction or disregard for the agreed upon compliance resolution plan, the State may exercise its rights under the provisions of this contract.



**COLORADO**  
Department of Public  
Health & Environment

**PREVENTION SERVICES DIVISION- LESS THAN 12 MONTH BUDGET WITH JUSTIFICATION FORM**

Original Contract Routing # 2026\*2722

<b>Contractor Name</b>	Prowers County Public Health and Environment	<b>Program Contact Name, Title, Phone and Email</b>	Meagan Hillman PA-C, MBA, CPH, Director, 719-336-8721, mhillman@prowerscounty.net
<b>Budget Period</b>	01/01/2026 - 06/30/2026	<b>Fiscal Contact Name, Title, Phone and Email</b>	Reyna Perez, Accountant, 719-336-8721, pcpheaccountant@prowerscounty.net
<b>Project Name</b>	Chronic Disease Pilot	<b>Contract (CT or PO) Number</b>	CT FHIA 2026*2722

**Expenditure Categories**

**Personal Services  
Salaried Employees**

Position Title	Description of Work	Gross or Annual Salary	Fringe	Percent of Time on Project	Number of Months	Total Amount Requested from CDPHE
Director	Oversee project and coordinate meetings with community partners and stakeholders	118,089.00	26,501.49	10.00%	6.00	7,229.52
Public Health Planner	Develop, distribute and collate data to inform CD strategy	62,986.56	8,183.97	50.00%	6.00	17,792.63
Public Health Nurse	Assist PH planner, meet with stakeholders and participate in focus groups	76,918.40	20,181.41	10.00%	6.00	4,854.99
Public Health Nurse	Assist PH planner, meet with stakeholders and participate in focus groups	73,756.80	19,945.74	10.00%	6.00	4,685.13

**Personal Services  
Hourly Employees**

Position Title	Description of Work	Hourly Wage	Hourly Fringe	Total # of Hours on Project	Total Amount Requested from CDPHE
PH staffer Prowers	PH staffer interpretation/translation services and Prowers County support	19.09	7.33	173.00	4,570.66

**Total Personal Services (including fringe benefits) 39,132.93**

**Supplies & Operating Expenses**

Item	Description of Item	Rate	Quantity	Total Amount Requested from CDPHE
Participant Support	\$25 gift cards*200 adult participants. These are incentives to participate in our outreach and community meetings when completing the CD Assessment.  <b>*Excluded from indirects - participant support cost</b>	25.00	200.00	5,000.00
Office supplies	Flyers, paper, pens, etc. \$50 each participating employee	50.00	6.00	300.00

Food for community/stakeholder meetings Prowers	Meal for meetings, food for 25 people @\$15/person (\$375) for 5 Prowers meetings	375.00	5.00	1,875.00
Food for community/stakeholder meetings Kiowa	Meal for meetings, food for 15 people @\$15/person (\$225) for 5 Kiowa meetings	225.00	5.00	1,125.00
<b>Total Supplies &amp; Operating</b>				<b>8,300.00</b>
<b>Travel</b>				
<b>Item</b>	<b>Description of Item</b>	<b>Rate</b>	<b>Quantity</b>	<b>Total Amount Requested from CDPHE</b>
Mileage	Travel between Kiowa County PH and Prowers PHE as well as to outlying communities for focus groups, stakeholder meetings. 70 miles round trip to Eads x10 trips=700 miles, Lamar to outlying areas avg round trip 39 miles x8 trips=312 miles	0.70	1,012.00	708.40
<b>Contractual</b>				
<b>Subcontractor Name</b>	<b>Description of Item</b>	<b>Rate</b>	<b>Quantity</b>	<b>Total Amount Requested from CDPHE</b>
PH staffer Kiowa	Liaison for Kiowa County PH participants. Coordinate and attend meetings re: Assessment. Will be completed via Interagency Agreement between Prowers and Kiowa	21.83	207.00	4,518.81
<b>Total Contractual</b>				<b>4,518.81</b>
<b>SUB-TOTAL OF DIRECT COSTS</b>				<b>52,660.14</b>
<b>Less: Expenses per OMB 2 CFR 200</b>				
Subcontractor in excess of \$50,000				\$-
Rent				\$-
Equipment in excess of \$10,000				\$-
Other Unallowable expenses				\$5,000.00
<b>Total Expenses per OMB 2 CFR 200</b>				<b>\$5,000.00</b>
<b>Modified Total Direct Costs (MTDC)</b>				<b>\$47,660.14</b>
<b>Indirect</b>				
<b>Item</b>	<b>Description of Item</b>	<b>Percentage</b>	<b>Total Amount Requested from CDPHE</b>	
CDPHE-Negotiated Indirect Cost Rate	CY 2025 approved rate: 15.40% of Modified Total Direct Cost (MTDC): MTDC means all direct salaries and wages, applicable fringe benefits, materials and supplies, services, travel, and up to the first \$50,000 of each subaward (regardless of the period of performance of the subawards under the award). MTDC excludes equipment, capital expenditures, charges for patient care, rental costs, tuition remission, scholarships and fellowships, participant support costs and the portion of each subaward in excess of \$50,000.	15.40%	7,339.86	
<b>Total Indirect</b>				<b>7,339.86</b>
<b>TOTAL</b>				<b>60,000.00</b>

# **PROWERS COUNTY AGENDA ITEM REQUEST FORM**

**Hearing Date Requested:** 12/8/25

**Submitter:** Department of Human Services

**Submitted to the County Administration Office on:** 11/20/25

**Return Originals to:** Department of Human Services

**Number of originals to return to Submitter:** 1

**Contract Due Date:** ASAP

**Item Title/Recommended Board Action:**

Consider approval of Memorandums of Understanding to facilitate the Prowers County Hotline County Connection Center with answer and processing of Child Welfare and Adult Protection Services related Hotline calls and performing tasks outlined in the MOU's effective January 1, 2026 and ending December 31, 2026 with the following counties: Alamosa, Dolores, El Paso, Weld, Broomfield, Sedgwick, La Plata, and San Juan and authorizing Director of Human Services, Lanie Meyers-Mireles to execute the MOU's.

**Justification or Background:**

**Fiscal Impact:** This item is budgeted in the following account code:

County: \$ \_\_\_\_\_ Federal: \$ \_\_\_\_\_ State: \_\_\_\_\_ Other:

**Approved by the County Attorney on:**

**Additional Approvals (if required):**

**PLEASE ATTACH THIS SHEET TO ALL AGENDA ITEMS WHEN SUBMITTING TO  
COUNTY ADMINISTRATION.**

**THANK YOU!**

**MEMORANDUM OF UNDERSTANDING**  
**Between**  
**BROOMFIELD COUNTY**  
**and**  
**PROWERS COUNTY**

**INTRODUCTION:**

This Memorandum of Understanding ("MOU") is entered into by and between Prowers County, Colorado body corporate and politic by and through its Board of County Commissioner ("Prowers County"), and Broomfield County, Colorado ("Broomfield County") a body corporate and politic by and through its Board of County Commissioners. Prowers County and Broomfield County shall jointly be referred to as the "Parties."

**PURPOSE:**

1. This MOU is developed in partnership between Prowers County and Broomfield County, with confirmation by the State of Colorado ("State"), for Prowers County to manage and administer calls to the hotline regarding persons that reside in Broomfield County, Colorado.
2. Prowers County, through its Hotline County Connection Center ("HCCC"), agrees to answer and process Child Welfare ("CW") related and APS related hotline calls on behalf of Broomfield County ("Call Coverage Services"). Prowers County will perform the tasks outlined in this MOU as they relate to Call Coverage Services. Broomfield County will perform the tasks identified in the MOU to assist the HCCC with successfully receiving the Hotline calls so Broomfield County can complete the final disposition of each call.

**TERM, AMENDMENT, TERMINATION:**

1. Term of MOU:
  - a. This MOU becomes effective January 1, 2026 for the period of 12 months, ending December 31, 2026.
  - b. The parties shall notify each other at least 30 days prior to expiration of the MOU to execute an extension.
2. Amendments:
  - a. The Parties may request changes to this MOU, which shall be effective only upon the written agreement of the Parties.
  - b. Any changes, modifications, revisions, or amendments to this MOU shall be incorporated by written instrument, executed and signed by the Parties, and will be effective in accordance with the terms and conditions contained herein.
3. Termination:
  - a. Any party may, at its sole discretion, terminate or cancel the MOU upon 30 days' written notice to the other party.

**RATE FOR SERVICES:**

1. The calculations used to determine the rate of the Call Coverage Services are based on an annual projection of the number of Child Protection Program Area 5, Program Area 4, and Institutional reports taken and an equivalent number of Other Child Welfare ("Other CW") Inquiry related call reports. For purposes of this MOU, 10 Other CW calls will equal one report.
  - a. Projected numbers of Program Area 5, Program Area 4, Institutional, Other CW, and APS reports will be based on a combination of information from the Results Oriented Management database and the actual numbers of calls received through the HCCC for the previous 12 months.



2. Broomfield County is allocated twelve free reports, child abuse/neglect or APS reports, each quarter for a total of 48 free reports of any type per year.
3. Prowers County has entered into agreements with other Colorado counties to provide the same services as contemplated in this MOU. In the event the HCCC must expend additional funds to accommodate adding additional positions to take calls on behalf of all of the other counties including Broomfield County, the cost of that expansion may be proportionately distributed amongst all of the counties that receive HCCC Call Coverage Services. Should this situation arise, Broomfield County will be notified 60 days in advance of any additional costs required for HCCC's services so it can determine whether to terminate the MOU.
4. Prowers County will invoice for the Call Coverage Services. Invoices shall include a description of the services performed as Broomfield County may request. Broomfield County will submit payment for services satisfactorily performed within 60 days of receipt.
5. The rates of Call Coverage Services provided to Broomfield County per the terms of the MOU are:

Estimated number of Child Abuse/Neglect Reports Jan 2026 – Dec 2026	809
C/W Inquiries 300 Divided by 10	30
Total Estimated Reports	839
Less the Allotment of Reports (12 per quarter)	-48
Total Estimated Reports to be billed	791
Rate per Report	\$ 32.00
Estimated Investment for C/W Reports	\$ 25,312.00
Estimated number of APS reports Jan 2026 – Dec 2026	338
Rate per APS Report	\$ 32.00
Estimated Investment for APS reports	\$ 10,816.00
Total Investment for Call Coverage services	\$ 36,128.00

6. Broomfield County will be billed quarterly for the actual number of reports taken, less the allotted reports of 12 reports of any type per quarter.

#### JOINT RESPONSIBILITIES SHARED BETWEEN BROOMFIELD COUNTY AND PROWERS COUNTY HCCC:

1. Both Prowers County and Broomfield County acknowledge that the State of Colorado Department of Human Services must approve this MOU prior to final execution.
2. This MOU was preceded by an official request for Call Coverage Services from the Board of County Commissioners for Broomfield County.
3. Both parties understand that nothing in this MOU supersedes or replaces each party's requirements and responsibilities to follow and adhere to all requirements as set forth in state and federal statute, Volume 7 Rules and/or Division of Child Welfare Policy.

#### GENERAL RESPONSIBILITIES OF PROWERS COUNTY HCCC:

1. The Prowers County HCCC will make the appropriate routing changes and take all calls for Broomfield County on a trial full-time basis. HCCC will provide full-time coverage on Tuesdays and Thursdays, defined as 24 hours each of those days, including holidays. On all other days, HCCC will continue to provide after-hours coverage. After-hours is defined as from 5pm to 8am Monday through Thursday and from 5pm Friday through 8am on Monday. All next step decisions regarding Hotline call records will be left to the discretion of Broomfield County. Broomfield County will be responsible to complete a review of all information in the Trails Hotline Application ("THA") and Trails to ensure appropriate disposition.



- a. At the conclusion of the trial period, Broomfield County may elect to transition to full-time services or revert to after-hours only coverage.
2. All next step decisions regarding Hotline call records will be left to the discretion of Broomfield County. Broomfield County will be responsible to complete a review of all information in THA and Trails to ensure appropriate disposition.
3. **Child Welfare Reports**, which can be referred to as Referrals, taken by the HCCC will be entered into the THA, submitted, and transferred to Broomfield County's Trails Inbox. HCCC will notify Broomfield County of a referral via email during business hours and by personal contact during after-hours (pursuant to Volume 7 Rules). It will be the responsibility of Broomfield County to check the pending queue and manage the final disposition of all records.
  - a. HCCC will provide the Hotline ID and/or Referral ID number (pursuant to Volume 7 Rules) to an entity designated by Broomfield County.
4. If the HCCC believes the report is of an immediate response nature, the HCCC will notify Broomfield County while information is being entered into the THA or CAPS.
5. **Information and Referral (non-CW)** calls will be sent to Broomfield County's Pending Incoming Hotline Queue (pursuant to Volume 7 Rule). It will be the responsibility of Broomfield County to check the pending queue and manage the final disposition of all records. Call purpose will be included in the comments. Callers will be redirected back to the Broomfield County main Department of Human Services number. Broomfield County can request a brief synopsis.
6. If HCCC receives a call from **law enforcement or medical personnel** that requires immediate response from Broomfield County, HCCC will transfer the call to a Broomfield County on-call designee. If the Broomfield County on-call designee is not available, HCCC will take a message and continue to make attempts to notify the County. If appropriate, the HCCC will take a report while notifying the County.
7. **APS reports** will be documented in the Colorado Adult Protection System, ("CAPS") and in the THA. Once complete, the record will be transferred to the County's Pending Incoming Hotline Queue. Broomfield County will confirm receipt and update in the THA.
  - a. If an APS call is regarding an adult over 70 years old, the HCCC will document the call in the THA and advise the reporter to call local law enforcement. The HCCC will then notify the County of the call.
  - b. Notification to Broomfield County that an APS report has been taken by the HCCC will be made by email during both open and after-hours.

#### GENERAL RESPONSIBILITIES OF BROOMFIELD COUNTY:

1. Broomfield County will provide an updated list of on-call Broomfield County employees' name(s) or designees and telephone/cellphone numbers and email addresses at all times. The on-call list will include backup contact name(s) and number(s) and email addresses in case the first employee is unable to answer within the notification time frame as outlined in Volume 7 Rules. If the designee changes, it is Broomfield County's responsibility to immediately inform the HCCC of the change and to provide the required contact information.
2. Broomfield County will notify the HCCC of any special circumstances where Broomfield County staff will be unavailable by email (business hours) or voice telephone/cellphone (i.e. employees are in court, meetings, training after-hours, etc.) Broomfield County should make every attempt to identify another entity that can receive notifications. This can be any entity designated by Broomfield County.

