

PROWERS COUNTY, COLORADO BOARD OF COMMISSIONERS
JANUARY 27, 2026

COMMISSIONERS' BOARD ROOM, 2nd FLOOR OF COURTHOUSE
301 S. MAIN STREET, LAMAR, CO 81052

8:00 a.m. Board of Human Services, Lanie Meyers-Mireles

8:30 a.m. Board of Health, Meagan Hillman

WORK SESSION

9:00 a.m. Abbie Campbell, Prowers County Treasurer
 - Updates

9:30 a.m. Staffon Warn, Prowers County Rural Fire Chief
 - Update

10:00 a.m. Staff Updates

MEETING AGENDA

1:00 p.m. Invocation

Pledge of Allegiance

Call Meeting to Order

Roll Call

CONSENT AGENDA ACTION ITEMS:

1. Consider Approval of Adoption of Agenda
2. Consider Approval of Payment of Bills Presented and of Voiding Checks, if any
3. Consider Approval of January 13, 2026 Meeting Minutes

PUBLIC APPEARANCES

Anyone wishing to address the BOCC may do so at the discretion of the Board and subject to a three-minute limitation.

UPDATES

Don Wilson, County Administrator
County Administrator update

Rose Pugliese, Esq.
County Attorney update

PREVIOUSLY TABLED ACTION ITEMS:

1. None

ACTION ITEMS:

1. Consider approval of a Resolution to Transfer 2026 Revenue between Sales Tax Fund to County General Fund in the amount of \$1,500,000.00
2. Consider approval of Memorandum of Understanding to facilitate the Prowers County Hotline County Connection Center with answering and processing of Child Welfare and Adult Protection Services related Hotline calls and performing tasks outlined in the MOU's effective January 1, 2026-December 31, 2026 with the following counties: Rio Grande and Jackson Counties and authorizing Director of Human Services, Lanie Meyers-Mireles to execute the MOU's.
3. Consider approval of 2025 Single Audit Engagement Letter year ended December 31, 2025 with Blair and Associates P.C. for the Prowers County Board of Commissioners and authorizing County Administrator Don Wilson to sign as Management and BOCC Chairman to sign as Governance.
4. Consider ratifying 1-7-2026 email poll of January 7, 2026 approving the submission of the Temple Buell Foundation grant application submitted by Welcome Home Child and Family Development Center.
5. Consider approval of the Audit Engagement Letter for 2025 Department of Human Services Audit and authorizing Chairman of the Board and Director of Human Services Lanie Meyers-Mireles to execute the Audit Engagement Letter.
6. Consider approval of an IGA between Prowers County and Baca County for a Veterans Service Officer (VSO), services provided by Prowers County Veterans Officer, Gary Harbert with an entered agreement date of 1-8-2026.
7. Consider approval of submitting the 2026 Colorado Firefighter Safety and Disease Prevention Grant Application in the amount of \$20,000 and authorizing Rural Fire Chief, Staffon Warn to submit the Application electronically.
8. Consider approval of appointing two (2) members to the Prowers County Land Use Board, terms to expire January 31, 2029.

9. Consider approval of annual CTSI designations for County Health Pool 2026, County Representative as Commissioner Roger Stagner, Alternate Representative as Don Wilson, and Designated Correspondent Representatives Paula Gonzales and Mindy Maestas.
10. Consider approval of Fairgrounds Facility Rental Agreement and waiver of fees for Sand & Sage Round-Up, event scheduled for August 1-8, 2026.
11. Consider approval of Intergovernmental Agreement between Prowers County and the City of Lamar for coordination of the corporate planning area a/k/a the one mile plan for developments in the county within close proximity to the city.
12. Consider approval of appointing three (3) members to the Prowers County Lodging Tax Tourism Panel, terms to expire December 31, 2028.
13. Consider approval of Proclamation recognizing January 25 through January 31, 2026 as National Medicolegal Death Investigator Week.
14. Consider approval of Grant Reimbursement (EIAF #9541) Request Form, total invoiced amount \$8,712.00, amount to be paid by EIAF is \$4,356.00 and amount to be paid by Grantee matching funds are \$4,356.00 for the Prowers County Master Plan Update to be submitted to DOLA.
15. Consider ratifying 1-19-2026 email poll approval of payment of bills present for County General Fund for AP in the amount of \$276,924.35 that includes a certification adjustment of \$1,869.26 for a Total Certification to the Treasurer of \$276,924.35, DHS and Welcome Home AP in the amount of \$4,900.72, and H3C AP in the amount of \$369.13 all with a certification date of January 22, 2026 and authorizing the use of Commissioner's signature stamps.

EXECUTIVE SESSION

- Executive Session pursuant to C.R.S. §24-6-402(4)(b) Conference with the attorney for the purposes of receiving legal advice on specific legal questions.

ADJOURN

NOTE: This Agenda is provided for informational purposes only. Action may be taken on any or all of the items. All times are approximate. If any given item is finished earlier than anticipated, the Commissioners may move on to the next item. The only exceptions are public hearings on items which have had published notices of a specific hearing time; those items will not begin until the specific time or after.

If you need assistance in participating in this meeting due to a disability as defined under the Americans with Disabilities Act, please call 719-336-8030 at least three days prior to the scheduled meeting to request an accommodation.



PROWERS COUNTY AGENDA ITEM REQUEST FORM

Hearing Date Requested: 1/27/26

Submitter: Paula Gonzales

Submitted to the County Administration Office on: 01/20/2026

Return Originals to: Paula Gonzales & Abbie Campbell

Number of originals to return to Submitter: 2

Contract Due Date:

Item Title/Recommended Board Action:

Consider approval of a Resolution to Transfer 2026 Revenue between Sales Tax Fund to County General Fund in the amount of \$1,500,000.00

Justification or Background:

Sales Tax Transfer

Fiscal Impact: This item is budgeted in the following account code: 001-02-332600

County: \$ 1,500,000 Federal: \$ _____ State: \$ _____ Other: \$ _____

Admin Office Internal Use

County Approvals (as needed):

Attorney _____

Finance _____

Clerk _____

HR _____

RESOLUTION TO TRANSFER REVENUE BETWEEN FUNDS

Resolution No. 2026-_____

A resolution transferring sums of money to the various funds and spending agencies for Prowers County, Colorado, for the 2026 budget year.

WHEREAS, the Board of County Commissioners has adopted the annual budget in accordance with the Local Government Budget Law, on December 8, 2025, and;

WHEREAS, the Board of County Commissioners has made provision for revenues in the various funds, and;

WHEREAS, it is sometimes necessary to transfer revenues from one fund to another, and;

NOW, THEREFORE, LET IT BE RESOLVED by the Board of County Commissioners of Prowers County, Colorado:

That the following sums are hereby transferred from the revenue of each fund, to each fund:

	<u>Debit</u>	<u>Credit</u>
Sales Tax Fund ACCT #0900	\$1,500,000	
General Fund ACCT #0010		\$1,500,000

ADOPTED this 27th day of January 2026

Roger Stagner, Chairman

ATTEST:

County Clerk

Ty Harmon, Vice-Chairman

Ron Cook, Commissioner

PROWERS COUNTY AGENDA ITEM REQUEST FORM

Hearing Date Requested: **January 27, 2026**

Submitter: Department of Human Services

Submitted to the County Administration Office on: **1/6/25**

Return Originals to: **Department of Human Services**

Number of originals to return to Submitter: **1**

Contract Due Date: **ASAP**

Item Title/Recommended Board Action:

“Consider approval of Memorandum of Understanding to facilitate the Prowers County Hotline County Connection Center with answering and processing of Child Welfare and Adult Protection Services related Hotline calls and performing tasks outlined in the MOU’s effective January 1, 2026-December 31, 2026 with the following counties: Rio Grande and Jackson Counties and authorizing Director of Human Services, Lanie Meyers-Mireles to execute the MOU’s”

Justification or Background:

Fiscal Impact: This item is budgeted in the following account code:

County: \$ _____ Federal: \$ _____ State: _____ Other: _____

Approved by the County Attorney on: **1-6-2026**

Additional Approvals (if required):

**PLEASE ATTACH THIS SHEET TO ALL AGENDA ITEMS WHEN SUBMITTING TO
COUNTY ADMINISTRATION.**

THANK YOU!

MEMORANDUM OF UNDERSTANDING
Between
RIO GRANDE COUNTY
and
PROWERS COUNTY

INTRODUCTION:

This Memorandum of Understanding (“MOU”) is entered into by and between Prowers County, Colorado body corporate and politic by and through its Board of County Commissioner (“Prowers County”), and Rio Grande County, Colorado (“Rio Grande County”) a body corporate and politic by and through its Board of County Commissioners. Prowers County and Rio Grande County shall jointly be referred to as the “Parties.” For the purposes of this MOU it is understood that Rio Grande County through its Department of Social Services administers all child welfare and adult protection services on behalf of Mineral County.

PURPOSE:

1. This MOU is developed in partnership between Prowers County and Rio Grande County, with confirmation by the State of Colorado (“State”), for Prowers County to manage and administer calls to the hotline regarding persons that reside in Rio Grande County, Colorado.
2. Prowers County, through its Hotline County Connection Center (“HCCC”), agrees to answer and process Child Welfare (“CW”) related and APS related hotline calls on behalf of Rio Grande County (“Call Coverage Services”). Prowers County will perform the tasks outlined in this MOU as they relate to Call Coverage Services. Rio Grande County will perform the tasks identified in the MOU to assist the HCCC with successfully receiving the Hotline calls so Rio Grande County can complete the final disposition of each call.

TERM, AMENDMENT, TERMINATION:

1. **Term of MOU:**
 - a. This MOU becomes effective January 1, 2026 for the period of 12 months, ending December 31, 2026.
 - b. The parties shall notify each other at least 30 days prior to expiration of the MOU to execute an extension.
2. **Amendments:**
 - a. The Parties may request changes to this MOU, which shall be effective only upon the written agreement of the Parties.
 - b. Any changes, modifications, revisions, or amendments to this MOU shall be incorporated by written instrument, executed and signed by the Parties, and will be effective in accordance with the terms and conditions contained herein.
3. **Termination:**
 - a. Any party may, at its sole discretion, terminate or cancel the MOU upon 30 days’ written notice to the other party.

RATE FOR SERVICES:

1. The calculations used to determine the rate of the Call Coverage Services are based on an annual projection of the number of Child Protection Program Area 5, Program Area 4, and Institutional reports taken and an equivalent number of Other Child Welfare (“Other CW”) Inquiry related call reports. For purposes of this MOU, 10 Other CW calls will equal one report.

- a. Projected numbers of Program Area 5, Program Area 4, Institutional, Other CW, and APS reports will be based on a combination of information from the Results Oriented Management data base and the actual numbers of calls received through the HCCC for the previous 12 months.
2. Rio Grande County is allocated twelve free reports, child abuse/neglect or APS reports, each quarter for a total of 48 free reports of any type per year.
3. Prowers County has entered into agreements with other Colorado counties to provide the same services as contemplated in this MOU. In the event the HCCC must expend additional funds to accommodate adding additional positions to take calls on behalf of all of the other counties including Rio Grande County, the cost of that expansion may be proportionately distributed amongst all of the counties that receive HCCC Call Coverage Services. Should this situation arise, Rio Grande County will be notified 60 days in advance of any additional costs required for HCCC's services so it can determine whether to terminate the MOU.
4. Prowers County will invoice for the Call Coverage Services. Invoices shall include a description of the services performed as Rio Grande County may request. Rio Grande County will submit payment for services satisfactorily performed within 60 days of receipt.
5. The rates of Call Coverage Services provided to Rio Grande County per the terms of the MOU are:

Estimated number of Child Abuse/Neglect Reports Jan 2026 – Dec 2026	214
C/W Inquiries 90 Divided by 10	9
Total Estimated Reports	223
Less the Allotment of Reports (12 per quarter)	-48
Total Estimated Reports to be billed	175
Rate per Report	\$ 32.00
Estimated Investment for C/W Reports	\$ 5,600.00
Estimated number of APS reports Jan 2026 – Dec 2026	40
Rate per APS Report	\$ 32.00
Estimated Investment for APS reports	\$ 1,280.00
Total Investment for Call Coverage services	\$ 6,880.00

6. Rio Grande County will be billed quarterly for actual number of reports taken, less the allotted reports of 12 reports of any type per quarter.

JOINT RESPONSIBILITIES SHARED BETWEEN Rio Grande COUNTY AND PROWERS COUNTY HCCC:

1. Both Prowers County and Rio Grande County acknowledge that the State of Colorado Department of Human Services must approve this MOU prior to final execution.
2. This MOU was preceded by an official request for Call Coverage Services from the Board of County Commissioners for Rio Grande County.
3. Both parties understand that nothing in this MOU supersedes or replaces each party's requirements and responsibilities to follow and adhere to all requirements as set forth in state and federal statute, Volume 7 Rules and/or Division of Child Welfare Policy.

GENERAL RESPONSIBILITIES OF PROWERS COUNTY HCCC:

1. The Prowers County HCCC will make the appropriate routing changes and take all calls for Rio Grande County on a full-time basis. Full-time is defined as 7 days per week, 24 hours a day including holidays. All next step decisions regarding Hotline call records will be left to the discretion of Rio Grande County. Rio Grande County will be responsible to complete a review of all information in the Trails Hotline Application ("THA") and Trails to ensure appropriate disposition.

2. All next step decisions regarding Hotline call records will be left to the discretion of Rio Grande County. Rio Grande County will be responsible to complete a review of all information in THA and Trails to ensure appropriate disposition.
3. **Child Welfare Reports**, which can be referred to as Referrals, taken by the HCCC will be entered into the THA, submitted, and transferred to Rio Grande County's Trails Inbox. HCCC will notify Rio Grande County of a referral via email during business hours and by personal contact during after-hours (pursuant to Volume 7 Rules). It will be the responsibility of Rio Grande County to check the pending queue and manage the final disposition of all records.
 - a. HCCC will provide the Hotline ID and/or Referral ID number (pursuant to Volume 7 Rules) to an entity designated by Rio Grande County.
4. If the HCCC believes the report is of an immediate response nature, the HCCC will notify Rio Grande County while information is being entered into the THA or CAPS.
5. **Information and Referral (non-CW)** calls will be sent to Rio Grande County's Pending Incoming Hotline Queue (pursuant to Volume 7 Rule). It will be the responsibility of Rio Grande County to check the pending queue and manage the final disposition of all records. Call purpose will be included in the comments. Callers will be redirected back to the Rio Grande County main Department of Human Services number. Rio Grande County can request a brief synopsis.
6. If HCCC receives a call from **law enforcement or medical personnel** that requires immediate response from Rio Grande County, HCCC will transfer the call to a Rio Grande County on-call designee. If the Rio Grande County on-call designee is not available, HCCC will take a message and continue to make attempts to notify the County. If appropriate, the HCCC will take a report while notifying the County.
7. **APS reports** will be documented in the Colorado Adult Protection System, ("CAPS") and in the THA. Once complete, the record will be transferred to the County's Pending Incoming Hotline Queue. Rio Grande County will confirm receipt and update in the THA.
 - a. If an APS call is regarding an adult over 70 years old, the HCCC will document the call in the THA and advise the reporter to call local law enforcement. The HCCC will then notify the County of the call.
 - b. Notification to Rio Grande County that an APS report has been taken by the HCCC will be made by email during both open and after-hours.

GENERAL RESPONSIBILITIES OF Rio Grande COUNTY:

1. Rio Grande County will provide an updated list of on-call Rio Grande County employees' name(s) or designees and telephone/cellphone numbers and email addresses at all times. The on-call list will include backup contact name(s) and number(s) and email addresses in case the first employee is unable to answer within the notification time frame as outlined in Volume 7 Rules. If the designee changes, it is Rio Grande County's responsibility to immediately inform the HCCC of the change and to provide the required contact information.
2. Rio Grande County will notify the HCCC of any special circumstances where Rio Grande County staff will be unavailable by email (business hours) or voice telephone/cellphone (i.e. employees are in court, meetings, training after-hours, etc.) Rio Grande County should make every attempt to identify another entity that can receive notifications. This can be any entity designated by Rio Grande County.

GENERAL PROVISIONS:

1. This MOU is not intended to create any agency or employment relationships between the parties nor is it intended to create any third-party rights or beneficiaries.
2. Nothing contained herein shall be construed as a waiver of any party or any immunity at law including immunity granted under the Colorado Governmental immunities Act.
3. No modification or waiver of this MOU or of any covenant, condition, or provision herein contained shall be valid unless in writing and duly executed by the party to be charged therewith.

"This e-mail and any attachments from Rio Grande/Mineral County Department of Social Services are confidential and intended solely for the use of the individual or entity of which it is addressed. The information contained herein may include protected or otherwise privileged information. Unauthorized review, forwarding, printing, copying, distributing, or using such information is strictly prohibited and may be unlawful. If you have received this message in error, please notify the sender by replying to this message and delete the e-mail without further disclosure."

On Fri, Oct 17, 2025 at 3:49 PM Anthony Cruz <acruz@powerscounty.net> wrote:

Dear Greg,

Thank you for reaching out regarding the HCCC call cost increase. First and foremost, our priority has always been to provide high-quality, reliable service to counties. Since the hotline's launch in 2016, we have worked diligently to keep call costs affordable, even when it meant operating at the expense of our own sustainability. In fact, from 2016 through 2025, the child welfare per-call rate increased only slightly, from \$22.00 to \$25.00 in 2025. APS call rates increased as well to reflect the amount of time it takes to document and complete APS referrals.

Over the past two years, several additional counties have expressed interest in call coverage with HCCC. However, the revenue we receive from CDHS and participating counties has not been sufficient to sustain the staffing levels required to maintain 24/7 coverage and meet growing demand. State APS also does not contribute any funding towards hotline costs. This strain has been especially evident in our supervisor-to-call-taker ratio, which has become increasingly difficult to manage given the ongoing need for onboarding and training. Supervisors and managers have often had to step in to handle calls in the queue when all call-takers were already engaged. In fact, administrative staff took 1,728 referrals in 2024. This scenario compromises supervision, training, and oversight, something we never want to happen in the service we provide to county DHS agencies and reporting parties.

The primary challenge lies in compensation. Our current starting wages, \$15.25 for day staff and \$16.25 for night staff, are no longer competitive. By comparison, our local 911 center starts staff between \$22.36 and \$30.73 per hour, and Colorado's minimum wage continues to rise. These pay gaps have made it increasingly difficult to recruit and retain qualified employees, which ultimately jeopardizes the quality and consistency of service counties expect. With the rate adjustment, we will be able to raise entry-level pay to \$17/hour and increase wages for existing staff in an effort to retain experienced, high-quality team members.

We have also actively advocated with CDHS to increase our state contract to fund critical positions, including an additional Supervisor (starting at \$50,000) and another call-taker. Prior to this amendment, the state contract has only funded 13.4 full time positions while the HCCC staffs 29 employees. Unfortunately, the funding secured to date remains insufficient to meet both current operational needs and growing county interest.

