

COPY RECEIVED
DATE: 6/11/2021
TIME: 11:30 AM
TOWN CLERK'S OFFICE

AGENDA
Special Board of Selectmen Meeting
Tuesday, June 15, 2021 – 6:45 PM
Norma Drummer Room – Seymour Town Hall

- 1) Call meeting to order
- 2) Pledge of Allegiance
- 3) Public comment
- 4) To consider a supplemental appropriation of transfer control #5 regarding a worker's compensation claim
- 5) Adjournment

Submitted by,



Annmarie Drugonis

COPY RECEIVED
DATE: 6/14/21
TIME: 11:15 AM
TOWN CLERK'S OFFICE

AGENDA
Board of Selectmen Meeting
Tuesday, June 15, 2021 – 7:00 PM
Norma Drummer Room – Seymour Town Hall

- 1) Call meeting to order
- 2) Pledge of Allegiance
- 3) Public comment
- 4) Approve minutes from the June 6, 2021 regular meeting
- 5) First Selectwoman's Report
- 6) Presentation by Kayleigh Carson regarding her Girl Scout Gold Award project
- 7) Discussion and take possible action regarding the Transfer Station scale bid
- 8) Action in lieu of special town meeting, discussion and take possible action regarding a supplemental appropriation of transfer control #5 regarding a worker's compensation claim
- 9) Discussion and take possible action regarding the Brycer fire compliance software agreement
- 10) Discussion and take possible action regarding the WPCA budget
- 11) Discussion and take possible action regarding the 2020 Homeland Security Grant Program Memorandum of Agreement
- 12) Executive Session
 1. Personnel matter Information Technology Director
 2. Personnel matter Facilities Director
 3. For the purposes of Discussing a Privileged Communication Pursuant to Section 1-210 (b)(10) of the Connecticut General Statutes
- 13) Discussion and take possible action regarding the Information Technology Director contract
- 14) Discussion and take possible action regarding the Facilities Director contract
- 15) Discussion and take possible action regarding the garbage contract.
- 16) Appointments
- 17) Tax Refunds/Abatements
- 18) Transfers
- 19) Correspondence
- 20) Public Comment
- 21) Selectmen's Public Comments
- 22) Adjournment

Submitted by,



Annmarie Drugonis

**Town of Seymour ~ Board of Selectmen
MINUTES
Regular Meeting
Tuesday, June 1, 2021 at 7:00pm
Norma Drummer Room – Seymour Town Hall**

COPY RECEIVED
DATE: 6/8/21
TIME: 4:00pm
TOWN CLERK'S OFFICE

Members Present: Robert Findley, Annmarie Drugonis, Chris Bowen, Robert VanEgghen, Patrick Lombardi, Trisha Danka, Al Bruno

Members Absent: None

Others Present: Bryan LeClerc, Rory Burke, Monica Dimon, Alex Danka, Paul Satkowski, Lucy McConalogue, Fred Stanek, Angela McKirryher, Sgt. Brian Perkins, Essay winners for the Memorial Day Parade essay and their families.

Item #1 – Call Meeting to order

First Selectwoman Annmarie Drugonis called the meeting to order at 7:02pm.

Item #2 – Pledge of Allegiance

Everyone saluted the Flag and recited the Pledge of Allegiance.

Item #3 – Public Comment

None

Item #4 – Approve Minutes from May 4, 2021 Regular Meeting

Motion to approve Minutes from May 4, 2021 Regular Meeting

Motion: Robert Findley Second: Chris Bowen

Vote: 7 – Yes	0 – No	0 – Abstain	
Trisha Danka – Yes	Robert Findley – Yes	Annmarie Drugonis – Yes	Patrick Lombardi – Yes
Al Bruno – Yes	Robert VanEgghen – Yes	Chris Bowen – Yes	

Motion to Add to the Agenda – Presentation of Memorial Day Essay Award Winners

Motion: Pat Lombardi Second: Trisha Danka

Vote: 7 – Yes	0 – No	0 – Abstain	
Trisha Danka – Yes	Robert Findley – Yes	Annmarie Drugonis – Yes	Patrick Lombardi – Yes
Al Bruno – Yes	Robert VanEgghen – Yes	Chris Bowen – Yes	

Presentation of Memorial Day Essay Award Winners

- Annmarie Drugonis congratulated all the Essay Winners from Chatfield/LoPresti School, Bungay School, and the Middle School!
- Alex Danka and Fred Stanek presented the awards to the winners: Kiera Glifford, Emma Nesteriak, and Miley Saucier from Bungay School. Thomas Halligan, Kiely Umstead, and Joseph LaValley from Chatfield/LoPresti School. Payton McDaniel and Ariel Zedek from Seymour Middle School. Also, congratulations to our Grand Marshal, Angela McKirryher and Sgt. Brian Perkins.
- Mr. Harvey Catlin said that this contest is for Grade 4 through Grade 8 and the entrants wrote about "What Memorial Day Means to My Family and Me". We had some STELLAR entries this year, as usual. We do this so that the students can understand this is not just a day off, but that the importance of this day is

understood. These entries show that our students do understand. Fred Stanek complimented Mr. Catlin on taking the initiative to conduct this essay contest each year with the students – he does an outstanding job! As a member of the Board of Education and Master of Ceremonies of the Parade, I would like to congratulate not only the students who won awards, but ALL the students who participated. The essays were outstanding, and I think this was a great job and a great service to our country and our community.

