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Town of Seymour ~ Board of Finance
 MINUTES

Presentation of Community Services, Registrar of Voters, and Town I.T. Department Budgets
 Wednesday, February 11, 2025 at 7:00pm
 Norma Drummer Room – Seymour Town Hall

Members Present: Quinn Levey, Andy North, Kristyn Haniewicz, Beverly Kennedy, Bettyann Peck, Mary Kruger; Robin Andrews, Alice Levey (alternates).

Members Absent: Richard Demko; Tracy Rappa (alternate)

Others Present: Jason Vieira, Monica Dimon, Mary McNelis, Annmarie Drugonis, John Stelma, Elise Wood, Rob Dyer

Item #1 – Call Meeting to order

Vice-Chairwoman Beverly Kennedy called the meeting to order at 7:02pm.

Item #2 – Pledge of Allegiance

Everyone saluted the Flag and recited the Pledge of Allegiance.

Vice-Chairwoman Beverly Kennedy introduced all members (and alternates) of the Board of Finance.

Item #3 – Public Comment

None

Item #4 - Presentation/Discussion of 2026/2027 Budget – Community Services Department

Department Detail by Line Items

Department and account descriptions	Acct. No.	Actual FY 2021 - 2022	Actual FY 2022 - 2023	Actual FY 2024 - 2025	Actual YTD as of 1/27/2025	Department request FY 2026- 2027	% Change of Budget
Community Services Department		615					
Salary: Director (1)	450-5110-620-101	78,752	78,659	85,457	42,493	87,807	2.75%
Salary: Recreation Services Manager (1)	450-5110-620-102	54,545	52,173	66,623	33,048	68,282	2.49%
Salary: Reg employees	450-5110-620-110	70,700	75,779	135,297	86,803	144,209	6.59%
Salary: Elderly Service Director (1)	440-4432-620-101	45,836	50,903	62,080	33,195	63,632	2.48%
Salary: Community Services Assistant (1)	440-4432-620-110	47,793	55,910	80,580	30,032	62,072	2.48%
Salary: Part Time (Driver)(1)	440-4432-620-120	12,106	11,122	17,000	8,229	17,000	0.00%
Salary: Municipal Agent (1)	440-4432-620-121	1,483	4,175	6,200	5,925	6,200	0.00%
Board secretary fees	450-5110-620-125	50	-	-	-	-	0.00%
Repairs and maintenance - Bus	440-4432-620-430	941	1,500	2,500	1,362	5,000	100.00%
Postage & Social Media	440-4432-620-442	929	759	2,500	221	2,000	-20.00%
Communications/Telephones	440-4432-620-530	-	-	-	-	-	0.00%
Travel	440-4432-620-580	-	-	-	-	-	0.00%
General supplies - Senior	440-4432-620-610	1,040	1,177	3,000	1,810	4,000	33.23%
Other purchased services Recreation	450-5110-620-500	30,290	28,077	41,750	10,173	43,000	2.99%
Other purchased services - Trips Elderly Serv	440-4432-620-505	-	-	-	-	-	0.00%
Other purchased services - Trips - Rec & Sen	450-5110-620-505	24,362	46,706	50,000	10,837	50,000	0.00%
Communications/Telephones - Rec & Sen	450-5110-620-530	-	123	-	-	-	0.00%
Community Center Department Newsletter	410-1950-530-881	15,465	-	8,500	3,971	8,500	0.00%
Activities -Senior	440-4432-620-510	3,470	3,934	4,000	2,858	5,000	25.00%
Travel	450-5110-620-580	118	319	350	283	350	0.00%
General supplies Recreation	450-5110-620-610	3,886	4,547	8,600	1,035	9,600	11.63%
Program supplies - Senior	440-4432-620-512	-	-	-	-	-	0.00%
Programs - Senior	440-4432-620-800	6,204	6,460	14,000	5,312	15,000	7.14%
Gasoline	440-4432-620-626	2,800	2,800	3,200	882	3,200	0.00%
Sub Total		396,751	425,123	571,817	278,468	594,652	4.06%

1. **Salary Regular Employees: (Line Item# 450-5110-620-110)**

The 6.59% increase (\$8,912) includes funding for a Summer Camp SRO, state-mandated minimum wage increases, staffing for evening and weekend programs, and overtime for Program Manager staff to run night and weekend programs outside the contractual agreement. Overtime expenses are fully offset by program revenue, and the SRO cost will be reduced if covered by the Police Department.