We recognize that moving from \$25.00 to \$32.00 per call represents a significant increase. However, this adjustment is essential to ensure we can offer competitive wages, stabilize staffing, and continue delivering the dependable, around-the-clock service that counties across Colorado rely on. Without this increase, the long-term viability of the hotline and the benefits it provides to counties would be at risk.

Finally, we wanted to ensure you had this information early in your budget process, which is why we shared the rate increase details in our August 26th email and invited feedback or questions. We received one follow-up call requesting additional information but did not hear from other counties.

Please do not hesitate to reach out to me directly if you have any questions or wish to discuss the call cost increase any further. My phone number is 719-336-7486 ext. 301.

Thank you,



Anthony Cruz | Manager

Hotline County Connection Center

1001 South Main Street, Lamar, CO 81052

Office: (719) 336-7486 ext. 301

****To report suspected child abuse or neglect, please call 1-844-CO-4-KIDS (1-844-264-5437)****

 **Rio Grande-Mineral County MOU 2026-FT1.docx**
27K

4. This MOU and the parties conduct hereunder shall be subject to local, state and federal laws and regulations, including requirements associated with confidentiality of information and HIPAA privacy requirements.
5. The Parties to this MOU are subject to the provisions of Colorado Constitution, Article X, Section 20 regarding multiple fiscal year obligations. Therefore, no obligation extending beyond December 31, 2026 shall be enforceable unless and until County, acting through the Board, has adopted a budget for 2027 providing for payment of such obligations. Rio Grande County shall immediately notify Prowers County should funding under this MOU fail to be appropriated in such instance, Prowers County may immediately terminate this MOU.
6. All three of the authorizing and confirming agencies listed below must agree to the conditions set forth in the proceeding document before the MOU can be finalized.
7. All signatories have the appropriate delegation of authority to sign this MOU.
8. This MOU is subject to all applicable federal, state and local laws, regulations and rules, whether now in force or hereafter enacted or promulgated. If any term or provision of this MOU is held to be invalid or illegal, such term or provision shall not affect the validity or enforceability of the remaining terms and provisions. Meeting the terms of this MOU shall not excuse any failure to comply with all applicable laws and regulations, whether or not these laws and regulations are specifically listed herein.
9. No third-Party Beneficiary. It is expressly understood and agreed that enforcement of the terms and conditions of this MOU, and all rights of action relating to such enforcement, shall be strictly reserved to the Parties, and nothing contained in this MOU shall give or allow any such claim or right of action by any other or third person or entity on such MOU. It is the express intention of the parties hereto that any person or entity, other than the Parties, receiving services or benefits under this MOU shall be deemed to be incidental beneficiaries only.
10. Each Party agrees to be responsible for its own liability incurred as a result of its participation in this MOU. In the event any claim is litigated, each Party will be responsible for its own expenses of litigation or other costs associated with enforcing this MOU. No provision of this MOU shall be deemed or construed to be a relinquishment or waiver of any kind of the applicable limitation of liability provided to each Party by the Colorado governmental Immunity Act, C.R.S. 24-101-101 et seq. and Article XI of the Colorado Constitution.

Approving Entities

Signed: Greg Parra
 Name: Greg Parra
 Title: Director
 Entity: Rio Grande Co. Dept. of Social Services

Approving Entities

Signed: Tyler Ratzlaff
 Name: Tyler Ratzlaff
 Title: Bocc Chairman
 Entity: Rio Grande County

State Confirmation

Date: _____
 Signed: Yolanda Arredondo
 Name: Yolanda Arredondo
 Title: _____
 Entity: _____

Digitally signed by
 Yolanda Arredondo
 Date: 2026.01.02
 11:55:32 -07'00'

MEMORANDUM OF UNDERSTANDING
Between
JACKSON COUNTY
and
PROWERS COUNTY

INTRODUCTION:

This Memorandum of Understanding (“MOU”) is entered into by and between Prowers County, Colorado body corporate and politic by and through its Board of County Commissioner (“Prowers County”), and Jackson County, Colorado (“Jackson County”) a body corporate and politic by and through its Board of County Commissioners. Prowers County and Jackson County shall jointly be referred to as the “Parties.”

PURPOSE:

1. This MOU is developed in partnership between Prowers County and Jackson County, with confirmation by the State of Colorado (“State”), for Prowers County to manage and administer calls to the hotline regarding persons that reside in Jackson County, Colorado.
2. Prowers County, through its Hotline County Connection Center (“HCCC”), agrees to answer and process Child Welfare (“CW”) related and APS related hotline calls on behalf of Jackson County (“Call Coverage Services”). Prowers County will perform the tasks outlined in this MOU as they relate to Call Coverage Services. Jackson County will perform the tasks identified in the MOU to assist the HCCC with successfully receiving the Hotline calls so Jackson County can complete the final disposition of each call.

TERM, AMENDMENT, TERMINATION:

1. **Term of MOU:**
 - a. This MOU becomes effective January 1, 2026 for the period of 12 months, ending December 31, 2026.
 - b. The parties shall notify each other at least 30 days prior to expiration of the MOU to execute an extension.
2. **Amendments:**
 - a. The Parties may request changes to this MOU, which shall be effective only upon the written agreement of the Parties.
 - b. Any changes, modifications, revisions, or amendments to this MOU shall be incorporated by written instrument, executed and signed by the Parties, and will be effective in accordance with the terms and conditions contained herein.
3. **Termination:**
 - a. Any party may, at its sole discretion, terminate or cancel the MOU upon 30 days’ written notice to the other party.

RATE FOR SERVICES:

1. The calculations used to determine the rate of the Call Coverage Services are based on an annual projection of the number of Child Protection Program Area 5, Program Area 4, and Institutional reports taken and an equivalent number of Other Child Welfare (“Other CW”) Inquiry related call reports. For purposes of this MOU, 10 Other CW calls will equal one report.
 - a. Projected numbers of Program Area 5, Program Area 4, Institutional, Other CW, and APS reports will be based on a combination of information from the Results Oriented Management data base and the actual numbers of calls received through the HCCC for the previous 12 months.

2. Jackson County is allocated twelve free reports, child abuse/neglect or APS reports, each quarter for a total of 48 free reports of any type per year.
3. Prowers County has entered into agreements with other Colorado counties to provide the same services as contemplated in this MOU. In the event the HCCC must expend additional funds to accommodate adding additional positions to take calls on behalf of all of the other counties including Jackson County, the cost of that expansion may be proportionately distributed amongst all of the counties that receive HCCC Call Coverage Services. Should this situation arise, Jackson County will be notified 60 days in advance of any additional costs required for HCCC's services so it can determine whether to terminate the MOU.
4. Prowers County will invoice for the Call Coverage Services. Invoices shall include a description of the services performed as Jackson County may request. Jackson County will submit payment for services satisfactorily performed within 60 days of receipt.
5. The rates of Call Coverage Services provided to Jackson County per the terms of the MOU are:

Estimated number of Child Abuse/Neglect Reports Jan 2026 – Dec 2026	32
C/W Inquiries 0 Divided by 10	0
Total Estimated Reports	32
Less the Allotment of Reports (12 per quarter)	-48
Total Estimated Reports to be billed	-16
Rate per Report	\$ 32.00
Estimated Investment for C/W Reports	\$ 0.00
Estimated number of APS reports Jan 2026 – Dec 2026	4
Rate per APS Report	\$ 32.00
Estimated Investment for APS reports	\$ 0.00
Total Investment for Call Coverage services	\$ 0.00

6. Jackson County will be billed quarterly for actual number of reports taken, less the allotted reports of 12 reports of any type per quarter.

**JOINT RESPONSIBILITIES SHARED BETWEEN JACKSON COUNTY AND PROWERS COUNTY
HCCC:**

1. Both Prowers County and Jackson County acknowledge that the State of Colorado Department of Human Services must approve this MOU prior to final execution.
2. This MOU was preceded by an official request for Call Coverage Services from the Board of County Commissioners for Jackson County.
3. Both parties understand that nothing in this MOU supersedes or replaces each party's requirements and responsibilities to follow and adhere to all requirements as set forth in state and federal statute, Volume 7 Rules and/or Division of Child Welfare Policy.

GENERAL RESPONSIBILITIES OF PROWERS COUNTY HCCC:

1. The Prowers County HCCC will make the appropriate routing changes and take all calls for Jackson County on a full-time basis. Full-time is defined as 7 days per week, 24 hours a day including holidays. All next step decisions regarding Hotline call records will be left to the discretion of Jackson County. Jackson County will be responsible to complete a review of all information in the Trails Hotline Application ("THA") and Trails to ensure appropriate disposition.
2. All next step decisions regarding Hotline call records will be left to the discretion of Jackson County. Jackson County will be responsible to complete a review of all information in THA and Trails to ensure appropriate disposition.

3. **Child Welfare Reports**, which can be referred to as Referrals, taken by the HCCC will be entered into the THA, submitted, and transferred to Jackson County's Trails Inbox. HCCC will notify Jackson County of a referral via email during business hours and by personal contact during after-hours (pursuant to Volume 7 Rules). It will be the responsibility of Jackson County to check the pending queue and manage the final disposition of all records.
 - a. HCCC will provide the Hotline ID and/or Referral ID number (pursuant to Volume 7 Rules) to an entity designated by Jackson County.
4. If the HCCC believes the report is of an immediate response nature, the HCCC will notify Jackson County while information is being entered into the THA or CAPS.
5. **Information and Referral (non-CW)** calls will be sent to Jackson County's Pending Incoming Hotline Queue (pursuant to Volume 7 Rule). It will be the responsibility of Jackson County to check the pending queue and manage the final disposition of all records. Call purpose will be included in the comments. Callers will be redirected back to the Jackson County main Department of Human Services number. Jackson County can request a brief synopsis.
6. If HCCC receives a call from **law enforcement or medical personnel** that requires immediate response from Jackson County, HCCC will transfer the call to a Jackson County on-call designee. If the Jackson County on-call designee is not available, HCCC will take a message and continue to make attempts to notify the County. If appropriate, the HCCC will take a report while notifying the County.
7. **APS reports** will be documented in the Colorado Adult Protection System, ("CAPS") and in the THA. Once complete, the record will be transferred to the County's Pending Incoming Hotline Queue. Jackson County will confirm receipt and update in the THA.
 - a. If an APS call is regarding an adult over 70 years old, the HCCC will document the call in the THA and advise the reporter to call local law enforcement. The HCCC will then notify the County of the call.
 - b. Notification to Jackson County that an APS report has been taken by the HCCC will be made by email during both open and after-hours.

GENERAL RESPONSIBILITIES OF JACKSON COUNTY:

1. Jackson County will provide an updated list of on-call Jackson County employees' name(s) or designees and telephone/cellphone numbers and email addresses at all times. The on-call list will include backup contact name(s) and number(s) and email addresses in case the first employee is unable to answer within the notification time frame as outlined in Volume 7 Rules. If the designee changes, it is Jackson County's responsibility to immediately inform the HCCC of the change and to provide the required contact information.
2. Jackson County will notify the HCCC of any special circumstances where Jackson County staff will be unavailable by email (business hours) or voice telephone/cellphone (i.e. employees are in court, meetings, training after-hours, etc.) Jackson County should make every attempt to identify another entity that can receive notifications. This can be any entity designated by Jackson County.

GENERAL PROVISIONS:

1. This MOU is not intended to create any agency or employment relationships between the parties nor is it intended to create any third-party rights or beneficiaries.
2. Nothing contained herein shall be construed as a waiver of any party or any immunity at law including immunity granted under the Colorado Governmental Immunities Act.
3. No modification or waiver of this MOU or of any covenant, condition, or provision herein contained shall be valid unless in writing and duly executed by the party to be charged therewith.

4. This MOU and the parties conduct hereunder shall be subject to local, state and federal laws and regulations, including requirements associated with confidentiality of information and HIPAA privacy requirements.
5. The Parties to this MOU are subject to the provisions of Colorado Constitution, Article X, Section 20 regarding multiple fiscal year obligations. Therefore, no obligation extending beyond December 31, 2026 shall be enforceable unless and until County, acting through the Board, has adopted a budget for 2027 providing for payment of such obligations. Jackson County shall immediately notify Prowers County should funding under this MOU fail to be appropriated in such instance, Prowers County may immediately terminate this MOU.
6. All three of the authorizing and confirming agencies listed below must agree to the conditions set forth in the proceeding document before the MOU can be finalized.
7. All signatories have the appropriate delegation of authority to sign this MOU.
8. This MOU is subject to all applicable federal, state and local laws, regulations and rules, whether now in force or hereafter enacted or promulgated. If any term or provision of this MOU is held to be invalid or illegal, such term or provision shall not affect the validity or enforceability of the remaining terms and provisions. Meeting the terms of this MOU shall not excuse any failure to comply with all applicable laws and regulations, whether or not these laws and regulations are specifically listed herein.
9. No third-Party Beneficiary. It is expressly understood and agreed that enforcement of the terms and conditions of this MOU, and all rights of action relating to such enforcement, shall be strictly reserved to the Parties, and nothing contained in this MOU shall give or allow any such claim or right of action by any other or third person or entity on such MOU. It is the express intention of the parties hereto that any person or entity, other than the Parties, receiving services or benefits under this MOU shall be deemed to be incidental beneficiaries only.
10. Each Party agrees to be responsible for its own liability incurred as a result of its participation in this MOU. In the event any claim is litigated, each Party will be responsible for its own expenses of litigation or other costs associated with enforcing this MOU. No provision of this MOU shall be deemed or construed to be a relinquishment or waiver of any kind of the applicable limitation of liability provided to each Party by the Colorado governmental Immunity Act, C.R.S. 24-101-101 et seq. and Article XI of the Colorado Constitution.

Approving Entities

Signed: _____
 Name: _____
 Title: _____
 Entity: _____

Approving Entities

Signed: Cory L. Corkle
 Name: CORY L. CORKLE
 Title: COMMISSIONER CHAIR
 Entity: JACKSON COUNTY

State Confirmation

Date: _____
 Signed: Yolanda Arredondo Digitally signed by
 Name: Arredondo Date: 2026.01.05
 Title: _____
 Entity: _____



PROWERS COUNTY AGENDA ITEM REQUEST FORM

Hearing Date Requested: 1/27/26

Submitter: Paula Gonzales, County Finance Director

Submitted to the County Administration Office on: 1/12/2026

Return Originals to: Paula Gonzales & Jana Coen

Number of originals to return to Submitter: 1

Contract Due Date:

Item Title/Recommended Board Action:

Consider approval of 2025 Single Audit Engagement Letter year ended December 31, 2025 with Blair and Associates P.C. for the Prowers County Board of Commissioners and authorizing County Administrator Don Wilson to sign as Management and BOCC Chairman to sign as Governance.

Justification or Background:

Fiscal Impact: This item is budgeted in the following account code: 001-02-427400

County: \$ 5,500 Federal: \$ _____ State: \$ _____ Other: \$ _____

Admin Office Internal Use	
County Approvals (as needed):	
Attorney	1-12-2026
Finance	_____
Clerk	_____
HR	_____



Blair and Associates, P.C.

Cedaredge, Colorado

January 12, 2026

To Board of County Commissioners and Management
Prowers County
Lamar, Colorado 81052

We are pleased to confirm our understanding of the services we are to provide for Prowers County for the year ended December 31, 2025.

Audit Scope and Objectives

We will audit the schedule of expenditures of federal awards, of Prowers County, Colorado as of and for the year ended December 31, 2025.

The objectives of our audit include reporting on:

- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Auditor's Responsibilities for the Audit of the Schedule of Expenditures of Federal Awards

We will conduct our audit in accordance with the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will plan and perform the audit to obtain reasonable assurance about whether the schedule of expenditures of federal awards is free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and direct confirmation of certain grants by correspondence with selected funding sources.

Certified Public Accountants

105 S.E. Frontier Ave, Suite A Cedaredge, CO 81413 | 970-856-7550 | 970-856-2122 | www.bandacpas.com

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including the system of internal control, sufficient to identify and assess the risks of material misstatement of the schedule of expenditures of federal awards, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the schedule of expenditures of federal awards is free of material misstatement, we will perform tests of Prowers County's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of Prowers County's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on Prowers County's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Responsibilities of Management for the Schedule of Expenditures of federal Awards

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable

assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with accounting principles generally accepted in the United States of America; and for compliance with applicable laws and regulations (including federal statutes), rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of the schedule of expenditures of federal awards, all financial records, and related information available to us; for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers); and for the evaluation of whether there are any conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for the 12 months after the financial statements date or shortly thereafter (for example, within an additional three months if currently known). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the schedule of expenditures of federal awards, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the schedule of expenditures of federal awards to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received, and COVID-19-related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal

awards in any document that contains, and indicates that we have reported on, the schedule of expenditures of federal awards. You also agree to [include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon OR make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon]. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

Other Services

We will also assist in preparing the schedule of expenditures of federal awards, in conformity with the Uniform Guidance based on information provided by you. These nonaudit services does not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards... We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the Federal Audit Clearinghouse. We will coordinate with you the electronic submission and certification. **The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.**

We will provide copies of our reports to Prowers County, Board of Commissioners; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or

containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Blair and Associates, P.C. and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to Prowers County's Cognizant Agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Blair and Associates, P.C. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the Cognizant Agency. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Brian Blair the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, confirmation service provider fees, etc.) except that we agree that our gross fee, including expenses, will not exceed \$5,500. Our standard hourly rates vary according to the degree of responsibility involved and the level of experience of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will keep you informed of any problems we encounter, and our fees will be adjusted accordingly.

Reporting

We will issue written reports upon completion of our Single Audit. Our reports will be addressed to The Board of County Commissioners of Prowers County, Colorado. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government*

Auditing Standards in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

We appreciate the opportunity to be of service to Prowers County, Colorado and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy, and return it to us.

Very truly yours,

[CPA Firm's Name]

RESPONSE:

This letter correctly sets forth the understanding of Prowers County, Colorado.

Management signature: _____

Title: _____

Date: _____

Governance signature: _____

Title: _____

Date: _____

PROWERS COUNTY AGENDA ITEM REQUEST FORM

Hearing Date Requested: **January 27, 2026**

Submitter: **Department of Human Services**

Submitted to the County Administration Office on: **Email Poll 1/7/2026**

Return Originals to: **Department of Human Services**

Number of originals to return to Submitter: **1**

Contract Due Date: **ASAP**

Item Title/Recommended Board Action:

“Consider ratifying 1-7-2026 email poll of January 7, 2026 approving the submission of the Temple Buell Foundation grant application submitted by Welcome Home Child and Family Development Center.”

Justification or Background:

Fiscal Impact: This item is budgeted in the following account code:

County: \$ _____ Federal: \$ _____ State: _____ Other: _____

Approved by the County Attorney on:

Additional Approvals (if required):

PLEASE ATTACH THIS SHEET TO ALL AGENDA ITEMS WHEN SUBMITTING TO COUNTY ADMINISTRATION.

THANK YOU!

Application: January 2026 Application

Hello Jill,

Welcome to your application for funding from the Buell Foundation. Applications are due at **5:00 p.m., January 15, 2026**.