- Lucy McConologue presented an award to Police Chief Paul Satkowski, who will be retiring this year. This is for all his years of dedicated service to the community. He has been here for every parade we have had. He is always there for us. Lucy said it is an honor to present this to you. You have done so much in so many areas in the community. I'm very proud of you, and it is an honor to present this to you. Chief Satkowski thanked everyone for the award and recognition. He said it is not a one-man show, it is a team effort with everyone in the community – all the departments, all the people who come to work every day and put the uniform on. All the departments. From the custodians to the fire department, EMS – to have an event and keep everyone safe. I've been fortunate over the last 14 years to be part of these plans. But it is a group effort. Thank you again for the award and congratulations to all the winners!

Item #5 – First Selectwoman's Report

- Thank you to Mike Kearney and the members of the American Legion for the dedication to our fallen war heroes. It was great to see Selectman Bowen there.
- Congratulations to all the Essay Contest winners!
- Congratulations to the *Glass Source* on 18 Bank Street – they expanded into the Wildflour Bakery storefront.
- I had discussions last week with the owners of Seymour Lumber and Seymour Specialty Wire Properties. They are looking at potential buyers for these properties.
- Road work has started for this year. We are working with the Town Engineer to provide updates to the residents. We sent out letters to the residents of all the streets being paved. We will do that going forward also.
- I met with David Keyser about Seymour Avenue. We are discussing to try to apply for a Small Cities Grant to help the Seymour Housing Authority replace laterals in front of the houses. This came out of our discussion to pave Seymour Avenue. The laterals are not owned by the Town, but by the homeowners. We are trying to get the Grant to help the homeowners pay for this. We will not pave Seymour Avenue until the laterals are done.
- We are in ongoing contract negotiations with the Clerical and Public Works Unions.
- All our Town Buildings are open to the public and back to regular working hours.
- We are working with the library. They have a staffing shortage.
- Public Works is working on what can be done to reduce the goose droppings on Broad Street Park and the Community Center.
- Farmers Market is being held every Tuesday at the Community Center from 12pm-6pm.
- There is a Safe Sitters Course being held at the Seymour EMS on June 12th from 8am to 4pm.
- Reminder that June is Dog Licensing Month. Town Clerks Office is open so you can come down and pay in person, or mail it in. You can also come down on June 12th from 8am to 1pm and pay in person.
- After the Budget Referendum, we received feedback and we have decided to do a "Code Red" call for all budget referendums and votes. We will announce it as a Public Service Announcement.
- Hurricane season starts today June 1st and runs until November 30th.

Item #6 - Discuss & Take Possible Action Regarding Abandonment of a Drainage Easement @ 2 Mead Farms Road

- Annmarie Drugonis said that this was given to us in the beginning of May, and we sent to the Planning & Zoning Committee for their approval. Annmarie read the following notice from the Planning & Zoning

Commission:

RECORD OF DECISION

Notice is hereby given that the Seymour Planning and Zoning Commission at its regular meeting held on Thursday May 13, 2021 1. APPROVED the CGS 8-24 referral for abandonment of a drainage easement located at 2 Mead Farm Road

Motion to approve the abandonment of drainage easement @ 2 Mead Farm Road per the decision of the Planning & Zoning Commission

Motion: Trisha Danka

Second: Chris Bowen

Vote: 7 – Yes

0 – No

0 – Abstain

Trisha Danka – Yes

Robert Findley – Yes

Annmarie Drugonis – Yes

Patrick Lombardi – Yes

Al Bruno – Yes

Robert VanEgghen – Yes

Chris Bowen – Yes

Item #7 - Discussion & Take Possible Action Regarding the Thule Assignment & Assumption of Fixed Assessment Agreement

Annmarie Drugonis said that this is in your packet. Two years ago, Larry Janesky came to us and wanted to put on an addition. Now Thule is taking on the tax responsibility for 16 Progress Drive instead of Basement Systems.

Motion to approve Thule sign the Assignment & Assumption of Fixed Asset Agreement to assume the tax responsibility for 16 Progress Drive

Motion: Robert VanEgghen

Second: Patrick Lombardi

Vote: 7 – Yes

0 – No

0 – Abstain

Trisha Danka – Yes

Robert Findley – Yes

Annmarie Drugonis – Yes

Patrick Lombardi – Yes

Al Bruno – Yes

Robert VanEgghen – Yes

Chris Bowen – Yes

Motion to Add to the Agenda – Discussion & Take Possible Action on Awarding the Bid for Sidewalks for Woodside Avenue

Motion: Robert Findley

Second: Patrick Lombardi

Vote: 7 – Yes

0 – No

0 – Abstain

Trisha Danka – Yes

Robert Findley – Yes

Annmarie Drugonis – Yes

Patrick Lombardi – Yes

Al Bruno – Yes

Robert VanEgghen – Yes

Chris Bowen – Yes

Discussion & Take Possible Action on Awarding the Bid for Sidewalks for Woodside Avenue

- Annmarie Drugonis said that in front of you is a letter from the Town Engineer recommending the bid. This project is funded by a DOT Connectivity Grant. The idea is to fill in gaps in existing sidewalks. This will extend some sidewalks on Route 67 towards Oxford. This Grant is not to replace sidewalks. This is to fill gaps & put in sidewalks if needed.
- B&B Engineering is the selected bidder by the Town Engineer, Bryan Nesteriak.

Motion to award the bid for sidewalks on Woodside Avenue to B&B Engineering and to authorize the First Selectwoman to execute an agreement pending Town Counsel review and approval.