#### GENERAL PROVISIONS:

1. This MOU is not intended to create any agency or employment relationships between the parties nor is it intended to create any third-party rights or beneficiaries.

2. Nothing contained herein shall be construed as a waiver of any party or any immunity at law including immunity granted under the Colorado Governmental Immunities Act.
3. No modification or waiver of this MOU or of any covenant, condition, or provision herein contained shall be valid unless in writing and duly executed by the party to be charged therewith.
4. This MOU and the parties conduct hereunder shall be subject to local, state and federal laws and regulations, including requirements associated with confidentiality of information and HIPAA privacy requirements.
5. The Parties to this MOU are subject to the provisions of Colorado Constitution, Article X, Section 20 regarding multiple fiscal year obligations. Therefore, no obligation extending beyond December 31, 2026 shall be enforceable unless and until County, acting through the Board, has adopted a budget for 2027 providing for payment of such obligations. Broomfield County shall immediately notify Prowers County should funding under this MOU fail to be appropriated, in such an instance, Prowers County may immediately terminate this MOU.
6. All three of the authorizing and confirming agencies listed below must agree to the conditions set forth in the proceeding document before the MOU can be finalized.
7. All signatories have the appropriate delegation of authority to sign this MOU.
8. This MOU is subject to all applicable federal, state and local laws, regulations and rules, whether now in force or hereafter enacted or promulgated. If any term or provision of this MOU is held to be invalid or illegal, such term or provision shall not affect the validity or enforceability of the remaining terms and provisions. Meeting the terms of this MOU shall not excuse any failure to comply with all applicable laws and regulations, whether or not these laws and regulations are specifically listed herein.
9. No Third-Party Beneficiary. It is expressly understood and agreed that enforcement of the terms and conditions of this MOU, and all rights of action relating to such enforcement, shall be strictly reserved to the Parties, and nothing contained in this MOU shall give or allow any such claim or right of action by any other or third person or entity on such MOU. It is the express intention of the parties hereto that any person or entity, other than the Parties, receiving services or benefits under this MOU shall be deemed to be incidental beneficiaries only.
10. Each Party agrees to be responsible for its own liability incurred as a result of its participation in this MOU. In the event any claim is litigated, each Party will be responsible for its own expenses of litigation or other costs associated with enforcing this MOU. No provision of this MOU shall be deemed or construed to be a relinquishment or waiver of any kind of the applicable limitation of liability provided to each Party by the Colorado governmental Immunity Act, C.R.S. 24-101-101 et seq. and Article XI of the Colorado Constitution.

**Approving Entities**

Signed: \_\_\_\_\_

Name: Lisana Munoz

Title: Director

Entity: City and County of Broomfield DHS

**Approving Entities**

Signed: \_\_\_\_\_

Name: Lanie Meyers-Mireles

Title: Director

Entity: Prowers County DHS

**State Confirmation**

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Entity: \_\_\_\_\_

Approved as to Form:

\_\_\_\_\_  
Senior City and County Attorney

**EXHIBIT A**  
**FEDERAL UNIFORM GRANT GUIDANCE REQUIRED CONTRACT CLAUSES**

The Parties to the Agreement to which this Exhibit is attached hereby acknowledge that the Agreement is subject to the provisions of 2 C.F.R. Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. In accordance with 2 C.F.R. 200.327 the following provisions are hereby added and incorporated into the Agreement; to the extent that the terms of the Agreement and this exhibit conflict, the terms of this exhibit shall control. During the performance of this Agreement, the Contractor agrees as follows:

**A. SUPPLEMENTAL DEFAULT AND REMEDY PROVISIONS.** (Applicable to all contracts and subcontracts in excess of \$250,000, the simplified acquisition threshold as adjusted for inflation. See 2 CFR Part 200, Appendix II(A)) In addition to the contractual, administrative and legal provisions within the Agreement to which this Exhibit is attached and incorporated into, the following Default and Remedy provisions apply.

1. Contractor's failure to perform or observe any term, covenant or condition of this document or failure to fulfill in a timely and proper manner its obligations under this Agreement shall constitute an event of default under this Agreement. Each of the following shall also constitute an event of default ("Event of Default") under this Agreement:
  - a. Contractor fails or refuses to perform or observe any other term, covenant or condition contained in this Agreement, and such default continues for a period of ten days after written notice thereof from City to Contractor.
  - b. Contractor (i) is generally not paying its debts as they become due, (ii) files, or consents by answer or otherwise to the filing against it of a petition for relief or reorganization or arrangement or any other petition in bankruptcy or for liquidation or to take advantage of any bankruptcy, insolvency or other debtors' relief law of any jurisdiction, (iii) makes an assignment for the benefit of its creditors, (iv) consents to the appointment of a custodian, receiver, trustee or other officer with similar powers of Contractor or of any substantial part of Contractor's property or (v) takes action for the purpose of any of the foregoing.
  - c. A court or government authority enters an order (i) appointing a custodian, receiver, trustee or other officer with similar powers with respect to Contractor or with respect to any substantial part of Contractor's property, (ii) constituting an order for relief or approving a petition for relief or reorganization or arrangement or any other petition in bankruptcy or for liquidation or to take advantage of any bankruptcy, insolvency or other debtors' relief law of any jurisdiction or (iii) ordering the dissolution, winding-up or liquidation of Contractor.
2. On and after any Event of Default, City shall have the right to exercise its legal and equitable remedies, including, without limitation, the right to terminate this Agreement or to seek specific performance of all or any part of this Agreement. In addition, City shall have the right (but no obligation) to cure (or cause to be cured) on behalf of Contractor any Event of Default; Contractor shall pay to City on demand all costs and expenses incurred by City in effecting such cure, with interest thereon from the date of incurrence at the maximum rate then permitted by law. City shall have the right to offset from any amounts due to Contractor under this Agreement or any other

agreement between City and Contractor all damages, losses, costs or expenses incurred by City as a result of such Event of Default and any liquidated damages due from Contractor pursuant to the terms of this Agreement or any other agreement.

3. All remedies provided for in this Agreement may be exercised individually or in combination with any other remedy available hereunder or under applicable laws, rules and regulations. The exercise of any remedy shall not preclude or in any way be deemed to waive any other remedy Except as modified herein, all terms and conditions of the existing contract between the parties remain in full force and effect.

**B. TERMINATION FOR CONVENIENCE OF CITY.** (Applicable to all contracts in excess \$10,000. see 2 CFR Part 200, Appendix II(B))

1. City shall have the option, in its sole discretion, to terminate this Agreement, at any time during the term hereof, for cause and for convenience and without cause. City shall exercise this option by giving the Contractor written notice of termination. The notice shall specify the date on which termination shall become effective
2. Upon receipt of the notice, Contractor shall commence and perform, with diligence, all actions necessary on the part of Contractor to effect the termination of this Agreement on the date specified by City and to minimize the liability of Contractor and City to third parties as a result of termination. All such actions shall be subject to the prior approval of the City. Such actions shall include, without limitation:
  - a. Halting the performance of all services and other work under this Agreement on the date(s) and in the manner specified by City.
  - b. Not placing any further orders or subcontracts for materials, services, equipment or other items.
  - c. Terminating all existing orders and subcontracts.
  - d. At City's direction, assigning to City any or all of Contractor's right, title, and interest under the orders and subcontracts terminated. Upon such assignment, City shall have the right, in its sole discretion, to settle or pay any or all claims arising out of the termination of such orders and subcontracts.
  - e. Subject to City's approval, settling all outstanding liabilities and all claims arising out of the termination of orders and subcontracts.
  - f. Completing performance of any services or work that City designates to be completed prior to the date of termination specified by City.
  - g. Taking such action as may be necessary, or as the City may direct, for the protection and preservation of any property related to this Agreement which is in the possession of Contractor and in which City has or may acquire an interest.
3. Within 30 days after the specified termination date, Contractor shall submit to City an invoice, which shall set forth each of the following as a separate line item:
  - a. The reasonable cost to Contractor, without profit, for all services and other work City directed Contractor to perform prior to the specified termination date, for which services or work City has not already tendered payment. Reasonable costs may include a reasonable allowance for actual overhead, not to exceed a total of

10% of Contractor's direct costs for services or other work. Any overhead allowance shall be separately itemized. The contractor may also recover the reasonable cost of preparing the invoice. Taking such action as may be necessary, or as the City may direct, for the protection and preservation of any property related to this Agreement which is in the possession of Contractor and in which City has or may acquire an interest.

- b. A reasonable allowance for profit on the cost of the services and other work described in the immediately preceding subsection (1), provided that Contractor can establish, to the satisfaction of City, that Contractor would have made a profit had all services and other work under this Agreement been completed, and provided further, that the profit allowed shall in no event exceed 5% of such cost.
  - c. The reasonable cost to the Contractor of handling material or equipment returned to the vendor, delivered to the City or otherwise disposed of as directed by the City.
4. In no event shall City be liable for costs incurred by Contractor or any of its subcontractors after the termination date specified by City, except for those costs specifically enumerated and described in the immediately preceding subsection 3. Such non-recoverable costs include, but are not limited to, anticipated profits on this Agreement, post-termination employee salaries, post-termination administrative expenses, post-termination overhead or unabsorbed overhead, attorneys' fees or other costs related to the prosecution of a claim or lawsuit, prejudgment interest, or any other expense which is not reasonable or authorized under such subsection 3.
5. In arriving at the amount due to Contractor under this Section, City may deduct:
- a. All payments previously made by City for work or other services covered by Contractor's final invoice;
  - b. Any claim which City may have against Contractor in connection with this Agreement;
  - c. Any invoiced costs or expenses excluded pursuant to the immediately preceding subsection 4; and
  - d. In instances in which, in the opinion of the City, the cost of any service or other work performed under this Agreement is excessively high due to costs incurred to remedy or replace defective or rejected services or other work, the difference between the invoiced amount and City's estimate of the reasonable cost of performing the invoiced services or other work in compliance with the requirements of this Agreement.
6. City's payment obligation under this Section shall survive termination of this Agreement.

C. **EQUAL EMPLOYMENT OPPORTUNITY COMPLIANCE.** (Applicable to all federally assisted construction contracts as defined in 41 CFR Part 60-1.3 by grantees and their contractors and subcontractors, in excess of \$10,000; see 2 CFR Part 200, Appendix II(C)).

During the performance of this contract, the Contractor agrees as follows:



1. The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer, recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.
2. The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.
3. The Contractor will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the Contractor's legal duty to furnish information.
4. The Contractor will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice to be provided by the agency contracting officer advising the labor union or workers' representative of the contractor's commitments under section 202 of Executive Order 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
5. The Contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, as amended and of the rules, regulations, and relevant orders of the Secretary of Labor.
6. The Contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, as amended, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
7. In the event of the Contractor's non-compliance with the nondiscrimination clauses of this contract or with any of such rules, regulations, or orders, this contract may be canceled, terminated or suspended in whole or in part and the Contractor may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of

September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

8. The Contractor will include the provisions of paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The Contractor will take such action with respect to any subcontract or purchase order as may be directed by the Secretary of Labor as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that in the event the Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.

**D. DAVIS-BACON ACT COMPLIANCE.** (Applicable to prime construction contracts exceeding \$2,000; see 2 CFR Part 200, Appendix II(D))

1. The Contractor shall comply with 40 U.S.C. 3141-3148 as supplemented by 29 C.F.R. Part 5.
2. All laborers and mechanics employed by the Contractor on construction work pursuant to this Agreement, and subject to the provisions of the federal acts and regulations listed herein, shall be paid wages at rates not less than the prevailing wages on similar construction in the locality as determined by the Secretary of Labor in accordance with the Davis-Bacon Act. In addition, the Contractor must pay wages not less than once a week.
3. The parties acknowledge that the City must report all suspected or reported violations to the Federal awarding agency.
4. The Contractor shall also comply and ensure subcontractor compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). As such Contractor and any subcontractors thereof are prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The City must report all suspected or reported violations to the Federal awarding agency.

**E. CONTRACT WORK HOURS AND SAFETY STANDARDS ACT COMPLIANCE.** (Applicable to agreement is in excess of \$100,000 and involving the employment of mechanics or laborers; see 2 CFR Part 200, Appendix II(E)).

The Contractor shall comply with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). The Contractor is required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. Contractor shall comply with 40 U.S.C. 3704 as it is applicable to construction work. No laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

**F. INVENTIONS MADE UNDER THE AGREEMENT.** (Applicable to federally funded contracts for the performance of experimental, developmental, or research work; see 2 CFR Part 200, Appendix II(F) )

If the Federal award providing funding for this Agreement meets the definition of “funding Agreement” under 37 CFR § 401.2 (a) and this Agreement is between the City and a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that Funding Agreement, the City and Contractor shall comply with the requirements of 37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency.

**G. CLEAN AIR AND CLEAN WATER ACTS COMPLIANCE.** (Applicable to all contracts and subgrants in excess \$150,000; see 2 CFR Part 200, Appendix II(G))

**1. Clean Air Act.**

- a. The Contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act at 42 U.S.C. § 7401 et. seq.
- b. The Contractor agrees to report each violation to the City and understands and agrees that the City will, in turn, report each violation as required to assure notification to the State of Colorado, the Federal reporting agency, and the appropriate Environmental Protection Agency Regional Office.
- c. The Contractor agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with Federal assistance.

**2. Federal Water Pollution Control Act.**

- a. The Contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et. seq.
- b. The Contractor agrees to report each violation to the City and understands and agrees that the City will, in turn, report each violation as required to assure notification to the State of Colorado, the Federal reporting agency, and the appropriate Environmental Protection Agency Regional Office.
- c. The Contractor agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with Federal assistance.

**H. DEBARMENT AND SUSPENSION.** (Applicable to all contracts and subcontracts; see 2 CFR Part 200, Appendix II(H))

Contractor acknowledges that a contract utilizing Federal funding may not be awarded to parties listed on the governmentwide exclusions in the System for Award Management (SAM). in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), “Debarment and Suspension.” In addition, Contractor affirms that neither it nor its principals are suspended or debarred or otherwise excluded from procurement by the Federal Government and do not appear in the SAM Exclusions, which is a list maintained by the General Services Administration.

**I. BYRD ANTI-LOBBYING AMENDMENT COMPLIANCE.** (Applicable to awards or contracts of \$100,000; see 2 CFR Part 200, Appendix II(I))

Contractors who apply or bid for an award of \$100,000 or more shall file the required certification set forth in CERTIFICATION REGARDING LOBBYING, 44 C.F.R. Part 18, Appendix A. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining a Federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the recipient.

**J. PROCUREMENT OF RECOVERED MATERIALS.** (To the extent applicable by law; See 2 CFR Part 200, Appendix II(J))

Contractor also agrees to comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act of 1976 as amended, 42 U.S.C. 6962.