The application will automatically save information as you enter it. You can also manually save by clicking the button at the bottom of each page. You can return to the application to continue working on it anytime before the application deadline. You can also use the “View/Print Application” button at the bottom of each page if you want to print or save the application as a PDF.

Please note we recommend grantees plan sufficient time to complete the application. Required fields are noted with an asterisk. You will not be able to submit your application until every category on the far right of the screen shows a green checkmark.

Some questions in the application will open requests for additional information. We strongly suggest grantees download, and preview, the full application on our website (<https://buellfoundation.org/apply/application-guide/#application-guide-content-tabs-3-tab-linked>) as you prepare your application.

Please consult the online application help guide (<https://buellfoundation.org/wp-content/uploads/2025/03/Buell-Online-Grant-Application-Help-Guide.pdf>) for additional information as you work on your application.

Please contact your Program Officer with questions about the content of your application. Click on the blue comment bubble icon (under the title of most of the sections of the application) for technical questions related to the online application. Note: this is not a ‘live’ chat, questions will be answered within one-business day via email.

You will receive an email once your application is successfully submitted. Please check your spam folder, and then contact grants@buellfoundation.org (<mailto:grants@buellfoundation.org>), if you do not receive the confirmation email once you have submitted your application.

Organization Profile

*** Legal Name of Organization**

This should be the exact wording from the IRS 501(c)(3) determination letter.

Prowers County Department of Human Services

DBA (Optional)

Doing Business As – This is the name that the organization is widely known by if different from the legal name.

Welcome Home Child and Family Development Center

*** EIN (Applicant Organization)**

The Employer Identification Number from the top right corner of your IRS 501(c)(3) determination letter. It is sometimes referred to as a Federal Identification Number.

84-1132868

*** Tax Exemption Status**

Please choose the one that best describes your organization.

- Other

If you selected Other as your Tax Exemption Status, please describe:

Welcome Home is owned and operated by Prowers County Department of Human Services

Office Mailing Address

PO Box 1157
Lamar 81052
United States

*** County**

Please select the county where your headquarters are located.

- Prowers

*** Office Phone**

Please enter your organization's main office phone number.

+1 719 336 1200

*** Organization Email**

Please enter your organization's general email address, not your organization's website.

jhopper@prowerscounty.net

*** Organization Website**

prowerscounty.net

*** Year Organization Founded**

2000

*** What is the organization's fiscal year end date?**

For example: 12/31/2025

*** Organization Mission Statement**

It is the mission of Welcome Home Child and Family Development Center to provide high quality comprehensive early childhood programs for children from birth (6 weeks) through twelve years of age.

*** Geographic Area(s) Served**

(e.g., counties, towns, etc.)

Welcome Home is located in the city of Lamar and the county of Prowers. It is in the Southeast corner of the state of Colorado. Lamar is located approximately 30 miles from the Kansas border and 65 miles from the Oklahoma border.

*** Board of Directors List**

Include the following information for each board member:

1. Position(s) on the board (officer and committee position)
2. Occupation and name of employer and/or affiliations(s)
3. City or county of residence
4. Term end date

You can upload a document that you already have developed. If you do not have a document, use the template provided here.

[Board of Directors 2026.pdf](#)

*** List of names and qualifications of Key Staff**

Including length of service with the organization. *Do not* include job descriptions or resumes.

You can upload a document that you already have developed. If you do not have a document, use the template provided here.

[Key Staff 2026.pdf](#)

*** Does your Organization use a Fiscal Sponsor?**

No

Non-Discrimination

The Buell Foundation prioritizes partnerships with organizations that are aligned with its values, including non-discrimination. If an organization's non-discrimination policies and practices are not aligned with Colorado law and the Buell Foundation, it is possible a funding request will be declined.

In order to align with Colorado law and the Buell Foundation, non-discrimination policies should explicitly protect **staff, vendors, beneficiaries, and clients** from discrimination of the following protected classes: **race, color, national and ethnic origin, religion, gender, gender expression, age, disability, marital status, and sexual orientation.**

*** Please provide your organization's non-discrimination policy**

If you have multiple policies, for instance a parent handbook and an employee handbook, please provide both.

A non-discrimination policy is not the same as a harassment policy. If you do not have a non-discrimination policy, please enter "No non-discrimination policy." below.

Prowers County Department of Human Services does not discriminate based on race, color, ethnic or national origin, ancestry, ae, sex, gender, sexual orientation, gender identity and expression, religion, creed, political beliefs, marital status, or disability. Prowers County Department of Human Services does not discriminate in employment, admission or access to, treatment or participation in, or receipt of the service and benefits under any of its programs, services and activities.

If your policy does not align with the Buell Foundation's, please provide information on why any identified classes or parties are not included in your non-discrimination policy.

N/A

Key Contacts

To add a new contact, DO NOT simply edit the currently listed contact. That will change the information for that person's contact record.

- To Add a new contact click the "Select Contacts" button
- Then choose the "+ Add New Contact" link
- Enter the information for the person whose information is not already in the portal.

***Grant Contact**

This is the person at your organization we should contact to discuss detail of this program / application.

Click the Select Contact button below to either select a contact already in the system or to create a new contact. **Note:** all information must be included for each contact before your application will be considered complete. **You may enter up to 2 people as a grant contact**, such as a program manager and a development manager.

- Ms. Jill Hopper

***CEO or Executive Director**

The person listed as this contact **CANNOT** be the same as the "Board Officer" entered below. **Please provide a unique (not shared) email address, this contact will be emailed directly to electronically sign any grant award documents.**

Click the Select Contact button below to either select a contact already in the system or to create a new contact. This contact can be the grant and / or financial contact. **Note:** all information must be included for each contact before your application will be considered complete.

- Lanie Meyers-Mireles

***Financial Contact**

This is the person who will receive and process grant funds for your organization. The Financial contact can also be the CEO and / or grant contact.

Click the Select Contact button below to either select a contact already in the system or to create a new contact.

Note: all information must be included for each contact before your application will be considered complete.

- Lisa McCullough

***Board Officer**

This **CANNOT** be the same person listed as the "CEO or Executive Director" contact above. The Board Officer can be a Grant contact or Financial contact.

Please provide a unique (not shared) email address, this contact will be emailed directly to electronically sign any grant award documents.

Click the Select Contact button below to either select a contact already in the system or to create a new contact. **Note:** all information must be included for each contact before your application will be considered complete. You may enter up to 2 people as a Board Officer.

- Ron Cook

Contacts Submitted in Grantee Portal

Jill Hopper

Title: Director

✉ Work (Preferred): jhopper@prowerscounty.net

Lanie Meyers-Mireles

Title: Director Prowers County Department of Human Services

✉ Other (Preferred): dssdirector@prowerscounty.net

Personal: jhopper@prowerscounty.net

📞 Mobile (Preferred): +1 719 336 1200

Work: +1 719 336 7486ext. 104

📍 Work: PO Box 1157
Lamar, CO 81052
United States

Lisa McCullough

Title: Chief Financial Officer

✉ Personal (Preferred): jhopper@prowerscounty.net
Work: lmccullough@prowerscounty.net

📞 Mobile (Preferred): +1 719 336 1200
Work: +1 719 336 1200

📍 Work (Preferred): PO Box 1157
Lamar, CO 81052
United States

Ron Cook

Title: Chairman of the Board

✉ Personal (Preferred): jhopper@prowerscounty.net
Work: rcook@prowerscounty.net

📞 Mobile (Preferred): +1 719 336 1200
Work: +1 719 336 8025

📍 Work (Preferred): 301 N. Main St.
Lamar, CO 81052
United States

About your Request

* Total Grant Request

\$30,000.00

* How are you planning to use the funds you are requesting?

- If you are a **licensed child care center**, please choose "**Licensed Child Care**" even if you are planning on requesting general operating or program support for your center.
- If you are a **licensed child care center and** plan to ask for funds for an **additional program**, such as home visitation, parenting education, etc., please choose "**Both Licensed Child Care & Another Program**."

General Operating Support

*** Briefly describe what requested grant funds would be used for.**

In one or two sentences describe at a high level what the grant will be used for. You will have an opportunity to provide more detailed information later in the application.

If you are seeking funding for more than one program or purpose, provide each program name and note the requested amount for each. Be sure to note any one-time requests that are outside of typical funding (e.g., technical assistance, materials, etc.).

Suggested word limit: 150 maximum.

Welcome Home is requesting \$30,000 in funding for general operating support to help defray the costs of salary and benefits for employess.

More about your Organization and Programs

*** Provide a brief history of your organization**

Suggested word limit: 250 maximum.

Welcome Home has been in service sine March 6, 2000 and was the result of community collaboration between family service focused providers which began meeting in 1996. Currently, Welcome Home is the only center in Prowers County offering infant and toddler care. Welcome Home is the only large center in Prowers County which is a childcare desert.

*** Provide a brief description of the organization's current programs.**

Include:

- Program Name
- Population Served
- Numbers Served
- Expected Results

Suggested word limit: 250 maximum.

Welcome Home provides childcare services for children 6 weeks through 12 years of age. Welcome Home participates in UPK and provides services to children who are 4 years of age and who will be attending kindergarten in the fall. We collaborate with the district to provide services to children on an IEP.

Number of Employees

*** Full-Time Staff**

15

*** Part-Time Staff**

*** Describe the organization's overall approach to evaluation, including how the organization measures impact.**

In this section, you may choose to discuss the following:

- How the organization incorporates findings from its evaluation efforts or its experience to inform its future direction and improve its programming
- How often staff and/or the board and/or program participants engage in evaluation-related activities
- The relationship the organization has to formal research or evaluation efforts, linkages with colleges, universities, and/or evaluators, if appropriate

If the organization does not attempt to measure impact in any way, provide an explanation as to why not.

Suggested word limit: 250 maximum.

As an entity of Prowers County Department of Human Services we do not have a formal evaluation process. We have our name in the queue for a Colorado Shines rating which includes a parent and staff survey. We are still in the process of trying to find something that works for the center and is user friendly.

Evaluation results (optional)

Provide the organization's most recent evaluation results, relevant to this request.

File not uploaded

*** Describe the challenges facing the organization in the next one to three years.**

If applying for program or project support, also include the challenges facing the program or project for which funding is requested.

Suggested word limit: 250 maximum.

Our early childhood system in Prowers County is facing significant and escalating challenges over the next one to three years. Historically, Prowers County Human Services has relied on Child Care Quality Transfers from our TANF reserves to support local child care providers through grants and direct payments that help offset operating losses. This support has been especially critical for Welcome Home, which experiences substantial annual financial losses. These losses are not the result of poor management or lack of fiscal oversight, but rather reflect the rising costs of operating a child care center, including wages and employee benefits.

Recent federal and state actions threaten our ability to continue this support. Due to HR1 and a statewide TANF long term reserve shortfall, the Colorado Department of Human Services is proposing to reduce allowable county TANF reserve balances to 15-20 percent. Prowers County has deliberately maintained a 40 percent reserve balance to ensure we can responsibly and strategically reinvest

unspent funds to support childcare providers and stabilize our local early childhood system. A reduction to 15-20 percent would significantly limit our ability to use these funds effectively to meet community needs.

In addition, the state is proposing to remove the Basic Cash Assistance allocation from counties, which would eliminate the ability for any unspent funds to revert to county reserves. Finally, the proposed district model, under which Pueblo County would receive Prowers County's administrative allocation, would further prevent unspent funds from returning to our reserves. Collectively, these proposals would substantially reduce local flexibility and jeopardize the sustainability of child care services in Prowers County.

*** Describe the opportunities facing the organization in the next one to three years.**

If applying for program or project support, also include the opportunities facing the program or project for which funding is requested.

Suggested word limit: 250 maximum.

It is our hope that we will be able to participate in a Colorado Shines rating by being pulled from the current waiting list either in February or March of 2026.

*** Are you a currently funded partner of the Buell Foundation?**

Yes

Interim Report

*** Please describe the progress made toward the current grant's goals and the impact the grant has had on the organization, specific funded program, and/or community.**

Please use this space to tell us how you are progressing in your current grant period. Include notable successes or challenges to your organization, or funded program, to date as well as any lessons learned and resulting changes.

Suggested word limit: 500 maximum.

The center has been working diligently to prepare for a ratings review. The staff at the center have been working to make sure credentials are current. We recently hired an early childhood teacher which has been difficult to do for over a year.

*** Have currently awarded funds been fully spent?**

Yes

*** Check this box to acknowledge you will submit your final report. Your deadline for submission is noted in your grant agreement, you will receive an automatic reminder when the report is due. The report can be accessed through the grantee portal.**

Yes

Services/Programs Information

*** Provide a detailed description of your organization's services and/or the program(s) you are seeking grant funds to support.**

Use this space to tell us about your organization as a whole, and the breadth of your organization's activities.

Include the issue and/or opportunity addressed and key activities.

Suggested word limit: 500 maximum.

Welcome Home is an Early Childhood developmental center serving children 6 weeks through 12 years of age. Welcome Home is the only licensed center in the area to provide infant and toddler care.

Welcome Home offers UPK services to children who will be entering kindergarten in the Fall. It is important to note that all children 3 and older receive preschool services regardless of whether or not they are enrolled in UPK. UPK is offered on a school year calendar. Welcome Home works with our local Board of Cooperative Education Services (BOCES) to serve children with an IEP. Welcome Home is open year round.

*** What are the stated goals and objectives of your organization's services/programs over the next year?**

This section asks for the goals and objectives of the program or projects of your organization. **Goals** convey the general direction or overall purpose of the program or project for which funding is requested. **Objectives** are the measurable changes that you expect will result from operation of the program or project. Objectives help to determine whether the organization is on the right path to achieving its goals.

Suggested word limit: 250 maximum.

Welcome Home continues to have a goal to complete an Environmental Rating Scale through Colorado Shines. The center had to cancel our rating scheduled for June due to staff turnover. The turnover meant that the center would not get a decent rating due to lack of qualified staff. Welcome Home is on the waiting list to hopefully complete a rating in February or March if a spot becomes available. This year the center completed parent-teacher conferences with toddler parents which was new. The center is looking to continue to include toddler parents in conferences 2-3x per year.

*** Describe the targeted population(s) and anticipated numbers served.**

Answer this question using the appropriate target population(s) for your organization and its programs.

Suggested word limit: 150 maximum.

Welcome Home serves children 6 weeks through 12 years of age. Welcome Home serves 80-100 children annually. This year the center served 89 children.

*** Describe the geographic area in which you provide services/programming.**

Suggested word limit: 150 maximum.

Welcome Home provides services directly in Lamar, Colorado and offers services to the surrounding communities. The families in our service have a generally low median income of \$48,832 compared to the state average of 39.7%. Reduced lunches are at a rate of 12.2% compared to the state average of 6% (Colorado Children's Campaign 2024). Employment in the area is mostly service based. The largest employers in the area continue to be the Lamar School District, Prowers County DHS, Prowers Medical Center and Walmart.

*** What are the duration and frequency of your organization's services/programming?**

How often will the programming be offered (e.g., twice yearly, continually, etc.) and how long will the program last (e.g., four weeks, the duration of the school year, multiple years, etc.)?

Suggested word limit: 150 maximum.

Welcome Home provides year round programming and has done so since it opened in 2000. Universal Preschool is offered on the same calendar schedule as the Lamar School District. Welcome Home is the only licensed center to offer infant and toddler care.

*** What are expected results of the services/program(s) being offered? How will they be measured?**

Methods of measurement may include types of evaluation & specific tools (e.g., pre/post comparisons, retrospective surveys, satisfaction survey, program model fidelity measures, etc.). Some programs have specific tools identified to measure program implementation and outcomes (e.g., Nurturing Parenting Program uses the Adult Adolescent Parenting Inventory for evaluation), and Buell Foundation staff will look for these types of tools as appropriate.

Suggested word limit: 500 maximum.

As stated earlier, Welcome Home does not have a current evaluation or survey that has been utilized. It is the hope of the center to have one developed and shared with families by May 2026 if not sooner.

Share any additional information you feel is important to convey.

Suggested word limit: 250 maximum.

Prowers County is a childcare desert and Welcome Home is the only licensed large center to provide care for infants and toddlers. The waiting list for this age group is always full. The cuts that will be made within the Human Services component will have a profound effect on Welcome Home. It is through continued partnership with Buell Foundation that Welcome Home will continue to provide needed childcare services to children and families in Prowers County.

Attachments

If any **documentation or follow-up information** is needed to complete your grant application, your assigned Program Officer will reach out with a detailed request. Additional documentation or follow-up items will **need to be received** by the Buell Foundation **no later than Friday, February 27, 2026**, in order for your request to be considered for funding.

* **Attach your Organization's Operating Budget for the current fiscal year**

Attached budgets should include both revenues and expenses.

2026 WHC BUDGET BREAKDOWN (INCLUDED IN DHS BUDGET) - INFORMATIONAL.pdf

2026 PROWERS COUNTY DHS Final Budget.pdf

* **Current (year-to-date) Financial Statements**

These are generally financial statements reviewed at your most recent board meeting. In some cases, the organization's year-to-date financial statements are the same as your most recent year-end statements. Please provide statements from within three months of application date.

1. Statement of Financial Position (Balance Sheet)
2. Statement of Activities (Income and Expense Statement)

WHC BUDGET TO ACTUAL YTD NOV-25.pdf

* **Year-end Financial Statements**

Include the most recent fiscal year-end financial statements.

1. Statement of Financial Position (Balance Sheet)
2. Statement of Activities (Income and Expense Statement).

WHC BUDGET TO ACTUAL YTD NOV-25.pdf

* **Does the organization have a financial audit?**

Yes

* **If so, please enter the audit date:**

Dec 31, 2024

* **Most recent Audit**

2024 FINAL SINGLE AUDIT (1).pdf

If **additional documentation or follow-up information** is needed to complete your grant application, your assigned Program Officer will reach out with a detailed request. These items will **need to be received** by the Buell Foundation **no later than Friday, February 27, 2026**, in order for your request to be considered for funding.

PROWERS COUNTY AGENDA ITEM REQUEST FORM

Hearing Date Requested: **January 27, 2026**

Submitter: **Department of Human Services**

Submitted to the County Administration Office on: **1/12/2026**

Return Originals to: **Department of Human Services**

Number of originals to return to Submitter: **1**

Contract Due Date: **ASAP**

Item Title/Recommended Board Action:

“Consider approval of Audit Engagement Letters for the 2025 Department of Human Services Audit and authorizing Chairman of the Board and Director of Human Services Lanie Meyers-Mireles to execute the Audit Engagement Letter.”

Justification or Background:

Fiscal Impact: This item is budgeted in the following account code:

County: \$ _____ Federal: \$ _____ State: _____ Other: _____

Approved by the County Attorney on: **1-12-26**

Additional Approvals (if required):

PLEASE ATTACH THIS SHEET TO ALL AGENDA ITEMS WHEN SUBMITTING TO COUNTY ADMINISTRATION.

THANK YOU!