Motion: Robert Findley

Second: Al Bruno

DISCUSSION:

- Trisha Danka asked if there is anything that would have repercussions for us not taking the lowest bidder? Bryan LeClerc said that we should take the lowest QUALIFIED bidder. We will, of course, go over the contract.
- Patrick Lombardi asked if they have done any other work with the Town? Do we have any recommendations from previous work? Rob VanEgghen said he has had personal POSITIVE experience with them. Robert Findley said he has heard good things about them.
- Chris Bowen said this is the first time we are seeing this and would like more time to review in the future..

Vote: 7 – Yes 0 – No 0 – Abstain
 Trisha Danka – Yes Robert Findley – Yes Annmarie Drugonis – Yes Patrick Lombardi – Yes
 Al Bruno – Yes Robert VanEgghen – Yes Chris Bowen – Yes

Item #8 – Discussion & Take Possible Action Regarding the Brycer Fire Compliance Software Agreement

- Annmarie Drugonis said that the Agreement in front of you is a revised agreement given to us by Town Counsel.

Motion to approve the Brycer Fire Compliance Software Agreement as presented.

Motion: Robert VanEgghen Second: Robert Findley

Rescinded this motion after discussion

DISCUSSION:

- Robert VanEgghen asked if this was a final document? There are many typos on this document. This is again something that we just received tonight and need more time to review. Apparently, this is not the latest revision that we have here.

Motion to table a decision until the next meeting

Motion: Robert Findley Second: Patrick Lombardi

Vote: 7 – Yes 0 – No 0 – Abstain
 Trisha Danka – Yes Robert Findley – Yes Annmarie Drugonis – Yes Patrick Lombardi – Yes
 Al Bruno – Yes Robert VanEgghen – Yes Chris Bowen – Yes

Item #9 – Discussion & Take Possible Action Regarding Town Planner Agreement

Motion to approve the Town Planner Agreement for 18 hours per week as presented

Motion: Patrick Lombardi Second: Robert Findley

DISCUSSION:

- Chris Bowen asked if this was for new services. Annmarie Drugonis said no, this is for a renewal with increased hours.

Vote: 7 – Yes 0 – No 0 – Abstain
 Trisha Danka – Yes Robert Findley – Yes Annmarie Drugonis – Yes Patrick Lombardi – Yes
 Al Bruno – Yes Robert VanEgghen – Yes Chris Bowen – Yes

Item #10 – Discussion & Take Possible Action Regarding the Senior Citizens Tax Program

Annmarie Drugonis said that there are 229 applicants eligible. We have \$50,000 in this line item in the budget. The Tax Assessor recommends a \$215 benefit for each eligible applicant with 100% ownership (or life use) of the property. Applicants with a % of ownership will receive that % of benefit.

Motion to approve the list of applicants for the Senior Citizens Tax Program as presented

Motion: Trisha Danka Second: Robert VanEgghen

DISCUSSION:

- Is this a change from previous years? Rory Burke said that there are 17 more applicants this year.

Vote: 7 – Yes 0 – No 0 – Abstain

Trisha Danka – Yes Robert Findley – Yes Annmarie Drugonis – Yes Patrick Lombardi – Yes
Al Bruno – Yes Robert VanEgghen – Yes Chris Bowen – Yes

Item #11 – Set Special Town Meeting for Tuesday, June 15th @6:45pm in the Norma Drummer Room @ Seymour Town Hall Regarding a Supplemental Appropriation (Transfer Control #5)

- Annmarie Drugonis said that Transfer Control #5 was approved by the Board of Finance and the Board of Selectmen, but per the Charter, anything over \$100,000 needs to go to a Town Meeting. This was for payment of a Heart & Hypertension Workers Compensation Claim. We could not have anticipated this cost ahead of time.

Motion to Set Special Town Meeting for Tuesday, June 15th @6:45pm in the Norma Drummer Room @ Seymour Town Hall Regarding a Supplemental Appropriation (Transfer Control #5)

Motion: Patrick Lombardi Second: Robert Findley

Vote: 7 – Yes 0 – No 0 – Abstain

Trisha Danka – Yes Robert Findley – Yes Annmarie Drugonis – Yes Patrick Lombardi – Yes
Al Bruno – Yes Robert VanEgghen – Yes Chris Bowen – Yes

Item #12 – Appointments

Appointments June 1, 2021 Board of Selectmen Meeting

Name	Board	Type	Term	Expiration Date
Mike Dion	Parks Commission	Appointment	2 Years	6/1/2023
Lee Heller	Catchment Area 5	Reappointment	2 Years	6/1/2023

Motion to appoint Mike Dion to the Parks Commission for a 2-year term expiring 6/1/2023

Motion: Robert Findley Second: Al Bruno

Vote: 7 – Yes 0 – No 0 – Abstain

Trisha Danka – Yes Robert Findley – Yes Annmarie Drugonis – Yes Patrick Lombardi – Yes
Al Bruno – Yes Robert VanEgghen – Yes Chris Bowen – Yes

Motion to re-appoint Lee Heller to the Catchment Area 5 for a 2-year term expiring 6/1/2023

Motion: Trisha Danka Second: Chris Bowen

DISCUSSION:

- We will ask Lee Heller to attend the next meeting to ask what he does. What are the duties of Catchment Area 5? No one in attendance know the answer to this.