The requirements of Section 6002 include procuring only items designated in the guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

In the performance of this Agreement, the Contractor shall make maximum use of products containing recovered materials that are EPA-designated items unless the product cannot be acquired:

1. Competitively within a timeframe providing for compliance with the contract performance schedule;
2. Meeting contract performance requirements; or
3. At a reasonable price.

Information about this requirement, along with the list of EPA designated items, is available at EPA's Comprehensive Procurement Guideline (CPG) Program web site, <https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program>.

The Contractor should, to the greatest extent practicable and consistent with law, purchase, acquire, or use products and services that can be reused, refurbished, or recycled; contain recycled content, are biobased, or are energy and water efficient; and are sustainable. This may include purchasing compostable items and other products and services that reduce the use of single-use plastic products. See Executive Order 14057, section 101, Policy.

**K. PROHIBITED TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT.**

(To the extent applicable by law; See 2 CFR Part 200, Appendix II(K)) Contractor and subcontractor, if applicable, are prohibited from expending funds arising from this contract to:



1. Procure or obtain covered telecommunications equipment or service;
2. Extend or renew a contract to procure or obtain covered telecommunications equipment or service; or
3. Enter into a contract (or extend or renew a contract) to procure or obtain covered telecommunications equipment.
4. As described in section 889 of Public Law 115-232, “covered telecommunications equipment or services” means any of the following:
  - a. Telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities);
  - b. For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications, equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities);
  - c. Telecommunications or video surveillance services provided by such entities or using such equipment; and
  - d. Telecommunications or video surveillance equipment or services produced by an entity that the Secretary of Defense in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to the government of a covered foreign country.
5. For the purposes of this section, “covered telecommunications equipment or services” also include systems that use covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system.
6. See Public Law 115-232, section 889 for additional information. See also 2 CFR 200.471.

L. **DOMESTIC PREFERENCE.** (To the extent applicable by law; See 2 CFR Part 200, Appendix II(L) and 2 CFR 200.322)

As appropriate and to the extent consistent with law, the Contractor should, to the greatest extent practicable, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards including all contracts and purchase orders for work or products under this award. For purposes of this section:

1. “Produced in the United States” means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.
2. “Manufactured products” means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products

such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

**M. CONTRACTING WITH SMALL AND MINORITY BUSINESSES, WOMEN'S BUSINESS ENTERPRISES, AND LABOR SURPLUS AREA FIRMS.** (See 2 CFR 200.321)

1. If subcontracts are to be let, Contractor must take the following affirmative steps to assure that small and minority businesses, women's business enterprises, and labor surplus firms are used when possible:
  - a. Placing qualified small and minority businesses and women's business enterprises on solicitation lists.
  - b. Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
  - c. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
  - d. Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises; and
  - e. Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce.

**N. ADDITIONAL REQUIREMENTS OF FUNDING SOURCE AGENCY.**

Finally, the Parties additionally agree that Federal Funding source agency rules and regulations may require the incorporation and additional legal or regulatory references or contract provisions and nothing herein by this Exhibit is intended to revise, negate or conflict with any such necessary provision, rather the intent is to summarize and memorialize all applicable provisions, to the extent possible.



**MEMORANDUM OF UNDERSTANDING**  
**Between**  
**SEDGWICK COUNTY**  
**and**  
**PROWERS COUNTY**

**INTRODUCTION:**

This Memorandum of Understanding ("MOU") is entered into by and between Prowers County, Colorado body corporate and politic by and through its Board of County Commissioner ("Prowers County"), and Sedgwick County, Colorado ("Sedgwick County") a body corporate and politic by and through its Board of County Commissioners. Prowers County and Sedgwick County shall jointly be referred to as the "Parties."

**PURPOSE:**

1. This MOU is developed in partnership between Prowers County and Sedgwick County, with confirmation by the State of Colorado ("State"), for Prowers County to manage and administer calls to the hotline regarding persons that reside in Sedgwick County, Colorado.
2. Prowers County, through its Hotline County Connection Center ("HCCC"), agrees to answer and process Child Welfare ("CW") related and APS related hotline calls on behalf of Sedgwick County ("Call Coverage Services"). Prowers County will perform the tasks outlined in this MOU as they relate to Call Coverage Services. Sedgwick County will perform the tasks identified in the MOU to assist the HCCC with successfully receiving the Hotline calls so Sedgwick County can complete the final disposition of each call.

**TERM, AMENDMENT, TERMINATION:**

1. Term of MOU:
  - a. This MOU becomes effective January 1, 2026 for the period of 12 months, ending December 31, 2026.
  - b. The parties shall notify each other at least 30 days prior to expiration of the MOU to execute an extension.
2. Amendments:
  - a. The Parties may request changes to this MOU, which shall be effective only upon the written agreement of the Parties.
  - b. Any changes, modifications, revisions, or amendments to this MOU shall be incorporated by written instrument, executed and signed by the Parties, and will be effective in accordance with the terms and conditions contained herein.
3. Termination:
  - a. Any party may, at its sole discretion, terminate or cancel the MOU upon 30 days' written notice to the other party.

**RATE FOR SERVICES:**

1. The calculations used to determine the rate of the Call Coverage Services are based on an annual projection of the number of Child Protection Program Area 5, Program Area 4, and Institutional reports taken and an equivalent number of Other Child Welfare ("Other CW") Inquiry related call reports. For purposes of this MOU, 10 Other CW calls will equal one report.
  - a. Projected numbers of Program Area 5, Program Area 4, Institutional, Other CW, and APS reports will be based on a combination of information from the Results Oriented Management data base and the actual numbers of calls received through the HCCC for the previous 12 months.

2. Sedgwick County is allocated twelve free reports, child abuse/neglect or APS reports, each quarter for a total of 48 free reports of any type per year.
3. Prowers County has entered into agreements with other Colorado counties to provide the same services as contemplated in this MOU. In the event the HCCC must expend additional funds to accommodate adding additional positions to take calls on behalf of all of the other counties including Sedgwick County, the cost of that expansion may be proportionately distributed amongst all of the counties that receive HCCC Call Coverage Services. Should this situation arise, Sedgwick County will be notified 60 days in advance of any additional costs required for HCCC's services so it can determine whether to terminate the MOU.
4. Prowers County will invoice for the Call Coverage Services. Invoices shall include a description of the services performed as Sedgwick County may request. Sedgwick County will submit payment for services satisfactorily performed within 60 days of receipt.
5. The rates of Call Coverage Services provided to Sedgwick County per the terms of the MOU are:

Estimated number of Child Abuse/Neglect Reports Jan 2026 – Dec 2026	29
C/W Inquiries 0 Divided by 10	0
Total Estimated Reports	29
Less the Allotment of Reports (12 per quarter)	-48
Total Estimated Reports to be billed	-19
Rate per Report	\$ 32.00
Estimated Investment for C/W Reports	\$ 0.00
Estimated number of APS reports Jan 2026 – Dec 2026	9
Rate per APS Report	\$ 32.00
Estimated Investment for APS reports	\$ 0.00
Total Investment for Call Coverage services	\$ 0.00

6. Sedgwick County will be billed quarterly for actual number of reports taken, less the allotted reports of 12 reports of any type per quarter.

**JOINT RESPONSIBILITIES SHARED BETWEEN SEDGWICK COUNTY AND PROWERS COUNTY HCCC:**

1. Both Prowers County and Sedgwick County acknowledge that the State of Colorado Department of Human Services must approve this MOU prior to final execution.
2. This MOU was preceded by an official request for Call Coverage Services from the Board of County Commissioners for Sedgwick County.
3. Both parties understand that nothing in this MOU supersedes or replaces each party's requirements and responsibilities to follow and adhere to all requirements as set forth in state and federal statute, Volume 7 Rules and/or Division of Child Welfare Policy.

**GENERAL RESPONSIBILITIES OF PROWERS COUNTY HCCC:**

1. The Prowers County HCCC will make the appropriate routing changes and take all calls for Sedgwick County on a full-time basis. Full-time is defined as 7 days per week, 24 hours a day including holidays. All next step decisions regarding Hotline call records will be left to the discretion of Sedgwick County. Sedgwick County will be responsible to complete a review of all information in the Trails Hotline Application ("THA") and Trails to ensure appropriate disposition.
2. All next step decisions regarding Hotline call records will be left to the discretion of Sedgwick County. Sedgwick County will be responsible to complete a review of all information in THA and Trails to ensure appropriate disposition.

3. **Child Welfare Reports**, which can be referred to as Referrals, taken by the HCCC will be entered into the THA, submitted, and transferred to Sedgwick County's Trails Inbox. HCCC will notify Sedgwick County of a referral via email during business hours and by personal contact during after-hours (pursuant to Volume 7 Rules). It will be the responsibility of Sedgwick County to check the pending queue and manage the final disposition of all records.
  - a. HCCC will provide the Hotline ID and/or Referral ID number (pursuant to Volume 7 Rules) to an entity designated by Sedgwick County.
4. If the HCCC believes the report is of an immediate response nature, the HCCC will notify Sedgwick County while information is being entered into the THA or CAPS.
5. **Information and Referral (non-CW)** calls will be sent to Sedgwick County's Pending Incoming Hotline Queue (pursuant to Volume 7 Rule). It will be the responsibility of Sedgwick County to check the pending queue and manage the final disposition of all records. Call purpose will be included in the comments. Callers will be redirected back to the Sedgwick County main Department of Human Services number. Sedgwick County can request a brief synopsis.
6. If HCCC receives a call from **law enforcement or medical personnel** that requires immediate response from Sedgwick County, HCCC will transfer the call to a Sedgwick County on-call designee. If the Sedgwick County on-call designee is not available, HCCC will take a message and continue to make attempts to notify the County. If appropriate, the HCCC will take a report while notifying the County.
7. **APS reports** will be documented in the Colorado Adult Protection System, ("CAPS") and in the THA. Once complete, the record will be transferred to the County's Pending Incoming Hotline Queue. Sedgwick County will confirm receipt and update in the THA.
  - a. If an APS call is regarding an adult over 70 years old, the HCCC will document the call in the THA and advise the reporter to call local law enforcement. The HCCC will then notify the County of the call.
  - b. Notification to Sedgwick County that an APS report has been taken by the HCCC will be made by email during both open and after-hours.

#### GENERAL RESPONSIBILITIES OF SEDGWICK COUNTY:

1. Sedgwick County will provide an updated list of on-call Sedgwick County employees' name(s) or designees and telephone/cellphone numbers and email addresses at all times. The on-call list will include backup contact name(s) and number(s) and email addresses in case the first employee is unable to answer within the notification time frame as outlined in Volume 7 Rules. If the designee changes, it is Sedgwick County's responsibility to immediately inform the HCCC of the change and to provide the required contact information.
2. Sedgwick County will notify the HCCC of any special circumstances where Sedgwick County staff will be unavailable by email (business hours) or voice telephone/cellphone (i.e. employees are in court, meetings, training after-hours, etc.) Sedgwick County should make every attempt to identify another entity that can receive notifications. This can be any entity designated by Sedgwick County.

#### GENERAL PROVISIONS:

1. This MOU is not intended to create any agency or employment relationships between the parties nor is it intended to create any third-party rights or beneficiaries.
2. Nothing contained herein shall be construed as a waiver of any party or any immunity at law including immunity granted under the Colorado Governmental Immunities Act.
3. No modification or waiver of this MOU or of any covenant, condition, or provision herein contained shall be valid unless in writing and duly executed by the party to be charged therewith.

4. This MOU and the parties conduct hereunder shall be subject to local, state and federal laws and regulations, including requirements associated with confidentiality of information and HIPAA privacy requirements.
5. The Parties to this MOU are subject to the provisions of Colorado Constitution, Article X, Section 20 regarding multiple fiscal year obligations. Therefore, no obligation extending beyond December 31, 2026 shall be enforceable unless and until County, acting through the Board, has adopted a budget for 2027 providing for payment of such obligations. Sedgwick County shall immediately notify Prowers County should funding under this MOU fail to be appropriated in such instance, Prowers County may immediately terminate this MOU.
6. All three of the authorizing and confirming agencies listed below must agree to the conditions set forth in the proceeding document before the MOU can be finalized.
7. All signatories have the appropriate delegation of authority to sign this MOU.
8. This MOU is subject to all applicable federal, state and local laws, regulations and rules, whether now in force or hereafter enacted or promulgated. If any term or provision of this MOU is held to be invalid or illegal, such term or provision shall not affect the validity or enforceability of the remaining terms and provisions. Meeting the terms of this MOU shall not excuse any failure to comply with all applicable laws and regulations, whether or not these laws and regulations are specifically listed herein.
9. No third-Party Beneficiary. It is expressly understood and agreed that enforcement of the terms and conditions of this MOU, and all rights of action relating to such enforcement, shall be strictly reserved to the Parties, and nothing contained in this MOU shall give or allow any such claim or right of action by any other or third person or entity on such MOU. It is the express intention of the parties hereto that any person or entity, other than the Parties, receiving services or benefits under this MOU shall be deemed to be incidental beneficiaries only.
10. Each Party agrees to be responsible for its own liability incurred as a result of its participation in this MOU. In the event any claim is litigated, each Party will be responsible for its own expenses of litigation or other costs associated with enforcing this MOU. No provision of this MOU shall be deemed or construed to be a relinquishment or waiver of any kind of the applicable limitation of liability provided to each Party by the Colorado governmental Immunity Act, C.R.S. 24-101-101 et seq. and Article XI of the Colorado Constitution.

**Approving Entities**

Signed: Natasha Phoue  
Name: Natasha Thode  
Title: Director  
Entity: Sedgwick County DHS

**State Confirmation**

Yolanda  
Date: Arredondo Digitally signed by Yolanda  
Arredondo  
Date: 2025.11.19 18:27:13  
-07'00'

Signed: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Entity: \_\_\_\_\_

**Approving Entities**

Signed: Ronald Berges  
Name: RONALD BERGES  
Title: Chairman Board of County Commissioners  
Entity: Sedgwick County

**MEMORANDUM OF UNDERSTANDING**  
**Between**  
**LA PLATA COUNTY**  
**and**  
**PROWERS COUNTY**

**INTRODUCTION:**

This Memorandum of Understanding ("MOU") is entered into by and between Prowers County, Colorado body corporate and politic by and through its Board of County Commissioner ("Prowers County"), and La Plata County, Colorado ("La Plata County") a body corporate and politic by and through its Board of County Commissioners. Prowers County and La Plata County shall jointly be referred to as the "Parties."