2. **Repairs & Maintenance – CC Bus (Line Item 440-4432-620-430):**

This line reflects a 100% increase (\$2,500) for preventive maintenance and upkeep on buses.

3. **General Supplies – Senior – (Line Item# 440.4432.620.610):**

This line reflects a 33% increase (\$1000) The increase in the general supplies line reflects rising supply costs, which are being experienced nationwide. This adjustment is necessary to maintain current service levels.

4. **Other Purchased Services Recreation- (Line Item# 100.450.5110.620.110):**

The line reflects a 2.99% (\$1250) based on increase in additional camp lunches and camp supply costs. Costs will be offset by revenue generated from Summer Camp.

5. **General Supplies Recreation: (Line Item 450.5110.620.610): +11.63% (\$1000)** The increase in the general supplies line reflects rising supply costs, which are being experienced nationwide. This adjustment is necessary to maintain current service levels.

- Community Services Director, Mary McNelis presented the Community Services Budget:
- We are asking for a 4.06% increase in the budget this year.
 - Director & Recreation Services Manager Salary: First two lines are Contractual 2.75% increase (for Director) and Contractual 2.49% (for Recreation Services Manager) per Union Contract. Both full-time staff.
 - Elderly Services Director, Community Services Assistant, Municipal Agent: These are full-time staff members. Contractual 2.49% increase.
 - Regular Employees: includes our part-time staff; about 50 seasonal employees. This is a 6.59% increase due to SRO for our summer camp, State-mandated minimum wage increase, staffing for evening & weekend programs, and some overtime (offset by revenue).
 - Part-time Driver: remains the same.
 - Repairs & Maintenance – Bus: Increase of \$2,500. This is for preventative maintenance. We have not done any major repairs/maintenance since purchasing the bus. We put on about 28,000 miles.
 - Postage & Social Media: slight decrease – not mailing as much anymore – use email.
 - General Supplies (Seniors): 33.33% increase due to increased supply costs.
 - Other Purchased Services (Recreation): This line houses our costs for Summer Camp. This increase, which is about \$1,200, is for our camp lunches. Also, contracted costs have increased.
 - Activities – Seniors: Increase of \$1,000. Last year we had 900 members. As of today, we have 950 members. With more members, we need more activities and everything costs more.
 - General Supplies (Recreation): 11.63% increase. Reflects increased supply costs.
 - Program Supplies (Seniors): 7.14% increase – about \$1,000. Reflects increased programming due to the increase in members.

DISCUSSION:

- Andy North asked what happened between the 2022/2023 budget and the 2024/2025 budget to cause the large increase in the budget. Mary McNelis said that it was the increase in members and therefore programming. Also, the minimum wage has increased. There is \$6,090 in the Regular Employees line item for an SRO. If the Police Department can staff that position (depending on their availability), then we can take that cost out. But we will not know this until closer to the summer. The other variable in this budget is the Repairs &

Maintenance line. We are not sure what this cost would be. Andy North asked where would you cut in your budget if you had to. Mary said she wouldn't be able to. She would need to cut the number of programs offered or camp activities.

- Quinn Levey just wanted to verify that the Police Department may be able to possibly provide the SRO for summer camp. Mary McNelis said that with the exception of last year they have provided an SRO. Quinn asked when we bought the bus. Mary said in 2021; and it had about \$28,000 miles on it. It is a 28 passenger bus. Quinn asked, with the upgrades, etc. at the Community Center, do you foresee needing increased manpower? Mary said no, not for full-time staff. Possibly with part-time or site managers. Quinn also asked what the projected Revenue is.

Community Services Projected Revenue

General Fund		FY26-27	Account #
100.347.0031.000.000	Seymour Rec BB		
	BB All	\$16,500	100.450.5110.620.500
	Total	\$16,500	
100.347.0032.000.000	Rec & Senior - Trips		
	Field Trips	\$25,000	100.450.5110.620.505
	Senior & Community Trips	\$25,000	100.450.5110.620.505
			100.450.5110.620.505
	Total	\$50,000	
100.347.0033.000.000	Active Adult Membership		
	Total	\$10,000	100.440.4432.620.442
100.347.0034.000.000	Recreation Summer Camp		
	MS Camps	\$30,000	100.450.5110.620.500
	Summer Camp & Pre-K	\$164,000	100.450.5110.620.500
	Total	\$194,000	
100.347.0037.000.000	Senior Lunches	\$15,000	100.440.4432.620.800
	Total General Fund	\$285,500	

Mary McNelis said about \$285,500. This offsets the Program Expenses.