January 12, 2026

To Board of County Commissioners and Management
Prowers County Department of Social Services
Lamar, Colorado 81052

We are pleased to confirm our understanding of the services we are to provide Prowers County Department of Social Services (Department) for the year ended December 31, 2025.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, and the aggregate remaining fund information, and the disclosures, which collectively comprise the basic financial statements of the Department as of and for the year ended December 31, 2025. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Department's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. It is our understanding that such required information will not be presented and therefore we will provide an emphasis paragraph in our opinion on the missing information. As part of our engagement, we will apply certain limited procedures to Department's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

1) Budgetary comparison information for the Department of Social Services

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP; and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore there is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial

Certified Public Accountants

reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or government regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

Our audit of the financial statements does not relieve you of your responsibilities.

Audit Procedures—Internal Control

We will obtain an understanding of the governmental department and its environment, including the system of internal control, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of [Name of Governmental Unit] 's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance, and we will not express such an opinion.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America with the oversight of those charged with governance.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us; for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers); and for the evaluation of whether there are any conditions or events, considered in the aggregate, that raise substantial doubt about the department's ability to continue as a going concern for the 12 months after the financial statements date or shortly thereafter (for example, within an additional three months if currently known). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the department from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

Other Services

We will also assist in preparing the financial statements of Prowers County's Department of Social Services in conformity with accounting principles generally accepted in the United States of America based on information provided by you.

We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

The audit documentation for this engagement is the property of Blair and Associates, P.C. and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the State of Colorado or its designee. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Blair and Associates, P.C. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the State of Colorado or its designee. The State of Colorado or its designee may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

Brian Blair is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

Our fee for services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, confirmation service provider fees, etc.) except that we agree that our gross fee, including expenses, will not exceed \$3,300. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Reporting

We will issue a written report upon completion of our audit of Prowers County's Department of Social Service's financial statements. Our report will be addressed to Board of County Commissioners of Prowers County. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

We appreciate the opportunity to be of service to Prowers County's Department of Social Service and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy, and return it to us.

Very truly yours,

[CPA Firm's Name]

RESPONSE:

This letter correctly sets forth the understanding of Prowers County's Department of Social Services.

Management signature: _____

Title: _____

Date: _____

Governance signature: _____

Title: _____

Date: _____



PROWERS COUNTY AGENDA ITEM REQUEST FORM

Hearing Date Requested: 1/27/26

Submitter: Don Wilson / Rose Pugliese

Submitted to the County Administration Office on: 01/12/2026

Return Originals to: Missy Corn Baca County - mcorn@bacacountyco.gov

Number of originals to return to Submitter: 1

Contract Due Date:

Item Title/Recommended Board Action:

Consider approval of an IGA between Prowers County and Baca County for a Veterans Service Officer (VSO), services provided by Prowers County Veterans Officer, Gary Harbert with an entered agreement date of 1-8-2026.

Justification or Background:

Baca County is currently without a VSO and looking for interim support while they work on future VSO plans.

Fiscal Impact: This item is budgeted in the following account code:

County: \$ +3,000.00 Federal: \$ _____ State: \$ _____ Other: \$ _____

Admin Office Internal Use	
County Approvals (as needed):	
Attorney	1-12-2026
Finance	_____
Clerk	_____
HR	_____



Baca County Commissioners

741 Main Street, Suite 1

Springfield, CO 81073

Telephone: (719) 523-6532 ~ Fax: (719) 523-6584

Race Chenoweth, Two Buttes, District I Shiloh Freed, Campo, District II Troy Bishop, Pritchett, District III
rchenoweth@bacacountyco.gov sfreed@bacacountyco.gov tbishop@bacacountyco.gov

**INTERGOVERNMENTAL AGREEMENT FOR A
VETERANS SERVICES OFFICER SERVICES FOR BACA COUNTY**

THIS AGREEMENT, made and entered into this 8 day of January, 2026, by and between the Prowers County Board of County Commissioners, located at 301 South Main, Lamar, CO 81052 ("PROWERS") and the Baca County Board of County Commissioners, located at 741 Main Street, Springfield, CO 81073 ("BACA").

WITNESSETH

WHEREAS, BACA is interested in contracting with a qualified provider to deliver Veterans Services Officer ("VSO") services to the residents of Baca County; and

WHEREAS, PROWERS desires to provide those services to the residents of Baca County.

NOW, THEREFORE, in consideration of the premises and mutual covenants contained herein, the parties hereto covenant and agree as follows:

1. TERM

This Agreement shall be in effect for the period January 1, 2026 through December 31, 2026. This Agreement can be renewed annually by the agreement of the parties.

2. RESPONSIBILITIES

PROWERS shall perform the required activities as outlined in the Scope of Work, attached hereto and incorporated herein as *Exhibit A*:

- a. The VSO shall work collaboratively with BACA to ensure completion of all of the required deliverables within the Scope of Work.
- b. PROWERS will provide office space, including utilities, computers, internet, and supplies necessary for the delivery of the veterans services. The VSO will work with the BACA to ensure that expenses are maintained under the approved budget.

3. COMPENSATION AND PAYMENT

BACA shall pay PROWERS Three Thousand Dollars (\$3,000) for payment for the VSO, in two equal payments of One Thousand Five Hundred Dollars (\$1,500), payable upon execution of this Agreement and the second payment to be made on or before July 1, 2026. All revenues received from state or federal sources for provision of these services, and any fees collected in performance of them, unless passed through to any other agency as required by state or federal law shall be retained by BACA.

4. INDEPENDENT CONTRACTOR STATUS, PAYMENT OF TAXES AND INSURANCE COVERAGE

In performing services under this Agreement PROWERS is acting as an independent contractor and not as an agent or employee of BACA. As an independent contractor, PROWERS is solely liable and responsible for maintaining workers' compensation insurance which complies with statutory requirements in the State of Colorado, unemployment insurance benefits, and the withholding and payment of any and all federal, state and local taxes applicable to the receipt of funds or other consideration by BACA under the terms of this Agreement.

5. INSURANCE

In performing services under this Agreement, PROWERS shall maintain professional liability insurance and workers' compensation insurance coverage provided by an insurance carrier licensed to do business in the State of Colorado. PROWERS shall maintain liability coverage on all PROWERS motor vehicles used in the performance of this Agreement, in amounts required by Colorado law. Appropriate certificates evidencing all such coverage shall be provided to BACA upon request.

6. NON-ASSIGNMENT

Neither this Agreement nor any interest therein, nor any claim thereunder, shall be assigned by PROWERS to any third person without the prior written consent of BACA.

7. OFFICIALS NOT TO BENEFIT

No elected or employed member of either party to this Agreement shall directly or indirectly receive or be paid any share or part of this Agreement or any benefit that may arise therefore. PROWERS warrants that it has not retained any company or person (other than a bona fide employee working solely for PROWERS) to solicit or secure this Agreement, and that PROWERS has not paid or agreed to pay to any company or person, (other than a bona fide employee working for PROWERS), any fee, commission, percentage, brokerage fee, gift or any other consideration contingent upon or resulting from the award of this Agreement to PROWERS. Upon learning of any breach or violation of this provision, BACA shall have the right to terminate this Agreement.

8. EQUAL EMPLOYMENT OPPORTUNITY

PROWERS shall not refuse to hire, discharge, promote, demote or discriminate in matters of compensation against any person otherwise qualified, solely because of race, creed, sex, color, national origin or ancestry, disability or age.

9. STATUTES, REGULATIONS AND ORDINANCES

PROWERS shall observe and comply with federal, state and local laws, regulations, rules or ordinances that affect those employed or engaged by it, the materials or equipment used or the performance of the project and shall procure any and all necessary approvals, licenses and permits all at its own expense.

10. NON-APPROPRIATION

Payment of BACA's obligations hereunder in the fiscal years subsequent to the Agreement period is contingent upon funds for this Agreement being appropriated and budgeted. If funds for this Agreement are not appropriated and budgeted in any year subsequent to the fiscal year of the execution of this Agreement, this Agreement shall terminate. BACA's fiscal year is the calendar year.

11. SEVERABILITY

If any provision of this Agreement or the application thereof to any person or in any circumstance shall be unenforceable to any extent, the remainder of this Agreement and the application of such provision to other persons or in other circumstances shall not be affected thereby and shall be enforced to the greatest extent permitted by law.

12. TERMINATION

Either party may terminate this Agreement by giving thirty (30) days' notice in writing, to the other party.

13. NOTICES

Notices to be provided under this Agreement shall be given in writing either by certified mail at the addresses listed above or by email, to the following:

If to PROWERS:

Don Wilson
Prowers County Administrator
dwilson@prowerscounty.net

If to BACA:

741 Main St.
Springfield
CO - 81073

14. ENTIRE AGREEMENT

This Agreement and Exhibits constitute the entire Agreement among the parties and all other and prior Agreements among the parties relating to such subject matter are hereby cancelled and superseded in their entireties. No variations, modifications or changes herein or hereof shall be binding upon any party hereto unless set forth in a document duly executed by such party.

IN WITNESS WHEREOF, the parties hereto have duly executed this Agreement as of January
8, 2026.

Z. T. S. M.
SACALCO., Chair _____, Chair

ATTEST:

Jana Coen, County Clerk

_____, Chair

Sharon Dubois, County Clerk



EXHIBIT A

VSO SCOPE OF WORK

The Veterans Service Officer is responsible for:

- Conducting and documenting interviews of eligible veterans, family members, and related parties.
- Reviewing and processing pension claims for eligible veterans: including veteran or spouse dependent claims, disability claims, death benefits, education assistance, vocational rehabilitation, fiduciary accounts, medical services, debt waiver requests, and discharge upgrades.
- Obtaining supporting documentation, reviewing claims before filing, assisting with appeal(s).
- Coordinating activities with the VA Regional Office, Colorado Division of Military Affairs, as well as other state and local agencies.
- Participating in the Councils, Agencies, and Projects as needed.
- Reviewing and maintaining technical reference materials including Federal and State regulation and procedures utilized in claims and appeal process.
- Serving as the liaison with outside customers.
- Coordinates with VA Regional Office, Colorado Division of Military and Veterans' Affairs; collaborating with internal divisions such as Adult Protection, Long Term Care, Single Entry Point and other veteran programs within human services as needed on individual veterans or their dependents; performs outreach at senior facilities; and works with community agencies.
- Other duties and responsibilities as assigned by PROWERS.

PROWERS COUNTY AGENDA ITEM REQUEST FORM

Hearing Date Requested: January 27th 2026

Submitter: Staffon Warn, Rural Fire Chief

Submitted to the County Administration Office on: January 12, 2025

Return Originals to: Online application

Number of originals to return to Submitter: 0

Contract Due Date: Grant due February 13th 2026

Item Title/Recommended Board Action:

Consider approval of submitting the 2026 Colorado Firefighter Safety and Disease Prevention Grant Application in the amount of \$20,000 and authorizing Rural Fire Chief, Staffon Warn submit the Application electronically.

Justification or Background: This 100% State funded grant provides equipment and or training to firefighters to increase safety and prevent occupation-related diseases. Past equipment has been SCBA's (self contained breather apparatus), Haz mat air monitoring equipment, grain rescue equipment and extrication equipment. We have applied each year the grant has been available and successful each year. We intend on applying for hand held thermal imaging cameras that will be used to search for trapped occupants in a fire, downed firefighters, other search situations and can also be used in hazardous materials incidents.

Fiscal Impact: This item is budgeted in the following account code: 001-32-439600

County: \$ _____ Federal: \$ _____ State: \$ 20,000 Other: \$ _____

The equipment will be purchased out of the expense line and reimbursement from the State will go to budget code 001-32-399550.

Approved by the County Attorney on: 1-12-2026

Additional Approvals (if required):

PLEASE ATTACH THIS SHEET TO ALL AGENDA ITEMS WHEN SUBMITTING TO COUNTY ADMINISTRATION.

THANK YOU!



Colorado Firefighter Safety & Disease Prevention Fund

Fact Sheet

Firefighter Safety and Disease Prevention Grant Background

- The Local Firefighter Safety and Disease Prevention Fund (Grant) provides funding or reimbursement for equipment and training designed to increase firefighter safety and prevent occupation-related diseases.
- Senate Bill 14-046 created the Grant in 2014 and provided 2-years of funding, \$3.25 million in 2015 & 2016 exclusively from the Federal Mineral Lease (FML) revenues totaling \$6.5 million.
- In 2018, House Bill 18-1423 provided a one-time allocation (funds transfer) of \$250,000 from the General Fund to the Local Firefighter Safety and Disease Prevention Fund over two (2) state fiscal years; SFY 2019 and 2020.
- Senate Bill 19-207 initiated \$500,000 of General Fund annual allocation in the Long Bill in SFY 2020.

Grant Funding Priorities

- Grant requests are limited to \$20,000 maximum including Joint or Regional projects.
- Grant Requests are limited to the *2025-26 Eligible Equipment Grant Funding List* of approved items determined by the Fire Service Training and Certification Advisory Board. Panel & Technical Review determines Grant Awards including quantities. Please reference page 2 of this Fact Sheet for more detailed information regarding the 2025-26 Grant Funding List.

Grant Timeline

- Application Period: January 5, 2026, to February 13, 2026
- Review, scoring and ranking: Mid-March 2026
- Award Notification: Mid-Late March 2026

Visit DFPC Grants Webpage

- To apply, please visit DFPC's Grants page (<https://dfpc.colorado.gov/sections/grants>) to find out more about the grant, the application process, informational PowerPoint, related forms, and timeline.

Program Contact

- For questions or concerns, contact Lori Lynch-Brill, DFPC Professional Qualification and Training at lori.lynch-brill@state.co.us.



Colorado Firefighter Safety & Disease Prevention Fund

Fact Sheet

2025-26	Eligible Equipment Grant Funding List
	Air Monitoring Equipment
	Bunker Gear - Full sets: Coat, Pants, Helmet (non-leather), Particulate Hood, Gloves, Boots (Rubber Only) (Full set of bunker gear counts as one request)
	Bunker Boots (Rubber Only)
	Extractor
	Extrication/Specialty Rescue PPE: Helmet, Gloves, Eye Protection, PFDs
	NFPA 1582 Baseline Physicals with Vaccinations
	Particulate Hood (x2) per FF
	Post Fire Decon and/or Rehab Kit (No Trailers or rolling Stock)
	Respiratory Fit Tester
	SCBA - Full Set: Face Piece (Mask), Pack (Cylinder, Harness, Mask, Regulator), SCBA Bottle (Full set of SCBA counts as one request)
	SCBA Face Piece (Mask)
	SCBA Pack (Cylinder, Harness, Mask, Regulator)
	SCBA Cylinders
	Set of Structure Gloves (x2) per FF
	Thermal Imaging Camera (TIC)
	Roadway Safety PPE (class II high-visibility traffic vests and Guardian personal safety light devices)
	Wildland PPE - <u>Full set</u> : Boots, Helmets, Gloves, Nomex shirt, Nomex pants, fire shelter, pack, respirator (Full set of wildland PPE counts as one request)
	Wildland PPE - <u>Individual Pieces</u> : Boots, Helmets, Gloves, Nomex shirt, Nomex pants, fire shelter, pack, respirator (Each individual piece counts as 1 request)
	<u>Other Safety Equipment</u> or Injury Prevention Programs not identified above but are required for the safety and well-being of firefighters

2026 Firefighter Safety Disease and Prevention Grant Program Timeline

December 1, 2025 -December 30, 2025	Grant Announcement - Funding Opportunity Announcement (FOA)
January 5, 2026, February 13, 2026	Grant Online Application Period (6 Weeks)
February 16, 2026 - March 16, 2026	Administrative Application Review
Mid-March 2026	Competitive Grant Panel Review
	Technical Review (Application Review & Ranking)
Late- March 2026	Compile Panel and Technical Review Results
Late March 2026	Grant Award and Rejection Notification (via email)
Early April 2026	Equipment Substitution Requests & Technical Review (award modification requests)
Mid April 2026	FINAL Award Notice
April 24, 2026	Agency Grant Award Accept or Reject Deadline
May - October, 2026	PURCHASE PERIOD
October 31, 2026	GRANT REIMBURSEMENT DOCUMENTATION DEADLINE
November 20, 2026	Performance Period Expires



COLORADO

Division of Fire Prevention & Control

Department of Public Safety

2023 Firefighter Safety & Disease Prevention Grant Application

Full Legal Organization Name

FDID

Please enter all 5 digits of your organizations FDID

Website Address

Street Address

City

State

ZIP Code

Mailing Address

Mailing City

Mailing State

Mailing ZIP Code

Organization Chief or Executive Director

Organization Chief/Executive
Director First Name

Organization Chief/Executive Director
Last Name

Organization Chief/Executive Director Title

Organization Chief/Executive Director Email Address

Chief/Executive Director Cell Phone Number

Office Phone Number

Is the Point of Contact the same as the Chief/Executive Director as entered above?

Yes

No

Financial Representative First
Name

Financial Representative Last Name

Financial Representative Title

Financial Representative Direct Phone Number

Financial Representative Email Address

Page 2

Department Type	Size of Jurisdiction
<input type="text" value="Please select"/>	<input type="text"/>
Population Served	Number of Stations
<input type="text"/>	<input type="text"/>
Total Number of firefighters Certified Fire Fighter I	Total Number of firefighters Certified Fire Fighter II
<input type="text"/>	<input type="text"/>
Brief Description of Organization and Community Served (limited to 5,000 characters)	
<input type="text"/>	

Annual Call Volume and Type

Please provide information regarding the total number of calls your agency responded to in 2020, 2021 and 2022, for each of the categories listed below.

Annual Call Volume and Type

# of Structure Fires 2020	<input type="text"/>
# of Structure Fires 2021	<input type="text"/>
# of Structure Fires 2022	<input type="text"/>
# of Vehicle Fires 2020	<input type="text"/>
# of Vehicle Fires 2021	<input type="text"/>
# of Vehicle Fires 2022	<input type="text"/>
# of Brush/Wildland Fires 2020	<input type="text"/>
# of Brush/Wildland Fires 2021	<input type="text"/>
# of Brush/Wildland Fires 2022	<input type="text"/>
# of Auto Accidents 2020	<input type="text"/>
# of Auto Accidents 2021	<input type="text"/>
# of Auto Accidents 2022	<input type="text"/>
# of Auto Accidents w/ Extraction 2020	<input type="text"/>
# of Auto Accidents w/ Extraction 2021	<input type="text"/>
# of Auto Accidents w/ Extraction 2022	<input type="text"/>
# of Hazardous Materials Response 2020	<input type="text"/>
# of Hazardous Materials Response 2021	<input type="text"/>

of Hazardous Materials Response 2022

of EMS Calls 2020

of EMS Calls 2021

of EMS Calls 2022

of Technical Rescues (water/ice/high & low angle) 2020

of Technical Rescues (water/ice/high & low angle) 2021

of Technical Rescues (water/ice/high & low angle) 2022

mutual aid given 2020

mutual aid given 2021

mutual aid given 2022

mutual aid received 2020

mutual aid received 2021

mutual aid received 2022

Other Calls (false alarms, good intent, service calls, etc) 2020

Other Calls (false alarms, good intent, service calls, etc) 2021

Other Calls (false alarms, good intent, service calls, etc) 2022

Did you submit NFIRS Data to the state in 2020?

Yes
 No

Did you submit NFIRS Data to the state in 2021?