**PURPOSE:**

1. This MOU is developed in partnership between Prowers County and La Plata County, with confirmation by the State of Colorado ("State"), for Prowers County to manage and administer calls to the hotline regarding persons that reside in La Plata County, Colorado.
2. Prowers County, through its Hotline County Connection Center ("HCCC"), agrees to answer and process Child Welfare ("CW") related and APS related hotline calls on behalf of La Plata County ("Call Coverage Services"). Prowers County will perform the tasks outlined in this MOU as they relate to Call Coverage Services. La Plata County will perform the tasks identified in the MOU to assist the HCCC with successfully receiving the Hotline calls so La Plata County can complete the final disposition of each call.

**TERM, AMENDMENT, TERMINATION:**

1. Term of MOU:
  - a. This MOU becomes effective January 1, 2026 for the period of 12 months, ending December 31, 2026.
  - b. The parties shall notify each other at least 30 days prior to expiration of the MOU to execute an extension.
2. Amendments:
  - a. The Parties may request changes to this MOU, which shall be effective only upon the written agreement of the Parties.
  - b. Any changes, modifications, revisions, or amendments to this MOU shall be incorporated by written instrument, executed and signed by the Parties, and will be effective in accordance with the terms and conditions contained herein.
3. Termination:
  - a. Any party may, at its sole discretion, terminate or cancel the MOU upon 30 days' written notice to the other party.

**RATE FOR SERVICES:**

1. The calculations used to determine the rate of the Call Coverage Services are based on an annual projection of the number of Child Protection Program Area 5, Program Area 4, and Institutional reports taken and an equivalent number of Other Child Welfare ("Other CW") Inquiry related call reports. For purposes of this MOU, 10 Other CW calls will equal one report.
  - a. Projected numbers of Program Area 5, Program Area 4, Institutional, Other CW, and APS reports will be based on a combination of information from the Results Oriented Management data base and the actual numbers of calls received through the HCCC for the previous 12 months.



2. La Plata County is allocated twelve free reports, child abuse/neglect or APS reports, each quarter for a total of 48 free reports of any type per year.
3. Prowers County has entered into agreements with other Colorado counties to provide the same services as contemplated in this MOU. In the event the HCCC must expend additional funds to accommodate adding additional positions to take calls on behalf of all of the other counties including La Plata County, the cost of that expansion may be proportionately distributed amongst all of the counties that receive HCCC Call Coverage Services. Should this situation arise, La Plata County will be notified 60 days in advance of any additional costs required for HCCC's services so it can determine whether to terminate the MOU.
4. Prowers County will invoice for the Call Coverage Services. Invoices shall include a description of the services performed as La Plata County may request. La Plata County will submit payment for services satisfactorily performed within 60 days of receipt.
5. The rates of Call Coverage Services provided to La Plata County per the terms of the MOU are:

Estimated number of Child Abuse/Neglect Reports Jan 2026 – Dec 2026	1,021
C/W Inquiries 470 Divided by 10	47
Total Estimated Reports	1,068
Less the Allotment of Reports (12 per quarter)	-48
Total Estimated Reports to be billed	1,020
Rate per Report	\$ 32.00
Estimated Investment for C/W Reports	\$ 32,640.00
Estimated number of APS reports Jan 2026 – Dec 2026	296
Rate per APS Report	\$ 32.00
Estimated Investment for APS reports	\$ 9,472.00
Total Investment for Call Coverage services	\$ 42,112.00

6. La Plata County will be billed quarterly for actual number of reports taken, less the allotted reports of 12 reports of any type per quarter.

#### JOINT RESPONSIBILITIES SHARED BETWEEN La Plata COUNTY AND PROWERS COUNTY HCCC:

1. Both Prowers County and La Plata County acknowledge that the State of Colorado Department of Human Services must approve this MOU prior to final execution.
2. This MOU was preceded by an official request for Call Coverage Services from the Board of County Commissioners for La Plata County.
3. Both parties understand that nothing in this MOU supersedes or replaces each party's requirements and responsibilities to follow and adhere to all requirements as set forth in state and federal statute, Volume 7 Rules and/or Division of Child Welfare Policy.

#### GENERAL RESPONSIBILITIES OF PROWERS COUNTY HCCC:

1. The Prowers County HCCC will make the appropriate routing changes and take all calls for La Plata County on a full-time basis. Full-time is defined as 7 days per week, 24 hours a day including holidays. All next step decisions regarding Hotline call records will be left to the discretion of La Plata County. La Plata County will be responsible to complete a review of all information in the Trails Hotline Application ("THA") and Trails to ensure appropriate disposition.
2. All next step decisions regarding Hotline call records will be left to the discretion of La Plata County. La Plata County will be responsible to complete a review of all information in THA and Trails to ensure appropriate disposition.
3. Child Welfare Reports, which can be referred to as Referrals, taken by the HCCC will be entered into the THA, submitted, and transferred to La Plata County's Trails Inbox. HCCC will notify La Plata



County of a referral via email during business hours and by personal contact during after-hours (pursuant to Volume 7 Rules). It will be the responsibility of La Plata County to check the pending queue and manage the final disposition of all records.

- a. HCCC will provide the Hotline ID and/or Referral ID number (pursuant to Volume 7 Rules) to an entity designated by La Plata County.
4. If the HCCC believes the report is of an immediate response nature, the HCCC will notify La Plata County while information is being entered into the THA or CAPS.
5. **Information and Referral (non-CW)** calls will be sent to La Plata County's Pending Incoming Hotline Queue (pursuant to Volume 7 Rule). It will be the responsibility of La Plata County to check the pending queue and manage the final disposition of all records. Call purpose will be included in the comments. Callers will be redirected back to the La Plata County main Department of Human Services number. La Plata County can request a brief synopsis.
6. If HCCC receives a call from **law enforcement or medical personnel** that requires immediate response from La Plata County, HCCC will transfer the call to a La Plata County on-call designee. If the La Plata County on-call designee is not available, HCCC will take a message and continue to make attempts to notify the County. If appropriate, the HCCC will take a report while notifying the County.
7. **APS reports** will be documented in the Colorado Adult Protection System, ("CAPS") and in the THA. Once complete, the record will be transferred to the County's Pending Incoming Hotline Queue. La Plata County will confirm receipt and update in the THA.
  - a. If an APS call is regarding an adult over 70 years old, the HCCC will document the call in the THA and advise the reporter to call local law enforcement. The HCCC will then notify the County of the call.
  - b. Notification to La Plata County that an APS report has been taken by the HCCC will be made by email during both open and after-hours.

#### GENERAL RESPONSIBILITIES OF La Plata COUNTY:

1. La Plata County will provide an updated list of on-call La Plata County employees' name(s) or designees and telephone/cellphone numbers and email addresses at all times. The on-call list will include backup contact name(s) and number(s) and email addresses in case the first employee is unable to answer within the notification time frame as outlined in Volume 7 Rules. If the designee changes, it is La Plata County's responsibility to immediately inform the HCCC of the change and to provide the required contact information.
2. La Plata County will notify the HCCC of any special circumstances where La Plata County staff will be unavailable by email (business hours) or voice telephone/cellphone (i.e. employees are in court, meetings, training after-hours, etc.) La Plata County should make every attempt to identify another entity that can receive notifications. This can be any entity designated by La Plata County.


#### GENERAL PROVISIONS:

1. This MOU is not intended to create any agency or employment relationships between the parties nor is it intended to create any third-party rights or beneficiaries.
2. Nothing contained herein shall be construed as a waiver of any party or any immunity at law including immunity granted under the Colorado Governmental immunities Act.
3. No modification or waiver of this MOU or of any covenant, condition, or provision herein contained shall be valid unless in writing and duly executed by the party to be charged therewith.
4. This MOU and the parties conduct hereunder shall be subject to local, state and federal laws and regulations, including requirements associated with confidentiality of information and HIPAA privacy requirements.

5. The Parties to this MOU are subject to the provisions of Colorado Constitution, Article X, Section 20 regarding multiple fiscal year obligations. Therefore, no obligation extending beyond December 31, 2026 shall be enforceable unless and until County, acting through the Board, has adopted a budget for 2027 providing for payment of such obligations. La Plata County shall immediately notify Prowers County should funding under this MOU fail to be appropriated in such instance, Prowers County may immediately terminate this MOU.
6. All three of the authorizing and confirming agencies listed below must agree to the conditions set forth in the proceeding document before the MOU can be finalized.
7. All signatories have the appropriate delegation of authority to sign this MOU.
8. This MOU is subject to all applicable federal, state and local laws, regulations and rules, whether now in force or hereafter enacted or promulgated. If any term or provision of this MOU is held to be invalid or illegal, such term or provision shall not affect the validity or enforceability of the remaining terms and provisions. Meeting the terms of this MOU shall not excuse any failure to comply with all applicable laws and regulations, whether or not these laws and regulations are specifically listed herein.
9. No third-Party Beneficiary. It is expressly understood and agreed that enforcement of the terms and conditions of this MOU, and all rights of action relating to such enforcement, shall be strictly reserved to the Parties, and nothing contained in this MOU shall give or allow any such claim or right of action by any other or third person or entity on such MOU. It is the express intention of the parties hereto that any person or entity, other than the Parties, receiving services or benefits under this MOU shall be deemed to be incidental beneficiaries only.
10. Each Party agrees to be responsible for its own liability incurred as a result of its participation in this MOU. In the event any claim is litigated, each Party will be responsible for its own expenses of litigation or other costs associated with enforcing this MOU. No provision of this MOU shall be deemed or construed to be a relinquishment or waiver of any kind of the applicable limitation of liability provided to each Party by the Colorado governmental Immunity Act, C.R.S. 24-101-101 et seq. and Article XI of the Colorado Constitution.

**Approving Entities**

**Approving Entities**

Signed:   
Name: Marsha Porter  
Title: Chair of Board of County Commissioners  
Entity: La Plata County

Signed: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Entity: \_\_\_\_\_

**State Confirmation**

**Yolanda**  
Date: Arredondo  
Signed: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Entity: \_\_\_\_\_

Digitally signed by Yolanda  
Arredondo  
Date: 2025.11.19 18:28:36 -07'00'

**MEMORANDUM OF UNDERSTANDING**  
**Between**  
**SAN JUAN COUNTY**  
**and**  
**PROWERS COUNTY**

**INTRODUCTION:**

This Memorandum of Understanding ("MOU") is entered into by and between Prowers County, Colorado body corporate and politic by and through its Board of County Commissioner ("Prowers County"), and San Juan County, Colorado ("San Juan County") a body corporate and politic by and through its Board of County Commissioners. Prowers County and San Juan County shall jointly be referred to as the "Parties."

**PURPOSE:**

1. This MOU is developed in partnership between Prowers County and San Juan County, with confirmation by the State of Colorado ("State"), for Prowers County to manage and administer calls to the hotline regarding persons that reside in San Juan County, Colorado.
2. Prowers County, through its Hotline County Connection Center ("HCCC"), agrees to answer and process Child Welfare ("CW") related and APS related hotline calls on behalf of San Juan County ("Call Coverage Services"). Prowers County will perform the tasks outlined in this MOU as they relate to Call Coverage Services. San Juan County will perform the tasks identified in the MOU to assist the HCCC with successfully receiving the Hotline calls so San Juan County can complete the final disposition of each call.

**TERM, AMENDMENT, TERMINATION:**

1. Term of MOU:
  - a. This MOU becomes effective January 1, 2026 for the period of 12 months, ending December 31, 2026.
  - b. The parties shall notify each other at least 30 days prior to expiration of the MOU to execute an extension.
2. Amendments:
  - a. The Parties may request changes to this MOU, which shall be effective only upon the written agreement of the Parties.
  - b. Any changes, modifications, revisions, or amendments to this MOU shall be incorporated by written instrument, executed and signed by the Parties, and will be effective in accordance with the terms and conditions contained herein.
3. Termination:
  - a. Any party may, at its sole discretion, terminate or cancel the MOU upon 30 days' written notice to the other party.

**RATE FOR SERVICES:**

1. The calculations used to determine the rate of the Call Coverage Services are based on an annual projection of the number of Child Protection Program Area 5, Program Area 4, and Institutional reports taken and an equivalent number of Other Child Welfare ("Other CW") Inquiry related call reports. For purposes of this MOU, 10 Other CW calls will equal one report.
  - a. Projected numbers of Program Area 5, Program Area 4, Institutional, Other CW, and APS reports will be based on a combination of information from the Results Oriented Management data base and the actual numbers of calls received through the HCCC for the previous 12 months.

2. San Juan County is allocated twelve free reports, child abuse/neglect or APS reports, each quarter for a total of 48 free reports of any type per year.
3. Prowers County has entered into agreements with other Colorado counties to provide the same services as contemplated in this MOU. In the event the HCCC must expend additional funds to accommodate adding additional positions to take calls on behalf of all of the other counties including San Juan County, the cost of that expansion may be proportionately distributed amongst all of the counties that receive HCCC Call Coverage Services. Should this situation arise, San Juan County will be notified 60 days in advance of any additional costs required for HCCC's services so it can determine whether to terminate the MOU.
4. Prowers County will invoice for the Call Coverage Services. Invoices shall include a description of the services performed as San Juan County may request. San Juan County will submit payment for services satisfactorily performed within 60 days of receipt.
5. The rates of Call Coverage Services provided to San Juan County per the terms of the MOU are:

Estimated number of Child Abuse/Neglect Reports Jan 2026 – Dec 2026	12
C/W Inquiries 0 Divided by 10	0
Total Estimated Reports	12
Less the Allotment of Reports (12 per quarter)	-48
Total Estimated Reports to be billed	-36
Rate per Report	\$ 32.00
Estimated Investment for C/W Reports	\$ 0.00
Estimated number of APS reports Jan 2026 – Dec 2026	3
Rate per APS Report	\$ 32.00
Estimated Investment for APS reports	\$ 0.00
Total Investment for Call Coverage services	\$ 0.00

6. San Juan County will be billed quarterly for actual number of reports taken, less the allotted reports of 12 reports of any type per quarter.

#### JOINT RESPONSIBILITIES SHARED BETWEEN San Juan COUNTY AND PROWERS COUNTY HCCC:

1. Both Prowers County and San Juan County acknowledge that the State of Colorado Department of Human Services must approve this MOU prior to final execution.
2. This MOU was preceded by an official request for Call Coverage Services from the Board of County Commissioners for San Juan County.
3. Both parties understand that nothing in this MOU supersedes or replaces each party's requirements and responsibilities to follow and adhere to all requirements as set forth in state and federal statute, Volume 7 Rules and/or Division of Child Welfare Policy.