- Bettyann Peck asked when we would know if we're getting the SRO from the Police Department. Mary McNelis said summer camp starts June 22, so we need to know before then.
- Beverly Kennedy asked what the Senior membership costs. Mary said \$10/year for residents and \$15/year for non-residents. Beverly asked if we had considered increasing that. Mary said that we have increased it but are aware that seniors are on a fixed income. We do get a lot of grant money that helps a lot.
- Andy North asked what the process is for getting grants. Mary said that we have a full-time Grant Manager, Dee Caruso. We talk and see what's available or I'll see something or she'll see something and we get together.

Presentation/Discussion of 2026/2027 Budget – Registrar of Voters

- Elise Wood and John Stelma presented the 2026/2027 Registrar of Voters Budget.

Department and account descriptions	Acct. No.	Actual FY 2021 - 2022	Actual FY 2022 - 2023	Actual FY 2023 - 2024	Actual FY 2024 - 2025	Budget FY 2025 - 2026	Actual as of 1/27/2025	Department Request FY 2026-2027	% Change of Budget
Registrar of Voters	440								
Salary - Officers	410-1400-440-101	24,000	24,833	25,845	26,000	26,000	15,187	26,715	2.73%
Salary: Regular PT Employee	410-1400-440-110	2,000	2,000	2,000	1,992	2,000	885	2,500	25.00%
Election staffing/balots/programming/memory chips	410-1400-440-310	25,120	44,000	44,000	33,977	43,000	18,393	50,000	11.11%
Early Voting supplies	410-1400-440-311					10,000	9,529	18,000	50.00%
Educator/Meeting/Seminars	410-1400-440-350	1,892	1,210	2,455	2,364	3,500	790	2,500	0.00%
Repairs and maintenance	410-1400-440-430	1,800	2,000	2,400		1,500	1,500	4,420	194.67%
Communications/Telephones	410-1400-440-630								0.00%
Printing and binding	410-1400-440-650	344	300	300	500	300		300	0.00%
Travel	410-1400-440-680								0.00%
General supplies & Postage	410-1400-440-810	3,217	3,000	3,000	2,992	3,000	1,513	3,000	0.00%
Sub Total		67,373	77,843	80,300	87,818	80,300	45,672	104,430	13.85%

- Last year we received new Tabulators. They were purchased by the State and then ownership was transferred to the municipalities for \$1. The maintenance & usage fees are now the responsibility of the municipalities. They are considerably higher now than with the old equipment. Cost was \$1,500 and now is \$3,870. This year, we have new Voter Registration Software.
- We thought we had enough memory sticks on hand for the new equipment. But they are proprietary and cost \$110 each (not the \$10-\$20 we thought). I am planning on purchasing 5 each year. This is a necessary expense.
- Early Voting is still with us. 14 Days for a General Election; 7 Days for Primaries. Jason Vieira said that last year we did get a \$9,500 Grant. Not sure if we will get that this year.
- We went up \$5,000 for Election Staffing.
- Total increase is 15.65% or \$14,135.00

DISCUSSION:

- Quinn Levey asked when we got the new machines. Elise Wood said 2025.
- Mary Krueger asked if we do get the grant after July 1st, where would the money go that we allocated for it. Jason Vieira said that it would go back to the Fund Balance.

Presentation/Discussion of 2026/2027 Budget – Town I.T.Department
 Rob Dyer, I.T.Director presented the Town I.T.Department Budget:

2025-2026 Request		2026-2027 Request	
Staffing		Staffing	
100.410.1920.505.101	IT Director (50% shared services agreement) \$ 59,000.00	100.410.1920.505.101	IT Director (50% shared services agreement) \$ 60,475.00
Hardware		Hardware	
100.410.1920.505.74C	Computer Replacement/Refresh \$ 10,000.00	100.410.1920.505.74C	Computer Replacement/Refresh \$ 16,000.00
100.410.1920.505.74C	Axon Body/Dash Cameras \$ 109,925.75	100.410.1920.505.74C	Axon Body/Dash Cameras \$ 120,000.00
100.410.1920.505.74C	VCSCamera <i>PD 0e 0 2 2 9</i> \$ 3,522.50	100.410.1920.505.74C	VCSCamera \$ 3,610.56
Software		Software	
100.410.1920.505.742	Delaware.net (Website) \$ 1,500.00	100.410.1920.505.742	Delaware.net (Website) \$ 1,500.00
100.410.1920.505.742	Infinite Visions (Accounting Software) \$ 13,000.00	100.410.1920.505.742	Infinite Visions (Accounting Software) \$ 13,000.00
100.410.1920.505.742	Area1 Anti Spam Protection \$ 4,800.00	100.410.1920.505.742	Area1 Anti Spam Protection \$ 4,920.00
100.410.1920.505.742	Cortex Endpoint Protection \$ 10,000.00	100.410.1920.505.742	Cortex Endpoint Protection \$ 10,250.00
100.410.1920.505.742	Office 365 (email and applications) \$ 15,000.00	100.410.1920.505.742	Office 365 (email and applications) \$ 15,375.00
100.410.1920.505.742	Software Workflow (OpenGov) \$ 25,000.00	100.410.1920.505.742	Software Workflow (OpenGov) \$ 26,000.00
100.410.1920.505.742	CaseCracker Software maintenance \$ 2,000.00	100.410.1920.505.742	CaseCracker Software maintenance \$ 2,000.00
100.410.1920.505.742	Booking Camera Software (NEXGEN) \$ 2,000.00	100.410.1920.505.742	Booking Camera Software (NEXGEN) \$ 2,000.00
100.410.1920.505.742	Munission Smart Shot \$ 500.00	100.410.1920.505.742	Munission Smart Shot \$ 500.00
100.410.1920.505.742	My Rec Software renewal <i>COM LTR</i> \$ 6,375.00	100.410.1920.505.742	My Rec Software renewal \$ 6,534.38
100.410.1920.505.742	Netmotion \$ 5,200.00	100.410.1920.505.742	Netmotion \$ 5,200.00
100.410.1920.505.742	Nexgen \$ 23,250.00	100.410.1920.505.742	Nexgen \$ 24,500.00
100.410.1920.505.742	United Alarms \$ 1,908.00	100.410.1920.505.742	United Alarms \$ 1,908.00
100.410.1920.505.742	AccurinULexis Nexis \$ 2,000.00	100.410.1920.505.742	AccurinULexis Nexis \$ 2,000.00
100.410.1920.505.742	Scale (Transfer Station) \$ 1,100.00	100.410.1920.505.742	Scale (Transfer Station) \$ 1,100.00
100.410.1920.505.742	E-Ticket Maintenance \$ 2,500.00	100.410.1920.505.742	E-Ticket Maintenance \$ 2,500.00
100.410.1920.505.742	DTN (Weather) \$ 2,233.00	100.410.1920.505.742	DTN (Weather) \$ 2,233.00
100.410.1920.505.742	Verizon Fleet \$ 6,822.00	100.410.1920.505.742	Verizon Fleet \$ 6,992.55
100.410.1920.505.742	Visual computer solutions SaaS renewal (VCS Software) \$ 3,828.00	100.410.1920.505.742	Visual computer solutions SaaS renewal (VCS Software) \$ 3,828.00
100.410.1920.505.742	Verkada Cameras (Town) \$ 9,000.00	100.410.1920.505.742	Verkada Cameras (Town) \$ 9,000.00
Infrastructure		Infrastructure	
100.410.1920.505.741	broadview VOIP <i>g h m</i> \$ 27,600.00	100.410.1920.505.741	broadview VOIP \$ 27,600.00
100.410.1920.505.741	DBO VOIP Gateway \$ 600.00	100.410.1920.505.741	DBO VOIP Gateway \$ 600.00
100.410.1920.505.741	Firewall Renewal and Support. <i>56617 w/d=0</i> \$ 9,000.00	100.410.1920.505.741	Firewall Renewal and Support. \$ 9,000.00
100.410.1920.505.741	Wireless Access Point (Extreme Wireless) <i>11</i> \$ 2,400.00	100.410.1920.505.741	Wireless Access Point (Extreme Wireless) \$ 2,400.00
100.410.1920.505.741	Dpw firewall renewal \$ 700.00	100.410.1920.505.741	Dpw firewall renewal \$ 700.00
100.410.1920.505.741	UPS Battery replacement \$ 10,045.00	100.410.1920.505.741	UPS Battery replacement \$ 10,045.00

