

**Town of Seymour ~ Board of Finance
MINUTES
Budget Deliberations
Wednesday, February 17, 2021 at 7:00pm
Via Zoom Teleconference # 893 0056 6956
(646) 558-8656**

COPY RECEIVED
DATE: 2/19/21
TIME: 12:40pm
TOWN CLERK'S OFFICE

Members Present: Bettyann Peck, Richard Demko, Beverly Kennedy, Bill Sawicki, Kristyn Haniewicz, Jim Cretella; Jessica Nunez (alternate)

Members Absent: Zani Imetovski; Grace Brangwynne, Gary Popielasz (alternates)

Others Present: Malia McCool, Monica Dimon, Doug Thomas, Mike Lombardi, Chris Edwards, Annmarie Drugonis, Tom Eighme, Timm Willis, Quinn Levey, Matthew Calzone

Item #1 – Call Meeting to order

Chairman Bill Sawicki called the meeting to order at 7:03pm.

Item #2 – Pledge of Allegiance

Everyone saluted the Flag and recited the Pledge of Allegiance.

Item #3 – Public Comment

None

Item #4 – Deliberation and Discussion of 2021/2022 Budget – Fire Department

Fire Chief Michael Lombardi presented their Budget for 2021/2022:

Total Budget is \$353,620

- **#101 – Salary Chiefs - \$9,000** – Chief and 2 Deputy Chiefs - \$3,000 each – a lot more duties have fallen on the chiefs during this time. Please take that into consideration.
- **#105 – Salaries - \$16,000** – 2 Head Engineers (\$6,000) and 4 Assistant Engineers (\$10,600) – **SAME**
- **#125 – Secretary Fees – \$1,500** - Board Secretary Fees – **SAME**
- **#220 – Social Security - \$3,130** - # comes from Town – **SAME**
- **#340 – Purchased Professional Services - \$32,500** – This is for our medical; firefighters over the age of 40 need a physical every year; firefighters under 40 need a physical every 3 years. For 6-8 months Griffin Hospital wasn't doing physicals due to the pandemic. Now it's up and running. The EAP Program is the same as last year – **SAME**
- **#350 – Education - \$36,500** – **SAME**
- **#430 – Repairs & Maintenance - \$65,000** - General apparatus & equipment repair – Mike said as of last week we had \$7,500 left in the budget. Deputy Chief Chris Edwards said that we should be ok till June. - **SAME**
- **#530 – Communications & Telephone - \$9,390** – This is for our Verizon account, our Station Alarm Monitoring/Service account, and our Emergency Reporting Software License Renewal. This year we went to a new system which was half the cost. This year it will be a little more because it is a startup year. Next year will be a little less – **DECREASE**
- **#610 – General Supplies - \$4,000** – **SAME**
- **#615 – Clothing - \$35,500** – This is really PPE (gear) – **SAME**
- **#626 – Gasoline & Diesel - \$17,000** – This is the gas & diesel for fire apparatus and Chief's vehicles – **SAME**

- **#740 – Equipment Capital - \$35,000** – This is for a Replacement Combi Tool E16 and a Replacement All 8 Cutter R-12 – both those tools are over 20 years old. We need to look at replacing some of our extrication equipment. Seymour actually does more extrication than fires – **DECREASE**
- **#741 – Vehicle Lease – None at this time**
- **#743 – Machinery & Equipment – OSHA - \$49,000 – OSHA Requirements – SAME**
- **#745 – Machinery & Equipment - Non-Capital - \$39,500** – 2 Thermal Imaging Cameras, Rope Upgrades, 1 Inflatable Boat, Fire Hose, 5 Cylinders (Replace a few every year to stay current), 10 Pagers – **SAME**
- **15 Year Replacement Plan was included this year** – Mike Lombardi said that you will notice that the miles will always be low. The Town of Seymour is only 14.7 miles, front to back. The wear & tear on the vehicles is the Engine Hours. I was trying to get into a 5-year plan where every 5 years we would buy something new.
 - Engine 11 and Engine 16 – those trucks are very close in years to be replaced. There was a previous First Selectman who bought a lot of fire trucks all at once. Now those trucks are aging at the same time. May need to prioritize which is more needed of replacement. In 2025 those trucks will be 32 years old. That is not acceptable to OSHA and NFPA.