#### GENERAL RESPONSIBILITIES OF PROWERS COUNTY HCCC:

1. The Prowers County HCCC will make the appropriate routing changes and take all calls for San Juan County on a full-time basis. Full-time is defined as 7 days per week, 24 hours a day including holidays. All next step decisions regarding Hotline call records will be left to the discretion of San Juan County. San Juan County will be responsible to complete a review of all information in the Trails Hotline Application ("THA") and Trails to ensure appropriate disposition.
2. All next step decisions regarding Hotline call records will be left to the discretion of San Juan County. San Juan County will be responsible to complete a review of all information in THA and Trails to ensure appropriate disposition.
3. **Child Welfare Reports**, which can be referred to as Referrals, taken by the HCCC will be entered into the THA, submitted, and transferred to San Juan County's Trails Inbox. HCCC will notify San Juan

County of a referral via email during business hours and by personal contact during after-hours (pursuant to Volume 7 Rules). It will be the responsibility of San Juan County to check the pending queue and manage the final disposition of all records.

- a. HCCC will provide the Hotline ID and/or Referral ID number (pursuant to Volume 7 Rules) to an entity designated by San Juan County.
4. If the HCCC believes the report is of an immediate response nature, the HCCC will notify San Juan County while information is being entered into the THA or CAPS.
5. **Information and Referral (non-CW)** calls will be sent to San Juan County's Pending Incoming Hotline Queue (pursuant to Volume 7 Rule). It will be the responsibility of San Juan County to check the pending queue and manage the final disposition of all records. Call purpose will be included in the comments. Callers will be redirected back to the San Juan County main Department of Human Services number. San Juan County can request a brief synopsis.
6. If HCCC receives a call from **law enforcement or medical personnel** that requires immediate response from San Juan County, HCCC will transfer the call to a San Juan County on-call designee. If the San Juan County on-call designee is not available, HCCC will take a message and continue to make attempts to notify the County. If appropriate, the HCCC will take a report while notifying the County.
7. **APS reports** will be documented in the Colorado Adult Protection System, ("CAPS") and in the THA. Once complete, the record will be transferred to the County's Pending Incoming Hotline Queue. San Juan County will confirm receipt and update in the THA.
  - a. If an APS call is regarding an adult over 70 years old, the HCCC will document the call in the THA and advise the reporter to call local law enforcement. The HCCC will then notify the County of the call.
  - b. Notification to San Juan County that an APS report has been taken by the HCCC will be made by email during both open and after-hours.

#### GENERAL RESPONSIBILITIES OF San Juan COUNTY:

1. San Juan County will provide an updated list of on-call San Juan County employees' name(s) or designees and telephone/cellphone numbers and email addresses at all times. The on-call list will include backup contact name(s) and number(s) and email addresses in case the first employee is unable to answer within the notification time frame as outlined in Volume 7 Rules. If the designee changes, it is San Juan County's responsibility to immediately inform the HCCC of the change and to provide the required contact information.
2. San Juan County will notify the HCCC of any special circumstances where San Juan County staff will be unavailable by email (business hours) or voice telephone/cellphone (i.e. employees are in court, meetings, training after-hours, etc.) San Juan County should make every attempt to identify another entity that can receive notifications. This can be any entity designated by San Juan County.

#### GENERAL PROVISIONS:


1. This MOU is not intended to create any agency or employment relationships between the parties nor is it intended to create any third-party rights or beneficiaries.
2. Nothing contained herein shall be construed as a waiver of any party or any immunity at law including immunity granted under the Colorado Governmental immunities Act.
3. No modification or waiver of this MOU or of any covenant, condition, or provision herein contained shall be valid unless in writing and duly executed by the party to be charged therewith.
4. This MOU and the parties conduct hereunder shall be subject to local, state and federal laws and regulations, including requirements associated with confidentiality of information and HIPAA privacy requirements.



5. The Parties to this MOU are subject to the provisions of Colorado Constitution, Article X, Section 20 regarding multiple fiscal year obligations. Therefore, no obligation extending beyond December 31, 2026 shall be enforceable unless and until County, acting through the Board, has adopted a budget for 2027 providing for payment of such obligations. San Juan County shall immediately notify Prowers County should funding under this MOU fail to be appropriated in such instance, Prowers County may immediately terminate this MOU.
6. All three of the authorizing and confirming agencies listed below must agree to the conditions set forth in the proceeding document before the MOU can be finalized.
7. All signatories have the appropriate delegation of authority to sign this MOU.
8. This MOU is subject to all applicable federal, state and local laws, regulations and rules, whether now in force or hereafter enacted or promulgated. If any term or provision of this MOU is held to be invalid or illegal, such term or provision shall not affect the validity or enforceability of the remaining terms and provisions. Meeting the terms of this MOU shall not excuse any failure to comply with all applicable laws and regulations, whether or not these laws and regulations are specifically listed herein.
9. No third-Party Beneficiary. It is expressly understood and agreed that enforcement of the terms and conditions of this MOU, and all rights of action relating to such enforcement, shall be strictly reserved to the Parties, and nothing contained in this MOU shall give or allow any such claim or right of action by any other or third person or entity on such MOU. It is the express intention of the parties hereto that any person or entity, other than the Parties, receiving services or benefits under this MOU shall be deemed to be incidental beneficiaries only.
10. Each Party agrees to be responsible for its own liability incurred as a result of its participation in this MOU. In the event any claim is litigated, each Party will be responsible for its own expenses of litigation or other costs associated with enforcing this MOU. No provision of this MOU shall be deemed or construed to be a relinquishment or waiver of any kind of the applicable limitation of liability provided to each Party by the Colorado governmental Immunity Act, C.R.S. 24-101-101 et seq. and Article XI of the Colorado Constitution.

#### Approving Entities

#### Approving Entities

Signed:   
 Name: Austin Lashley  
 Title: Chair, Board of County Commissioners  
 Entity: San Juan County

Signed: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Entity: \_\_\_\_\_

#### State Confirmation

**Yolanda**  
 Date: Arredondo  
 Signed: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Entity: \_\_\_\_\_

Digitally signed by Yolanda Arredondo  
 Date: 2025.11.19 18:27:56 -07'00'



**MEMORANDUM OF UNDERSTANDING**  
**Between**  
**ALAMOSA COUNTY**  
**and**  
**PROWERS COUNTY**

**INTRODUCTION:**

This Memorandum of Understanding ("MOU") is entered into by and between Prowers County, Colorado body corporate and politic by and through its Board of County Commissioner ("Prowers County"), and Alamosa County, Colorado ("Alamosa County") a body corporate and politic by and through its Board of County Commissioners. Prowers County and Alamosa County shall jointly be referred to as the "Parties."

**PURPOSE:**

1. This MOU is developed in partnership between Prowers County and Alamosa County, with confirmation by the State of Colorado ("State"), for Prowers County to manage and administer calls to the hotline regarding persons that reside in Alamosa County, Colorado.
2. Prowers County, through its Hotline County Connection Center ("HCCC"), agrees to answer and process Child Welfare ("CW") related and APS related hotline calls on behalf of Alamosa County ("Call Coverage Services"). Prowers County will perform the tasks outlined in this MOU as they relate to Call Coverage Services. Alamosa County will perform the tasks identified in the MOU to assist the HCCC with successfully receiving the Hotline calls so Alamosa County can complete the final disposition of each call.

**TERM, AMENDMENT, TERMINATION:**

1. Term of MOU:
  - a. This MOU becomes effective January 1, 2026 for the period of 12 months, ending December 31, 2026.
  - b. The parties shall notify each other at least 30 days prior to expiration of the MOU to execute an extension.
2. Amendments:
  - a. The Parties may request changes to this MOU, which shall be effective only upon the written agreement of the Parties.
  - b. Any changes, modifications, revisions, or amendments to this MOU shall be incorporated by written instrument, executed and signed by the Parties, and will be effective in accordance with the terms and conditions contained herein.
3. Termination:
  - a. Any party may, at its sole discretion, terminate or cancel the MOU upon 30 days' written notice to the other party.

**RATE FOR SERVICES:**

1. The calculations used to determine the rate of the Call Coverage Services are based on an annual projection of the number of Child Protection Program Area 5, Program Area 4, and Institutional reports taken and an equivalent number of Other Child Welfare ("Other CW") Inquiry related call reports. For purposes of this MOU, 10 Other CW calls will equal one report.
  - a. Projected numbers of Program Area 5, Program Area 4, Institutional, Other CW, and APS reports will be based on a combination of information from the Results Oriented Management data base and the actual numbers of calls received through the HCCC for the previous 12 months.

2. Alamosa County is allocated twelve free reports, child abuse/neglect or APS reports, each quarter for a total of 48 free reports of any type per year.
3. Prowers County has entered into agreements with other Colorado counties to provide the same services as contemplated in this MOU. In the event the HCCC must expend additional funds to accommodate adding additional positions to take calls on behalf of all of the other counties including Alamosa County, the cost of that expansion may be proportionately distributed amongst all of the counties that receive HCCC Call Coverage Services. Should this situation arise, Alamosa County will be notified 60 days in advance of any additional costs required for HCCC's services so it can determine whether to terminate the MOU.
4. Prowers County will invoice for the Call Coverage Services. Invoices shall include a description of the services performed as Alamosa County may request. Alamosa County will submit payment for services satisfactorily performed within 60 days of receipt.
5. The rates of Call Coverage Services provided to Alamosa County per the terms of the MOU are:

Estimated number of Child Abuse/Neglect Reports Jan 2026 – Dec 2026	468
C/W Inquiries 90 Divided by 10	9
Total Estimated Reports	477
Less the Allotment of Reports (12 per quarter)	-48
Total Estimated Reports to be billed	429
Rate per Report	\$ 32.00
Estimated Investment for C/W Reports	\$ 13,728.00
Estimated number of APS reports Jan 2026 – Dec 2026	144
Rate per APS Report	\$ 32.00
Estimated Investment for APS reports	\$ 4,608.00
Total Investment for Call Coverage services	\$ 18,336.00

6. Alamosa County will be billed quarterly for actual number of reports taken, less the allotted reports of 12 reports of any type per quarter.

**JOINT RESPONSIBILITIES SHARED BETWEEN ALAMOSA COUNTY AND PROWERS COUNTY HCCC:**

1. Both Prowers County and Alamosa County acknowledge that the State of Colorado Department of Human Services must approve this MOU prior to final execution.
2. This MOU was preceded by an official request for Call Coverage Services from the Board of County Commissioners for Alamosa County.
3. Both parties understand that nothing in this MOU supersedes or replaces each party's requirements and responsibilities to follow and adhere to all requirements as set forth in state and federal statute, Volume 7 Rules and/or Division of Child Welfare Policy.

**GENERAL RESPONSIBILITIES OF PROWERS COUNTY HCCC:**

1. The Prowers County HCCC will make the appropriate routing changes and take all calls for Alamosa County on a full-time basis. Full-time is defined as 7 days per week, 24 hours a day including holidays. All next step decisions regarding Hotline call records will be left to the discretion of Alamosa County. Alamosa County will be responsible to complete a review of all information in the Trails Hotline Application ("THA") and Trails to ensure appropriate disposition.
2. All next step decisions regarding Hotline call records will be left to the discretion of Alamosa County. Alamosa County will be responsible to complete a review of all information in THA and Trails to ensure appropriate disposition.

3. **Child Welfare Reports**, which can be referred to as Referrals, taken by the HCCC will be entered into the THA, submitted, and transferred to Alamosa County's Trails Inbox. HCCC will notify Alamosa County of a referral via email during business hours and by personal contact during after-hours (pursuant to Volume 7 Rules). It will be the responsibility of Alamosa County to check the pending queue and manage the final disposition of all records.
  - a. HCCC will provide the Hotline ID and/or Referral ID number (pursuant to Volume 7 Rules) to an entity designated by Alamosa County.
4. If the HCCC believes the report is of an immediate response nature, the HCCC will notify Alamosa County while information is being entered into the THA or CAPS.
5. **Information and Referral (non-CW)** calls will be sent to Alamosa County's Pending Incoming Hotline Queue (pursuant to Volume 7 Rule). It will be the responsibility of Alamosa County to check the pending queue and manage the final disposition of all records. Call purpose will be included in the comments. Callers will be redirected back to the Alamosa County main Department of Human Services number. Alamosa County can request a brief synopsis.
6. If HCCC receives a call from **law enforcement or medical personnel** that requires immediate response from Alamosa County, HCCC will transfer the call to a Alamosa County on-call designee. If the Alamosa County on-call designee is not available, HCCC will take a message and continue to make attempts to notify the County. If appropriate, the HCCC will take a report while notifying the County.
7. **APS reports** will be documented in the Colorado Adult Protection System, ("CAPS") and in the THA. Once complete, the record will be transferred to the County's Pending Incoming Hotline Queue. Alamosa County will confirm receipt and update in the THA.
  - a. If an APS call is regarding an adult over 70 years old, the HCCC will document the call in the THA and advise the reporter to call local law enforcement. The HCCC will then notify the County of the call.
  - b. Notification to Alamosa County that an APS report has been taken by the HCCC will be made by email during both open and after-hours.

#### GENERAL RESPONSIBILITIES OF ALAMOSA COUNTY:

1. Alamosa County will provide an updated list of on-call Alamosa County employees' name(s) or designees and telephone/cellphone numbers and email addresses at all times. The on-call list will include backup contact name(s) and number(s) and email addresses in case the first employee is unable to answer within the notification time frame as outlined in Volume 7 Rules. If the designee changes, it is Alamosa County's responsibility to immediately inform the HCCC of the change and to provide the required contact information.
2. Alamosa County will notify the HCCC of any special circumstances where Alamosa County staff will be unavailable by email (business hours) or voice telephone/cellphone (i.e. employees are in court, meetings, training after-hours, etc.) Alamosa County should make every attempt to identify another entity that can receive notifications. This can be any entity designated by Alamosa County.

#### GENERAL PROVISIONS:

1. This MOU is not intended to create any agency or employment relationships between the parties nor is it intended to create any third-party rights or beneficiaries.
2. Nothing contained herein shall be construed as a waiver of any party or any immunity at law including immunity granted under the Colorado Governmental immunities Act.
3. No modification or waiver of this MOU or of any covenant, condition, or provision herein contained shall be valid unless in writing and duly executed by the party to be charged therewith.

