

**Town of Seymour ~ Board of Finance
MINUTES
REGULAR Meeting
Tuesday, December 23, 2025 at 7:00pm
Norma Drummer Room – Seymour Town Hall**

COPY RECEIVED
DATE: 12/30/25
TIME: 2:00 P.M.
TOWN CLERK'S OFFICE

Members Present: Beverly Kennedy, Richard Demko, Bettyann Peck, Quinn Levey

Members Absent: None

Others Present: Jason Vieira, Monica Dimon

Item #1 – Call Meeting to order

Chairman Richard Demko called the meeting to order at 7:00pm.

Item #2 – Pledge of Allegiance

Everyone saluted the Flag and recited the Pledge of Allegiance.

Item #3 – Seating of Alternates

None

Item #4 – Appoint a Permanent Replacement to Complete the Term for Jim Cretella

Motion to appoint Andy North to complete the term for Jim Cretella

Item #5 – Appoint a Permanent Replacement to Complete the Term for Joseph Nizelski, Jr.

Motion to appoint Kristyn Haniewicz to complete the term for Joseph Nizelski, Jr.

Motion: Bettyann Peck Second: Quinn Levey
Vote: Yes: 4 No: 0 Abstain: 0

Item #6 – Appoint a Permanent Replacement to Complete the Term for Carol Mordowanec

Motion to appoint Mary Knieger to complete the term for Carol Mordowanec

Item #7 – Appoint a Permanent Replacement for Alternates (if needed)

Motion to appoint Alice Levey to replace Andy North as alternate

Motion to appoint Tracy Rappa to replace Mary Krueger as alternate

Motion: Quinn Levey Second: Bettyann Peck
Vote: Yes: 4 No: 0 Abstain: 0

Item #8 – Appointments – Board of Finance

a. Chair

Motion to appoint Richard Demko as Chairman of Board of Finance

Motion: Beverly Kennedy **Second: Bettyann Peck**
Vote: Yes: 3 **No: 0** **Abstain: 1 (Richard Demko)**

b. Vice Chair

Motion to appoint Beverly Kennedy as Vice-Chairman of Board of Finance

Motion: Bettyann Peck **Second: Quinn Levey**
Vote: Yes: 3 **No: 0** **Abstain: 1 (Beverly Kennedy)**

c. Secretary

Motion to appoint Bettyann Peck as Secretary of Board of Finance

d. Recording Secretary

Motion to appoint Monica Dimon as Recording Secretary of Board of Directors

Item #9 – Public Comment/Discussion

None

Item #10 - Approval of Minutes – November 25, 2025 Regular Meeting

Motion to approve Minutes from November 25, 2025 Regular Meeting

Motion: Beverly Kennedy **Second:** Bettyann Peck
Vote: Yes: 4 No: 0 **Abstain:** 0

Item #11 - Approval of Budget Workshops and Important Dates for Board of Finance for 2026

Motion to approve the below Budget Workshops & Important Dates for Board of Finance for 2026

**Department Budget Request - Presentation Schedule
For 2026-2027 Budget Year**

Event	Date	Time	Location	Notes
Budget Request Forms Sent Out	Tuesday, December 2, 2025			Done by Finance Department
Legal Obligations Due to BoF	Tuesday, January 20, 2026	Noon	Town Clerk	Finance Director and BoF CFO
All Department Budgets Due to Town Clerk	Friday, January 30, 2026	Noon	Town Clerk	
Budget Workshop	Wednesday, February 4, 2026	7:00pm	N.Drummer Room	Revenue, Town Utilities, Employee Benefits, Debt Service, Capital and Contingency
Budget Workshop	Monday, February 9, 2026	7:00pm	N.Drummer Room	Police Department Fire Department Communications/Emergency Mgmt Fire Marshal
Budget Workshop	Wednesday, February 11, 2026	7:00pm	N.Drummer Room	Community Services Registrar of Voters Town IT
Budget Workshop	Monday, February 16, 2026		N.Drummer Room	NO MEETINGS SCHEDULED
Submit Notice to Paper for First Public Hearing	Tuesday, February 17, 2026			Publish by Friday, February 20th
Budget Workshop	Wednesday, February 18, 2026	7:00pm	N.Drummer Room	Town Clerk Tax Collector Tax Assessor Library
Budget Workshop	Monday, February 23, 2026	7:00pm	N.Drummer Room	Town Building Public Works Parks Seymour Events
Budget Workshop	Wednesday, February 25, 2026	7:00pm	N.Drummer Room	Building Compliance Culture and Arts Finance Department
Budget Workshop	Monday, March 2, 2026	7:00pm	N.Drummer Room	TBD
First Public Hearing and Budget Workshop	Wednesday, March 4, 2026	7:00pm	N.Drummer Room	TBD
Submit Notice to Paper for Second Public Hearing	Thursday, March 5, 2026			Publish by Friday, March 6th
Budget Workshop	Monday, March 6, 2026	7:00pm	N.Drummer Room	Board of Education
First Selectwoman's Budget Presentation	Wednesday, March 11, 2026	7:00pm	N.Drummer Room	
Board Deliberations	Monday, March 16, 2026	7:00pm	N.Drummer Room	
Board Deliberations	Wednesday, March 18, 2026	7:00pm	N.Drummer Room	
Second Public Hearing	Thursday, March 19, 2026	7:00pm	N. Drummer Room	