Vote: 7 – Yes 0 – No 0 – Abstain

Trisha Danka – Yes Robert Findley – Yes Annmarie Drugonis – Yes Patrick Lombardi – Yes
Al Bruno – Yes Robert VanEgghen – Yes Chris Bowen – Yes

Motion to Add to the Agenda – Discussion & Take Possible Action Regarding Painting Piers Under Route 8
Motion: Trisha Danka Second: Robert Findley

Vote: 7 – Yes 0 – No 0 – Abstain
Trisha Danka – Yes Robert Findley – Yes Annmarie Drugonis – Yes Patrick Lombardi – Yes
Al Bruno – Yes Robert VanEgghen – Yes Chris Bowen – Yes

Discussion & Take Possible Action Regarding Painting Piers Under Route 8

- Robert VanEgghen said he has some artist friends. They wanted to get involved in doing something in Seymour. We would like to paint some murals under Route 8. We should form a Committee to do this and other areas in Seymour where we can do some painting. Annmarie Drugonis said that we do have approval from the DOT. They would need to approve the drawings, of course. Maybe we could have pictures of the factories, the Fish Bypass, or our schools?
- The Seymour Beautification Committee will consist of: Robert VanEgghen (Chairman), Robert Findley, and Al Bruno.

Item #13 – Tax Refunds & Abatements

Motion to approve the Tax Refunds & Abatements Reports from Tax Collector Dana Flach dated May 18, 2021 and June 1, 2021

Motion: Trisha Danka Second: Patrick Lombardi
Vote: 7 – Yes 0 – No 0 – Abstain
Trisha Danka – Yes Robert Findley – Yes Annmarie Drugonis – Yes Patrick Lombardi – Yes
Al Bruno – Yes Robert VanEgghen – Yes Chris Bowen – Yes

Item #14 - Transfers

Town of Seymour Transfer Request

DEPARTMENTAL TRANSFER REQUEST

FY 2020 - 2021

Control #
Date

6
5/5/21

DEPARTMENT:

DPW

AUTHORIZED PERSON:

Anthony Daprimo - Director of Public Works

AMOUNT REQUESTED:

\$ 48,748.69

	<u>ACCOUNT NUMBERS</u>		<u>ACCOUNT NUMBERS</u>	
ACC. LINE ITEM TITLE	FROM	AMOUNT	TO	AMOUNT
gasoline	100.430.3110.570.626	\$ 24,373.35		
Contingency	100.410.1850.530.872	\$ 24,373.34		
Snow plowing materials			100.430.3110.570.422	\$ 20,454.67
overtime snow plowing			100.430.3110.570.131	\$ 16,577.83
Seasonal employees			100.430.3110.570.115	\$ 2,036.58
Seasonal employees			100.430.3110.570.115	\$ 6,000.00
overtime			100.430.3110.570.130	\$ 1,677.61
overtime			100.430.3110.570.130	\$ 2,000.00
Total		\$ 48,746.69		\$ 48,746.69

PLEASE GIVE DETAILED EXPLANATION (attach separate sheet if necessary)

Transfer to cover snow plowing materials (\$20,454.67) and overtime (\$16,577.83). Transfer will cover overtime deficit (2,036.58) and seasonal employee deficit (\$1,677.61). There is a need for a seasonal employee for the rest of the year at \$600/wk for 10 weeks. Additional overtime is needed for rest of year for possible emergency cleanups.

- Annmarie Drugonis said that these lines are always hard to predict what is needed. This year although we didn't have a lot of snow, we did have a lot of ice.
- Patrick Lombardi said that his only concern was that \$24,000 was taken out of gasoline for the Public Works Department (the other \$24,000 was from Contingency) leaving them with a balance of only about \$25,000. Tony was comfortable with this. Trisha Danka said that this is only until end of June.

Motion to approve Transfer Control #6 as presented

Motion: Trisha Danka

Second: Patrick Lombardi

Vote: 7 – Yes 0 – No 0 – Abstain

Trisha Danka – Yes Robert Findley – Yes Annmarie Drugonis – Yes Patrick Lombardi – Yes
 Al Bruno – Yes Robert VanEgghen – Yes Chris Bowen – Yes

Town of Seymour Transfer Request

DEPARTMENTAL TRANSFER REQUEST

FY 2020 - 2021

Control #
Date

5/28/2

DEPARTMENT:

Parks

AUTHORIZED PERSON:

Anthony Caserta

AMOUNT REQUESTED:

\$ 4,436.00

ACC. LINE ITEM TITLE	ACCOUNT NUMBERS		ACCOUNT NUMBERS	
	FROM	AMOUNT	TO	AMOUNT
Janitorial	100.450.5220.635.510	\$ 3,000.00		
General Supplies	100.450.5220.635.610	\$ 1,436.00		
Rental Toilets			100.450.5220.635.442	\$ 4,436.00
		\$ 4,436.00		\$ 4,436.00

PLEASE GIVE DETAILED EXPLANATION (attach separate sheet if necessary)
Rentals for May and June

Motion to approve Transfer Control #7 as presented

Motion: Robert Findley Second: Al Bruno

Vote: 7 – Yes 0 – No 0 – Abstain
Trisha Danko – Yes Robert Findley – Yes Annmarie Drugonis – Yes Patrick Lombardi – Yes
Al Bruno – Yes Robert VanEgghen – Yes Chris Bowen – Yes

Item #15 – Correspondence

- Check Registers

Item #16 – Public Comment

None

Item #17 – Selectmen's Public Comment

- Chris Bowen –
 - I was honored to participate in my first Memorial Day with the American Legion. I joined just before the pandemic hit. I served on an aircraft carrier. I was blessed not to have been in active combat. Being able to support my brothers & sisters & shipmates in any way I can is a critical goal for me.
 - I also wanted address the vandalism – I realize that my words will not reach the target audience (the teenagers). I just want to ask these people “WHY” – what are you getting out of this? What are you trying to tell us? Because I firmly believe people are not malicious enough to damage things just for the sake of damaging things. So, when these people are caught, I would like to pull them aside and ask what they hope to accomplish and what can we as a Community do to help you find a more positive way to express what you're trying to express. There has to be a better answer. There has to be a better way to handle this. It really bothers me.
- Robert VanEgghen – We are getting a little more sleep – 4 ½ month healthy baby boy.
 - To think of the sacrifices that people have made with their service so that we can argue politics. Thankfully everyone has been washing hands, etc. and it was wonderful to have that day of remembrance and see everyone out there, not deterred by the rain, it makes me very proud. At least we are able to be here together in person.