Yes
 No

Did you submit NFIRS Data to the state in 2022?

Yes
 No

NFIRS REPORTING IS REQUIRED TO APPLY FOR THIS GRANT. IF YOU NEED HELP ENTERING YOUR 2022 CALL DATA IN NFIRS PLEASE CONTACT MARLINDA ACEVEDO AT MARLINDA.ACEVEDO@STATE.CO.US OR 303-239-5827.

Additional Comments for Call Volume and Type including seasonal anomalies

Vehicle Information

Please complete the section below with current inventory and counts. If you do not own a particular piece of equipment, please enter a zero.

of Tender/Tankers

Total # of all seat belted riding positions in apparatus

of Wildland/Brush

Total # of all seat belted riding positions in apparatus

of Utility

Total # of all seat belted riding positions in apparatus

of Aerial

Total # of all seat belted riding positions in apparatus

of Pumper/Engine

Total # of all seat belted riding positions in apparatus

of Heavy Rescue

Total # of all seat belted riding positions in apparatus

of Ambulance

Total # of all seat belted riding positions in apparatus

of ARFF

Total # of all seat belted riding positions in apparatus

Budgetary Information

Please provide the amount (in dollars) in your budget for the past three years in each category. Please do not include commas in your amounts (the system will treat the fields as text if characters other than numbers and a decimal are input).

2020 Total \$ <input type="text"/>	2021 Total \$ <input type="text"/>	2022 Total \$ <input type="text"/>
Salaries & Benefits	Salaries & Benefits	Salaries & Benefits

2020 \$ <input type="text"/>	2021 \$ <input type="text"/>	2022 \$ <input type="text"/>
Training & Education	Training & Education	Training & Education
Total	Total	Total

2020 \$ <input type="text"/>	2021 \$ <input type="text"/>	2022 \$ <input type="text"/>
Operating Expenses	Operating Expenses	Operating Expenses

2020 Capital Expenditures	\$ <input type="text"/>	2021 Capital Expenditures	\$ <input type="text"/>	2022 Capital Expenditures	\$ <input type="text"/>
2020 Other	\$ <input type="text"/>	2021 Other	\$ <input type="text"/>	2022 Other	\$ <input type="text"/>
2020 Budget TOTAL \$	0	2021 Budget TOTAL \$	0	2022 Budget TOTAL \$	0

Funding Sources: Percentage of Budget

Please enter budget percentages for the following revenue categories
The total for each year should be 100%.

2020 Taxes	<input type="text"/> %	2021 Taxes	<input type="text"/> %	2022 Taxes	<input type="text"/> %
2020 Grant Revenue	<input type="text"/> %	2021 Grant Revenue	<input type="text"/> %	2022 Grant Revenue	<input type="text"/> %
2020 Fundraiser	<input type="text"/> %	2021 Fundraiser	<input type="text"/> %	2022 Fundraiser	<input type="text"/> %
2020 Cash Funded Program Revenue/Fees Collected for Services	<input type="text"/> %	2021 Cash Funded Program Revenue/Fees Collected for Services	<input type="text"/> %	2022 Cash Funded Program Revenue/Fees Collected for Services	<input type="text"/> %
2020 Other	<input type="text"/> %	2021 Other	<input type="text"/> %	2022 Other	<input type="text"/> %
2020 - TOTAL	0 %	2021 - TOTAL	0 %	2022 - TOTAL	0 %

Firefighter Assistance Grant Year 2019 2020 2021

Please describe how the Department will proceed if this grant application is unsuccessful (limited to 5000 characters):

Please describe unsuccessful attempts made in the last 3 years to budget for this request (limited to 5000 characters):

[Previous Step](#) [Next Step](#)

Contact Information

Page 4

The following items are not authorized under this Grant Program: Motorized or Wheeled Vehicles, Communication Equipment, Building Construction

Item Request 1 **This entire application request cannot exceed \$20,000.00**
One (1) project proposal will be considered. You may only select one (1) item from the drop down box.
A proposal needs to be specific, i.e. how the item will benefit the department or community, manufacturer, brand, system operating pressure, quantity and price per unit

Equipment Request

Item(s) Requested

Manufacturer

Make/Model/Type

Quantity Requested

Price Per Item

\$

Extended Price

\$

Quote/Documentation Supporting Price Provided Above

No file chosen

Is the Requested Equipment New or Replacement?

Does this request bring the department into compliance with any NFPA standards

Yes
 No

Describe how this request will meet the goals of firefighter safety and disease prevention. Please answer the following questions:

- How will it impact the safety and/or health of your firefighters?
- Why is the department unable to meet this need through its existing budget?
- How did the department develop the budget for the project (including initial purchase and ongoing operations and maintenance)?
- How will the department maintain the equipment to ensure long-term sustainability?
- How will this equipment improve agency responsiveness (improve day-to-day operations)? (limited to 5,000 characters)

[Add Another Item](#)

Grant Money Requested

Did your agency receive an award from Direct Distribution (HB 22-1194) for PPE and/or SCBA?

Yes
 No

Equipment Request Total

\$

Grant Funds Requested

\$

How much grant money are you asking for? Requested amount should be \$20k or less

If your project total is greater than the Grant Authorization Maximum (\$20k in 2023), how will your Department cover the Additional Costs?

Submit



PROWERS COUNTY AGENDA ITEM REQUEST FORM

Hearing Date Requested: 1/27/26

Submitter: Michelle Hiigel & Jana Coen

Submitted to the County Administration Office on: 01/13/2026

Return Originals to: Administration

Number of originals to return to Submitter: 1

Contract Due Date:

Item Title/Recommended Board Action:

Consider approval of appointing two (2) members to the Prowers County Land Use Board, terms to expire January 31, 2029.

Justification or Background:

Previous members of the board, applying for reappointment.

Fiscal Impact: This item is budgeted in the following account code:

County: \$ _____ Federal: \$ _____ State: \$ _____ Other: \$ _____

Admin Office Internal Use	
County Approvals (as needed):	
Attorney	_____
Finance	_____
Clerk	_____
HR	_____



PROWERS COUNTY AGENDA ITEM REQUEST FORM

Hearing Date Requested: 1/27/26

Submitter: Don Wilson

Submitted to the County Administration Office on: 01/14/2026

Return Originals to: Paula Gonzales

Number of originals to return to Submitter: 1

Contract Due Date:

Item Title/Recommended Board Action:

Consider approval of annual CTSI designations for County Health Pool 2026, County Representative as Commissioner Roger Stagner, Alternate Representative as Don Wilson, and Designated Correspondent Representatives Paula Gonzales and Mindy Maestas.

Justification or Background:

Fiscal Impact: This item is budgeted in the following account code:

County: \$ _____ Federal: \$ _____ State: \$ _____ Other: \$ _____

Admin Office Internal Use	
County Approvals (as needed):	
Attorney	_____
Finance	_____
Clerk	_____
HR	_____

DESIGNATION OF REPRESENTATIVE TO COUNTY HEALTH POOL

WHEREAS, the governing body of Prowers County (“Public Entity”) is advised that the business to be conducted at Members’ Meetings of the County Health Pool must be transacted by the Official Representative of each Member; NOW, THEREFORE, BE IT RESOLVED, that the governing body of Prowers County (“Public Entity”), hereby and herewith: designates the following individual as its Official Representative to all County Health Pool Members’ meetings;

NAME: Roger Stagner
TITLE: BOCC Chairman
ADDRESS: 301 South Main St. Suite #215
PHONE: 719-336-8025 EMAIL: rstagner@prowerscounty.net

If applicable, the Designated Alternate Representative is;

NAME: Don Wilson

PUBLIC ENTITY DESIGNATED CORRESPONDENT (individual(s) that will receive monthly billing invoices, provide enrollment terms/add/changes and other general correspondences intended for distribution to employees)

NAME:	<u>Paula Gonzales</u>	NAME:	<u>Mindy Maestas</u>
TITLE:	<u>Finance Director</u>	TITLE:	<u>DHS Office Manager</u>
ADDRESS:	<u>301 South Main St. Suite #215</u>	ADDRESS:	<u>1001 S. Main. Lamar, CO. 81052</u>
PHONE:	<u>719-336-8025</u>	PHONE:	<u>719-336-7486 ext. 117</u>
EMAIL:	<u>paula.gonzales@prowerscounty.net</u>	EMAIL:	<u>mmaestas@prowerscounty.net</u>

COMPLETED BY: _____
(**MUST** be completed and signed by governing body)

DATE: _____





PROWERS COUNTY AGENDA ITEM REQUEST FORM

Hearing Date Requested: 1/27/26

Submitter: Administration Office

Submitted to the County Administration Office on: 01/15/2026

Return Originals to: Admin

Number of originals to return to Submitter: 3

Contract Due Date:

Item Title/Recommended Board Action:

Consider approval of Fairgrounds Facility Rental Agreement and waiver of fees for Sand & Sage Round-Up, event scheduled for August 1-8, 2026.

Justification or Background:

Annual Event in Prowers County

Fiscal Impact: This item is budgeted in the following account code:

County: \$ _____ Federal: \$ _____ State: \$ _____ Other: \$ _____

Admin Office Internal Use	
County Approvals (as needed):	
Attorney	_____
Finance	_____
Clerk	_____
HR	_____

PROWERS COUNTY FAIRGROUNDS FACILITY

RENTAL AGREEMENT

Today's Date: <u>1-13-26</u>	Date(s) of Events: <u>August 1-8, 2026</u>
Name of Organization: <u>Sand & Sage Round-Up</u>	August 1 Set Up Time: <u>7:00</u> <input checked="" type="radio"/> am <input type="radio"/> pm
Name & Address of Authorized Agent: <u>301 South Main</u> <u>Suite 215</u> <u>Lamar CO 81052</u> Phone: <u>719-688-1089</u>	Event Starts: <u>7:00</u> <input checked="" type="radio"/> am <input type="radio"/> pm August 8 Finish Time: <u>12:00</u> am pm
Sales Tax ID: _____	<input checked="" type="checkbox"/> Arena <input checked="" type="checkbox"/> Home Ec <input checked="" type="checkbox"/> Centennial <input checked="" type="checkbox"/> Pavilion
Type of Event: <u>Sand & Sage Round-Up Fair</u>	

If approved by the Board of County Commissioners (the "Commissioners"), I agree to pay fees in the amount of \$ _____ or to submit a request for a waiver of the fees. I understand the decision to waive any or all of the fees are at the total discretion of the Commissioners. I have attached copies of my State of Colorado Sales Tax License and the City of Lamar Sales Tax License, if applicable. Failure to do so will result in denial of my rental request, unless I am legally exempt. The attached lease terms are part of this Agreement.

Lindy Bennett
Authorized Agent

1-13-26

Date

The Commissioners reserve the right to not lease any portion or all of the Fairgrounds to any organization which it deems in its sole discretion, to be in direct and adverse competition to Prowers County merchants or is otherwise detrimental to Prowers County citizens. Fees may be adjusted at the discretion of the Commissioners based upon the number of participants or unique conditions. Fees are based on daily rates.

Rental Approved:

Jan Williams
Maintenance & Facilities Director

1-16-26
Date

Chairman
Prowers County Board of Commissioners

Date

For County Use Only:

Date Booking Fee Paid (\$25.00): Request Waiver Damage/Cleaning Deposit: Request Waiver
Date Rental Fee Paid: Request Waiver Date Paid: Request Waiver

Inspection completed: _____ Damage/Cleaning Deposit Refunded: Y/N, if no, see attached.
Please note that any deposit refund due back to you will be provided by a Prowers County check. Checks are issued upon approval at the Commissioners' meetings.

Liability Insurance received: Yes No Date: _____

PROWERS COUNTY FAIRGROUNDS FACILITY RENTAL RESERVATION AGREEMENT

Between Prowers County Board of Commissioners (Commissioners) and the Authorizing Agent (User) renting the facility, including any parking areas, if applicable (Rented Premises).

1. Determination of fees for use of the facilities shall be made by the Commissioners in accordance with the established fee schedule and agreed to by the User at the time the reservation is confirmed. Use of the Rented Premises shall not include Prowers County personnel, including, but not limited to, County Maintenance Personnel.
2. Unique events may require an increase in fees/charges and/or conditions in addition to those shown. The Commissioners reserve the right to modify any of the conditions as necessary on a case-by-case basis. Holiday use of the Fairgrounds is subject to approval by the Commissioners. All County holidays are observed by County Maintenance Personnel. No Prowers County Personnel will be made available to the User over County-approved Thanksgiving and Christmas holidays. Additional fees will be assessed for events scheduled on holidays. Overtime charges for County Maintenance Personnel at a rate of two times the normal hourly rate will be charged for holiday events, in addition to regular fees and charges, with the exceptions described previously in this paragraph.
3. Use of all facilities shall be scheduled through the Prowers County Administration Office only.
Fees and deposits:
 - a) A non-refundable booking fee of \$25.00 per event must be paid when each event is scheduled.
 - b) The \$25.00 booking fee is due before an individual or entity may have their name placed on the Fairgrounds calendar to reserve a facility at the Fairgrounds.
 - c) If the event does not go forward for whatever reason, the \$25.00 fee **WILL NOT BE REFUNDED**.
 - d) The remainder of the Rental Fee and Damage/Cleaning Deposit must be submitted to the office no less than ten (10) working days prior to the date scheduled. (Commercial users: fees must be paid in certified funds.) The Damage/Cleaning Deposit is required and due from all Users whether use fees are waived or not. Failure to pay fees ten (10) working days prior to the event may result in cancellation of facility use. Access to the facilities at any time other than stated on this form is not allowed unless prior approval is received from the Commissioners. Please note that the Damage/Cleaning Deposit refund, if any, due back to the User will be provided by a Prowers County check. Checks are issued upon approval at the Commissioners' meetings.
4. The scheduling of the activities shall be made in the name of one individual who must, as a condition of use, read this document and accept responsibility for adequately supervising the event; assure that the facilities are used for the purpose for which they are scheduled; reimburse the County for damage to the property or facilities including excessive clean-up costs that may occur in connection with the event; assure payment, in full, of all charges for space and equipment requested; and ensure that all promotion and advertising of events involving the use of the facilities shall identify the individual or group sponsor of the event.
5. The Damage/Cleaning Deposit must be paid within ten (10) days prior to the scheduled event. The Damage/Cleaning Deposit shall be utilized by Prowers County, if necessary, for cleanup and repair of damages of the Rented Premises. In the event that the User performs cleanup of the Rented Premises in a suitable manner and there is no damage, The Damage/Cleaning Deposit will be reviewed for return to the User at the next regularly scheduled meeting of the Commissioners. The Rented Premises is an alcohol-free facility. If any alcohol is brought to the Fairgrounds, the entire deposit will be retained. The User will be personally liable for any expense for damage and/or cleanup in excess of the required deposit.
6. In case of cancellation, the Rental Fee will be refunded (less the booking fee) if notice of cancellation is received ten (10) working days prior to scheduled use. If the event is canceled due to inclement weather, the event may

be rescheduled with no additional fees due. If the event is rescheduled for any other reason without the required notice, an additional booking fee will be charged.

7. Subleasing or charging additional fees to use the Rented Premises will not be permitted.
8. Non-commercial Users may have one (1) day in advance for set-up, decorating, etc. between the hours of 8:00 am and 4:00 pm, provided that there is nothing previously booked on that date. If additional days are required for set-up, an additional fee of **\$100** will be charged for each additional day. Commercial Users: If special set-up/tear-down is required, standard facility use days will be charged on a $\frac{1}{2}$ day basis.
9. Liability insurance is **required** for all commercial events. Certain "at risk" activities, i.e. rodeos, tractor pulls, carnivals, circuses, etc. are **required** to provide liability insurance. An insurance certificate showing Prowers County as an additional insured **must** be provided to the County no later than ten (10) business days prior to the scheduled event.
10. Under Colorado Law, an equine professional is not liable for any injury to or the death of a participant in equine activities resulting in the inherent risks of equine activities, pursuant to Section 13-21-119, Colorado Revised Statutes.
11. The User acknowledges that the User's rental of Prowers County's property is not subject to the direct supervision and control of Prowers County personnel. Accordingly, and in express consideration for the within Agreement, User hereby agrees to indemnify, and hold harmless, Prowers County, its officers, agents, and employees from and against any and all claims for liability asserted for personal injury, or property damage to any and all persons or entities whatsoever, and arising out of the User's rental of Prowers County's property as hereinabove set forth. This indemnification expressly extends to any and all damage awards, and shall further cover all costs of defense, which shall be conducted in Prowers County's sole discretion, including attorney's and expert witness fees.
12. The Agreement shall be and become binding upon, and inure to the benefit of the parties hereto, their heirs, personal representatives, successors and designs. Any action necessary to construe, interpret, or enforce the provision of the Agreement shall be brought and maintained in the District Court in and for Prowers County, Colorado, with the substantially prevailing party therein being entitled, as a matter of contract law an agreement to recover its costs and expenses therein incurred, including reasonable attorneys' and expert witness fees.
13. Falsified or misleading information on this form may be cause for cancellation of this Agreement and forfeiture of the Damage/Cleaning Deposit and/or Rental Fees paid and may result in loss of future usage of the Rented Premises.
14. The User shall be required to call for an on-site facility orientation with the Fairgrounds caretaker no later than five (5) working days prior to the event. The User will be familiarized with information pertaining to use of the facility, obtain keys, and will have the opportunity to ask questions of the Fairgrounds caretaker. The Fairgrounds Caretaker can be reached by calling 719-931-0034 and is available to schedule an orientation Monday – Friday 9:00 am to Noon and 1:00pm to 3:00pm. *Regularly scheduled monthly meeting organizers are not required to complete an orientation, however, are expected to cooperate with the expectations for use outlined in this Agreement.* The User understands that Prowers County does not employ 7 day per week, 24 hour per day Fairgrounds Personnel. The Fairgrounds Caretaker hours are scheduled from 8:00 am to 5:00 pm, Monday – Friday. The Fairgrounds Caretaker schedule may change to correlate with an event; however, changes must be pre-approved and are at the discretion of the Prowers County Maintenance Supervisor.
15. Every effort has been made to provide that the Rented Premises is adequately maintained and appropriately prepared for normal use. It is further understood that the building and grounds systems can, and do, fail at times. Failures may include, but are not limited to: electrical outlet power losses and blown breakers due to abnormal use and overloaded circuits, public announcing or loudspeaker malfunctions, lighting failures, water supply problems, and restroom malfunctions, etc. There are no guarantees against such failures either implied or stipulated in this Agreement. Prowers County Personnel will only be made available during off-hours in the

event of an emergency pertaining to life safety or unsanitary conditions. All other unexpected occurrences should be documented and will be addressed on the next regular workday.

