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**Bungay Schools Facility Needs Study Committee  
Special Meeting  
MINUTES  
Thursday, August 17, 2023 at 7pm  
Bungay School Library**

**Members Present: Fred Stanek, Rebecca Bennett, Peter Kubik, Trisha Danka, Ed Strumello, Tim Connors, Jessica Butcaris, Dr. Thomas Nobili**

**Members Absent:**

**Others Present: Dr. Susan Compton and Mary Sue Feige**

**Item 1: Call meeting to order**

Board Chair Fred Stanek called the meeting to order at 7:10pm.

**Item 2: Pledge of Allegiance**

Mary Sue Feige led the group in saluting the flag and reciting the Pledge of Allegiance.

**Item 3: Public Comment (no public present)**

**Item 4: Approval of minutes of the June 14, 2023 Special Meeting**

A motion was made by Trisha Danka to table the review of the minutes from 6/14/2023 to our next meeting on September 14, 2023.

Peter Kubik seconded the motion

**Vote: 8-yes**

**0-No**

**Fred Stanek-yes**

**Rebecca Bennett-yes**

**Peter Kubik-yes**

**Trisha Danka-yes**

**Ed Strumello-yes**

**Tim Connors-yes**

**Jessica Butcaris-yes**

**Dr. Thomas Nobili-yes**

**Item 5: Discussion and take possible action regarding the meeting schedule.**

Fred Stanek suggested that we move the meeting to the second Thursday of the month at the same time as 7 pm. Both Fred Stanek and Dr. Compton are already on meetings the first Thursday of the month.

A motion was made by Peter Kubik to move the meeting to the second Thursday of the month at 7pm for the remainder of the year.

Tim Connors seconded the motion.

**Vote: 8-yes**

**0-No**

**Fred Stanek-yes**

**Rebecca Bennett-yes**

**Peter Kubik-yes**

**Trisha Danko-yes**

**Ed Strumello-yes**

**Tim Connors-yes**

**Jessica Butcaris-yes**

**Dr. Thomas Nobili-yes**

#### **Item 6: Tour of Bungay School**

Tim Connors, Rebecca Bennett and Mary Sue Feige led the committee on an extensive tour of Bungay School. Many areas were noted that needed to be addressed. Some examples are: electricity, blinds, windows, lack of bathrooms for students, parking lot, bus loop, floor, lack of air conditioning, the lack of air conditioning making the floors very slippery from sweating, and flooring.

#### **Item 7: Discussion of the facility needs of Bungay School.**

After the tour Fred Stanek asked all committee members to go home and make a list of their biggest concerns after touring the building. The committee will come back next meeting and compare the lists.

#### **Item 8: Discussion of the Plaintree Person-Centered approach to the school.**

Rebecca Bennett spoke in detail about the plan to make the first ever Planetree centered school for students and staff. Rebecca discussed how not only is Plaintree on board, but so is TEAM and Griffin Hospital. Rebecca Bennett and Fred Stanek are working to secure a date to meet in person to see how they are willing to help us achieve this model.

#### **Item 9: Discussion and take possible action regarding next steps required to fulfill the charge of the Committee.**

The committee members are going to go home and reflect after touring the building. Each member is going to come back with a list of their biggest concerns. At that point the committee will compare lists and have discussions.

#### **Item 10: Committee member comments.**

Trisha Danka thanked everyone for the tour of Bungay School. Trisha Danka reported that it really helped to be able to walk around and see the school.

**Item 11: Public comment**

**No public present**

**Item 12: Adjournment.**

A motion was made by Trisha Danka to adjourn the meeting at 8:35pm . The motion was seconded by Peter Kubik.

**Vote: 8-yes**

**0-No**

**Fred Stanek-yes**

**Rebecca Bennett-yes**

**Peter Kubik-yes**

**Trisha Danka-yes**

**Ed Strumello-yes**

**Tim Connors-yes**

**Jessica Butcaris-yes**

**Dr. Thomas Nobili-yes**

**Rebecca Bennett**



**Bungay Schools Facility Needs Study Committee Secretary**