- Al Bruno –
 - I hope everyone had a relaxing, reflective Memorial Day weekend. I was speaking with my Dad yesterday. He grew up when many of his friends went to Vietnam and didn't come back. It was good to hear those stories. There are folks who have really sacrificed for what we have in this country.
 - Congratulations to our Boys & Girls Track Teams – they did very well at NVL's last weekend! I'm excited to see the kids out there competing. I know the baseball & softball teams are also competing and doing well. We've persevered through the pandemic and hopefully can have a somewhat normal summer.
- Trisha Danka
 - Congratulations and thanks to all the Essay Contest winners & participants. Thank you to Mr. Harvey Catlin for giving the kids an opportunity to think about and reflect on Memorial Day – and not have it be just another day off
 - My heartfelt thanks to all of the men and women who have served and fallen. They have given us the rights that we have today. I don't think we recognize how fortunate we all are!
- Robert Findley –
 - I wanted to thank Mr. Catlin. He has been a great influence on the kids and doing this for many years to help them understand what Memorial Day is all about.
 - Today I attended a funeral for someone who died from COVID so it's still out there. Get vaccinated!
 - Today I happened to be on the side of my yard and witnessed a great interaction. Some kids were playing basketball across the street. A cop car drove by, recognized one of the kids and drove into the driveway. The kids stopped playing, came over and were talking with the cop in his car. This is a POSITIVE interaction with the Seymour Police & the Community.
 - Good Luck and Congratulations to Seymour Softball – they won their first State game today!
- Patrick Lombardi –
 - It is great to see engagement with the young kids & police.
 - It is disappointing to see someone go to the Skate Park and ruin something that, to me, looked fabulous. I remember when the Skate Park was in the parking lot where the Fish Ladder was. We have made a lot of new ground with it and hopefully with the cameras and police presence we can eliminate this. It's too bad that we have to ask the Valley Arts Council to come back again. I hope it doesn't happen again in the future. I appreciate your efforts on the Seymour Beautification Committee!
- Annamarie Drugonis –
 - We will have the First Responders Awareness Picnic on June 12th at 1pm. That goes for the firefighters, ambulance, police department, public works, Board of Education custodial staff, Town Offices custodial staff. These are the people who cleaned the offices, took people with COVID to the hospital. This is our way of saying "Thank you" to them.
 - In speaking with Trisha Danka about the Parade, and the Sikhs have done a lot for this Community – they are out there at all the parades handing out ice cream and always there if we need them. They are a wonderful group of people and it was brought to my attention that they were afraid to march in the Parade with everything that was going on (internationally). I just want everyone in this Town to know that we will not stand for that. I told Alex to tell Pareet if any of the Sikhs want to march in any of the parades or any event that they are more than welcome to march with us (Board of Selectmen). We stand together as one. Seymour is one strong Town, and we are here for everybody!

Item #18 – Adjournment

Motion to adjourn at 8:04pm

Motion: Patrick Lombardi

Second: Robert Findley

Vote: 7 – Yes

0 – No

0 – Abstain

Trisha Danko – Yes

Robert Findley – Yes

Annmarie Drugonis – Yes

Patrick Lombardi – Yes

Al Bruno – Yes

Robert VanEgghen – Yes

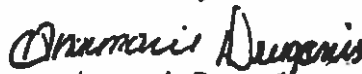
Chris Bowen – Yes

Submitted by:



Monica Dimon
Recording Secretary

Reviewed by:



Annmarie Drugonis
First Selectwoman

QUOTE # 060421

June 4, 2021

Page # 5 of 5

PRICING

Equipment -----	Included
Foundation Modifications -----	Included
Install New Scale -----	Included
Test, Calibration, & State Ct. Certification-----	Included
Freight -----	Included
Total-----	\$109,809.

Tax = Extra ----- (Local, State or Federal, If applicable)

Any inquiries to this proposal should be directed to:

ACTION SCALE & CALIBRATION
Attn: Rich Malyszko, Sales / Service
760 Whittemore Rd. Middlebury, CT 06762
203-577-6420 e-mail: Actionscale@aol.com

Please note: Acceptance of this Proposal with your Purchase Order,
must reference this Quotation 060421

ACCEPTED BY:

Date _____

Name _____
(Signature)

Name _____
(Print)

Title _____

QUOTE # 060421

June 4, 2021

Page # 4 of 5

TERMS & CONDITIONS

**Payment Terms----- 50% Deposit, with additional payments,
10 days from date of our Invoices, for
Materials, and or Services delivered
and received onsite.**

Delivery ----- 16-18 weeks

Tax ----- Extra.

Freight ----- Included.

Validity of Proposal ----- 30 Days.

**Guaranty ----- "Lifetime Hydro Static Load Cell Guaranty
against damage from Rodents, Water or Lightning"**

CUSTOMER RESPONSIBILITIES.