16. The User understands that costs incurred by Prowers County due to responding to non-emergency calls for service, facility or grounds clean-up, and sub-contractor repairs for damages to equipment or facilities will be billed to the user at a rate of 2 times the actual costs. It is the User's responsibility to minimize non-emergency calls for service.
17. The User agrees that it is their responsibility to provide, and be responsible for, the equipment or supplies necessary to circumvent potential failures in the buildings, restrooms, or arena including, but not limited to: portable generators, portable toilets, portable amplifier or loudspeaker systems, water, and/or water trucks for wetting a dusty arena floor, toilet paper and hand towel paper supplies, first aid supplies, etc.
18. The User is specifically responsible to ensure adherence to these written and any posted policies and to:
 - a) Provide written documentation specifying any concerns, system failures, or break-downs and deliver that documentation to the Fairgrounds Caretaker. Please do not manipulate circuit breakers.
 - b) Pick-up trash and debris accumulated during the event including parking areas and deposit the trash in the 55-gallon trash drums provided, or if full, into available dumpsters.
 - c) Re-stock indoor and outdoor men's and women's restrooms with toilet paper and paper hand towels as needed throughout the event. The Fairgrounds Caretaker will make these items available to users.
 - d) Pick-up trash in, and around, the indoor and outdoor restrooms, the kitchen, and concession stands and leave fixtures, appliances, and counter surfaces clean. Sweep and mop, or vacuum indoor floor surfaces.
 - e) Make appropriate arrangements for providing the necessary crowd control, public safety, and building security for the event.
 - f) Ensure that scheduled dance events end at 12:00 Midnight; **no exceptions**.
 - g) **Provide event security and present evidence of said security upon request by the Commissioners.**
19. Prowers County assumes no responsibility for lost or stolen items.
20. **Alcohol is not allowed on the Fairgrounds at any time. The county has a zero-tolerance policy regarding alcohol. Any violation of this policy will result in immediate revocation of access to the Fairgrounds, a permanent ban going forward, and County retention of the entire damage deposit. Local law enforcement has been authorized to remove parties in violation of this policy.**
21. **Building or grounds emergency call: 931-0034 or 931-9335. Medical or safety emergency call: 911.**

I have read, understand, and agree to the terms and conditions outlined in this agreement.

Date: 1-13-26

Organization: Sand & Sage Round-Up

Authorizing Agent Printed name: Cindy Bennett

Authorizing Agent Signature: Cindy Bennett

For Rodeo Events:

Authorized Tractor/Equipment Operator Printed Name: _____

PROWERS COUNTY FAIRGROUNDS

FEE SCHEDULE

Facilities Requested	Not For Profit	Resident or Local For Profit	Non-Resident or Non-Local For Profit	# of days/head of livestock	Total
Arena Rent <i>Daily</i>	\$150	\$300	\$970		
Pavilion Rent <i>Daily</i>	\$150	\$300	\$970		
Home Economics' Bldg. Rent <i>Daily</i>	\$500	\$250	\$500		
Use of Parking Lots Arena Lot /Grounds <i>Daily</i>			\$210		
Overnight Boarding (Arena Pens) <i>Daily</i>	\$5/Head	\$5/Head	\$10/head		
* Pavilion Boarding Rodeo Events Minimum Fee <i>Daily</i>	\$20	\$30	\$40		
R.V. or Camper Parking One Electric Pedestal and One Water Connection per Rented Space only <i>Daily</i>	\$30	\$30	\$30		
Dry Camping and Horse Penning at Designated Southwest Parking Lot ONLY <i>Daily</i>	\$10	\$10	\$20		
Elmer's Garden <i>Daily</i>	\$0.00	\$0.00	\$0.00		
Cleaning/Damage Deposit (Due 10 days prior to event)	\$1000	\$1000	\$1000		

* Rental Fees for the Pavilion for Not for Profit will not be charged since the Event Organizer is responsible for collecting the fee. The fee is still subject to 50/50 split, at the Commissioners' discretion

TOTAL (DUE 10 DAYS PRIOR TO USE)	\$	\$	\$			\$
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1. Fees are based upon a per calendar day rate. Events which extend beyond midnight of the scheduled day may be subject to a fee for an additional day.
2. The Commissioners reserve the right to request verification of not-for-profit status.
3. A commercial event is defined as an activity where fees are charged to entrants and the sponsoring entity retains some or all of the proceeds from the activity or where goods or services are offered for sale or lease to the general public. The Commissioners reserve the right to determine if an event is a commercial activity.
4. Commercial vendors will pay a fee in addition to the fees listed on the attached fee schedule in the amount of 1% of gross sales, based upon the vendor's projections. The amount of the projected sales will be verified by comparison of the projection to Sales Tax as reported to the State.

5. RV or Camper Parking is only allowed for a total of three (3) days per thirty (30)-day time period, unless in conjunction with a Registered Event.

- a. RV or Camper Parking in conjunction with a Registered Event must follow the policies set forth in 8a. below.
- b. For RV or Camper Parking NOT in conjunction with a Registered Event:
 - i. Electrical and water hook-up fees are to be paid and collected at the Prowers County Administration Office at 301 S Main Street, Suite 215, Lamar, CO 81052 or by calling (719) 336-8025 during normal business hours OR at the Fairgrounds Drop Box.
 - ii. Each individual RV hook-up is provided for use exclusively by only one reserved RV. There is no sharing of electrical or water hook-ups.
 - iii. No horses or livestock shall be penned near or around RV hook-up areas. Paid RV users must pen horses in covered stalls.
 - iv. No RV, Trailer, Camper or Horse Trailer electrical hook-ups are allowed at any electrical outlet located on the Pavilion Structure.
 - v. The individual or organization on record at the Prowers County Administration Office will be responsible to pay for any damage incurred due to unauthorized electrical or water connections.

6. It is the responsibility of the Event Organizer to make arrangements to meet on-site with the Fairgrounds Caretaker no later than four (4) days prior to the event to receive building keys and facility use instructions.

7. REGISTERED EVENTS ONLY:

- a. Covered and uncovered stall fees are to be reserved, collected, refunded for cleaning, and accounted for by the Event Organizer with the understanding that if covered stalls are cleaned by the Event Organizer after use, the amount collected is split 50%/50% between the Event Organization and Prowers County.

8. REGISTERED EVENTS ONLY:

- a. RV Electrical and water hook-up fees are to be reserved, collected, and accounted for by the Event Organizer with the understanding that:
 - i. Each individual RV hook-up is provided for use exclusively by only one reserved RV. There is no sharing of electrical or water hook-ups.
 - ii. No horses or livestock shall be penned near or around RV hook-up areas. Paid RV users must pen horses in covered stalls.
 - iii. No RV, Trailer, Camper or Horse Trailer electrical hook-ups are allowed at any electrical outlet located on the Pavilion Structure. The Event Organization will be responsible to pay for any damage incurred due to unauthorized electrical connections.

PROWERS COUNTY FAIRGROUNDS **REGISTERED RODEO EVENTS**

FAIRGROUNDS USE:

The Prowers County Fairgrounds is available for registered rodeo events in-season from April through October. Conditions for use of the facilities for all events including registered rodeo events are specifically detailed in the following information:

1. Prowers County Fairgrounds Facility Rental Reservation Agreement, 3 pages. Revised October 20, 2011.
2. Prowers County Fairgrounds Facility Rental Agreement, 1 page. Revised October 20, 2011.
3. Fairgrounds Fee Schedule, 2 pages. Revised October 18, 2011.
4. All event organizers who may be interested in reserving the Prowers County Fairgrounds for a registered rodeo event are encouraged to read very carefully all of the rental information provided by Prowers County before scheduling any rodeo event.

REGISTERED RODEO EVENTS:

Scheduled registered rodeo events are to be conducted in cooperation with the established fees and agreements for use of the Prowers County Fairgrounds. Event organizers are encouraged to include this information in all event literature distributed to potential rodeo participants in an effort to lessen costly misunderstandings during the event.

Unless otherwise specified, the following are applicable to registered rodeo events:

1. The fairgrounds rodeo arena is watered regularly using a water reel. Use of the water reel by event organizers is prohibited. The rodeo arena may be watered once daily during a registered rodeo event at the event organizers request only if scheduled and coordinated with the Fairgrounds Caretaker.
2. The fairgrounds rodeo arena is worked prior to the rodeo event by the Fairgrounds Caretaker using Prowers County equipment. Working the arena during the event is the responsibility of the event coordinator. The county tractor and attached arena king finisher are available for use by the event coordinator, or specified driver, for the duration of the event. A key to the tractor is provided only after the specified driver has met on-site with the Fairgrounds Caretaker for operating instructions.
3. Concession stand use is by reservation only. Call the Prowers County Extension service (719-336-7734) to reserve.
4. The event organizer is responsible to reserve and collect fees for covered stalls located in the Prowers County Pavilion. The stalls are located in the Prowers County Sale Barn and set-up by Prowers County Staff before the event.
5. The event organizer is responsible for ensuring the following:
 - a. Scheduling with the Fairgrounds Caretaker for setting up horse stalls in the Pavilion.
 - b. Scheduling with the Fairgrounds Caretaker for cleaning the stalls after the event.
6. The event organizer is responsible for reserving and collecting all fees associated with R.V. hook-ups, dry camping, and horse stall fees.

The event organizer is responsible for ensuring the following:

1. **No** horses shall be tied or penned at, or near, any R.V. electrical or water hook-up located at the arena parking area and arena parking area fencing, or at the R.V. hook-ups located north of the Prowers County Pavilion.
2. **No** R.V. campers, horse trailers, or other similar vehicles shall not be allowed to park near, and/or plug any electrical cord into the electrical outlets located in the Prowers County Pavilion.
3. **No** horses shall be tied to, or penned near, any permanent fence or any tree located anywhere on Prowers County Fairgrounds property.

4. All dry camping and horse penning shall be located in the southwest dirt parking area only. Under no circumstances shall dry camping and penning be located on roto-mill, asphalt, or grass areas elsewhere on the Prowers County Fairgrounds property. The Event Organizer is responsible for the cost of clean-up if horses are penned or tied in areas outside dry camp areas.
5. All R.V. hook-ups (pedestal) provided for use during registered rodeo events are for one (1) R.V. camper only. Under no circumstances shall more than one R.V. camper plug into a reserved pedestal.
6. All horses and livestock are prohibited from access to paved pedestrian and driveways, grassy areas, treed areas, and covered buildings with the exception of the Prowers County Pavilion.

USE OF THE PROWERS COUNTY FAIRGROUNDS R.V. ELECTRIC PEDESTALS

In an on-going effort to mitigate potential damage, and to maintain safe, reliable electrical pedestals it is the responsibility of the Event Organizer to remind each camper utilizing the pedestals that:

- Each electrical pedestal is wired for 50 amp., 30 amp., or 20 amp. uses and should not be overloaded with multiple or piggyback cords and appliances.
- Each electrical pedestal is intended to be used by a single user. One camper - one pedestal. Choose one 50, 30, or 20-amp outlet that best meets the required load for each R.V. or Camp Trailer.
- Each electrical pedestal is complete and ready for use. Under no circumstances shall the face plate cover be removed and/or the electrical outlets, wiring, or related pedestal components be manipulated.
- Use only safe and well-maintained electrical cords and plugs designed to carry the specified load. Under no circumstances shall exposed cord wires be direct wired into any electrical pedestal or pedestal outlet.
- Do not secure livestock or pets to the electrical pedestals or water hydrants located in designated R.V. campsites or throughout the fairgrounds.
- The **electrical pedestal located north of the Crow's Nest** is intended for auxiliary use only and **is not available for campers**.
- Report any damaged pedestals to the event coordinator, or fairgrounds staff as soon as the damage is discovered. Damage to pedestals will be charged to the event organizer at a rate double the cost for repair or replacement.
- Under no circumstances shall RV Pedestals be used by vendors.

Campers are encouraged to use the electrical pedestals safely and responsibly. The pedestals are checked daily and potential safety hazards are reported to event coordinators for immediate corrective actions. Recommendations may include re-locating campers who share pedestals, removing and replacing hazardous cords, rescinding use of an electrical pedestal, or requiring compensation for repairing damaged pedestals.

HOME EC. BUILDING CHECKLIST

- Do not tape or hang decorations from the ceiling grid or ceiling tile.
- Do not tape or staple decorations to tables, chairs, walls, windows, or doors
- Please place all chairs and tables back as they were before leaving.
- Cleaning supplies are in the custodial supply closet located in the men's room.
- Clean and put away any items that you used.
- Please clean and dry all counter tops, sinks, and appliances in restrooms.
- Sweep and Vacuum the floors.
- Wipe down all the tables.
- Pickup all trash in restrooms, kitchen, and meeting room and place in the dumpsters located outside the south door of the building.
- Turn the meeting room lights off.
- Please return thermostat settings back to the original temperature.
(68° in the winter or 75° in the summer)
- Close and lock all windows and doors. Place the building keys in the drop box located near the south door.
- Please leave the building in the condition you found it.

Please call (719) 931-0034 to reach the caretaker.

KITCHEN CHECKLIST

- Please plan for enough time to clean-up after use. It is your responsibility to clean the Kitchen after using it.
- Wash all dishes and utensils and place back in the proper location.
- Wipe off all counter tops.
- Clean all of the appliances you use including the stove, microwave, coffee machine, and refrigerator.
- Clean and dry the sinks and faucets.
- Clean up all spills on floors and counter tops.
- Sweep and mop floors.
- Leftover food will be disposed of, be sure to take leftovers with you.

PROWERS COUNTY
REQUEST FOR WAIVER OF FEES AT FAIRGROUNDS

On behalf of Sund & Sage Round Up, I do hereby request a waiver of fees for rental of the Fairgrounds. The waiver is needed because

The fair board cannot afford to rent the entire fairgrounds for fair.

August 1-8, 2026

Date(s) of Event

Lindy Bennett

Authorized Agent

1-13-26

Date

Fees Included in Waiver Request

Booking Fee \$ _____
 Pavilion Rent \$ _____
 Vaqueros Bldg Rent \$ _____
 Arena Pens \$ _____
 RV Parking \$ _____

Arena Rent \$ _____
 Home Ec Bldg Rent \$ _____
 Parking Lots \$ _____
 Pavilion Boarding \$ _____
 Dry Camping \$ _____
 Cleaning Deposit \$ _____

Request is approved with the following conditions:

Date: _____

Chairman
Prowers County Board of Commissioners

Request is denied for the following reason:

Date: _____

Chairman
Prowers County Board of Commissioners



PROWERS COUNTY AGENDA ITEM REQUEST FORM

Hearing Date Requested: 1/27/26

Submitter: Don Wilson / Rose Pugliese

Submitted to the County Administration Office on: 01/15/2026

Return Originals to: Linda Williams (linda.williams@ci.lamar.co.us)

Number of originals to return to Submitter: 2

Contract Due Date:

Item Title/Recommended Board Action:

Consider approval of Intergovernmental Agreement between Prowers County and the City of Lamar for coordination of the corporative planning area a/k/a the one mile plan for developments in the county within close proximity to the city.

Justification or Background:

Fiscal Impact: This item is budgeted in the following account code:

County: \$ 0.00 Federal: \$ _____ State: \$ _____ Other: \$ _____

Admin Office Internal Use

County Approvals (as needed):

Attorney 1-12-2026

Finance _____

Clerk _____

HR _____

INTERGOVERNMENTAL AGREEMENT

THIS AGREEMENT is effective on this 12th day of January, 2026 pursuant to Article XIV, Section 18(2)(a) of the Constitution of Colorado and Section 29-1-203 of the Colorado Revised Statutes, by and between the City of Lamar, Colorado, a Home Rule Municipal Corporation, hereinafter referred to as "Lamar" and Prowers County, Colorado, a body politic organized under and existing by virtue by the laws of the State of Colorado, hereinafter referred to as "Prowers County."

I. RECITALS

WHEREAS, Lamar and Prowers County commit to the accommodation and encouragement of planned growth and development, to the enhancement of the quality of life and environment, and to the promotion of economic vitality of their respective communities; and

WHEREAS, Lamar and Prowers County have agreed to establish an Area of Influence and a Cooperative Planning Area as displayed on Exhibit A attached hereto and by this reference made a part hereof; and

WHEREAS, Lamar and Prowers County support planned growth and development in the Area of Influence and Cooperative Planning Area through coordination between the governmental entities to maximize the efficient use of taxpayer dollars, provide for the orderly extension of urban services, promote the economic vitality of Lamar and Prowers County, and enhance the quality of life for their residents; and

WHEREAS, Lamar and Prowers County have prepared the Lamar Comprehensive Plan and the Prowers County Master Plan, respectively (hereinafter referred to as "Comprehensive Plans") pursuant to § 29-20-105, C.R.S., § 31-23-206, C.R.S., §30-28-106, C.R.S., that identify goals, objectives, and recommendations for future development within the Area of Influence and Cooperative Planning Area; and

WHEREAS, Lamar has developed and continues to advance additional plans to expand and provide water, sewer, and other municipal services to property in unincorporated Prowers County within the Area of Influence in the future; and

WHEREAS, local governments are encouraged and authorized to cooperate or contract with other units of government, as indicated above, for the purpose of planning and regulating the development of land.

NOW, THEREFORE, the Lamar and Prowers County agree to the following terms of cooperation:

II. DEFINITIONS

The following terms shall have meanings set forth herein:

- Area of Influence: The unincorporated area within one (1) mile of the municipal boundary, including the CPA. Portions of identified Priority Growth Areas within the CPA may fall outside of the one-mile perimeter.
- Cooperative Planning Area (CPA): The Cooperative Planning Area recognizes Priority Growth Areas in unincorporated areas surrounding the City of Lamar. They are likely to be annexed into the City and/or are connected to City water and sewer utilities.
- CPA Map: Exhibit A, a map locating the City's Priority Growth Areas and outlining the boundaries of the CPA and Area of Influence. This map may be amended by resolutions from both the Lamar City Council and the Prowers County Board of Commissioners based on annexations.

III. GROWTH AREA

Lamar, in consultation with Prowers County and using its best efforts, has established a municipal growth area consisting of those lands encompassed within the Cooperative Planning Area.

A. Prowers County Land Use or their designee agrees to cooperate with Lamar Community Development or their designee in the Cooperative Planning Area by:

1. Referring all applicants seeking to develop outside Lamar but within the Area of Influence and intending to connect to Lamar water or sewer to the City of Lamar. No agreement, including building permits, shall be required for residents of the unincorporated area of Prowers County within the Area of Influence who are not connecting to Lamar water or sewer.
2. Sending copies of requests for Title 32 Special Districts in the Area of Influence to the Lamar Community Development office for comment.
3. Providing to Lamar all information submitted to Prowers County by developers and others regarding any proposed land use or development of any type within the Cooperative Planning Area within ten (10) days of receipt.

B. The Lamar Community Development Director or their designee agrees to cooperate with the Prowers County Land Use Administrator or their designee in the Cooperative Planning Area by:

1. Presenting any landowner's annexation request submitted pursuant to § 31-12-101, *et seq.*, C.R.S., to the Lamar City Council for formal consideration. Lamar shall notify Prowers County within ten (10) days of receipt of any annexation requests.
2. Providing to Prowers County all information submitted to Lamar by developers and others regarding any proposed land use or development of any type within the Area of Influence within ten (10) days of receipt.