4. This MOU and the parties conduct hereunder shall be subject to local, state and federal laws and regulations, including requirements associated with confidentiality of information and HIPAA privacy requirements.
5. The Parties to this MOU are subject to the provisions of Colorado Constitution, Article X, Section 20 regarding multiple fiscal year obligations. Therefore, no obligation extending beyond December 31, 2026 shall be enforceable unless and until County, acting through the Board, has adopted a budget for 2027 providing for payment of such obligations. Alamosa County shall immediately notify Prowers County should funding under this MOU fail to be appropriated in such instance, Prowers County may immediately terminate this MOU.
6. All three of the authorizing and confirming agencies listed below must agree to the conditions set forth in the proceeding document before the MOU can be finalized.
7. All signatories have the appropriate delegation of authority to sign this MOU.
8. This MOU is subject to all applicable federal, state and local laws, regulations and rules, whether now in force or hereafter enacted or promulgated. If any term or provision of this MOU is held to be invalid or illegal, such term or provision shall not affect the validity or enforceability of the remaining terms and provisions. Meeting the terms of this MOU shall not excuse any failure to comply with all applicable laws and regulations, whether or not these laws and regulations are specifically listed herein.
9. No third-Party Beneficiary. It is expressly understood and agreed that enforcement of the terms and conditions of this MOU, and all rights of action relating to such enforcement, shall be strictly reserved to the Parties, and nothing contained in this MOU shall give or allow any such claim or right of action by any other or third person or entity on such MOU. It is the express intention of the parties hereto that any person or entity, other than the Parties, receiving services or benefits under this MOU shall be deemed to be incidental beneficiaries only.
10. Each Party agrees to be responsible for its own liability incurred as a result of its participation in this MOU. In the event any claim is litigated, each Party will be responsible for its own expenses of litigation or other costs associated with enforcing this MOU. No provision of this MOU shall be deemed or construed to be a relinquishment or waiver of any kind of the applicable limitation of liability provided to each Party by the Colorado governmental Immunity Act, C.R.S. 24-101-101 et seq. and Article XI of the Colorado Constitution.

#### Approving Entities

#### Approving Entities

Signed: 

Signed: \_\_\_\_\_

Name: Catherine Salazar

Name: \_\_\_\_\_

Title: Director

Title: \_\_\_\_\_

Entity: Alamosa County

Entity: \_\_\_\_\_

#### State Confirmation

Date: 11/12/2025

Signed: 

Name: Bernadette Rodriguez

Title: Hotline Analyst

Entity: STATE OF COLORADO

**MEMORANDUM OF UNDERSTANDING**  
**Between**  
**DOLORES COUNTY**  
**and**  
**PROWERS COUNTY**

**INTRODUCTION:**

This Memorandum of Understanding ("MOU") is entered into by and between Prowers County, Colorado body corporate and politic by and through its Board of County Commissioner ("Prowers County"), and Dolores County, Colorado ("Dolores County") a body corporate and politic by and through its Board of County Commissioners. Prowers County and Dolores County shall jointly be referred to as the "Parties."

**PURPOSE:**

1. This MOU is developed in partnership between Prowers County and Dolores County, with confirmation by the State of Colorado ("State"), for Prowers County to manage and administer calls to the hotline regarding persons that reside in Dolores County, Colorado.
2. Prowers County, through its Hotline County Connection Center ("HCCC"), agrees to answer and process Child Welfare ("CW") related and APS related hotline calls on behalf of Dolores County ("Call Coverage Services"). Prowers County will perform the tasks outlined in this MOU as they relate to Call Coverage Services. Dolores County will perform the tasks identified in the MOU to assist the HCCC with successfully receiving the Hotline calls so Dolores County can complete the final disposition of each call.

**TERM, AMENDMENT, TERMINATION:**

1. Term of MOU:
  - a. This MOU becomes effective January 1, 2026 for the period of 12 months, ending December 31, 2026.
  - b. The parties shall notify each other at least 30 days prior to expiration of the MOU to execute an extension.
2. Amendments:
  - a. The Parties may request changes to this MOU, which shall be effective only upon the written agreement of the Parties.
  - b. Any changes, modifications, revisions, or amendments to this MOU shall be incorporated by written instrument, executed and signed by the Parties, and will be effective in accordance with the terms and conditions contained herein.
3. Termination:
  - a. Any party may, at its sole discretion, terminate or cancel the MOU upon 30 days' written notice to the other party.

**RATE FOR SERVICES:**

1. The calculations used to determine the rate of the Call Coverage Services are based on an annual projection of the number of Child Protection Program Area 5, Program Area 4, and Institutional reports taken and an equivalent number of Other Child Welfare ("Other CW") Inquiry related call reports. For purposes of this MOU, 10 Other CW calls will equal one report.
  - a. Projected numbers of Program Area 5, Program Area 4, Institutional, Other CW, and APS reports will be based on a combination of information from the Results Oriented Management data base and the actual numbers of calls received through the HCCC for the previous 12 months.



2. Dolores County is allocated twelve free reports, child abuse/neglect or APS reports, each quarter for a total of 48 free reports of any type per year.
3. Prowers County has entered into agreements with other Colorado counties to provide the same services as contemplated in this MOU. In the event the HCCC must expend additional funds to accommodate adding additional positions to take calls on behalf of all of the other counties including Dolores County, the cost of that expansion may be proportionately distributed amongst all of the counties that receive HCCC Call Coverage Services. Should this situation arise, Dolores County will be notified 60 days in advance of any additional costs required for HCCC's services so it can determine whether to terminate the MOU.
4. Prowers County will invoice for the Call Coverage Services. Invoices shall include a description of the services performed as Dolores County may request. Dolores County will submit payment for services satisfactorily performed within 60 days of receipt.
5. The rates of Call Coverage Services provided to Dolores County per the terms of the MOU are:

Estimated number of Child Abuse/Neglect Reports Jan 2026 – Dec 2026	25
C/W Inquiries 0 Divided by 10	0
Total Estimated Reports	25
Less the Allotment of Reports (12 per quarter)	-48
Total Estimated Reports to be billed	-23
Rate per Report	\$ 32.00
Estimated Investment for C/W Reports	\$ 0.00
Estimated number of APS reports Jan 2026 – Dec 2026	8
Rate per APS Report	\$ 32.00
Estimated Investment for APS reports	\$ 0.00
Total Investment for Call Coverage services	\$ 0.00

6. Dolores County will be billed quarterly for actual number of reports taken, less the allotted reports of 12 reports of any type per quarter.

#### JOINT RESPONSIBILITIES SHARED BETWEEN DOLORES COUNTY AND PROWERS COUNTY HCCC:

1. Both Prowers County and Dolores County acknowledge that the State of Colorado Department of Human Services must approve this MOU prior to final execution.
2. This MOU was preceded by an official request for Call Coverage Services from the Board of County Commissioners for Dolores County.
3. Both parties understand that nothing in this MOU supersedes or replaces each party's requirements and responsibilities to follow and adhere to all requirements as set forth in state and federal statute, Volume 7 Rules and/or Division of Child Welfare Policy.

#### GENERAL RESPONSIBILITIES OF PROWERS COUNTY HCCC:

1. The Prowers County HCCC will make the appropriate routing changes and take all calls for Dolores County on a full-time basis. Full-time is defined as 7 days per week, 24 hours a day including holidays. All next step decisions regarding Hotline call records will be left to the discretion of Dolores County. Dolores County will be responsible to complete a review of all information in the Trails Hotline Application ("THA") and Trails to ensure appropriate disposition.
2. All next step decisions regarding Hotline call records will be left to the discretion of Dolores County. Dolores County will be responsible to complete a review of all information in THA and Trails to ensure appropriate disposition.



3. **Child Welfare Reports**, which can be referred to as Referrals, taken by the HCCC will be entered into the THA, submitted, and transferred to Dolores County's Trails Inbox. HCCC will notify Dolores County of a referral via email during business hours and by personal contact during after-hours (pursuant to Volume 7 Rules). It will be the responsibility of Dolores County to check the pending queue and manage the final disposition of all records.
  - a. HCCC will provide the Hotline ID and/or Referral ID number (pursuant to Volume 7 Rules) to an entity designated by Dolores County.
4. If the HCCC believes the report is of an immediate response nature, the HCCC will notify Dolores County while information is being entered into the THA or CAPS.
5. **Information and Referral (non-CW)** calls will be sent to Dolores County's Pending Incoming Hotline Queue (pursuant to Volume 7 Rule). It will be the responsibility of Dolores County to check the pending queue and manage the final disposition of all records. Call purpose will be included in the comments. Callers will be redirected back to the Dolores County main Department of Human Services number. Dolores County can request a brief synopsis.
6. If HCCC receives a call from **law enforcement or medical personnel** that requires immediate response from Dolores County, HCCC will transfer the call to a Dolores County on-call designee. If the Dolores County on-call designee is not available, HCCC will take a message and continue to make attempts to notify the County. If appropriate, the HCCC will take a report while notifying the County.
7. **APS reports** will be documented in the Colorado Adult Protection System, ("CAPS") and in the THA. Once complete, the record will be transferred to the County's Pending Incoming Hotline Queue. Dolores County will confirm receipt and update in the THA.
  - a. If an APS call is regarding an adult over 70 years old, the HCCC will document the call in the THA and advise the reporter to call local law enforcement. The HCCC will then notify the County of the call.
  - b. Notification to Dolores County that an APS report has been taken by the HCCC will be made by email during both open and after-hours.

#### GENERAL RESPONSIBILITIES OF DOLORES COUNTY:

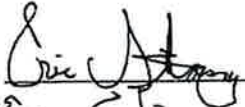
1. Dolores County will provide an updated list of on-call Dolores County employees' name(s) or designees and telephone/cellphone numbers and email addresses at all times. The on-call list will include backup contact name(s) and number(s) and email addresses in case the first employee is unable to answer within the notification time frame as outlined in Volume 7 Rules. If the designee changes, it is Dolores County's responsibility to immediately inform the HCCC of the change and to provide the required contact information.
2. Dolores County will notify the HCCC of any special circumstances where Dolores County staff will be unavailable by email (business hours) or voice telephone/cellphone (i.e. employees are in court, meetings, training after-hours, etc.) Dolores County should make every attempt to identify another entity that can receive notifications. This can be any entity designated by Dolores County.

#### GENERAL PROVISIONS:


1. This MOU is not intended to create any agency or employment relationships between the parties nor is it intended to create any third-party rights or beneficiaries.
2. Nothing contained herein shall be construed as a waiver of any party or any immunity at law including immunity granted under the Colorado Governmental Immunities Act.
3. No modification or waiver of this MOU or of any covenant, condition, or provision herein contained shall be valid unless in writing and duly executed by the party to be charged therewith.

4. This MOU and the parties conduct hereunder shall be subject to local, state and federal laws and regulations, including requirements associated with confidentiality of information and HIPAA privacy requirements.
5. The Parties to this MOU are subject to the provisions of Colorado Constitution, Article X, Section 20 regarding multiple fiscal year obligations. Therefore, no obligation extending beyond December 31, 2026 shall be enforceable unless and until County, acting through the Board, has adopted a budget for 2027 providing for payment of such obligations. Dolores County shall immediately notify Prowers County should funding under this MOU fail to be appropriated in such instance, Prowers County may immediately terminate this MOU.
6. All three of the authorizing and confirming agencies listed below must agree to the conditions set forth in the proceeding document before the MOU can be finalized.
7. All signatories have the appropriate delegation of authority to sign this MOU.
8. This MOU is subject to all applicable federal, state and local laws, regulations and rules, whether now in force or hereafter enacted or promulgated. If any term or provision of this MOU is held to be invalid or illegal, such term or provision shall not affect the validity or enforceability of the remaining terms and provisions. Meeting the terms of this MOU shall not excuse any failure to comply with all applicable laws and regulations, whether or not these laws and regulations are specifically listed herein.
9. No third-Party Beneficiary. It is expressly understood and agreed that enforcement of the terms and conditions of this MOU, and all rights of action relating to such enforcement, shall be strictly reserved to the Parties, and nothing contained in this MOU shall give or allow any such claim or right of action by any other or third person or entity on such MOU. It is the express intention of the parties hereto that any person or entity, other than the Parties, receiving services or benefits under this MOU shall be deemed to be incidental beneficiaries only.
10. Each Party agrees to be responsible for its own liability incurred as a result of its participation in this MOU. In the event any claim is litigated, each Party will be responsible for its own expenses of litigation or other costs associated with enforcing this MOU. No provision of this MOU shall be deemed or construed to be a relinquishment or waiver of any kind of the applicable limitation of liability provided to each Party by the Colorado governmental Immunity Act, C.R.S. 24-101-101 et seq. and Article XI of the Colorado Constitution.

**Approving Entities**

Signed:   
Name: Eric Stinson  
Title: Commissioner, Chair  
Entity: Dolores County

**State Confirmation**

Date: 11/12/2025  
Signed:   
Name: Bernadette Rodriguez  
Title: Hotline Analyst  
Entity: STATE OF COLORADO

**Approving Entities**

Signed: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Entity: \_\_\_\_\_

**MEMORANDUM OF UNDERSTANDING**  
**Between**  
**EL PASO COUNTY**  
**and**  
**PROWERS COUNTY**

**INTRODUCTION:**

This Memorandum of Understanding ("MOU") is entered into by and between Prowers County, Colorado body corporate and politic by and through its Board of County Commissioner ("Prowers County"), and El Paso County, Colorado ("El Paso County") a body corporate and politic by and through its Board of County Commissioners. Prowers County and El Paso County shall jointly be referred to as the "Parties."

**PURPOSE:**

1. This MOU is developed in partnership between Prowers County and El Paso County, with confirmation by the State of Colorado ("State"), for Prowers County to manage and administer calls to the hotline regarding persons that reside in El Paso County, Colorado.
2. Prowers County, through its Hotline County Connection Center ("HCCC"), agrees to answer and process Child Welfare ("CW") related and APS related hotline calls on behalf of El Paso County ("Call Coverage Services"). Prowers County will perform the tasks outlined in this MOU as they relate to Call Coverage Services. El Paso County will perform the tasks identified in the MOU to assist the HCCC with successfully receiving the Hotline calls so El Paso County can complete the final disposition of each call.

**TERM, AMENDMENT, TERMINATION:**

1. Term of MOU:
  - a. This MOU becomes effective January 1, 2026 for the period of 12 months, ending December 31, 2026.
  - b. The parties shall notify each other at least 30 days prior to expiration of the MOU to execute an extension.
2. Amendments:
  - a. The Parties may request changes to this MOU, which shall be effective only upon the written agreement of the Parties.
  - b. Any changes, modifications, revisions, or amendments to this MOU shall be incorporated by written instrument, executed and signed by the Parties, and will be effective in accordance with the terms and conditions contained herein.
3. Termination:
  - a. Any party may, at its sole discretion, terminate or cancel the MOU upon 30 days' written notice to the other party.

