

**Seymour Public Library Board of Directors
Regular Meeting Minutes
Thursday, Oct. 16, 2025 at 6 PM
Location: In Person, Seymour Public Library**

COPY RECEIVED
DATE: 10/27/25
TIME: 8:00 AM
TOWN CLERK'S OFFICE

In Attendance: Paula Chapla (Chair), Joyce Koslowski, Alex Danka, Jean Uhelsky, Suzanne Garvey (Library Director). Absent with leave- Lauren Demko

1.) Call to Order –

Paula Chapla, called the meeting to order at 6:00PM with the Pledge of Allegiance.

2.) Minutes from September 2025 Meeting

Motion to approve: Alex Danka

Seconded: Joyce Koslowski

Vote: 4:0:0 approved

3.) Approval of the monthly Treasurer's Report from September 2025 Target percentage is fine this month. Phone line item touched on again. Natural Gas and the town taking that on touched on.

Motion to approve and accept: Alex Danka

Seconded: Joyce Koslowski

Vote: 4:0:0 Approved

4.) Library Director's Monthly Report- September 2025

SPL Library Director's September 2025- *compiled 10/9/2025*

July- Closed July 4th- opening now at 8am- no Saturdays until after Labor Day

People in the Building- Counter: 3619

Circulation- Adults: 2368

Children: 2191

DVDS: 409

Total Circulation All Areas: 6374

Computers: 269

August

People in the Building- Counter: 3203

Circulation- Adults: 2280

Children: 1824

DVDS: 404

Total Circulation All Areas: 5896

Computers: 236

September – Labor Day Closed

People in the Building- Counter: 3281

Circulation- Adults: 2094

Children: 1809

DVDS: 349

Total Circulation All Areas: 5121

Computers: 248

Library Building Issues: gutters definitely out to bid until end of October

Programs September

Juvenile 17 programs 245 Participation

**Rebecca's scavenger hunts are very popular- 107 June
Open Play has been bringing in a lot! of kids. Open play had 38
attendees most recent meeting**

Adults: 12 programs 103 attendance

November Library Spending

Adult Books- 2500.00 @ 138 books

Juvenile Books- 1000.00 @ 120 books

YA- 220.00@ 17 books

DVD- 400.00 @ 17 DVDS

Total- 4120.00

Prepared by Suzanne Garvey October, 2025

**The Next Meeting of the Seymour Public Library Board of Directors
will be on Thursday, November 20, 2025**

5. Comments on Director's Monthly Report September 2025:

Outside lights discussed. Jarvis and Eversource were both notified. The gutters were discussed. Town is in the bid stage now.

6. Public Comment- None

New Business

7. Policies- possible discussion of some policies as the State Statutes for Libraries are updated in CT.

Policies not returned from CT State at this point. This will be on the agenda for next month.

8. Vote on November spending-

November Library Spending

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Total- 4120.00

Motion to approve and accept: Alex Danka

Seconded: Joyce Koslowski

Vote: 4:0:0

9. Public Comment- N/A

10. Library Board of Directors Group Discussion- Items of Interest & Concern

Brief discussion of the kitchen – Alex removed the cabinets for us.

Discussion of dinner for staff- Oxford Tavern- Friday, December 5 at 5:30PM discussed. Update: still looking for the chairs for the computer area.

11. Adjournment 6:34 pm

Motion to adjourn: Alex Danka

Seconded: Joyce Koslowski

Vote: 4:0:0 Approved

Submitted on October 25, 2025 by Suzanne Garvey