IV. REFERRAL AND APPLICATION

A. Lamar Community Development or its designee, in consultation with Prowers County and using its best efforts, shall:

1. Provide notices of inquiries and proposed projects to Prowers County on all land use cases involving the Cooperative Planning Area within ten (10) business days of receipt. Notices shall be made by e-mail to the Prowers County Land Use Department and the Prowers County Administrator. If the referral is of an urgent matter, the designee will contact Prowers County by telephone.
2. Respond to all notices of inquiries and proposed projects from Prowers County within ten (10) days of receipt. Responses shall be made by e-mail. Notices to Prowers County involving a commercial or subdivision development will prompt the City of Lamar Building Department to schedule a meeting with Prowers County and the developer to discuss the plans for the development.
3. Provide all Applications to Prowers County on all Land Use cases involving the Cooperative Planning Area within ten (10) days of receipt by e-mail.
4. Respond to applications from Prowers County within thirty (30) days of receipt. For applications pertaining to commercial or subdivision developments, the City of Lamar Building Department will schedule a meeting with Prowers County Land Use and the developer within thirty (30) days.

B. Prowers County Land Use or its designee, in consultation with Lamar and using its best efforts, shall:

1. Provide notices of inquiries and proposed projects to the City of Lamar Building Department and Community Development Director, on all land use cases involving the Cooperative Planning Area, within ten (10) days of receipt. Notices shall be made by e-mail to the City of Lamar Building Department and Community Development Director. If the referral is of an urgent matter, the designee will contact the City of Lamar Building Department by telephone.
2. Respond to all notices of inquiries and proposed projects from the City of Lamar within ten (10) days of receipt. Responses shall be made by e-mail. Notices to the City of Lamar involving commercial or subdivision development will require Prowers County Land Use to schedule a meeting

with the City of Lamar, Prowers County, and the developer to discuss the plans for the development.

3. Provide all applications to Prowers County on all Land Use cases involving the Cooperative Planning Area within ten (10) days of receipt by e-mail.
4. Respond to applications from the City of Lamar within thirty (30) days of receipt. For applications for commercial or subdivision developments, Prowers County Land Use will schedule a meeting with the City of Lamar Building Department and the developer within thirty (30) days.

V. MISCELLANEOUS PROVISIONS

- A. Intent of Agreement.** This Agreement is intended to describe rights and responsibilities only as between Lamar and Prowers County. It is not intended to and shall not be deemed to confer rights or benefits to any persons or entities not named as parties hereto.
- B. Informing Applicants.** Lamar and Prowers County shall inform all land development applicants and any interested individuals of the intent and content of this Agreement and shall make available to said applicants and interested individuals a copy of this Agreement.
- C. Remedies for Default.** Should Lamar or Prowers County fail to comply with the provisions of this Agreement, the other party, after providing written notification to the non-complying party and upon failure of said party to achieve compliance within thirty (30) days after said notice, may, at its option, terminate this Agreement.
- D. Term.** This Agreement shall remain in full force and effect for a period of one (1) year beginning from the date of its execution. Thereafter, it may be automatically renewed for an additional one (1) year term unless, at least ninety (90) days prior to its scheduled expiration, Lamar or Prowers County shall notify the other party of its decision that the Agreement not be renewed. Such a decision shall be made by formal action of the governing body requesting termination. In addition, Lamar or Prowers County may terminate this Agreement with or without cause at any time by written notice to the other party.
- E. Amendments.** This Agreement may be amended in writing by Lamar and Prowers County. This Agreement is not intended and does not create a separate governmental entity as that term is defined in Article I of Title 29 of the Colorado Revised Statutes.
- F. Modifications to the Area of Influence/Cooperative Planning Area.** Lamar City boundaries will change as annexations occur in the Cooperative Planning Area and Area of Influence. The CPA Map, Exhibit A, will be modified to reflect these annexations and resulting adjustments to e. Lamar and Prowers County agree to

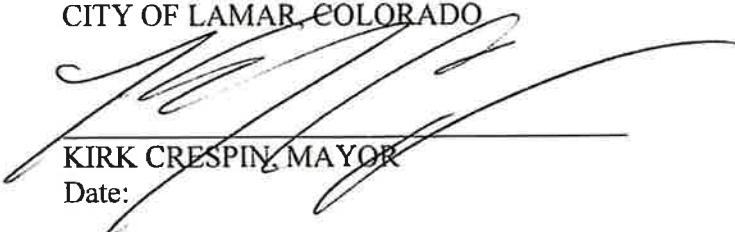
accept modifications to the CPA Map with resolutions approved by the Lamar City Council and Prowers County Board of Commissioners, respectively. In addition to a revised map, these changes will include adjustments to the Lamar City limits and resulting extensions of the Area of Influence.

- G. Final Approval.** Any action pertaining to land within Lamar is subject to final approval by the Lamar City Council (C.R.S. § 31-23-227). Any action pertaining to land outside Lamar and within Prowers County is subject to final approval by the Board of County Commissioners of Prowers County.
- H. Effect of Invalidity.** If Lamar or Prowers County is prevented by a Court of competent jurisdiction from performing any provision of this Agreement, or enforcing any regulations, the remainder shall not be affected thereby.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

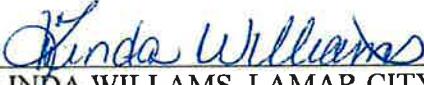
IN WITNESS WHEREOF, the parties have caused this Agreement to be executed the day and year hereinafter set forth.

CITY OF LAMAR, COLORADO


KIRK CRESPIN, MAYOR

Date:

ATTEST:


LINDA WILLIAMS, LAMAR CITY CLERK

BOARD OF COUNTY COMMISSIONERS,
COUNTY OF PROWERS, COLORADO

RON COOK, CHAIRMAN

Date:

ATTEST:

PROWERS COUNTY CLERK



PROWERS COUNTY AGENDA ITEM REQUEST FORM

Hearing Date Requested: 1/27/26

Submitter: Admin

Submitted to the County Administration Office on: 01/19/2026

Return Originals to: Admin

Number of originals to return to Submitter: 2

Contract Due Date:

Item Title/Recommended Board Action:

Consider approval of appointing three (3) member to the Prowers County Lodging Tax Tourism Panel, with terms to expire 12/31/2028

Justification or Background:

2 new members to the board, 1 re-appointment to the board.

Fiscal Impact: This item is budgeted in the following account code:

County: \$ _____ Federal: \$ _____ State: \$ _____ Other: \$ _____

Admin Office Internal Use

County Approvals (as needed):

Attorney _____

Finance _____

Clerk _____

HR _____



PROWERS COUNTY AGENDA ITEM REQUEST FORM

Hearing Date Requested: 1/27/26

Submitter: Admin Office

Submitted to the County Administration Office on: 01/19/2026

Return Originals to: Thomas Dunagan

Number of originals to return to Submitter: 2

Contract Due Date:

Item Title/Recommended Board Action:

Consider approval of Proclamation recognizing January 25 through January 31, 2026 as National Medicolegal Death Investigator Week.

Justification or Background:

Fiscal Impact: This item is budgeted in the following account code:

County: \$ _____ Federal: \$ _____ State: \$ _____ Other: \$ _____

Admin Office Internal Use	
County Approvals (as needed):	
Attorney	_____
Finance	_____
Clerk	_____
HR	_____

PROCLAMATION

National Medicolegal Death Investigator Week January 25–31, 2026

WHEREAS, medicolegal death investigators serve a vital role in protecting public safety, public health, and the integrity of the justice system by responding to sudden, violent, unattended, and unexplained deaths; and

WHEREAS, these professionals ensure that deaths are investigated with scientific accuracy, legal integrity, and respect for decedents and their families; and

WHEREAS, the work of medicolegal death investigators directly supports law enforcement investigations, judicial proceedings, public-health observations, and the vital statistics that inform state and federal programs and funding; and

WHEREAS, in rural communities such as Prowers County, medicolegal death investigators often serve in multiple roles and are frequently the first—and sometimes the only—professionals on scene when tragedy occurs; and

WHEREAS, the dedication, professionalism, and compassion of medicolegal death investigators help bring answers and closure to families during their most difficult moments;

NOW, THEREFORE, BE IT PROCLAIMED by the Board of County Commissioners of Prowers County, Colorado, that **January 25 through January 31** is hereby recognized as **National Medicolegal Death Investigator Week** in Prowers County, and the Board expresses its appreciation to the medicolegal death investigators who serve this community with integrity, professionalism, and respect.

Adopted this ____ day of _____, 2026, by the Board of County Commissioners of Prowers County, Colorado.

Sincerely,
PROWERS COUNTY BOARD OF COMMISSIONERS

Roger Stagner,
County Commissioner

Ty Harmon,
County Commissioner

Ron Cook,
County Commissioner



PROWERS COUNTY AGENDA ITEM REQUEST FORM

Hearing Date Requested: 1/27/26

Submitter: Administration Office

Submitted to the County Administration Office on: 1/19/2026

Return Originals to: Paula Gonzales & Jana Coen

Number of originals to return to Submitter: 1

Contract Due Date:

Item Title/Recommended Board Action:

Consider approval of Grant Reimbursement (EIAF #9541) Request Form, total invoiced amount \$8,712.00, amount to be paid by EIAF is \$4,356.00 and amount to be paid by Grantee matching funds are \$4,356.00 for the Prowers County Master Plan Update to be submitted to DOLA.

Justification or Background:

Quarterly reimbursement request for the Master Plan Grant.

Fiscal Impact: This item is budgeted in the following account code:

County: \$ _____ Federal: \$ _____ State: \$ _____ Other: \$ _____

Admin Office Internal Use

County Approvals (as needed):

Attorney _____

Finance _____

Clerk _____

HR _____



PROWERS COUNTY AGENDA ITEM REQUEST FORM

Hearing Date Requested: 1/27/26

Submitter: Administration Office

Submitted to the County Administration Office on: Email Poll 1-19-2026

Return Originals to: Administration Office & Jana Coen

Number of originals to return to Submitter: 1

Contract Due Date:

Item Title/Recommended Board Action:

Consider ratifying 1-19-2026 email poll approval of payment of bills present for County General Fund for AP in the amount of \$276,924.35 that includes a certification adjustment of \$1,869.26 for a Total Certification to the Treasurer of \$276,924.35, DHS and Welcome Home AP in the amount of \$4,900.72, and H3C AP on the amount of \$369.13 all with a date of January 22, 2026 and authorizing the use of Commissioner's signature stamps.

Justification or Background:

Fiscal Impact: This item is budgeted in the following account code:

County: \$ _____ Federal: \$ _____ State: \$ _____ Other: \$ _____

Admin Office Internal Use	
County Approvals (as needed):	
Attorney	_____
Finance	_____
Clerk	_____
HR	_____

PROWERS COUNTY APPROVE TO PAY

APPROVE PAYMENTS AS HEREIN SET FORTH. CHECK NUMBERS AS LISTED BELOW ARE ALL INCLUSIVE, ARE SET OPPOSITE THEIR NAMES, AND TOTALING THE SUM OF: \$276,924.35
 DRAWN ON COUNTY GENERAL FUNDS. DATED AS OF: January 22, 2026

	#	A/P	PAYROLL	FRINGES
COUNTY GENERAL FUND		\$ 198,448.93		
ARPA FUND		\$ -		
FSA ACCOUNT		\$ 1,545.82		
BOOKING FEES ACCOUNT		\$ -		
PUBLIC HEALTH AGENCY		\$ 11,167.76		
ROAD & BRIDGE FUND		\$ 30,316.65		
SALES & USE TAX FUND		\$ -		
CONSERVATION TRUST FUND		\$ 751.67		
CAPITAL FUND		\$ 12,725.00		
OTHER AGENCIES FUND		\$ -		
LODGING TAX FUND		\$ 23.22		
CRMC FUND		\$ 15,834.27		
OPC FUND		\$ 6,111.03		
Totals		\$ 276,924.35	\$ -	\$ -

DATE: January 22, 2026


BOCC CHAIRMAN

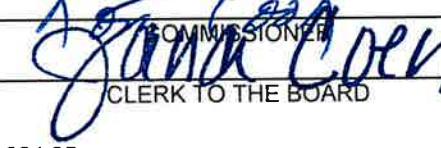
DATE: January 22, 2026


COMMISSIONER

DATE: January 22, 2026


COMMISSIONER

DATE: January 22, 2026


CLERK TO THE BOARD

Total Paid Approve To Pay \$ 276,924.35

AP + Fringes \$ 276,924.35

Total Pd Certification - Payroll \$ 276,924.35

Total Payroll + Fringes \$ -

Ending Check No. 77397

Beginning Check No. 77332

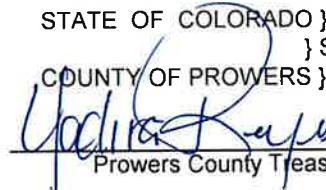
Total Number of Checks:

1
66

STATE OF COLORADO }

} SS:

COUNTY OF PROWERS }


Prowers County Treasurer's Office

PROWERS COUNTY TREASURER CERTIFICATION

COUNTY GENERAL FUND - 01

0010

January 22, 2026

77332-77397

FSA Payment Cert Adjustments
Void - Print Error 77357

\$	198,448.93
\$	(1,869.26)
\$	-
Payroll	\$ -
Total Fringes	\$ -

Total \$ 196,579.67

ARPA

0018

Total \$ -

ROAD & BRIDGE FUND - 02

0020

\$	30,316.65
Payroll	\$ -
Fringes	\$ -

Total \$ 30,316.65

FSA (Cafeteria) 552

0552

FSA Payment Cert Adjustments

\$	1,545.82
\$	1,869.26
\$	-

Total \$ 3,415.08

Sheriff's Booking Fees

0675

\$	-

Total \$ -

SALES & USE TAX FUND - 03

0900

\$	-

Total \$ -

CONSERVATION TRUST FUND - 06

0130

\$	751.67
\$	-

Total \$ 751.67

CAPITAL FUND - 07

0100

\$	12,725.00
\$	-

Total \$ 12,725.00

OTHER AGENCIES FUND- 08

\$	-
\$	-

Total \$ -

LODGING TAX - 09

0014

\$	23.22

Total \$ 23.22

PUBLIC HEALTH AGENCY - 11

0676

\$	11,167.76
Payroll	\$ -
Total Fringes	\$ -

Total \$ 11,167.76

CRMC

0016

\$	15,834.27
Payroll	\$ -
Total Fringes	\$ -

Total \$ 15,834.27

OPC

0017

\$	6,111.03
Payroll	\$ -
Total Fringes	\$ -

Total \$ 6,111.03


Paula Gonzales, Finance Director

GRAND TOTAL \$ 276,924.35



Prowers County, CO

Check Register

Packet: APPKT00219 - 103.01.2026 01/22/2026

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: General Fund Op-General Fund Operating Account						
AIR1	A-1 Rental & Sales	01/22/2026	Regular	0.00	105.00	77332
ATS1	Ace Tire Service LLC	01/22/2026	Regular	0.00	1,206.05	77333
AII1	Airgas Intermountain Inc.	01/22/2026	Regular	0.00	1,038.49	77334
AMAZON	Amazon Capital Services	01/22/2026	Regular	0.00	166.35	77335
AVA1	Ark Valley Auto Service	01/22/2026	Regular	0.00	1,311.69	77336
1178	Arkansas Valley Diesel Service, Inc	01/22/2026	Regular	0.00	134.72	77337
ATM1	Atmos Energy	01/22/2026	Regular	0.00	213.60	77338
AXIOM	Axiom Human Resource Solutions, Inc	01/22/2026	Regular	0.00	111.29	77339
VEN01094	C&C STORAGE	01/22/2026	Regular	0.00	4,000.00	77340
CCTPTAECT	CCTPTA	01/22/2026	Regular	0.00	700.00	77341
CINTASCORP	CINTAS CORPORATION NO. 2	01/22/2026	Regular	0.00	662.01	77342
LAM1	City of Lamar	01/22/2026	Regular	0.00	426.55	77343
LAM3	City of Lamar	01/22/2026	Regular	0.00	85,994.00	77344
CSS1	Cliff's Gas & Diesel LLC	01/22/2026	Regular	0.00	53.75	77345
DEL1	Coloradoland Tire & Service	01/22/2026	Regular	0.00	106.80	77346
CPOW	CPOW	01/22/2026	Regular	0.00	440.00	77347
CURE	CureMD.com	01/22/2026	Regular	0.00	656.00	77348
DVDOUG	D.V. Douglass Roofing, Inc.	01/22/2026	Regular	0.00	52,500.00	77349
DEE2	Danko Emergency Equip Co	01/22/2026	Regular	0.00	181.00	77350
DEL2	DeLoach's Water Conditioning Inc.	01/22/2026	Regular	0.00	284.00	77351
DWE1	Dewitt Excavating Inc	01/22/2026	Regular	0.00	1,880.00	77352
ELE1	Electra Pro LLC	01/22/2026	Regular	0.00	701.01	77353
EVERGREENM	EVERGREEN ELECTRIC LLC- ELECTRIC	01/22/2026	Regular	0.00	12,725.00	77354
EvoGov	EvoGov, Inc.	01/22/2026	Regular	0.00	199.00	77355
GNB1	GNBank	01/22/2026	Regular	0.00	19,824.84	77356
	Void	01/22/2026	Regular	0.00	0.00	77357
GOB1	Gobin's	01/22/2026	Regular	0.00	97.44	77358
GOBINS	Gobin's Inc.	01/22/2026	Regular	0.00	899.67	77359
GSD1	Granada School District RE-1	01/22/2026	Regular	0.00	10,177.75	77360
GREAT1	Great Plains Security	01/22/2026	Regular	0.00	6,100.00	77361
HCC1	Holly Commercial Club	01/22/2026	Regular	0.00	21.00	77362
JFA1	J & F Auto Parts Inc	01/22/2026	Regular	0.00	9.24	77363
HJI1	Jill Hopper	01/22/2026	Regular	0.00	1,185.54	77364
IJL1	Jo Lynn Idler	01/22/2026	Regular	0.00	307.37	77365
LAWSONPRODUCTS	LAWSON PRODUCTS INC	01/22/2026	Regular	0.00	529.43	77366
DOMN1	LIBERTY VOTE USA, INC	01/22/2026	Regular	0.00	16,232.64	77367
Chavez-Verduzco	Mandy Chavez-Verduzco	01/22/2026	Regular	0.00	417.00	77368
LONGORIA	Margaret Longoria	01/22/2026	Regular	0.00	800.00	77369
MCCAN	McCandless Truck Center LLC	01/22/2026	Regular	0.00	276.19	77370
VEN00953	Melissa Ruddick	01/22/2026	Regular	0.00	52.91	77371
MHC1	MHC Kenworth	01/22/2026	Regular	0.00	386.35	77372
WALMARTBUSINESS	MULTI SERVICE TECHNOLOGY SOLU-	01/22/2026	Regular	0.00	202.22	77373
MWP1	My Wholesale Products	01/22/2026	Regular	0.00	156.50	77374
VEN00983	OLDCASTLE SW GROUP INC (UNITED	01/22/2026	Regular	0.00	1,837.41	77375
PAI2	Performance Automotive	01/22/2026	Regular	0.00	888.89	77376
PITSTOPLLC	PIT STOP, LLC	01/22/2026	Regular	0.00	30.14	77377
PTB2	Pitney Bowes Global Financial Servic	01/22/2026	Regular	0.00	782.43	77378
PRC1	Prowers County	01/22/2026	Regular	0.00	5,652.09	77379
RSC3	Ranchers Supply of Lamar LLC/Ranc	01/22/2026	Regular	0.00	311.91	77380
RGR1	Reyman's Grocery	01/22/2026	Regular	0.00	95.72	77381
RAP1	Ron Austin Repair Shop	01/22/2026	Regular	0.00	2,014.14	77382
SAM1	Sam's Club	01/22/2026	Regular	0.00	51.52	77383
SEO1	SECOM	01/22/2026	Regular	0.00	3,699.37	77384
MRS1	Shred America	01/22/2026	Regular	0.00	1,166.37	77385