Board Deliberations	Monday, March 23, 2026	7:00pm	N.Drummer Room	Final Budget for presentation at Annual Town Meeting submitted to Town Clerk
Annual Town Meeting	Tuesday, April 7, 2026	7:00pm	SMS	
Referendum Vote 1	Tuesday, April 21, 2026	6a-8p	Community Center	
Referendum Vote 2 (if needed)	Tuesday, May 5, 2026	6a-8p	Community Center	
Referendum Vote 3 (if needed)	Tuesday, May 19, 2026	6a-8p	Community Center	
Referendum Vote 4 (if needed)	Tuesday, June 2, 2026	6a-8p	Community Center	

Item #12 – Comments from the First Selectwoman
Annmarie Drugonis wished all a very Happy Holidays!

**Item #13 – Comments from the Finance Director
Fiscal Year 2025**

As a result of the storm on August 18, 2024 the Town had to respond to emergencies to repair damage caused by the sudden and severe flooding. The Governor's office declared a state of emergency on September 19, 2024. The administration has met with representatives from FEMA to assist with the repairs and have submitted all of the paperwork.

The American Rescue Plan Act of 2021 (ARPA)

Provides revenue replacement for the provision of government services to the extent of the reduction in revenue due to the COVID-19 public health emergency. Funding must be obligated by the end of calendar year 2024 and expended by the end of calendar year 2026.

The Town returned \$348.53. A few projects remaining that the Town has to close out by December 31.

The Finance Department has submitted multiple reports and is working closely with the auditors to complete the FY 25 audit.

The Finance Department is working closely with various department heads and assisting with budget preparation.

- FEMA & ARPA – we have just one vendor that came in under budget by \$2,900 (for the demo of Walnut Street) . We will be returning that money to ARPA along with the other \$348.53 that was already returned. We have two more projects wrapping up next week and will finish filing the paperwork to the State. These are due in April.
- Audit – We are very close to being complete with the audit and should wrap up by the second week of January or earlier. Things have been going fantastic with this new firm.
- Richard Demko asked if we could get the Reports in the packet 72 hours before the regular meeting.
- Quinn Levey made a motion that the Board of Finance members receive the Monthly Reports packet 72 hours before the Regular Meeting.

Motion: Quinn Levey Second: Bettyann Peck

Vote: Yes: 4 No: 0 Abstain: 0

Discussion: Jason said he would be happy to answer any questions you have during the month, and offered to provide login access (Read Only) to the accounting software to the Board members as an alternative, but the consensus was to have the hard copies 72 hours before the Regular Meeting.

- Quinn Levey asked if there were any issues with the audit. Jason said nothing major.
- Beverly Kennedy asked if we are expecting a surplus. Jason said yes, approximately \$500,000. The Board of Education came out even. No surplus or deficit.
- Andy North & Alice Quinn asked if the Audit Report and Final Town Budget Report were available. Jason said they are both on the website or he would be happy to print a paper copy that you could pick up. Andy said he would pick these up and Alice preferred to get from the website.

Item #14 – Transfer Requests

None

Item #15 – Reconciliation of Board of Education Expenses with Town Records as of 10/31/2025

The Board of Education is reconciled. Report is in the packet. Three years ago there was a difference identified which was corrected. No difference since then.

Item #16 – New Business

The new members (and alternates) should go to Town Clerk's Office (in Town Hall) to be sworn in.

Item #17 – Correspondence

None

Item #18 – Public Comment

None

Item #19 – Adjournment

Richard Demko adjourned the Meeting at 7:32pm

Submitted by:

*Monica Dimon
Recording Secretary*