Connectivity		Connectivity	
100.410.1920.505.53C	Nutmeg Internet (CEN)	\$ 6,000.00	100.410.1920.505.53C Nutmeg Internet (CEN) \$ 6,000.00
100.410.1920.505.53C	LightTower Fiber from TH to SHS	\$ 900.00	100.410.1920.505.53C LightTower Fiber from TH to SHS \$ 900.00
100.410.1920.505.53C	Fiber WAN (Town Departments)- DBO	\$ 28,896.00	100.410.1920.505.53C Fiber WAN (Town Departments)- DBO \$ 28,896.00
100.410.1920.505.53C	Fiber WAN (Emergency Services)- DBO	\$ 22,420.00	100.410.1920.505.53C Fiber WAN (Emergency Services)- DBO \$ 22,420.00
100.410.1920.505.53C	Comcast Internet (DPW)	\$ 2,318.00	100.410.1920.505.53C Comcast Internet (DPW) \$ 2,318.00
100.410.1920.505.53C	Frontier	\$ 7,932.00	100.410.1920.505.53C Frontier \$ 7,932.00
100.410.1920.505.53C	Frontier (Fiber Emergency Management)	\$ 30,228.00	100.410.1920.505.53C Frontier (Fiber Emergency Management) \$ 30,228.00
100.410.1920.505.53C	Frontier (Fiber Emergency Management)	\$ 4,228.00	100.410.1920.505.53C Frontier (Fiber Emergency Management) \$ 4,228.00
100.410.1920.505.53C	Firstnet	\$ 25,000.00	100.410.1920.505.53C Firstnet \$ 25,625.00
100.410.1920.505.53C	ATT mobility (Patrol Car Modems)	\$ 9,859.00	100.410.1920.505.53C ATT mobility (Patrol Car Modems) \$ 9,859.00
100.410.1920.505.53C	Comcast Modems for parks cameras	\$ 12,000.00	100.410.1920.505.53C Comcast Modems for parks cameras \$ 12,000.00
100.410.1920.505.53C	Comcast (Police Department)	\$ 2,181.00	100.410.1920.505.53C Comcast (Police Department) \$ 2,181.00
Equipment Lease		Equipment Lease	
100.410.1920.505.74E	CBS/Xerox copier lease	\$ 15,120.00	100.410.1920.505.74E CBS/Xerox copier lease \$ 15,120.00
100.410.1920.505.74E	CBS/Xerox copier lease library	\$ 4,200.00	100.410.1920.505.74E CBS/Xerox copier lease library \$ 4,200.00
Projects		Projects	
100.410.1920.505.755	New Backup Solution	\$ 11,000.00	100.410.1920.505.755 Camera Install at Community Center \$ 10,000.00
100.410.1920.505.755	(PD) New Interior Cameras - 16	\$ 25,000.00	100.410.1920.505.755 (PD) New Interior Cameras - 16 \$ 25,000.00
100.410.1920.505.755	Community Center Add camera to outside entrance	\$ 2,500.00	100.410.1920.505.755
Training		Training	
100.410.1920.505.754	Department Training	\$ 3,000.00	100.410.1920.505.754 Department Training \$ 3,000.00
2025-2026 Total		2025-2026 Total	\$ 573,041.00
		2026-2027 Total	\$ 601,678.49
		Delta	\$ 28,637.49
		%Difference	4.997%

- The first line for Staffing is a contractual increase for the IT Director shared services agreement
- Next Category is Hardware – we have a 5-year computer refresh plan. The reason you are seeing an increase is because last year we weren't able to budget for this item. Now we need to recoup some of that money. Body cameras line was increased because this year we included the Building Department. The VCS Camera is for the Police Department Booking Area.
- Software – no large increases. Many of these I can't talk about. The OpenGov software is for the Building Department for permits. Contracted 5% increase. MyRec software is for the Community Center. Based upon Revenues from last year.
- Infrastructure – Broadview is our phone system. Firewall Renewal – we split with the Board of Education – we are seeing some cost savings. Wireless Access Fees – again this is shared services and we have some cost savings. UPS Battery Replacement – at Police Department – keeps us going in the event of a power failure.
- Connectivity – fiber that connects all the Town Buildings. Cell phones, radio network, internet. Public Works – need to use Comcast because they are so remote. Same with the Parks Department.
- Equipment Lease – for our copiers – no increase.
- Projects – new cameras for the Community Center. Some seniors had fallen in the parking lot and we didn't have good coverage. Also, the area in the back where the bus is parked needs coverage. The Police Department also needs cameras. This was put in last year, but needed to take out to reduce the budget. This is to replace the interior cameras in the booking area. They are old analog cameras that we are not able to integrate into our new system.
- Training – stayed the same.
- The total increase is 4.997% or \$28,637.49.