Check Register

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
SECPA	Southeast Colorado Power Associati	01/22/2026	Regular	0.00	781.79	77386
TIN1	Terminix Processing Center	01/22/2026	Regular	0.00	81.32	77387
TMT1	The Master's Touch, LLC	01/22/2026	Regular	0.00	7,872.92	77388
HOL1	Town of Holly	01/22/2026	Regular	0.00	401.63	77389
TSC1	Tractor Supply Credit Plan	01/22/2026	Regular	0.00	249.96	77390
TCF1	Tri-County Ford	01/22/2026	Regular	0.00	184.25	77391
TTI1	Tyler Technologies Inc	01/22/2026	Regular	0.00	5,887.50	77392
URS1	UBEO Business Services	01/22/2026	Regular	0.00	688.58	77393
VER1	Verizon Wireless	01/22/2026	Regular	0.00	120.03	77394
VIA1	Viaero Wireless	01/22/2026	Regular	0.00	347.88	77395
WAG1	Wagner Equipment Co	01/22/2026	Regular	0.00	19,806.10	77396
WRE1	WEX BANK	01/22/2026	Regular	0.00	500.00	77397

Bank Code General Fund Op Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	149	65	0.00	276,924.35
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	149	66	0.00	276,924.35

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	1/2026	276,924.35
			276,924.35

POWERS COUNTY DEPARTMENT OF HUMAN SERVICES
PAYROLL CERTIFICATION
MONTH: JANUARY 2026

PAYROLL TYPE	DATE	CHECK NUMBERS	AMOUNT
DHS:			
SALARY			
FRINGE			
OPERATING	01/22/26	69046-69061	4,845.72
AID DEPEND. CHILD:			
CHILD CARE:			
AID NEEDY DISABLED:			
CHILD WELFARE:			
LEAP:			
OAP:			
CHILD SUPPORT:			
ADMIN:			
WORK PROGRAM:			
FOOD ASSISTANCE:			
WHC:			
SALARY			
FRINGE			
OPERATING	01/22/26	9260	55.00
GRAND TOTAL			4,900.72

COUNTY OF POWERS)

I, RON COOK, CHAIRMAN OF THE BOARD OF HUMAN SERVICES OF POWERS COUNTY, COLORADO, HEREBY CERTIFY THAT EBT AUTHORIZATIONS IN THE AMOUNT OF \$0.00 HAVE BEEN APPROVED. OTHER PAYMENTS IN THE FORM OF CHECKS IN THE AMOUNT OF \$4,900.72 ARE APPROVED TO BE PAID FROM THE HUMAN SERVICES FUND.

January 22, 2026

4,900.72

Heidi A. Mullings
Heidi A. Mullings
DIRECTOR
DATE

John Cook
John Cook
CHAIRMAN
DATE
John Cook
John Cook
COMMISSIONER
DATE
John Cook
John Cook
COMMISSIONER
DATE

BALANCE AS OF 1/16/26

PROWERS COUNTY TREASURER CERTIFICATION OF EXPENDITURES

DATE: January 22, 2026

PROWERS COUNTY DEPARTMENT OF HUMAN SERVICES FUND

Prepared by:
Mindy Maestas

SALARY _____

FRINGE _____

OPERATING 69046-69061 4,845.72

WHC SALARY _____

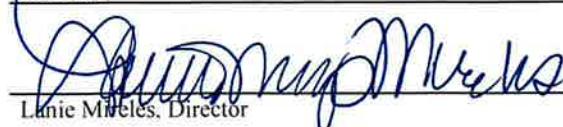
WHC FRINGE _____

OPERATING 9260 55.00

TOTAL: \$ 4,900.72

Information Only

VOIDED CHECKS #'s:


Lanie Mireles, Director

PROWERS COUNTY TREASURER CERTIFICATION OF EXPENDITURES

DATE: January 22, 2026

HOTLINE COUNTY CONNECTION CENTER FUND

Prepared by:
Mindy Maestas

H3C SALARY _____

H3C FRINGE _____

H3C OPERATING 4384-4388

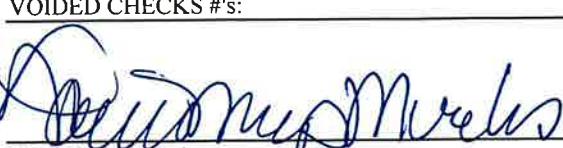
369.13

TOTAL: \$ 369.13

Information Only

VOIDED CHECKS #'s:

Lanie Mireles, Director



POWER COUNTY DEPT. OF SOCIAL SERVICES

Invoice Register (By Expense Account)

Invoice Number / Line Description	Vendor Name / Expense Account	Invoice Date	Purchase Order / Job	Amount
EXPENSE ACCOUNT: CHILD WELFARE				
AD.1.14.26 TIMECLOCK	AXIOM HUMAN RESOURCE SOLUTION	01/14/26		\$3.51
			INVOICE AD.1.14.26 TOTAL:	<u><u>\$3.51</u></u>
AD.1.14.26 AUTO SUPPLIES	NORTHWEST PARKWAY	01/14/26		\$8.85
			INVOICE AD.1.14.26 TOTAL:	<u><u>\$8.85</u></u>
AD.1.14.26 CONTRACTS	HCCC	01/14/26		\$725.00
			INVOICE AD.1.14.26 TOTAL:	<u><u>\$725.00</u></u>
AD.1.14.26 AUTO SUPPLIES	E-470 PUBLIC HIGHWAY AUTHORITY	01/14/26		\$28.95
			INVOICE AD.1.14.26 TOTAL:	<u><u>\$28.95</u></u>
			EXPENSE ACCOUNT 444.1210 TOTAL:	<u><u>\$766.31</u></u>
EXPENSE ACCOUNT: CHILD WELFARE 100%				
AD.1.14.26 TIMECLOCK	AXIOM HUMAN RESOURCE SOLUTION	01/14/26		\$7.02
			INVOICE AD.1.14.26 TOTAL:	<u><u>\$7.02</u></u>
			EXPENSE ACCOUNT 444.1220 TOTAL:	<u><u>\$7.02</u></u>
EXPENSE ACCOUNT: NEW CASE WORKER				
AD.1.14.26 TIMECLOCK	AXIOM HUMAN RESOURCE SOLUTION	01/14/26		\$10.53
			INVOICE AD.1.14.26 TOTAL:	<u><u>\$10.53</u></u>
			EXPENSE ACCOUNT 444.1579 TOTAL:	<u><u>\$10.53</u></u>
EXPENSE ACCOUNT: PARENTAL FEES				
AD.1.14.26 REIMBURSE DRIVERS ED	TANYA WHITE	01/14/26		\$149.00
			INVOICE AD.1.14.26 TOTAL:	<u><u>\$149.00</u></u>
			EXPENSE ACCOUNT 444.1590 TOTAL:	<u><u>\$149.00</u></u>
EXPENSE ACCOUNT: CMP				
AD.1.15.26 REIMBURSE HARD GOODS	LISA THOMAS	01/15/26		\$93.22
			INVOICE AD.1.15.26 TOTAL:	<u><u>\$93.22</u></u>
AD.1.15.26	CITY OF LAMAR MUNICIPAL UTIL	01/15/26		

UTILITIES

INVOICE AD.1.15.26 TOTAL: \$390.25
EXPENSE ACCOUNT 444.1597 TOTAL: \$483.47

EXPENSE ACCOUNT: CORE
AD.1.14.26
TIMECLOCK

AXIOM HUMAN RESOURCE SOLUTION

01/14/26

\$7.02

AD.1.14.26
AUTO SUPPLIES

WALLACE GAS & OIL

01/14/26

\$8.50

INVOICE AD.1.14.26 TOTAL: \$7.02
EXPENSE ACCOUNT 444.1597 TOTAL: \$483.47

EXPENSE ACCOUNT: CORE 100%

AD.1.14.26
TIMECLOCK

AXIOM HUMAN RESOURCE SOLUTION

01/14/26

\$3.51

INVOICE AD.1.14.26 TOTAL: \$3.51
EXPENSE ACCOUNT 444.1597 TOTAL: \$483.47

EXPENSE ACCOUNT: ECC

AD.1.14.26
MEMBERSHIP

EARLY CHILDHOOD COUNCIL

01/14/26

\$1,566.00

AD.1.14.26
TIMECLOCK

INVOICE AD.1.14.26 TOTAL: \$1,566.00
EXPENSE ACCOUNT 444.1597 TOTAL: \$1,566.00

EXPENSE ACCOUNT: CHILD CARE

AD.1.14.26
TIMECLOCK

AXIOM HUMAN RESOURCE SOLUTION

01/14/26

\$3.51

AD.1.14.26
TIMECLOCK

INVOICE AD.1.14.26 TOTAL: \$3.51
EXPENSE ACCOUNT 444.1597 TOTAL: \$483.47

AD.1.14.26
COPIER

GOBIN'S, INC

01/14/26

\$1.45

AD.1.14.26
TIMECLOCK

OFFICE DEPOT

01/14/26

\$1.45

AD.1.14.26
TIMECLOCK

INVOICE AD.1.14.26 TOTAL: \$20.69
EXPENSE ACCOUNT 444.1597 TOTAL: \$483.47

AD.1.14.26
TIMECLOCK

OFFICE SUPPLIES

01/14/26

\$20.69

AD.1.14.26
TIMECLOCK

GREAT AMERICAN FINANCIAL SVCS

01/15/26

\$1.27

AD.1.14.26
TIMECLOCK

INVOICE AD.1.14.26 TOTAL: \$1.27
EXPENSE ACCOUNT 444.1597 TOTAL: \$483.47

EXPENSE ACCOUNT: TANF

AD.1.14.26
TIMECLOCK

AXIOM HUMAN RESOURCE SOLUTION

01/14/26

\$7.02

INVOICE AD.1.14.26 TOTAL: \$7.02
EXPENSE ACCOUNT 444.1597 TOTAL: \$483.47

EXPENSE ACCOUNT 444.4200 TOTAL: \$7.02

EXPENSE ACCOUNT: FS FRAUD
AD.1.14.26
TIMECLOCK
TIMECLOCK
TIMECLOCK

AXIOM HUMAN RESOURCE SOLUTION
01/14/26
INVOICE AD.1.14.26 TOTAL: \$3.51
EXPENSE ACCOUNT 444.4200 TOTAL: \$3.51

EXPENSE ACCOUNT: EMPLOYMENT FIRST

AD.1.14.26
TIMECLOCK
TIMECLOCK
TIMECLOCK

AXIOM HUMAN RESOURCE SOLUTION
01/14/26
INVOICE AD.1.14.26 TOTAL: \$3.51
EXPENSE ACCOUNT 444.4400 TOTAL: \$3.51

EXPENSE ACCOUNT: ADMIN

AD.1.14.26
TIMECLOCK
TIMECLOCK
TIMECLOCK

AXIOM HUMAN RESOURCE SOLUTION
01/14/26
INVOICE AD.1.14.26 TOTAL: \$24.57
EXPENSE ACCOUNT 444.6300 TOTAL: \$10.53
INVOICE AD.1.14.26 TOTAL: \$17.55
EXPENSE ACCOUNT 444.6300 TOTAL: \$52.65

AD.1.14.26
COPIER

GOBIN'S, INC
01/14/26

INVOICE AD.1.14.26 TOTAL: \$128.71
INVOICE AD.1.14.26 TOTAL: \$28.71

AD.1.14.26
OFFICE DEPOT

01/14/26

INVOICE AD.1.14.26 TOTAL: \$5.19
INVOICE AD.1.14.26 TOTAL: \$20.69

AD.1.14.26
OFFICE SUPPLIES

OFFICE SUPPLIES

OFFICE SUPPLIES

OFFICE SUPPLIES

INVOICE AD.1.14.26 TOTAL: \$35.35
INVOICE AD.1.14.26 TOTAL: \$14.49
INVOICE AD.1.14.26 TOTAL: \$75.72

AD.1.14.26
CHARTER COMMUNICATIONS

01/14/26

INVOICE AD.1.14.26 TOTAL: \$97.39
INVOICE AD.1.14.26 TOTAL: \$97.39

AD.1.14.26
BOOKS/SUBSCRIPTION

01/14/26

INVOICE AD.1.14.26 TOTAL: \$35.00
INVOICE AD.1.14.26 TOTAL: \$35.00

AD.1.14.26
OFFICE SUPPLIES

SHRED AMERICA

01/15/26

INVOICE AD.1.15.26 TOTAL: \$60.00
INVOICE AD.1.15.26 TOTAL: \$60.00
INVOICE AD.1.15.26 TOTAL: \$107.53

AD.1.15.26
DESTRUCTION OF RECORDS

\$50.25
\$50.25
\$607.25
EXPENSE ACCOUNT 444.7000 TOTAL: \$607.25

EXPENSE ACCOUNT: ADULT PROTECTION			
AD 1.14.26	AXIOM HUMAN RESOURCE SOLUTION	01/14/26	
TIMECLOCK			\$3.51
AD 1.14.26		INVOICE AD.1.14.26 TOTAL:	
CONTRACTS			\$3.51
EXPENSE ACCOUNT: CHILD SUPPORT			
AD 1.14.26	AXIOM HUMAN RESOURCE SOLUTION	01/14/26	
TIMECLOCK			\$17.55
AD 1.14.26		INVOICE AD.1.14.26 TOTAL:	
COPIER			\$17.55
AD 1.15.26	GOBIN'S, INC	01/14/26	
COPIER			\$7.23
AD 1.15.26		INVOICE AD.1.14.26 TOTAL:	
COPIER			\$7.23
AD 1.15.26	GREAT AMERICAN FINANCIAL SVCS	01/15/26	
COPIES			\$5.06
AD 1.15.26		INVOICE AD.1.15.26 TOTAL:	
COPIES			\$5.06
EXPENSE ACCOUNT: 444.7010 TOTAL:			
			\$703.51
EXPENSE ACCOUNT: COUNTY ONLY			
AD 1.14.26	CHARTER COMMUNICATIONS	01/14/26	
COUNTY ONLY			\$97.39
(BILL PCPH)			\$97.39
AD 1.15.26	GREAT AMERICAN FINANCIAL SVCS	01/15/26	
COPIES-FATHERHOOD			\$12.64
AD 1.15.26		INVOICE AD.1.15.26 TOTAL:	
COUNTY ONLY			\$12.64
(BILL PCPH)			
AD 1.14.26	SHRED AMERICA	01/15/26	
COUNTY ONLY			\$29.32
(BILL PCPH)			\$29.32
EXPENSE ACCOUNT: 444.8000 TOTAL:			
			\$29.84
EXPENSE ACCOUNT: 444.9005			
AD 1.14.26	AXIOM HUMAN RESOURCE SOLUTION	01/14/26	
TIMECLOCK			\$59.67
AD 1.14.26		INVOICE AD.1.14.26 TOTAL:	
COPIES			\$59.67
AD 1.14.26	GOBIN'S, INC	01/14/26	
COPIES			\$91.55
AD 1.14.26	IN COMPLIANCE PRODUCTS, INC.	01/14/26	
WHC - LABOR LAW			\$35.00
EXPENSE ACCOUNT: 444.9000 TOTAL:			
			\$35.00

AD.1.15.26
COPIER
01/15/26

GREAT AMERICAN FINANCIAL SVCS
01/15/26
INVOICE AD.1.15.26 TOTAL:
\$126.49
\$126.49

EXPENSE ACCOUNT: 444.9020
AD.1.14.26
TIMECLOCK
01/14/26

INVOICE AD.1.14.26 TOTAL:
\$312.71

AXIOM HUMAN RESOURCE SOLUTION
01/14/26

INVOICE AD.1.14.26 TOTAL:
\$3.51
\$3.51

GOBIN'S, INC
AD.1.14.26
COPIES
01/14/26

INVOICE AD.1.14.26 TOTAL:
\$7.23
\$7.23

EXPENSE ACCOUNT 444.9020 TOTAL:

INVOICE AD.1.14.26 TOTAL:
\$10.74
\$10.74

EXPENSE ACCOUNT 444.9005 TOTAL:

INVOICE AD.1.14.26 TOTAL:
\$4.845.72
\$4.845.72

Welcome Home Center

Invoice Register (By Expense Account)

Invoice Number / Line Description	Vendor Name / Expense Account	Invoice Date	Purchase Order / Job	Amount
EXPENSE ACCOUNT: WHC				
AD.1.14.26	DELOACH'S WATER CONDITIONING	01/14/26		
MAINTENANCE				
			INVOICE AD.1.14.26 TOTAL:	\$55.00
			EXPENSE ACCOUNT 444.9005 TOTAL:	\$55.00
			REPORT TOTAL:	\$55.00

Invoice Register (By Expense Account)

Invoice Number / Line Description	Vendor Name / Expense Account	Invoice Date	Purchase Order / Job	Amount
EXPENSE ACCOUNT: 42060				
AD.1.14.26 PROFESSIONAL SERVICES	SPECIMENS UNLIMITED	01/14/26		\$100.00
			INVOICE AD.1.14.26 TOTAL:	<u><u>\$100.00</u></u>
			EXPENSE ACCOUNT 42060 TOTAL:	<u><u>\$100.00</u></u>
EXPENSE ACCOUNT: 42240				
AD.1.14.26 TIMECLOCK	AXIOM HUMAN RESOURCE	01/14/26		\$108.81
			INVOICE AD.1.14.26 TOTAL:	<u><u>\$108.81</u></u>
AD.1.14.26 SUBSCRIPTION	CHARTER COMMUNICATIONS	01/14/26		\$97.38
			INVOICE AD.1.14.26 TOTAL:	<u><u>\$97.38</u></u>
			EXPENSE ACCOUNT 42240 TOTAL:	<u><u>\$206.19</u></u>
EXPENSE ACCOUNT: 42540				
AD.1.14.26 MAINTENANCE	DELOACH'S WATER	01/14/26		\$42.00
			INVOICE AD.1.14.26 TOTAL:	<u><u>\$42.00</u></u>
AD.1.15.26 MAINTENANCE	SHRED AMERICA	01/15/26		\$20.94
			INVOICE AD.1.15.26 TOTAL:	<u><u>\$20.94</u></u>
			EXPENSE ACCOUNT 42540 TOTAL:	<u><u>\$62.94</u></u>
			REPORT TOTAL:	<u><u>\$369.13</u></u>