SEYMOUR FIRE DEPARTMENT APPERATUS 15 YR REPLACEMENT PLAN

21-Jan

<u>UNIT</u>	<u>MAKE</u>	<u>MODEL</u>	<u>YEAR</u>	<u>MILES</u>	<u>ENGINE HRS</u>	<u>EST. REPLACEMENT YEAR</u>	<u>EST. REPLACEMENT COST AS OF 2021</u>
UTILITY 10	FORD	F350	2003	4,073	N/A		
ENGINE 11	KME	PUMP	1998	22,995	3,551	2025-2026	\$650,000.00
RESCUE 12	PIERCE	VELOCITY	2013	10,248	1,351		
ENGINE 13	PIERCE	ARROW XT	2015	17,391	1,095		
TOWER 14	KME	AERIAL CAT	2005	1,338	1,830	2032-2033	1,200,000.00
ENGINE 15	PETERBUILT	CUSTOM FIRE	1998	35,628	2,886	2024-2025	\$650,000.00
ENGINE 16	PETERBUILT	CUSTOM FIRE	2004	21,707	2,018	2031-2032	\$650,000.00
RESCUE 17	SPARTAN	CRIMSON	2008	12,618	1,516		
UTILITY 18	FORD	F350	2015	3,016	N/A		
TANKER 19	PETERBUILT	US TANK	1994	11,649	1,339	2022-2023 JUST TANK	\$250,000.00
REHAB 20	FORD	ECONOLINE 350	1988	9,708	N/A		
BOAT 1	R-ONE	I-SERIES	2014	N/A	N/A		
BOAT 2	ZODIAC	NAUTIC	2016	N/A	N/A		
BOAT 3	R-ONE	FLAT BOTTOM	2015	N/A	N/A		
FD 1	FORD	F-150	2019	6,500	N/A		
FD 2	FORD	EXPEDITION	2016	68,632	N/A		
FD 3	FORD	EXPEDITION	2012	35,523	N/A		
FD 4	FORD	EXPLORER	2009	66,578	N/A	2022	

DISCUSSION/QUESTIONS:

- Bill Sawicki thanked the Fire Department for putting this list together. Bill asked if a deal comes up for replacement equipment, please let the First Selectwoman and himself know.

- Jim Cretella asked about Tanker 19 – is that the one we just repaired the tank on? Mike Lombardi said that they did two repairs on that. The truck itself is a 1994 Peterbilt and is in great shape. Last year we repaired the packing on the pump. The biggest issue with the truck is that it has a steel tank on it and the tank is leaking water. We did send the truck out about 2 years ago to be tig-welded; they drain the water, and someone welds where the biggest leaks are. The truck isn't going out on every call, but it does go out more on the Great Hill side of Town. We have First Respond Agreements with Beacon Falls and Oxford and recently added Derby. Jim asked how many gallons the tank holds. Mike said 3,000 gallons and it is always loaded. Jim asked if they were planning to replace the tank with a plastic one. Mike said that there is \$125,000 in Capital for the next two years. We have some big-ticket items (front line equipment) and would like to get the tank refurbished. That would cost a lot less than to replace. Deputy Chief Edwards said that we sent it out – all the seams were cracking, and they repaired and gave it a 5-year life. We are at year 2 ½ of 5. We are looking to replace it with a poly tank wrap (steel on the outside) down the line. Reasons to refurbish: the shape of the truck, mileage, we just worked on the pump. Cost to refurbish will be about \$250,000 - \$300,000. Will get some quotes once the weather gets better.
- Bill Sawicki and the Board thanked the Fire Department for all they do. Wonderful job!
- Mike Lombardi thanked Bill for having them at the Financial Summit this year. It was very informative!

Deliberation and Discussion of 2021/2022 Budget – Fire Marshal

Fire Marshal Timm Willis presented their 2021/2022 Budget:

Total Budget is \$156,761

- **#101 – Salary Fire Marshal - \$76,647** – Increase per contract.
- **#110 – Salary – Deputy Fire Marshal - \$63,964** – Increase per contract – not sure of exact amount
- **#120 – Stipend – none at this time – SAME**
- **#130 – Overtime - \$2,400 - SAME**
- **#350 – Education - \$1,200 – SAME**
- **#430 – Repairs & Maintenance - \$2,200** – mainly eaten up by our vehicles – we haven't gotten our new vehicle yet but plan to do so – money is in Capital - **SAME**
- **#530 – Communications & Telephone - \$1,750 – SAME**
- **#540 – Fire Prevention - \$800** – Materials for Fire Prevention Presentations (fire helmets & coloring books) – we have been doing presentations with the schools closed - **\$200 INCREASE**
- **#610 – General Supplies - \$1,000 – SAME**
- **#615 – Clothing - \$1,200** – This is for boots, badges & uniforms for the Fire Marshal and Deputy Fire Marshal - **SAME**
- **#626 – Fuel - \$3,000 – SAME**
- **#640 – Books & Periodicals - \$1,600** – Because of COVID we did need to purchase some new books, and we will need to purchase new again in October – **SAME**
- **#740 – Equipment** – For our fire gear, things for fire scenes. We have just received a grant for new fire gear - **SAME**
- **#411 – Fire Hydrants - \$432,000** – Hydrant pricing is dictated by our Public Utility providers (RWA and Aquarion). Last year we saw an increase of just over 4.8%. If this year follows that trend, we will be at approximately \$431,704. Still do not have an increase from the RWA.

