

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF ALDERMEN OF TWIN OAKS,
TWIN OAKS CITY HALL
ST. LOUIS COUNTY, MISSOURI
WEDNESDAY, MARCH 18, 2026**

Mayor Russ Fortune called the meeting of the Twin Oaks Board of Aldermen to order at 6:30 p.m. Roll Call was taken:

In Attendance:

- Alderman Joe Krewson
- Alderman Jim Crawford
- Alderman Tim Stoeckl
- Mayor Russ Fortune

Absent:

- Alderman Lisa Eisenhauer

Also Present:

- April Milne, Administrator/Clerk
- Paul Rost, City Attorney

Permanent records are kept of all minutes and ordinances. Each ordinance is read a minimum of two times by title, unless otherwise noted.

APPROVAL OF THE AGENDA

Mayor Fortune asked for a motion to approve the agenda.

- **Motion:** To approve the agenda.
- **Moved by:** Alderman Crawford
- **Seconded by:** Alderman Stoeckl
- **Vote:** Motion approved by a unanimous voice vote.

CITIZEN COMMENTS

Resident Roger Rohall requested that the Board review Twin Oaks Code Section 216, which requires adjoining property owners to maintain street trees located within the right-of-way.

APPROVAL OF THE CONSENT AGENDA

Mayor Fortune asked for a motion to approve the Consent Agenda consisting of the Regular Meeting Minutes from March 4, 2026, Special Meeting Minutes from March 4, 2026, Bills List from February 28, 2026, to March 13, 2026, and Credit Card statement for February 2026. Concerns were raised regarding a vendor's goose management services. Discussion ensued and

the Board agreed to withhold payment and require a meeting with the vendor to review methods and expectations prior to issuing payment.

- **Motion:** To approve the consent agenda amending the bills list.
Moved by: Alderman Krewson
Seconded by: Alderman Stockel
Vote: Motion approved by a unanimous voice vote.

REPORT OF COMMITTEES/COMMISSION/CONTRACTORS

Financial Consultant Dave Watson presented the February 2026 financial report, reviewing cash on hand, fund balances, revenues, and expenditures. He noted that revenues were down 11% and expenditure was down 1.3%. Mr. Watson explained that these fluctuations are typical across accounts and emphasized that the City remains in a strong financial position, with a projected year-end fund balance of approximately \$2.6 million.

Park Committee Report: Assistant City Clerk Paula Dries presented the Park Committee report.

The Committee reviewed “Chingo” and reported positive feedback, noting that the addition of tasting cups and food donations was well received. The event generated over \$800 in donations and collected approximately 100 pounds of food for the Circle of Concern.

Upcoming park events were discussed, including the Easter Egg Hunt scheduled for April 4, 2026, at 10:00 a.m. A volunteer is still needed to serve as the Easter Bunny. Arbor Day will be held on April 21 in collaboration with Valley Park School District 4th graders, with a speaker from the Missouri Department of Conservation. The Committee also noted that this marks the 20th consecutive year of the City receiving the Arbor Day “Tree City USA” designation.

Movie Night is scheduled for May 15 at 8:00 p.m., featuring *Ferris Bueller’s Day Off*, with fresh popcorn to be provided.

OLD BUSINESS

No old business.

NEW BUSINESS

Bill No. 26-03: An Ordinance Adopting and Enacting a New Code of Ordinances of the City of Twin Oaks; Establishing the Same; Providing for the Repeal of Certain Ordinances Not Included Therein, Except as Expressly Provided; Providing for the Manner of Amending Such Code of Ordinances; Providing Penalty for the Violation Thereof; and Providing When Ordinance Shall Become Effective. Administrator/Clerk April Milne read Bill No. 26-03. With no questions or comments Administrator/Clerk Milne read Bill No. 26-03 a second time.

- **Motion:** to approve Bill No. 26-03.
Moved by: Alderman Stoeckl
Seconded by: Alderman Crawford
Vote: Alderman Eisenhauer-absent
Alderman Krewson-yes
Alderman Crawford-yes
Alderman Stoeckl-yes

Mayor Fortune stated that Bill No. 26-03 being duly passed become Ordinance No. 26-03.

Bill No. 26-04: An Ordinance Amending the Twin Oaks Purchasing Policy, Chapter 145 of the Twin Oaks Municipal Code. Administrator/Clerk Milne read Bill No. 26-04. Mayor Fortune stated this amends the purchasing policy (Chapter 145) to restore prior dollar threshold for required approvals. Administrator/Clerk Milne read Bill No. 26-04 for a second time.