- a) **Furnish building to house instrumentation.**
- b) **Furnish clean AC power at Indicator location (scale & Scale house).**
- c) **Sign Action Scale, Quotation.**
- d) **Any Permits that may be required.**
- e) **Internet Connection at Scale house**

"CERTIFIED DRAWINGS" (For actual construction)

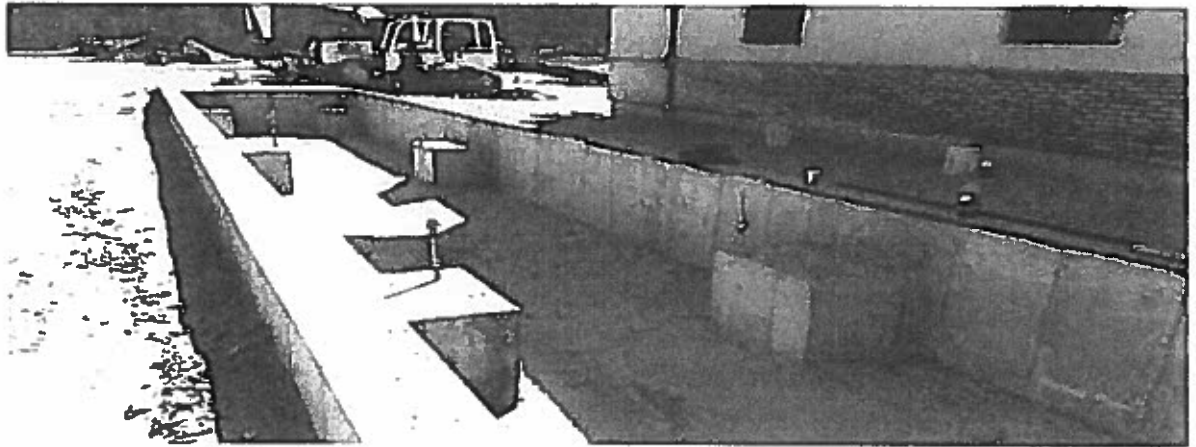
**These will be issued upon written agreement between Customer &
Action Scale, and will be the correct construction drawings for
foundation Modifications, and will be stamped "Certified" for this
particular project.**

EXISTING SCALE PIT MODIFICATIONS

**Remove and dispose onsite Existing Concrete Deck and Steel.
Clean Existing Pit.**

**Form and Pour eight new 3'w x 3'w x 3'h concrete piers
and two new Level 10' x 10' Concrete Approaches.**

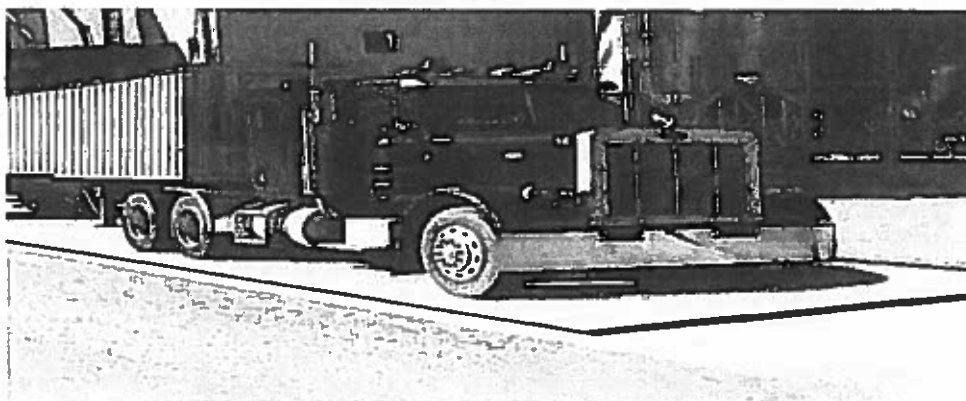
.....Included by Action Scale



INSTALLATION of all quoted equipment

**Furnish Crane to unload and set scale when delivered.
Based on Non Union Labor Install Weighbridge, & Calibration
to State of Connecticut Weights & Measures Certification,
by Action Scale Is included in pricing.**

EQUIPMENT
HEAVY DUTY
STEEL DECK HYDRO STATIC PIT TYPE TRUCK SCALE



One (1) EMERY MODEL H85-6010-SDTA w/ 5/16" Steel Deck
PLATFORM SIZE = 60' x 10'.
Capacity = 100 Tons Dual Tandem Axle Rating = 40 Tons.

Includes:



7600 Indicator

Weighbridge & Foundation Hardware.

Eight (8) 75,000 lb Cap'y Hydro Static 304 Stainless Steel Load Cells.
Nema IV Totalizer & Copper Tubing.
(to locate Totalizer 20' from Scale Platform).

Software

Provide C.I.S. Software to allow Simple Weigh/In, Weigh/Out
Ticketing, the ability to Track Tonnages, and Vehicle Weights,
the ability to monitor money coming in, (credit or Check) and
the ability to use credit cards onsite. Store Gross or Tare vehicle
weights in the Data Base. Reports to be sent from the scale
house to the offsite office.

Reports will be run daily, monthly, quarterly, and yearly. Reporting
should be able to list Material type. Onsite Training will be provided.

NOTE: Town of Seymour to furnish all Specified Hardware.

