

**Seymour Public Library Board of Directors  
Regular Meeting  
Thursday, June 20, 2024 at 6:00PM  
Location: In Person, Seymour Public Library**

COPY RECEIVED  
DATE: 7/18/24  
TIME: 1:20pm  
TOWN CLERK'S OFFICE

**In Attendance: Paula Chapla (Chair), Lauren Demko, Joyce Koslowski, Jean Uhelsky, Suzanne Garvey (Library Director). Absent: Alex Danka**

**1.) Call to Order –**

Paula Chapla, Chair, called the meeting to order at 6:00PM with the Pledge of Allegiance.

**2.) Minutes from May 16, 2024 Meeting**

**Correction: In those present “Alex Demko” was listed. That is an incorrect name. Alex Danka was in attendance.**

Motion to approve May Minutes with the correction of Alex Danka instead of “Demko” : Joyce Koslowski

Seconded: Lauren Demko

Vote: 4:0:0 approved

**3.) Approval of the monthly Treasurer’s Report from May, 2024**

Discussion of percentage available and that the library is doing well within budget lines in May.

Matthies Award amounts and reasons verified.

Motion to approve and accept: Lauren Demko

Seconded: Joyce Koslowski

Vote: 4:0:0 Approved

**4.) Library Director’s Monthly Report May 2024–**

**Seymour Public Library Director’s May Report 2024-June 13 *compiled***

**March- Closed: Good Friday, March 29**

People in the Building- Counter: 2873

Circulation- Adults: 1915

Children: 1679

DVDS: 544

Total Circulation All Areas: 5085

Computers: 273

**April- no holiday or weather closed days**

People in the Building- Counter: 3315

Circulation- Adults: 1906

Children: 1541

DVDS: 484

Total Circulation All Areas: 4863

Computers: 240

**May- Closed: Tuesday, Memorial Day**

People in the Building- Counter: 2950

Circulation- Adults: 1938

Children: 1289

DVDS: 426

Total Circulation All Areas: 4584

Computers: 272

**Library Building & Services-** Make Your Own Bookmark had 132 participants (38 adult/94 child)

**Programs May**

**Children's Programs: 5 programs 65 participants**

**YA Program: 1 program- 5 cancelled**

**2 self directed activities-114 participants**

**Adult Programs: 8 programs, 143 attendees**

**July Spending:**

**Juvenile- \$1000.00 89 books**

**YA-\$200.00 14 books**

**Adult-\$2200.00 151 books**

**DVDS-\$400.00**

**Total: \$3800.00**

*Prepared by Suzanne Garvey June 13, 2024*

**The Next Meeting of the Seymour Public Library Board of Directors will be on Thursday, September 19, 2024.**

**5. Comments on Director's Monthly Report: N/A**

**6. Public Comment: N/A**

**Old Business**

**7.) Discussion of projects going forward-which are priority and any update and quotes.  
Possible votes.**

The projects are all on hold currently.

**8. Discussion of minimum age for volunteering at the library**

Table discussion with the Board members feeling that the volunteer age should not be lowered to twelve years of age. Previous issues in the library that impacted the children's room were noted. It was stated as well that one of the reasons for the minimum age- especially in a library setting as volunteer work does carry a specific level of responsibility to it- that there are not enough staff to station in the children's room for volunteer hours. Additional note was made

that all books have specific call numbers and specific locations on the shelves- volunteers need to remain vigilant in their task at hand. It was felt that lowering the volunteer issues may cause complication in some areas.

Fourteen as a volunteer age was discussed. Library Director did not think moving up to 14 from 13 as a volunteer age was necessary. Paula Chapla noted that fourteen is the age of High School entry and we could always revisit the age at a later point.

Motion: Joyce Koslowski

Seconded by Lauren Demko

Vote: 4:0:0

## **9. Discussion & Vote on Endowment Budget 2024-2025**

Hoopla was discussed and the checkout limits. Paula Chapla suggested we follow this closely and see what needs to be done for the benefit of the library and residents at another date.

Motion to Accept proposed 2024-2025 endowment budget

1. Joyce Koslowski
2. Lauren Demko

Vote: 4:0:0 Approved

## **10. Vote on July Spending**

**July Spending:**

**Juvenile- \$1000.00 89 books**

**YA-\$200.00 14 books**

**Adult-\$2200.00 151 books**

**DVDS-\$400.00**

**Total: \$3800.00**

Motion to approve and accept: Joyce Koslowski

Seconded by: Jean Uhelsky

Vote: 4:0:0 Approved

## **11. Public Comment**

None

## **12. Library Board of Directors Group Discussion- Items of Interest & Concern**

N/A

## **13. Adjournment**

**Motion to Adjourn at 6:37 PM**

Respectfully Submitted by Library Director, Suzanne Garvey

Date: July 18, 2024

The library board does not meet in July and August- the next meeting will be September 19, 2024 @ 6pm