DISCUSSION:

- Andy North asked how much of a priority are the body cameras. Rob Dyer said that a few years ago every department did their own thing with I.T.items. We consolidated many of these to be able to integrate all our systems together. Many items in my budget are not negotiable. We can't cut them. There were reasons for all the additions. The Police Department cameras are needed since the current cameras do not work with the current system and if they don't function there is no backup. Andy asked how long this would take to fix if they failed. Rob said could be six months. Andy also asked – with the set costs is there a chance for negotiation. Rob said it's a catch-22. We have multi-year contracts for many of these items. This is a cost savings, but they usually come with a cost increase after the contract is over. Most of the items have moved to a cloud-based system.
- Quinn Levey asked if any of these software items change if the Town decides to accept the Northwest proposal. There would be some additional I.T. costs: intercom system, cameras. Should not be much. Quinn asked about the camera coverage – we did have a request from the Police Department & Community Center – how about the rest of the Town – Town Hall, Library, Schools. Rob said that the schools are separate. There are lots of security grants for the schools. We manage all the cameras at the Police Department, but their cameras are not in our budget so that they can take advantage of the grants. Quinn said that maybe we could look at what is required vs. what is requested for the cameras. Can we cut here? Rob said there is cost savings to be realized when we are proactive instead of reactive. Quinn asked how long the cloud-based system is good for. Rob said that they bill you according to how much space you want. We have 30 days of storage except the camera out front for the ballot box which is 12 months by State mandate.
- Bettyann Peck asked where we could cut. Rob said best not to cut anything. Last year we did not replace the computers. Could we cut the camera for Community Center – possibly. Police Department camera project should not be cut. If those cameras go down, they may need to station an officer to cover the prisoner holding area. We can't really touch any of the software contracts. Then you are left with the replacement of computers which we already cut last year. Cuttin here would make future years more expensive.
- Kristyn Haniewicz asked if there are any grants available for the cameras. Rob Dyer said not really – most of the grants are for schools & libraries. There is one possible for work at the Community Center for building a multi-purpose room.
- Mary Kruger asked how long the copier leases are for. Rob Dyer said he wasn't sure – 3 or 5 years. We just renewed them last year. This is for the Town, Library, Community Center. The Police Department is separate. Rob said that when contracts are up, we do get bids to ensure we are getting the best deal. Mary said that sometimes they do offer deals.
- Alice Levey verified that Rob will have more in-depth conversations with Chief Bucherati about the details of the Northwest transition if that is approved. Rob said yes, but right now it is too early.
- Robin Andrews asked if the Fire Marshal and Building Department were looking for just body cameras or body cameras and dash cameras also. Rob Dyer said just the body cameras. The Fire Marshal already received 3 body cameras last year. The Building Department is looking for 2 or 3. Robin also asked if any grant money available for these. Rob said there were grants initially to implement the body cameras, but nothing subsequent to that. **Robin asked how much the body cameras cost (each). Rob said he would need to check on that.**
- Beverly Kennedy asked how much the computers cost. Rob Dyer said that they used to be \$1,300 per machine. Currently, with the tariffs, the cost is \$1,700 - \$1,800 per machine. There are about 60 computers for just the Town that we try to swap out every five years. The schools/Board of Education are in their budget.
- Annmarie Drugonis said that the Police Department cameras – if we go with Northwest – should be reimbursed as part of the grant. The Building Department body cameras are for the Planning & Zoning Enforcement Officer (when he goes out) and the Blight Officer. There have been some issues with people.
- Rob Dyer said that a Capital Expense to keep on the radar for the next few years - our phone system is nearing the end of life so we are entertaining quotes for this – should be about \$100,000 to \$120,000. They might be willing to spread the cost out over a number of years.

Item #5 – Public Comment

None

Item #6 – Correspondence

None

Item #7 – New Business

Jason Vieira said that at the last meeting we had a question about the capacity of the Police Department Firearm Evidence Storage Locker. Chief Bucherati said that we are storing them in a container and we are almost at capacity and in some cases stacking them on top of one another.

Beverly Kennedy said that we will have our next meeting next Wednesday.

Item #8 – Adjournment

Beverly Kennedy adjourned the meeting was adjourned at 7:55pm

Submitted by:

Monica Dimon
Recording Secretary