Action Scale & Calibration

Two locations in Connecticut:

Lou Procopio, Sales Heavy Capacity

14 Meadowbrook Rd. Southbury, Ct. 06488

203-231-7210

e-mail: lprocopio@charter.net

Rich Malyszko, Sales / Service

760 Whitemore Rd. Middlebury, CT 06762

203-577-6420 Fax: 203-577-6425

e-mail: Actionscale@aol.com

QUOTE # 060421

June 4, 2021

Town of Seymour Ct.

Office of First Selectman

#1 First Street

Seymour, Ct. 06483

Solicitation of Bids Transfer Station Scale

Town of Seymour Bid # 20215

Bid Opening Date: Friday, June 4, 2021 / Bid Opening Time: 12 PM

Norma Drummer Room / Seymour Town Hall

INCLUDING

**"Lifetime Guaranty against Water, Rodent, &
Lightning Damage for the Stainless Steel
Hydro Static Load Cells"**

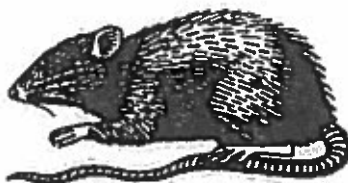
Thank you for this opportunity to Bid this Project.

HEAVY DUTY **Hydro Static** HEAVY DUTY STEEL DECK

EMERY WINSLOW ROAD WEIGH.



LIGHTNING PROOF



RODENT PROOF



WATER PROOF

"NEVER AGAIN HAVE TO REPLACE A LOAD CELL"

The enclosed proposal shows prices, terms, delivery, and equipment.
The design and construction of this product demands:

**"Total Quality Management" (T.Q.M.) Manufacturing techniques,
and Highest Quality Materials.**

If you have any questions, please do not hesitate to call on me.

Thank You,
Lou Procopio

Bid Form
Transfer Station Scale
Bid #20215

Bid Opening Date & Time: Friday, June 4, 2021 at 12 PM
Bid Opening Location: Norma Drummer Room at Seymour Town Hall

Base bid price (numerical): \$109,809.00
Base bid price (written): One hundred nine thousand, eight hundred & nine dollars.
If applicable:
Bid alternate price (numerical): _____
Bid alternate price (written): _____

Exceptions: All bidders must list below an and all exceptions to the attached specification (attach separate sheet with exceptions if necessary).

No exceptions
We are in receipt of all Addendums.

This bid is to include all costs for all work, labor, and/or material(s) as defined in this bid specification. Payment terms are as state herein. We, the undersigned, certify that attached to this bid form are all the required documentation including, but not limited to, references, non-collusion affidavit, W-9, an Affirmative Action Program certification.

Louis J. Pracopia
Signature of Authorized Representative

5/4/2021
Date

Lou Pracopia
Name of Representative

Action Scale
Name of Company

760 Whittemore Rd
Company Address

Middlebury Ct. 06762
City State ZIP Code

203 231 7210
Telephone Number

Pracopia, Lou @ Gmail. com
E-mail

Town of Seymour Transfer Request

FY 2020 - 2021

DEPARTMENTAL TRANSFER REQUEST

Control #
Date

5
8/13/20

DEPARTMENT:

Insurance

AUTHORIZED PERSON:

Chris Pelosi, HR Director

AMOUNT REQUESTED:

\$ 151,014.80

ACCOUNT NUMBERS

ACCOUNT NUMBERS

ACC. LINE ITEM TITLE	FROM	AMOUNT	TO	AMOUNT
Contingency	100.410.1950.530.872	\$ 151,014.80		
Workers Compensation Insurance			100.410.1550.485.526	151,014.80

Check reserve what had been included

PLEASE GIVE DETAILED EXPLANATION (attach separate sheet if necessary)

To fund a large workers compensation claim. This was a Heart and Hypertension medical cost claim, due to a medical emergency.

REQUIRED APPROVALS

CORRESPONDING BOARD OR COMMISSION

DATE:

BOARD OF SELECTMEN:

DATE: 4/20/2021

INITIAL:

BOARD OF FINANCE:

DATE:

INITIAL: *SP*

TOWN MEETING (if required)

DATE:

INITIAL:

When complete please forward to the Finance Department

INITIAL:

RESOLUTION

RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH BRYCER, LLC REGARDING "THE COMPLIANCE ENGINE" AND THE REVISION OF ANY AND ALL APPLICABLE POLICIES OF THE SEYMOUR FIRE MARSHAL'S OFFICE REGARDING RECORDS OF INSPECTION, TESTING, AND MAINTANCE OF PROTECTION SYSTEMS INSTALLED WITHIN THE TOWN OF SEYMOUR.

WHEREAS, the Brycer, LLC ("Brycer") has proposed to provide software ("The Compliance Engine") to facilitate review, inspection and related actions by the Fire Marshal's Department (the "Department") of the Town of Seymour (the "Town") with respect to applicable properties within the Town's jurisdictional limits; and

WHEREAS, use of The Compliance Engine will be at no cost to the Town; and

WHEREAS, the Town believes that use of The Compliance Engine will be beneficial to the Department and facilitate review, inspection, and related actions required by the Fire Marshal with respect to applicable properties within the Department's jurisdictional limits.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD AS FOLLOWS:

Section 1. The Department shall provide a system for reviewing and maintaining records of inspections, testing and maintenance, including but not limited to any fire protection and life safety systems installed and/or required by the Connecticut State Fire Safety Code and Connecticut Fire Prevention Code, in compliance with applicable requirements of such Codes and the record retention schedules of the Connecticut Office of the Public Records Administrator.

Section 2. The Town Fire Marshal shall have the authority to mandate the methods in which contractors that perform required inspection, testing, and/or maintenance services on fire and life safety systems submit reports to the Department.

