

**Minutes**  
**Bungay Elementary School Building Committee**  
**Special Meeting (Organizational Meeting)**  
**February 1, 2024 at 7:00pm**  
**Seymour Board of Education**  
**Central Office**  
**Seymour, CT 06483**

**Members Present:** Rebecca Bennett, Tim Connors, Peter Kubik, Beth Nesteriak, Thomas Nobili, Andy North, Fred Stanek, Ed Strumello

**Members Absent:** Trisha Danka

**Item 1: Call meeting to order**

Peter Kubik Co Chair called the meeting to order at 7:04pm

**Item 2: Pledge of Allegiance**

Peter Kubik led the committee in the Pledge of Allegiance.

**Item 3: Public Comment**

There was no public comment.

**Item 4: Discussion and take possible action to request that the Board of Selectpersons authorize the solicitation of RFP's or RFQ's, and to appropriate funds, to hire professionals to prepare preliminary plans and cost estimates for the project design.**

Beth Nesteriak informed the committee of her nice conversation with David Stein from Silver Petracelli. Beth explained that the initial focus would be to help us prepare concept plans, look at size, space and study the area. Beth also reported that they will be doing the pre referendum work. The estimate that was given to Beth was between \$20-\$30 thousand dollars. It could be slightly more if there is unexpected testing. Beth also reported they informed her with timing that the state application needs to be in by June 30th, which we may not make this year. You would find out if you are approved the following December and if everything goes right you may be able to begin in the Spring. CLS did start prior but Beth was not sure of the logistics.

Beth also informed that the reimbursement for reno to new is 66% and the reimbursement rate to build brand new is 56%. The cost per square foot is between \$800-\$900. Beth also pointed out that if you build brand new the boiler is included but if you reno it is not.

The committee discussed putting together an RFQ for Phase I pre referendum and Phase 2 second half of the project.

The committee discussed that when we go to referendum we need to commit to the whole amount and make the public aware that we will be getting a good percentage rate back from the state.

Rebecca Bennett presented the committee with proposals from NESDEC and SLAM. We currently work with NESDEC. Dr. Compton presented the group with the student, "enrollment study" they conducted in November of 2023. Rebecca Bennett also presented to the committee a proposal for the preliminary architecture from Fryer Architectural. Like Beth Nesteriak's report, Fryer Architect also came back in the \$20-\$30 thousand range.

For the Comprehensive School Enrollment Study the proposals ranged between \$15 to \$20 thousand dollars.

**A motion was made by Rebecca Bennett to ask the Board of Selectpersons for \$55 thousand dollars, \$30 thousand would go towards the preliminary architectural work and \$25 thousand would be applied to the Comprehensive School Enrollment Study.**

**A second to the motion was made by Timothy Connors**

**Vote: 8 yes 0: No**

Tim Connors

Peter Kubik

Beth Nesteriak

Thomas Nobili

Andy North

Fred Stanek

Ed Strumello

Rebecca Bennett

**Item 5: Discussion regarding Planetree Student-Center Care Planning**

Rebecca Bennett informed the committee that she has been in contact with Sara Guastello, Senior Vice President of the Planetree Corporation. Planetree is still working to tailor their philosophy towards the educational setting. At this point there are no proposals submitted. It was recommended that the committee move forward with the architectural and enrollment students and focus on Planetree when we have more information. The committee agrees. Fred Stanek informed the committee that many key players are working hard, even internationally to tailor a program specifically for Bungay Elementary School.

**Item 6: Discussion and take possible action regarding the next steps required to fulfill the charge of the committee.**

The committee will present to the Board of Selectperson's on Tuesday, February 6th the request for the \$55 thousand as broken down prior.

Beth Nesteriak and Fred Stanek have agreed to work on creating an RFP (Request for Proposal).

**Item 7: Committee member's comments, Including the Chairpersons' report.**

The committee is hopeful that we can have all the information complete to have the referendum in October of 2024.

Fred Stanek is going to look at the time frame and requirements around referendums. It was also noted that the committee will have to put the time frame in the RFP.

**Item 8: Public Comment.**

There were no public comments at this time.

**Item 9 Adjournment.**

Mr. Stanek called the meeting to adjourn at 8:18pm.



Respectfully submitted by Rebecca Bennett  
Secretary of the Bungay Elementary School Building Committee.