**RATE FOR SERVICES:**

1. The calculations used to determine the rate of the Call Coverage Services are based on an annual projection of the number of Child Protection Program Area 5, Program Area 4, and Institutional reports taken and an equivalent number of Other Child Welfare ("Other CW") Inquiry related call reports. For purposes of this MOU, 10 "Other CW" calls will equal 1 report.
  - a. Projected numbers of Program Area 5, Program Area 4, Institutional, "Other CW", and APS reports will be based on a combination of information from the Results Oriented Management data base and the actual numbers of calls received through the HCCC for the previous 12 months.

2. El Paso County is allocated 4 free reports, child abuse/neglect or APS reports, each month for a total of 48 free reports of any type per year.
3. Prowers County has entered into agreements with other Colorado counties to provide the same services as contemplated in this MOU. In the event the HCCC must expend additional funds to accommodate adding additional positions to take calls on behalf of all of the other counties including El Paso County, the cost of that expansion may be proportionately distributed amongst all of the counties that receive HCCC Call Coverage Services. Should this situation arise, El Paso County will be notified 60 days in advance of any additional costs required for HCCC's services so it can determine whether to terminate the MOU.
4. Prowers County will invoice for the Call Coverage Services. Invoices shall include a description of the services performed as El Paso County may request. El Paso County will submit payment for services satisfactorily performed within 60 days of receipt.
5. The rates of Call Coverage Services provided to El Paso County per the terms of the MOU are:

Estimated number of Child Abuse/Neglect Reports Jan 2026 – Dec 2026	5,094
C/W Inquiries 2,000 Divided by 10	200
Total Estimated Reports	5,294
Less the Allotment of Reports (4 per month or 12 per quarter)	-48
Total Estimated Reports to be billed	5,246
Rate per Report	\$ 32.00
Estimated Investment for C/W Reports	\$ 167,872.00
Estimated number of APS reports Jan 2026 – Dec 2026	83
Rate per APS Report	\$ 32.00
Estimated Investment for APS reports	\$ 2,656.00
Total Investment for Call Coverage services	\$ 170,528.00

6. El Paso County will be billed quarterly for actual number of reports taken, less the allotted reports 12 reports of any type per quarter.

#### **JOINT RESPONSIBILITIES SHARED BETWEEN EL PASO COUNTY AND PROWERS COUNTY HCCC:**

1. Both Prowers County and El Paso County acknowledge that the State of Colorado Department of Human Services must approve this MOU prior to final execution.
2. This MOU was preceded by an official request for Call Coverage Services from the Board of County Commissioners for El Paso County.
3. Both parties understand that nothing in this MOU supersedes or replaces each party's requirements and responsibilities to follow and adhere to all requirements as set forth in state and federal statute, Volume 7 Rules and/or Division of Child Welfare Policy.

#### **GENERAL RESPONSIBILITIES OF PROWERS COUNTY HCCC:**

1. The Prowers County HCCC will make the appropriate routing changes and take all the after-hours calls for El Paso County. After-Hours is defined as any time outside of normal business operating hours, including weekends and holidays. The Prowers County HCCC will answer calls for one hour during the standard business hours per month as available; the date and time of the coverage needed will be provided in writing to Prowers County HCCC by El Paso County within a minimum of 5 business days' notice. Prowers County will provide coverage when staff are available to do so, and if unable to do so, will communicate with El Paso County with alternate dates and times coverage could be available.
2. All next step decisions regarding Hotline call records will be left to the discretion of El Paso County. El Paso County will be responsible to complete a review of all information in Trails Hotline Application ("THA") and Trails to ensure appropriate disposition.

3. **Reports**, which can be referred to as Referrals, taken by the HCCC will be entered into the THA, submitted, and transferred to El Paso County's Trails Inbox. HCCC will notify El Paso County of non-immediate referrals via email no less than every 2 hours during business hours and by personal contact during after-hours (pursuant to Volume 7 Rules). It will be the responsibility of El Paso County to check the pending queue and manage the final disposition of all records.
  - a. HCCC will provide the Hotline ID and/or Referral ID number (pursuant to Volume 7 Rules) to an entity designated by El Paso County.
4. If the HCCC believes the report is of an immediate response nature, the HCCC will notify El Paso County while information is being entered into the THA or CAPS.
5. **Information and Referral (non-CW)** calls will be sent to El Paso County's Pending Incoming Hotline Queue (pursuant to Volume 7 Rule). It will be the responsibility of El Paso County to check the pending queue and manage the final disposition of all records. Call purpose will be included in the comments. Callers will be redirected back to the El Paso County main Department of Human Services number. El Paso County can request a brief synopsis.
6. If HCCC receives a call from **law enforcement or medical personnel** that requires immediate response from El Paso County, HCCC will transfer the call to an El Paso County on-call designee. If the El Paso County on-call designee is not available, HCCC will take a message and continue to make attempts to notify the County. If appropriate, the HCCC will take a report while notifying the County.
7. **APS reports** will be documented in the Colorado Adult Protection System, ("CAPS") and in the THA. Once complete, the record will be transferred to the County's Pending Incoming Hotline Queue. El Paso County will confirm receipt and update in the THA.
  - a. If an APS call is regarding an adult over 70 years old, the HCCC will document the call in the THA and advise the reporter to call local law enforcement. The HCCC will then notify the County of the call.
  - b. Notification to El Paso County that an APS report has been taken by the HCCC will be made by email during both open and after-hours.

#### GENERAL RESPONSIBILITIES OF EL PASO COUNTY

1. El Paso County will provide an updated list of on-call El Paso County employees' name(s) or designees and telephone/cellphone numbers and email addresses at all times. The on-call list will include backup contact name(s) and number(s) and email addresses in case the first employee is unable to answer within the notification time frame as outlined in Volume 7 Rules. If the designee changes, it is the El Paso County's responsibility to immediately inform the HCCC of the change and to provide the required contact information.
2. El Paso County will notify the HCCC of any special circumstances where El Paso County staff will be unavailable by email (business hours) or voice telephone/cellphone (i.e. employees are in court, meetings, training after-hours, etc.) El Paso County should make every attempt to identify another entity that can receive notifications. This can be any entity designated by El Paso County.

#### GENERAL PROVISIONS

1. This MOU is not intended to create any agency or employment relationships between the parties nor is it intended to create any third-party rights or beneficiaries.
2. Nothing contained herein shall be construed as a waiver of any party or any immunity at law including immunity granted under the Colorado Governmental immunities Act.
3. No modification or waiver of this MOU or of any covenant, condition, or provision herein contained shall be valid unless in writing and duly executed by the party to be charged therewith.



4. This MOU and the parties conduct hereunder shall be subject to local, state and federal laws and regulations, including requirements associated with confidentiality of information and HIPAA privacy requirements.
5. The Parties to this MOU are subject to the provisions of Colorado Constitution, Article X, Section 20 regarding multiple fiscal year obligations. Therefore, no obligation extending beyond December 31, 2026 shall be enforceable unless and until County, acting through the Board, has adopted a budget for 2027 providing for payment of such obligations. El Paso County shall immediately notify Prowers County should funding under this MOU fail to be appropriated in such instance, Prowers County may immediately terminate this MOU.
6. All three of the authorizing and confirming agencies listed below must agree to the conditions set forth in the proceeding document before the MOU can be finalized.
7. All signatories have the appropriate delegation of authority to sign this MOU.
8. This MOU is subject to all applicable federal, state and local laws, regulations and rules, whether now in force or hereafter enacted or promulgated. If any term or provision of this MOU is held to be invalid or illegal, such term or provision shall not affect the validity or enforceability of the remaining terms and provisions. Meeting the terms of this MOU shall not excuse any failure to comply with all applicable laws and regulations, whether or not these laws and regulations are specifically listed herein.
9. No third-Party Beneficiary. It is expressly understood and agreed that enforcement of the terms and conditions of this MOU, and all rights of action relating to such enforcement, shall be strictly reserved to the Parties, and nothing contained in this MOU shall give or allow any such claim or right of action by any other or third person or entity on such MOU. It is the express intention of the parties hereto that any person or entity, other than the Parties, receiving services or benefits under this MOU shall be deemed to be incidental beneficiaries only.
10. Each Party agrees to be responsible for its own liability incurred as a result of its participation in this MOU. In the event any claim is litigated, each Party will be responsible for its own expenses of litigation or other costs associated with enforcing this MOU. No provision of this MOU shall be deemed or construed to be a relinquishment or waiver of any kind of the applicable limitation of liability provided to each Party by the Colorado governmental Immunity Act, C.R.S. 24-101-101 et seq. and Article XI of the Colorado Constitution.


**Approving Entities**

Signed:   
Name: Carrie Geitner  
Title: BoCC Chair  
Entity: El Paso County

**Approving Entities**

Signed: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Entity: \_\_\_\_\_

**State Confirmation**

Date: 11/12/2025  
Signed:   
Name: Bernadette Rodriguez  
Title: Hotline Analyst  
Entity: STATE OF COLORADO



**MEMORANDUM OF UNDERSTANDING**  
**Between**  
**WELD COUNTY**  
**and**  
**PROWERS COUNTY**

**INTRODUCTION:**

This Memorandum of Understanding ("MOU") is entered into by and between Prowers County, Colorado body corporate and politic by and through its Board of County Commissioner ("Prowers County"), and Weld County, Colorado ("Weld County") a body corporate and politic by and through its Board of County Commissioners. Prowers County and Weld County shall jointly be referred to as the "Parties."

**PURPOSE:**

1. This MOU is developed in partnership between Prowers County and Weld County, with confirmation by the State of Colorado ("State"), for Prowers County to manage and administer calls to the hotline regarding persons that reside in Weld County, Colorado.
2. Prowers County, through its Hotline County Connection Center ("HCCC"), agrees to answer and process Child Welfare ("CW") related and APS related hotline calls on behalf of Weld County ("Call Coverage Services"). Prowers County will perform the tasks outlined in this MOU as they relate to Call Coverage Services. Weld County will perform the tasks identified in the MOU to assist the HCCC with successfully receiving the Hotline calls so Weld County can complete the final disposition of each call.

**TERM, AMENDMENT, TERMINATION:**

1. Term of MOU:
  - a. This MOU becomes effective January 1, 2026 for the period of 12 months, ending December 31, 2026.
  - b. The parties shall notify each other at least 30 days prior to expiration of the MOU to execute an extension.
2. Amendments:
  - a. The Parties may request changes to this MOU, which shall be effective only upon the written agreement of the Parties.
  - b. Any changes, modifications, revisions, or amendments to this MOU shall be incorporated by written instrument, executed and signed by the Parties, and will be effective in accordance with the terms and conditions contained herein.
3. Termination:
  - a. Any party may, at its sole discretion, terminate or cancel the MOU upon 30 days' written notice to the other party.

**RATE FOR SERVICES:**

1. The calculations used to determine the rate of the Call Coverage Services are based on an annual projection of the number of Child Protection Program Area 5, Program Area 4, and Institutional reports taken and an equivalent number of Other Child Welfare ("Other CW") Inquiry related call reports. For purposes of this MOU, 10 Other CW calls will equal one report.
  - a. Projected numbers of Program Area 5, Program Area 4, Institutional, Other CW, and APS reports will be based on a combination of information from the Results Oriented Management data base and the actual numbers of calls received through the HCCC for the previous 12 months.

2. Weld County is allocated twelve free reports, child abuse/neglect or APS reports, each quarter for a total of 48 free reports of any type per year.
3. Prowers County has entered into agreements with other Colorado counties to provide the same services as contemplated in this MOU. In the event the HCCC must expend additional funds to accommodate adding additional positions to take calls on behalf of all of the other counties including Weld County, the cost of that expansion may be proportionately distributed amongst all of the counties that receive HCCC Call Coverage Services. Should this situation arise, Weld County will be notified 60 days in advance of any additional costs required for HCCC's services so it can determine whether to terminate the MOU.
4. Prowers County will invoice for the Call Coverage Services. Invoices shall include a description of the services performed as Weld County may request. Weld County will submit payment for services satisfactorily performed within 60 days of receipt.
5. The rates of Call Coverage Services provided to Weld County per the terms of the MOU are:

Estimated number of Child Abuse/Neglect Reports Jan 2026 – Dec 2026	4,996
C/W Inquiries 2,300 Divided by 10	230
Total Estimated Reports	5,226
Less the Allotment of Reports (12 per quarter)	-48
Total Estimated Reports to be billed	5,178
Rate per Report	\$ 32.00
Estimated Investment for C/W Reports	\$ 165,696.00
Estimated number of APS reports Jan 2026 – Dec 2026	515
Rate per APS Report	\$ 32.00
Estimated Investment for APS reports	\$ 16,480.00
Total Investment for Call Coverage services	\$ 182,176.00

6. Weld County will be billed quarterly for actual number of reports taken, less the allotted reports of 12 reports of any type per quarter.

#### JOINT RESPONSIBILITIES SHARED BETWEEN Weld COUNTY AND PROWERS COUNTY HCCC:

1. Both Prowers County and Weld County acknowledge that the State of Colorado Department of Human Services must approve this MOU prior to final execution.
2. This MOU was preceded by an official request for Call Coverage Services from the Board of County Commissioners for Weld County.
3. Both parties understand that nothing in this MOU supersedes or replaces each party's requirements and responsibilities to follow and adhere to all requirements as set forth in state and federal statute, Volume 7 Rules and/or Division of Child Welfare Policy.

#### GENERAL RESPONSIBILITIES OF PROWERS COUNTY HCCC:

1. The Prowers County HCCC will make the appropriate routing changes and take all calls for Weld County on a full-time basis. Full-time is defined as 7 days per week, 24 hours a day including holidays. All next step decisions regarding Hotline call records will be left to the discretion of Weld County. Weld County will be responsible to complete a review of all information in the Trails Hotline Application ("THA") and Trails to ensure appropriate disposition.
2. All next step decisions regarding Hotline call records will be left to the discretion of Weld County. Weld County will be responsible to complete a review of all information in THA and Trails to ensure appropriate disposition.
3. Child Welfare Reports, which can be referred to as Referrals, taken by the HCCC will be entered into the THA, submitted, and transferred to Weld County's Trails Inbox. HCCC will notify Weld County of

a referral via email during business hours and by personal contact during after-hours (pursuant to Volume 7 Rules). It will be the responsibility of Weld County to check the pending queue and manage the final disposition of all records.

