

**Town of Seymour ~ Board of Finance  
MINUTES  
REGULAR Meeting  
Tuesday, November 25, 2025 at 7:00pm  
Norma Drummer Room – Seymour Town Hall**

**Members Present:** Beverly Kennedy, Jim Cretella, Richard Demko, Kristyn Haniewicz, Bettyann Peck, Quinn Levey; Tracy Rappa (alternate)

**Members Absent:** Tom Schutte (alternate)

**Others Present:** Jason Vieira, Monica Dimon

**Item #1 – Call Meeting to order**

Chairman Richard Demko called the meeting to order at 7:00pm.

**Item #2 – Pledge of Allegiance**

Everyone saluted the Flag and recited the Pledge of Allegiance.

**Item #3 – Seating of Alternates**

Motion to seat Alternate Tracy Rappa

Motion: Quinn Levey                      Second: Bettyann Peck  
Vote: Yes: 6                      No: 0                      Abstain: 0

**Item #4 – Public Comment**

None

**Item #5 – Approval of Minutes – September 23, 2025 Regular Meeting**

Motion to approve Minutes from September 23, 2025 Regular Meeting

Motion: Quinn Levey                      Second: Kristyn Haniewicz  
Vote: Yes: 7                      No: 0                      Abstain: 0

**Item #6 – Approval of Regular Meeting Dates for Board of Finance for 2026**

**Town of Seymour**

**Board of Finance**

**Calendar of Meeting Dates for 2026**

**Norma Drummer Room, 7PM**

✓ 1/27/26	✓ 5/26/26	✓ 9/22/26
✓ 2/24/26	✓ 6/23/26	✓ 10/27/26
✓ 3/24/26	✓ 7/28/26	✓ 11/24/26
✓ 4/28/26	✓ 8/25/26	✓ 12/22/26

Motion to approve the above BOF Regular Meeting Dates for 2026

Motion: Bettyann Peck                      Second: Kristyn Haniewicz  
Vote: Yes: 7                      No: 0                      Abstain: 0

**Item #7 – Approval of Budget Workshop Dates for 2026**

Jason Vieira said that this document contains other information related to the Budget Process and Charter Revisions and will need to be approved by Town Counsel and the First Selectwoman.

Motion to table approval of this schedule until next month's meeting

Motion: Quinn Levey                      Second: Beverly Kennedy  
Vote: Yes: 7                      No: 0                      Abstain: 0

**Item #8 – Comments from the First Selectwoman**

None

**Item #9 – Comments from the Finance Director**

**Fiscal Year 2025**

As a result of the storm on August 18, 2024 the Town had to respond to emergencies to repair damage caused by the sudden and severe flooding. The Governor's office declared a state of emergency on September 19, 2024. The administration has met with representatives from FEMA to assist with the repairs and have submitted all of the paperwork.

**The American Rescue Plan Act of 2021 (ARPA)**

Provides revenue replacement for the provision of government services to the extent of the reduction in revenue due to the COVID-19 public health emergency. Funding must be obligated by the end of calendar year 2024 and expended by the end of calendar year 2026.

The Town returned \$348.53. A few projects remaining that the Town has to close out by December 31.

The Finance Department has submitted multiple reports and is working closely with the auditors to complete the FY 25 audit.

The Finance Department is working closely with various department heads and assisting with budget preparation.

- **FEMA & ARPA** – we have just two projects left to complete which must be completed and paid by December 31<sup>st</sup>. We are on-target to complete these by that time.

We did have to return \$348.53 from previous project that came in under-budget. Depending on how these last two projects come in, we may have to give some money back on these. Not sure of a dollar amount that this would be, but it would be a minimal amount.

- **Audit** – We have provided quite a lot of information to the auditors; lot of back and forth. Good communication; very happy with the progress so far. With luck we will have this wrapped up by end of next month.
- **Budgets** – Finance Department is working closely with all the Department Heads in order to prepare them and assist with Budget Summit and Budget Workshops next year.
- Quinn Levey asked if we could get the Reports in the packet sooner than our meeting. Jason said he would be happy to answer any questions you have during the month, but no, these will be handed out at the meeting.
- Beverly Kennedy asked how the Audit for BOE is coming along. Jason said that they are completed with the BOE. They had no surplus or shortage; they came in right on budget.

**Item #10 – Transfer Requests**

None

**Item #11 – Reconciliation of Board of Education Expenses with Town Records as of 10/31/2025**

The report in the packet is as of yesterday, 11/24/25. There were two transfers done today. The information in the packet shows the Control Account Balance to be \$16,449,708.91 which matches the BOE.

**Item #12 – New Business**

This is the last meeting of the current term. December starts a new term. We have some folks leaving us, some staying, and some joining us. For those of you leaving us, thank you for your service – it has been a pleasure working with you. To those staying, welcome back. To those joining us, welcome and we look forward to working with you.

**Item #13 – Correspondence**

Received a resignation letter from Carol Mordowanec, resigning from the Board of Finance due to her new job time constraints. Richard Demko read the letter into the minutes.

**Item #14 – Public Comment**

None

**Item #15 – Adjournment**

Richard Demko adjourned the Meeting at 7:13pm

Submitted by:

*Monica Dimon*  
*Recording Secretary*

Town of Seymour

**Board of Finance**

Calendar of Meeting Dates for 2026

Norma Drummer Room, 7PM

1/27/26

2/24/26

3/24/26

4/28/26

5/26/26

6/23/26

7/28/26

8/25/26

09/22/26

10/27/26

11/24/26

12/22/26

November 24, 2025

Richard Demko, Chairman  
Board of Finance  
1 First Street  
Seymour, CT 06483

Dear Rich and Board Members:

After much thought and consideration I have decided it would be best for me to resign from The Board of Finance effective immediately.

As you know I have taken on a new job that requires much more of my time. As a board member it is very important to have the time to devote to reviewing budgets and spending. (Not at just the once a month meeting)

I feel it would be unfair to the citizens of Seymour for me to continue on this very important Board at a time when everyone is struggling to keep costs down in order to keep the tax burden at the lowest possible.

I wish the Board Members all the best as they continue to make the best decisions for the Town of Seymour.

Regards,

Carol Mordowanec