DISCUSSION/QUESTIONS:

- Bill Sawicki asked Doug Thomas to put an updated number for the Deputy Fire Marshal in the budget.
- Bill also asked Doug to please get with Timm Willis regarding the Regional Water Authority and get something in writing in terms of an estimate.
- Jim Cretella asked on Line #530 Communications – what does that cover? Timm Willis said that this is for the Fire Marshal and Deputy Fire Marshal cell phones and radios.
- Bill Sawicki & the Board members thanked Tim and his Deputy for their service.

Deliberation and Discussion of 2021/2022 Budget – Communications Commission & Emergency Management

Communications Commission & Emergency Management Director Tom Eighme presented their 2021/2022 Budget:

Total Budget Communications Commission is \$192,944

Total Budget Emergency Management is \$27,845

Department and account descriptions	Acct. No.	Actual FY 2017 - 2018	Actual FY 2018 - 2019	Actual FY 2019 - 2020	Budget FY 2020 - 2021	Actual YTD as of 02/04/2021	Department Request Budget FY 2021 - 2022	% Change of Deptmt Budget
Communication Commission	540							
Purchased services Northwest	420-2153-540-312	113,143	113,679	122,408	122,408	122,130	122,408	0.00%
Repairs and maintenance	420-2151-540-430	3,497	3,500	3,500	3,500	837	3,500	0.00%
Communications/Telephones	420-2151-540-530	6,100	5,785	6,100	9,700	7,848	9,700	0.00%
Machinery and equipment	420-2151-540-740	21,000	20,463	20,464	20,000	12,086	20,000	0.00%
Machinery and equipment - Tower Rental	420-2151-540-745	37,336	37,336	36,375	37,336	36,973	37,336	0.00%
Sub Total		181,075	180,763	188,847	192,944	179,874	192,944	0.00%
Emergency Management	542							
Salary: - Officer (1)	420-2153-542-105	-	-	-	-	-	-	0.00%
Repairs and maintenance	420-2153-542-430	3,000	3,000	3,000	3,000	2,493	3,000	0.00%
Communications & Telephones	420-2153-542-530	2,899	2,614	2,900	2,900	2,164	2,900	0.00%
Travel	420-2153-542-580	-	-	-	-	-	-	0.00%
General Supplies	420-2153-542-610	1,900	1,901	1,798	1,900	878	1,900	0.00%
POD Rental - SMS	420-2153-542-612	1,799	973	1,529	1,800	1,668	1,800	0.00%
Clothing	420-2153-542-615	650	650	420	650	-	650	0.00%
Gasoline	420-2153-542-626	86	1,500	-	1,500	-	1,500	0.00%
Purchased professional services	420-2153-542-350	1,551	3,800	3,800	3,800	3,647	3,800	0.00%
Home Land Security - Code Red	420-2153-542-700	11,710	11,710	11,710	11,710	12,295	12,295	5.00%
Sub Total		23,595	26,148	25,157	27,260	23,145	27,845	2.15%

Communications Commission – Budget is the SAME

#312 – Northwest Public Safety is our Fire/EMS Dispatch.

#530 – Frontier is for T1 Lines for Route 34 and radio receiver sites and for the Frontier Fiber line that runs from Comcast Tower to Great Hill Hose.

Emergency Management – Budget is the \$585 INCREASE

#530 – Communications – cell phone & i-pad for Director & Assistant Director

#700 – Code Red – had a slight increase due to the software - \$585 INCREASE

Bill Sawicki asked Doug Thomas to please send an advanced copy of the First Selectwoman's Budget side-by-side with the Department Requests Budget. We will have her Budget Presentation on Wednesday, 2/24/21.

Item #5 – Adjournment

Meeting was adjourned at 7:38 pm.

Submitted by:

Monica Dimon
Recording Secretary