Section 3. Effective as soon as practicable, any and all contractors who perform inspection, testing, and/or maintenance services on fire protection and life safety systems within the Town shall be required to electronically submit all compliant and non-compliant reports to the Department via a method approved by the Fire Marshal, unless otherwise permitted by the Fire Marshal for good cause.

Section 4. Effective as soon as practicable, any and all contractors who perform required inspection, testing and/or maintenance services on fire protection and life safety systems within the Town shall be required to electronically submit all compliant and non-compliant reports to the Department via "The Compliance Engine" software system operated by Brycer in accordance with the requirements of the Department and Brycer, unless otherwise permitted by the Fire Marshal for good cause.

Section 5. Brycer may charge a fee to any and all contractors who perform inspection, testing and/or maintenance services on fire protection and life safety systems within the Town. Any such fee charged by Brycer shall be paid directly to Brycer at the time of filing any and all required reports. Any such fee shall be in addition to any other fee charge by the Department in accordance with the Department Fee Schedule attached hereto as Exhibit A. Fees Charges by the Department shall be paid directly to the Town. The Department reserves the right to change, alter or modify its fees at any time.

Section 6. The Town is authorized to enter into an Agreement with Brycer, in substantially the form attached hereto as Exhibit B. The First Selectwoman or her designee is hereby authorized to negotiate,

execute, acknowledge and deliver the Agreement and any related documents, in form as approved by the Town Attorney.

Proposed Budget

TOWN OF SEYMOUR WATER POLLUTION CONTROL AUTHORITY FISCAL YEAR JULY 1ST 2021 TO JUNE 30, 2022

Veolia Water Annual Contract Cost	\$1,545,000.80
Engineering & Site Inspections	\$15,000.00
Legal Counsel	\$12,000.00
State of Connecticut Licensing Fees	\$11,500.00
Maintenance	\$250,000.00
Online Payment Portal Expense	\$4,800.00
Alkalinity	\$20,000.00
Accidental Backup	\$20,000.00
IT/Quality Data	\$12,000.00
Miscellaneous	\$4,000.00
	<u>\$1,894,300.80</u>

Estimated Revenues

Rate per 100 Cubic Feet	\$6.11
Billable units of 100 CU Ft are	
402338 @6.11 at 90% collections	\$2,212,456.66
Well users 501*\$181	\$90,681.00
Permits, Contractor fees, Dumper fees	\$2,500.00
CTDEP Denitrification Credit	\$0.00
Impact Fees	\$20,000.00

Total Estimated Revenue \$2,325,637.66

Amount Available for Additional Capital Improvements

Add reserve cash \$ 144,000.00

\$575,336.86

Proposed rate Increase FY 2021-2022

Rate from 5.56 to 6.11	9% increase
Minimum	146.00
Well	181.00

Reasons for Increase in sewer rate.

To comply with NYE and DPC Engineering Capital improvement plan.
This plan calls for a minimum of 9% increase of rates per year in
order to build up capital reserve. This plan projects increases until 2024.

	Units
Billable units (Water consumption as reported by Aquarion water decreased, thus decreasing possible expected revenue from sewer use billing. This varies from year to year.	412338
	402338

AUTHORIZING RESOLUTION OF THE
Town of Seymour Board of Selectmen

CERTIFICATION:

I, Lianna McMurray, the Town Clerk of the Town of Seymour Board of Selectmen, do hereby certify that the following is a true and correct copy of a resolution adopted by the Town of Seymour Board of Selectmen at its duly called and held meeting on June 15, 2021, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect:

RESOLVED, that the Town of Seymour Board of Selectmen may enter into with and deliver to the **State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security** any and all documents which it deems to be necessary or appropriate; and

FURTHER RESOLVED, that Annmarie Drugonis, as First Selectwoman of the Town of Seymour Board of Selectmen, is authorized and directed to execute and deliver any and all documents on behalf of the Town of Seymour Board of Selectmen and to do and perform all acts and things which she deems to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents.

The undersigned further certifies that Annmarie Drugonis now holds the office of First Selectwoman of the Town of Seymour and that she has held that office since October 22, 2022.

IN WITNESS WHEREOF: The undersigned has executed this certificate this 15 day of June 2021.

Lianna McMurray, Town Clerk

PLACE
SEAL HERE
(or "L.S." if
no seal)



MEMORANDUM

To: Hon. Annmarie Drugonis
From: Richard J. Buturla, Esq.
Date: June 11, 2021
Re: American Rescue Plan Act of 2021

Several of our municipal clients have received correspondence from unions representing first responders and essential personnel seeking "premium pay" pursuant to the American Rescue Plan Act. These benefits, (up to \$13.00 per hour, with a maximum of \$25,000 per individual) were requested on behalf of municipal employees who worked through the COVID-19 pandemic.

In the likely event that such a request is made to the Town, the following is a summary of the premium pay available. First, such pay is not a mandate, but rather one of four eligible uses for the Fiscal Recovery Funds provisions in the American Rescue Plan Act intended to support state, local, and tribal governments.

The Treasury Department has issued an Interim Rule with a non-exclusive list to clarify these eligible uses. The chief executive officer of the recipient municipality has discretion to determine how to allocate the funds, which is why it appears that the unions have made the request.

The following is a link to a summary of the Interim Rule, issued May 12, 2021, including an answer on pages 45-51 as to who is an essential worker.

<https://home.treasury.gov/system/files/136/FRF-Interim-Final-Rule.pdf>

Please let us know if you have any questions. We will continue to update you as this situation develops.