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**Minutes
Bungay Elementary School Building Committee
Special Meeting
January 29, 2026, at 7:00pm
Seymour Board of Education
Central Office
Seymour, CT 06483**

Members' Present: Rebecca Bennett, Fred Stanek, Peter Kubik, Dr. Nobili, Ed Strumello, Andy North, Beth Nesteriak, Trisha Danka

Others Present: Dr. Susan Compton (Superintendent of Seymour Schools), Tim Connors (Director of Facilities) Kurt Miller (Director of Finances), Matt Bennett

Virtually: Lauren Reid, Bungay School Principal, David Willadsen, Bungay School Assistant Principal and Attorney Steven Lapp.

Item 1: Call meeting to order.

Fred Stanek called the meeting to order at 7:03 pm.

Item 2: Pledge of Allegiance.

Kurt Miller led the committee in the Pledge of Allegiance.

Item 3: Public Comment.

There was no public comment.

Item 4: Discussion of the resolution approved and passed by the Board of Selectpersons on January 6, 2026, reauthorizing the Bungay Elementary School Building Committee and its charge.

Fred Stanek reported that himself and Peter Kubik will continue to be Co-Chairs of the Bungay School Building Committee. Fred reported that the Board will vote on a secretary at the February Regular meeting. Fred then reviewed the resolution that was approved by the Board of Selectperson regarding the Bungay Elementary School Building Committee. Fred and Kurt Miller answered questions and suggestions that Beth Nesteriak had regarding the wording in multiple areas.

Item 5: Discussion and take possible action regarding the drafting and approval of a Request for Qualifications and a Request for Proposals for hiring of an Owner's Project Manager (Owner's Representative) to assist with the planning, management and oversight of the design and construction process of Bungay Elementary School II.

Attorney Lapp went over in detail the roles of an Owner's Project Manager and answered any questions the committee members had.

A motion was made by Trisha Danka to proceed with qualifications and proposals for hiring an Owner's Representative.

Dr. TJ Nobili seconded the motion.

All In Favor: 8 Opposed: 0 Abstained: 0

Fred Stanek

Peter Kubik

Rebecca Bennett

Dr. Nobili

Trisha Danka

Ed Strumello

Beth Nesteriak

Andy North

Item 6: Discussion regarding the next steps in the planning, management and oversight of the design and construction process of Bungay Elementary School II.

Attorney Lapp is working on drawing up the RFP's and RFQ's for both the Owner's Representative and the Architect. Attorney Lapp thought he should have both done by the February meeting.

Attorney Lapp also mentioned that in the coming months we will also need to begin the hiring process of a Construction Manager, Commissioning Agent and Environmental Consultant.

Item 7: Discussion and possible action regarding the solicitation of quotes for a Phase I Environmental Assessment of the Bungay Elementary School site.

Fred Stanek Board Co-Chair sent three quotes to the board prior to the meeting. Fred also informed the board that the Board of Selectpersons had approved no more than \$5000. Be allotted for this assessment.

A motion was made by Rebecca Bennett to move ahead with Tighe & Bond for the Phase I Environmental Study of Bungay Elementary School.

Trisha Danka seconded the motion.

All In Favor: 7 Opposed: 0 Abstained: 0

Fred Stanek

Peter Kubik

Rebecca Bennett

Dr. Nobili

Trisha Danka

Ed Strumello

Andy North

***Beth Nesteriak had to leave the meeting at 8:08pm, prior to the last motion.**

Item 8: Comments of Committee Members:

No further comments currently.

Item 9: Chairpersons Comments:

Fred Stanek Co-Chair reminded the committee that our next meeting is Tuesday, February 10th, 2026, at 7pm at the Central Office.

Item 10: Public Comment:

No further comments currently.

Item 11: Adjournment:

Fred Stanek Co-Chair adjourned the meeting at 8:23pm

Respectfully submitted by,



Rebecca Bennett
Board Secretary