- **Motion:** to approve Bill No. 26-04.
Moved by: Alderman Crawford
Seconded by: Alderman Krewson
Vote: Alderman Eisenhauer-absent
Alderman Krewson-yes
Alderman Crawford-yes
Alderman Stoeckl-yes

Mayor Fortune stated that Bill No. 26-04 being duly passed become Ordinance No. 26-04.

DISCUSSION ITEMS

Fireworks Plan for America 250-Richard Chabot, ARC Pyrotechnics: Richard Chabot of ARC Pyrotechnics presented plans for the America 250 fireworks event, highlighting a focus on aerial fireworks and a multi-phase red, white, and blue finale. He will send the music selections to the Board for review. He will continue to use a FM transmitted audio system for broadcasting the music to everyone.

The event is scheduled for Friday, July 3, 2026, with a rain date of Monday, July 6.

City Hall Hours: Administrator/Clerk Milne reviewed resident concerns regarding office hours. In response, administration noted that staff routinely work beyond public City Hall hours, including early mornings, evenings and weekends to accommodate meetings and events. The willingness to schedule after-hours appointments was reaffirmed, and the Board agreed to improve communication to ensure residents are aware of this flexibility.

Review of Site Development Code: Mayor Fortune reviewed the single-family housing permit process, noting criticism of its length. A comparison with neighboring municipalities highlighted differences such as in-house versus county plan review, the number of required plan copies, and public hearing requirements. Potential improvements discussed included reducing hard copy

requirements, streamlining standard applications through staff review, and using pre-permit conferences. The Board noted that delays are usually due to incomplete submissions and acknowledged the need for modernization, though no immediate policy changes were made.

ATTORNEY'S REPORT

No Attorney report.

PUBLIC WORKS REPORT

Public Works Supervisor Jake Kemper provided updates on city maintenance and projects. At 50 Crescent (Bell House), the deck was removed, and landscaping was upgraded. A bid from a camera vendor is forthcoming. Preventative maintenance was also completed at City Hall.

Traffic updates included the installation of a new radar sign on Big Bend and ongoing pothole repairs near Meramec Station Road.

Supervisor Kemper presented an example of lockable bollards proposed for installation at the basketball court to prevent unauthorized parking and allow controlled access. The sand volleyball court has been removed and replaced with topsoil, with sod proposed to cover the area pending additional irrigation.

For the intersection landscaping project, a proposal to plant two 14–18 ft. Chinkapin oaks in front of the church was discussed, with a mock-up to be presented at a future meeting.

ADMINISTRATOR/CLERK REPORT

Administrator/Clerk April Milne provided updates on city operations and upcoming initiatives. Bulk trash pickup is scheduled for March 28–29 (appliances, electronics, and paint excluded). Residents are encouraged to attend Manchester's electronic recycling event on Saturday, March 21.

The first city e-newsletter has been distributed, with plans to continue quarterly. New insurance proposals recommend formal training for the Planning & Zoning and Board of Adjustment.

Staff training updates included Paula's attendance at the MoCCFOA Spring Institute, covering Sunshine Law changes, records retention, and foundational clerk responsibilities. Ongoing professional development will continue.

MAYOR AND ALDERMEN COMMENTS

Alderman Joe Krewson noted a complaint about unsupervised children using e-bikes, in the park. City code allows traditional bikes and skateboards, but e-bike regulations are unclear. The Board agreed to monitor the situation, recognizing limited enforcement options.

He also addressed unsigned "Property Standards Review" letters received by a Golden Oak resident, which are not official city communications. The Board agreed the letters are inappropriate and may constitute harassment and will consider clarifying official city correspondence and processes.

Alderman Jim Crawford reported concerns regarding the fish food dispenser. He observed parents and children shaking the dispenser, noting that repeated misuse could lead to vandalism or damage over time.

FINAL CITIZEN COMMENTS

No citizen comments.

ADJOURNMENT

There being no further business, a motion was made to adjourn the regular meeting.

Motion: To adjourn the meeting
Moved by: Alderman Krewson
Seconded by: Alderman Crawford
Vote: Motion approved by a unanimous vote.

The regular meeting was adjourned at 7:44 p.m.

Drafted By: Paula Dries
Paula Dries
Assistant City Clerk

Date of Approval: 4.1.26

ATTEST:

April Milne
April Milne
City Administrator/Clerk

Russ Fortune
Russ Fortune,
Mayor, Board of Aldermen