2. HCCC will provide the Hotline ID and/or Referral ID number (pursuant to Volume 7 Rules) to an entity designated by Weld County.
4. If the HCCC believes the report is of an immediate response nature, the HCCC will notify Weld County while information is being entered into the THA or CAPS.
5. Information and Referral (non-CW) calls will be sent to Weld County's Pending Incoming Hotline Queue (pursuant to Volume 7 Rule). It will be the responsibility of Weld County to check the pending queue and manage the final disposition of all records. Call purpose will be included in the comments. Callers will be redirected back to the Weld County main Department of Human Services number. Weld County can request a brief synopsis.
6. If HCCC receives a call from law enforcement or medical personnel that requires immediate response from Weld County, HCCC will transfer the call to a Weld County on-call designee. If the Weld County on-call designee is not available, HCCC will take a message and continue to make attempts to notify the County. If appropriate, the HCCC will take a report while notifying the County.
7. APS reports will be documented in the Colorado Adult Protection System, ("CAPS") and in the THA. Once complete, the record will be transferred to the County's Pending Incoming Hotline Queue. Weld County will confirm receipt and update in the THA.
  - a. If an APS call is regarding an adult over 70 years old, the HCCC will document the call in the THA and advise the reporter to call local law enforcement. The HCCC will then notify the County of the call.
  - b. Notification to Weld County that an APS report has been taken by the HCCC will be made by email during both open and after-hours.

#### GENERAL RESPONSIBILITIES OF Weld COUNTY:

1. Weld County will provide an updated list of on-call Weld County employees' name(s) or designees and telephone/cellphone numbers and email addresses at all times. The on-call list will include backup contact name(s) and number(s) and email addresses in case the first employee is unable to answer within the notification time frame as outlined in Volume 7 Rules. If the designee changes, it is Weld County's responsibility to immediately inform the HCCC of the change and to provide the required contact information.
2. Weld County will notify the HCCC of any special circumstances where Weld County staff will be unavailable by email (business hours) or voice telephone/cellphone (i.e. employees are in court, meetings, training after-hours, etc.) Weld County should make every attempt to identify another entity that can receive notifications. This can be any entity designated by Weld County.

#### GENERAL PROVISIONS:

1. This MOU is not intended to create any agency or employment relationships between the parties nor is it intended to create any third-party rights or beneficiaries.
2. Nothing contained herein shall be construed as a waiver of any party or any immunity at law including immunity granted under the Colorado Governmental Immunities Act.
3. No modification or waiver of this MOU or of any covenant, condition, or provision herein contained shall be valid unless in writing and duly executed by the party to be charged therewith.
4. This MOU and the parties conduct hereunder shall be subject to local, state and federal laws and regulations, including requirements associated with confidentiality of information and HIPAA privacy requirements.

5. The Parties to this MOU are subject to the provisions of Colorado Constitution, Article X, Section 20 regarding multiple fiscal year obligations. Therefore, no obligation extending beyond December 31, 2026 shall be enforceable unless and until County, acting through the Board, has adopted a budget for 2027 providing for payment of such obligations. Weld County shall immediately notify Prowers County should funding under this MOU fail to be appropriated in such instance, Prowers County may immediately terminate this MOU.
6. All three of the authorizing and confirming agencies listed below must agree to the conditions set forth in the proceeding document before the MOU can be finalized.
7. All signatories have the appropriate delegation of authority to sign this MOU.
8. This MOU is subject to all applicable federal, state and local laws, regulations and rules, whether now in force or hereafter enacted or promulgated. If any term or provision of this MOU is held to be invalid or illegal, such term or provision shall not affect the validity or enforceability of the remaining terms and provisions. Meeting the terms of this MOU shall not excuse any failure to comply with all applicable laws and regulations, whether or not these laws and regulations are specifically listed herein.
9. No third-Party Beneficiary. It is expressly understood and agreed that enforcement of the terms and conditions of this MOU, and all rights of action relating to such enforcement, shall be strictly reserved to the Parties, and nothing contained in this MOU shall give or allow any such claim or right of action by any other or third person or entity on such MOU. It is the express intention of the parties hereto that any person or entity, other than the Parties, receiving services or benefits under this MOU shall be deemed to be incidental beneficiaries only.
10. Each Party agrees to be responsible for its own liability incurred as a result of its participation in this MOU. In the event any claim is litigated, each Party will be responsible for its own expenses of litigation or other costs associated with enforcing this MOU. No provision of this MOU shall be deemed or construed to be a relinquishment or waiver of any kind of the applicable limitation of liability provided to each Party by the Colorado governmental Immunity Act, C.R.S. 24-101-101 et seq. and Article XI of the Colorado Constitution.

**Board of County Commissioners,  
Weld County, Colorado**

**Approving Entities**

Signed: *Perry L. Beck*  
 Name: Perry L. Beck **OCT 29 2025**  
 Title: Chair  
 Entity: Board of Weld County Commissioners

Signed: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Entity: \_\_\_\_\_

ATTEST: *Leah G. Choick*  
 Clerk to the Board

**State Confirmation**

By: *Houston Aragon*  
 Deputy Clerk to the Board

Signed: *Bernadette Rodriguez*  
 Name: Bernadette Rodriguez  
 Title: Hotline Analyst  
 Entity: State of Colorado





## PROWERS COUNTY AGENDA ITEM REQUEST FORM

**Hearing Date Requested:** 12/8/25

**Submitter:** Administration Office

**Submitted to the County Administration Office on:** 12-2-2025

**Return Originals to:** Paula Gonzales & Jana Coen

**Number of originals to return to Submitter:** 1

**Contract Due Date:**

**Item Title/Recommended Board Action:**

Consider approval of Grant Reimbursement (EIAF #9541) Request Form, total invoiced amount \$50,688.00, amount to be paid by EIAF is \$25,344.00 and amount to be paid by Grantee matching funds are \$25,344.00 for the Prowers County Master Plan Update to be submitted to DOLA.

**Justification or Background:**

Quarterly reimbursement request for the Master Plan Grant.

**Fiscal Impact:** This item is budgeted in the following account code:

County: \$ \_\_\_\_\_ Federal: \$ \_\_\_\_\_ State: \$ \_\_\_\_\_ Other: \$ \_\_\_\_\_

**Admin Office Internal Use**

**County Approvals (as needed):**

Attorney \_\_\_\_\_  
Finance \_\_\_\_\_  
Clerk \_\_\_\_\_  
HR \_\_\_\_\_



# EIAF PORTAL Reimbursement Form

**FINAL REQUEST/REPORT ("X" if Yes)**



Grantee & Project Name: **EIAF #**

Prowers County Master Plan Update  
**Reimbursement Request #**

**4**

Payee (Contractor/Firm/Staff Position, etc.) / For Which Payment Was Made	Invoice Number	Invoice Date	Grantee Check Number	Date of Grantee Check	Total Invoice Amount	Payment made for (Budget Line Item # Below)	Amount to be Paid with State EIAF Grant Funds	Amount to be Paid with Grantee Matching Funds
1 Logan Simpson	37620	8/15/2025	76384	9/23/2025	\$ 15,048.00		\$ 7,524.00	\$ 7,524.00
2 Logan Simpson	37162	6/19/2025	76384	9/23/2025	\$ 9,504.00		\$ 4,752.00	\$ 4,752.00
3 Logan Simpson	37912	9/17/2025	76446	9/30/2025	\$ 15,840.00		\$ 7,920.00	\$ 7,920.00
4 Logan Simpson	37401	7/17/2025	75877	7/30/2025	\$ 10,296.00		\$ 5,148.00	\$ 5,148.00
5					\$ -		\$ -	\$ -
6							\$ -	\$ -
7							\$ -	\$ -
8							\$ -	\$ -
9							\$ -	\$ -
10							\$ -	\$ -
11							\$ -	\$ -
12							\$ -	\$ -
13							\$ -	\$ -
14							\$ -	\$ -
					<b>TOTALS:</b>		\$ 50,688.00	\$ 25,344.00

## PROJECT EXPENSE SUMMARY (Total to Date)

EIAF Contract Expense Line Item Description	A TOTAL Budget Line Item Amount (FROM State Contract - Exhibit B - 6.2 Project Budget)	B Total EIAF Funds Expended To this Request	C Total Grantee Funds Expended To this Request	D Total In-Kind Funds Expended To this Request	E Total Funds Expended (B plus C plus D)	F Budgeted Funds Remaining (A minus E)
1 Update Master Plan	\$400,000.00	\$ 143,979.50	\$ 143,979.50		\$ 287,959.00	\$ 112,041.00
2					\$ -	\$ -
3					\$ -	\$ -
4					\$ -	\$ -
<b>TOTALS:</b>		\$400,000.00	\$ 143,979.50	\$ 143,979.50	\$ 287,959.00	\$ 112,041.00

By signing below, I certify to the best of my knowledge the data in this report is correct and all expenditures were made in accordance with the grant contract agreements.

(Contract Responsible Administrator or Chief Elected Official Signature)

Ron Cook  
Typed Name of Signator

DATE

Chairman  
Title



# **PROWERS COUNTY AGENDA ITEM REQUEST FORM**

**Hearing Date Requested: 12/08/2025**

**Submitter: Michelle Hiigel, Land Use**

**Submitted to the County Administration Office on: 12/03/2025**

**Return Originals to: Michelle Hiigel, Land Use**

**Number of originals to return to Submitter: 0**

**Item Title/Recommended Board Action:**

Consider approval of waiving the Zoning Permit Application fee of \$50.00 for Lamar Community College.

**Justification:**

LCC is applying for a permit to build additional stalls at the Horse Training and Management building.

**Approved by the County Attorney on:**

**Additional Approvals (if required):**

**PLEASE ATTACH THIS SHEET TO ALL AGENDA ITEMS WHEN SUBMITTING TO  
COUNTY ADMINISTRATION.**

**THANK YOU!**

# PROWERS COUNTY ZONING PERMIT APPLICATION

## A-3 Fragile Land District

Permit Number—

### TO BE COMPLETED BY APPLICANT

Date: 12/3/25 Telephone Number: 719-336-1517

Property Owner: Lamar Community College

Mailing Address: 2401 S. Main/Lamar, CO 81052

Physical Address: Same

Email: chad.debono@lamarcc.edu travis.greenlee@lamarcc.edu

Legal Description of Property: Lamar Community College

Acreage of Property:

Describe all Structures Currently on Property:

Indoor arena with stalls, offices, and classrooms. Indoor stalls.  
Stall Barn. Hay Barn. 3 outdoor arenas. 3 shed style stall barns.

Describe All Current Land Uses of Property:  
Land is used for the horse program, rodeo team, and ranch horse team.

Proposed Use For This Property (Please be Specific):  
Same as above. We would like to add an additional shed style barn for additional rodeo athlete stalls.

Water Source: Well

Method of Wastewater Disposal: Septic

Applicant Signature: Chad DeBono 12/3/25

Revised: January 13, 2014

### STAFF USE ONLY

Minimum Requirements Actual

Lot Area > 35 Acres \*

Lot Dimensions 140 ft X 140ft

Lot Coverage 25%

Building Height See Airport Overlay

Front Yard Setback 50 Feet

Side Yard Setback 10 Feet

Rear Yard Setback 15 Feet

Parking Space See Section 15

Loading Space None Required

Fences/Walls/Hedges No Limitations

Signs See Section 17

Performance Standards YES

Is Property Located within Prowers County-Lamar Joint Planning Area? Yes No

Is Property Located Within Airport Overlay? Yes No

Is Property Located in a Floodplain? Yes No

Reviewed By: Date:







## PROWERS COUNTY AGENDA ITEM REQUEST FORM

**Hearing Date Requested:** 12/8/25

**Submitter:** Administration Office

**Submitted to the County Administration Office on:** 12-3-2025

**Return Originals to:** Paula Gonzales & Jana Coen

**Number of originals to return to Submitter:** 1

**Contract Due Date:**

**Item Title/Recommended Board Action:**

Consider approval of an Agreement between Prowers County and CyberGrade Technologies, LLC for PowerProtect Backup Services for the county's IT Department in the amount of \$6,139.63 and authorizing County Finance Director, Paula Gonzales to execute the Agreement.

**Justification or Background:**

Backup solutions for IT supplies and software.

**Fiscal Impact:** This item is budgeted in the following account code: 001-14-430235

County: \$ 6,139.63 Federal: \$ \_\_\_\_\_ State: \$ \_\_\_\_\_ Other: \$ \_\_\_\_\_

**Admin Office Internal Use**

**County Approvals (as needed):**

Attorney 12-3-2025  
Finance \_\_\_\_\_  
Clerk \_\_\_\_\_  
HR \_\_\_\_\_

Prepared By: **CyberGrade Technologies, LLC**  
 6320 E Iowa Ave,  
 Denver CO, 80224  
 971.344.9722  
 cmcalpine@cybergradetech.com

Delivery Date: 11/15/2025

Expiration Date: 11/28/2025



Prepared for:	Ian Springer	OEM Quote ID:	3000196394026,10				
Company:	Prowers County, CO	Customer ID:	PCC				
Ship to:	301 South Main Street, Suite 215	DISTI Quote ID:	SWS16312350-V0				
Address:	Lamar, CO 81052	CyberGrade Tax ID:	36-5028497				
Email:	ispringer@prowerscounty.net	Project ID:	Apex				
Phone:	(719) 336-8011	Sales Tax Rate	Exempt				
Quote Number:	PCC-Apex2523	Term (years)	2,083				
		Billing	Aligned with Email Backups				
Provided Solution		Investment Disclosure					
		Net 30					
Line item	QTY	Part #	Description	Annual rate	Start date	End date	Total
1	1	141-BFPH	PowerProtect Backup Service for Hybrid Workloads Premium Exp Tier 1 3+YR 25M SU=CA	2947.02	12/1/2025	12/31/2027	\$6,139.63
2	1	862-7810	25 Months ProSupport PowerProtect Backup Svc PREM T1 Sub SftwrSpt	0.00	12/1/2025	12/31/2027	\$0.00
3	1	CGT-SERV	Assisted Configuration - Freely allocated for first time CyberGrade partners	0.00	12/1/2025	12/31/2027	\$0.00
				Term 12/1/2025-12/31/2026 Rate:			\$3,069.82
				2027 Rate:			\$3,069.82
				Co-Term Total:			\$6,139.63

**Sales Terms and Conditions:**

- 1 - Any variation in quantity or requested delivery date may result in price variance
- 2 - Subject to continuing credit approval, terms of payment are net 30 days from the invoice date
- 3 - This quote is firm for until the expiration date as noted, although prices, estimated delivery schedules and product availability may change as result of delay in order placement, or adjustments out of our control
- 4 - Once order and shipped there is no right of return. Most ISVs do not permit cancellation once licenses are transmitted
- 5- Product cannot be returned if ordered in error
- 6 - Quoted prices are exclusive of applicable taxes

Approval to Order

Physical or Electronic Signature below attests the following:

This quote serves as a legally binding agreement between CyberGrade Technologies, LLC, and you, our client. This serves as authorization to order the items listed on this sales quotation and issuance of an invoice upon shipment or license issuance. Acknowledges that payment terms are 30 days from invoice and that late charges of 3% per month or the maximum allowed by law.

Signature

Name

Title

Date